

REGIONAL DISTRICT OF NANAIMO
DISTRICT 69 RECREATION COMMISSION
AGENDA

Thursday, July 19, 2018

3:00 P.M.

Oceanside Place - Pond

This meeting will be recorded

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1. CALL TO ORDER
2. APPROVAL OF THE AGENDA
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 - 3.1 District 69 Recreation Commission Meeting - June 21, 2018 3
That the minutes of the District 69 Recreation Commission meeting held June 21, 2018, be adopted.
4. DELEGATIONS
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- 7.5 **Formation of a D69 Recreation Commission Infrastructure Planning Sub-Committee**
- 7.6 **Proposed Tour of Aquatic Facilities**
Hand-Out
- 8. **COMMISSIONER ROUNDTABLE**
- 9. **ADJOURNMENT**

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE DISTRICT 69 RECREATION COMMISSION MEETING**

**Thursday, June 21, 2018
2:45 P.M.
Qualicum Commons**

In Attendance:	Commissioner J. Fell	Chair
	Commissioner L. Krofta	Electoral Area E
	Commissioner R. Nosworthy	Electoral Area F
	Commissioner T. Malyk	Electoral Area G
	Commissioner B. Veenhof	Electoral Area H
	Commissioner N. Horner	Town of Qualicum Beach
	Commissioner K. Burden	City of Parksville
	Commissioner E. Young	School District 69 Trustee

Also in Attendance:	D. Banman	Manager of Recreation Services
	A. Harvey	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as amended with the addition of Master Plan Discussion to Unfinished Business.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

District 69 Recreation Commission Meeting - May 17, 2018

It was moved and seconded that the minutes of the District 69 Recreation Commission meeting held May 17, 2018, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

J. Waite, Oceanside Track and Field Club, re: Ballenas Track Upgrade

J. Waite gave the Commission an update on the track conditions and presented some quotes she has attained for resurfacing. She reiterated that the track community is very much in need of a proper, safe surface to practice on.

CORRESPONDENCE

It was moved and seconded that the following correspondence be received for information:

N. McInnis, Parksville Panters, re: Medical Emergency

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

District 69 Recreation Master Plan Discussion

It was moved and seconded that after Board approval of the Commission's priority recommendations, the District 69 Recreation Commission call a special meeting in July to discuss the advancement of the Recreation Services Master Plan for District 69.

Amendment:

It was moved and seconded that the main motion be amended to delete the word "special".

CARRIED UNANIMOUSLY

The vote was taken on the main motion as amended:

It was moved and seconded that after Board approval of the Commission's priority recommendations, the District 69 Recreation Commission call a meeting in July to discuss the advancement of the Recreation Services Master Plan for District 69.

CARRIED UNANIMOUSLY

REPORTS

District 69 Recreation Services Update Jan - May 2018

D. Banman gave a summary of the newly formatted services update report and answered questions from the Commission members.

It was moved and seconded that the District 69 Recreation Services Update for January 2018 to May 2018 be received for information.

CARRIED UNANIMOUSLY

Commissioner Horner left the meeting at 3:50pm

BUSINESS ARISING FROM DELEGATIONS

J. Waite, Oceanside Track and Field Club, re: Ballenas Track Upgrade

Commissioners discussed the delegation's presentation and the matters regarding partnerships involved with the fields and track.

It was moved and seconded that the delegation's presentation be received as information for consideration when reviewing the three priority recreation infrastructure projects that have been identified by the District 69 Recreation Commission.

CARRIED UNANIMOUSLY

COMMISSIONER ROUNDTABLE

L. Krofta gave a report about the sessions she attended at the BC Recreation and Parks Association Symposium in Vancouver in May.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:15 PM

CHAIR

Delegation: J. Waite – Oceanside Track and Field, RE: Ballenas Track Upgrade

Summary: With the Commission’s recent resolution – *‘Minimum cost replacement of the old track at Ballenas Secondary School and a proposal for an 8 lane rubberized track and field facility at a future location.’*, the Oceanside Track and Field Club would like to present on:

- why an upgraded rubberized surface at Ballenas is a good investment
- pros and cons of a cinder vs rubberized track
- what the minimum and maximum BSS track replacement cost would be
- an upgraded possible funding formula using recent track surfacing company quotes

Action Requested: That the Commission consider a rubberized 4 lane track with a two lane 100m straight away as the best option for the minimum upgrade to the Ballenas Track.

From: james gray []
Sent: Friday, June 01, 2018 8:57 AM
To: Michelle.Stilwell.MLA@leg.bc.ca; RecParks; Planning Email; Gord.Johns@parl.gc.ca; Osborne, Tom; Marshall, Wendy; Dobbs, Mark
Subject: Parksville Public Pool Recreation Request

To whom it may concern,

Life in Parksville is rejuvenating with the mild year round temperatures, friendly people, quaint shops, family friendly events, and plentiful natural vistas to enjoy. However for all of the many experiences one may enjoy in Parksville there is one major amenity missing in this city an indoor public swimming pool. Public Swimming Pools are a place where people of all ages and backgrounds can come together to have fun, relax, learn how to swim, and get fit through low impact exercise. Currently in Parksville the only places to swim are at the beaches or in the Englishman river, which are unsupervised, weather permitting, and not very accessible for the elderly or handicapped. It is a matter of safety given the proximity of Parksville to multiple bodies of water such as lakes, rivers, streams, and the ocean. That we have an indoor public swimming pool where our children can learn how to swim, and where people of all ages and abilities can safely enjoy the water under lifeguard supervision. Currently the closest public pool is Ravensong Aquatic Center in the town of Qualicum Beach (population 8,943). However due to the pool not being full size it, space is limited and when programs such as aerobics or lessons are on there is no access for patrons wishing to something else at the pool. Even those who only go for the aerobics classes feel squeezed, as the current pool and change room is too small to handle the daily volume of participants. The closest full size pool is the Nanaimo Aquatic Center which is more than 30 minutes away by vehicle. Having to commute to the Nanaimo Aquatic Center a few times each week in order to be able to swim laps is inconvenient. The City of Parksville (population 12,514) as a growing community needs to have basic amenities like a public pool in order to promote itself as thriving healthy community. Without the basic amenities like a public swimming pool that other Canadian municipalities have, how are we here in Parksville going to attract investment dollars from developers and entrepreneurs to build homes and businesses, and attract much needed working professionals like doctors to relocate here? Now is the time that we should be investing in this city's future, while we still have reasonably priced parcels of land in the city limits that are large enough for a full size public swimming pool.

James Gray

From: Marcellus, John
Sent: Monday, June 25, 2018 7:54 AM
To: Rosemary Slaney
Cc: McNutt, Valerie; Bannatyne, Clayton; Banman, Dean; Osborne, Tom
Subject: RE: Parksville Quilt Show...

Hi Rose Mary:

Thank you for the kind words and I will certainly pass this message on to our staff. I was encouraged to see the enthusiasm of yourself, Rita, your committee and volunteers in developing and hosting the event and was pleased to witness how successful it was for your group and the community. I had the opportunity to speak with many of the volunteers and participants and heard nothing but positive remarks.

We look forward to your next event at Oceanside Place and not to lose sight of things, but if you do need anything, as we discussed in regards to putting together a summary of the event to assist with future events, please let me know and I would be happy to help out.

Congratulations from us to your team!

John

John Marcellus
Superintendent of Arenas Services, Recreation and Parks

From: Rosemary Slaney []
Sent: June 25, 2018 6:46 AM
To: Marcellus, John < >
Cc: McNutt, Valerie < >; Bannatyne, Clayton < >
Subject: Parksville Quilt Show...

Good Morning John,

On behalf of the Parksville Quilt House Quilters Guild we thank you!

Thank you for providing a great venue - with the help of your team, we transformed the arena into a very special quilt show.

Your staff reacted to every situation and provided support when we needed it.

The grand lobby display captured all that we wanted to accomplish - a show that exceeded in every way.

Please extend our sincere appreciation to everyone who

- supported the planning process
- helped set up/close down the show
- responded to needs during the show
- checked with our security volunteers

In particular, please know how much we appreciated Clayton's, Valerie's and your advice and support. BeDazzled, the Parksville Quilt Show was an incredible success.

Thank You!
Quilt ShowShow Team

PS..we will pick up the remaining bits and pieces by the end of today.



TOWN OF QUALICUM BEACH

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Dean Banman, RDN
District 69 Recreation
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

June 29, 2018

Dear Dean Banman,

It is with great pleasure that the Town of Qualicum Beach Council invites a representative from District 69 Recreation to attend the Town's Volunteer Appreciation Reception taking place Wednesday, August 15, 2018 from 4 p.m.-6 p.m. at the Civic Centre, 747 Jones Street.

Please choose a volunteer representative from your organization to attend with their guest to join us for refreshments and light appetizers. "Vegas Style" dress attire is encouraged.

Please RSVP by Friday, July 20, 2018 to Fiona McDonald at fmcDonald@qualicumbeach.com or at 250.738.2196 with the name of your selected attendee and their guest for the 2018 Volunteer Appreciation Reception. We look forward to meeting your selected honouree to enjoy this event.

Respectfully,

Mayor Westbroek

Councillor Barry Avis

Councillor Neil Horner

Councillor Bill Luchtmeijer

Councillor Anne Skipsey

You are Invited

to the

**TOWN OF QUALICUM
BEACH VOLUNTEER
APPRECIATION EVENT**

Wednesday, August 15th, 2018

4pm to 6pm

**QUALICUM BEACH
CIVIC CENTRE
747 JONES STREET
QUALICUM BEACH, BC**

Please join us for
refreshments & appetizers

"Vegas Style" Dress Optional

Don't miss out!
RSVP by July 20, 2018

June 26, 2018 Board Resolutions

District 69 Recreation Services Master Plan Report

18-242

It was moved and seconded that the D69 Recreation Services Master Plan Steering Committee work together with Regional District of Nanaimo staff and consultants to formulate a revised recreation facility development strategy for three top priority items as follows:

1. Minimum Ravensong Pool upgrade proposal to address critical current user concerns and define a low cost upgrade recommendation to move forward quickly with a referendum to proceed.
2. Minimum cost replacement of the old track at Ballenas Secondary School and a proposal for an 8 lane rubberized track and field facility at a future location.
3. Continuation and finalization of the centralized land purchase strategy as defined in the July 2006 Recreation Services Master Plan for Oceanside section 7.2.

CARRIED UNANIMOUSLY

October 24, 2017 Board Resolutions

Oceanside Youth Soccer

It was moved and seconded that:

1. The need for an increase in sport fields, including all weather, for District 69 be considered high priority in the recreation services master plan;
2. That staff work with the City of Parksville, Town of Qualicum Beach, School District 69 and local sport field organizations to determine if there is a need for a sport field allocation policy; and
3. That staff explore funding opportunities for the construction of additional fields and an all-weather turf field in District 69.

17-539

It was moved and seconded that the recommendations pertaining to Oceanside Youth Soccer be deferred until after the consultation process is completed.

CARRIED UNANIMOUSLY

Parksville Curling Club

17-541

It was moved and seconded that the recommendation that the results of the master plan regarding District 69 Arena and the sport of curling in Oceanside be given priority be deferred until after the consultation process is completed.

CARRIED UNANIMOUSLY

7.2 Excerpt from 2006 D69 Recreation Master Plan

7.2 CENTRALIZED FACILITIES

During meetings with local organizations, numerous needs were identified in terms of new and improved facilities. The consultants have identified several amenities below that are similar to the major facilities discussed in Chapter Six, in that they should be centralized, and located as conveniently as possible to all Oceanside residents.

- **Outdoor Sports Complex** Oceanside is well located in the central Vancouver Island area, and should consider the development of a large multi-sport facility with state of the art facilities.
- **Track and Field Facility** Consideration should be given to the construction of an eight lane, 400 meter running track and support facilities.
- **Trail Development** While not centralized, the Regional District should continue to develop a walking and cycling system, addressing the needs and interests of all Oceanside residents as per the Regional Parks and Trails plan.

RECOMMENDATION (2007)

22. *Consider the following facilities – a sports complex, a track and field facility, and Regional Parks trails – as Region-wide facilities, to be provided as conveniently as possible to all Oceanside residents.*

7.2 Excerpt from 2006 D69 Recreation Master Plan

7.3 OUTDOOR SPORTS COMPLEX

It is the consultants' opinion that as a long term solution to many existing difficulties, local sport organizations - baseball, softball and soccer, football and others – require a large centralized sport complex to accommodate their need for regular league play, as well as for tournaments, and even regional and provincial events.

This type of facility has been developed in numerous communities across the Province, and has proven to be extremely successful in terms of attracting a variety of events, and also providing first class amenities that essentially meet the needs of the vast majority of sport requirements.

An example of this type of facility is the South Surrey Athletic Park, which includes a four diamond, lighted softball / fast pitch complex, complete with change rooms, restrooms, concession and restaurant; several soccer and rugby fields, lighted baseball diamonds, tennis courts, and a 400 meter running track, in addition to an Olympic-size arena and a new recreation centre, and a Rotary Club field house.

Surrey has several of these facilities, but it is not alone in recognizing the value of placing as many amenities at one location, in terms of convenience, reduced maintenance costs, and as an attraction to residents, non-residents and tourists. Other similar facilities are located in Kelowna, Nanaimo, Kamloops, Port Alberni, Burnaby and Mission.

This is a project that requires a vision, a "champion", a commitment from numerous organizations and the Regional District, and patience – because it will be expensive to build, and it will, in all likelihood, be built in a number of phases, one of which would be locating and acquiring the appropriate land (twenty or more acres). It is also a facility that can bring the sports community together as few others can.

It is the consultants' opinion that the Recreation and Parks Department could play a leadership role in the planning and development of such a facility, along with the Oceanside Sports Association, the City of Parksville, the Town of Qualicum Beach, the School District and other organizations.

RECOMMENDATIONS (ONGOING)

- 23. Facilitate a meeting with local sport organizations to discuss the possibility of developing a major sports complex in the Oceanside area.**
- 24. Visit sports complexes in other communities.**
- 25. Identify potential sites.**

RECOMMENDATION #21

The RDN should work collaboratively with the City of Parksville, the Town of Qualicum Beach, and curling stakeholders to determine the best long term course of action for curling infrastructure in District 69.

As indicated on the previous page, the City is currently developing a master plan for the Parksville Community Park site which may provide further clarity on the future of the District 69 Arena site (the RDN's lease of the Arena site expires in March 2018). The future state of the curling facility in Qualicum Beach will also impact the curling landscape and needs in District 69. Ongoing communication between all stakeholders (City, Town, RDN and curling clubs) should occur to determine the most suitable future approach.

Suggested Implementation Tactics and Strategies

- Continue to support the use of the facility in its current use.
- If possible, provide input into the City of Parksville's Community Park master plan process. Remain current on the status of the project and potential impacts.
- Collaborate with curling stakeholders to determine long term options and associated costs to sustain sufficient curling opportunities in District 69.
- Work with the local curling clubs to identify and pursue provincial and national grant funding for major facility renovations and capital improvements.



Excerpts from 2018 D69 Recreation Master Plan

RECOMMENDATION #22

It is recommended that the RDN work with its partners in District 69 (City of Parksville, Town of Qualicum Beach, School District 69, and community sport organizations) to make better use of underutilized field spaces.

Currently, organized groups are primarily using major sport field sites (Parksville Community Park, Qualicum Beach Community Park, Springwood Park). Use of fields at school sites during evenings and weekends is minimal. In order to make these sites for suitable for sport organization bookings, the following actions may be required:

- Field assessments (to determine those fields that are of a high enough quality to support more structured and regular use)
- Enhanced maintenance
- Amenity additions
- Assessment of impact of existing uses/functions (e.g. ensure that an adequate supply of spontaneous use fields exist)

RECOMMENDATION #24

To meet short to medium terms needs of outdoor sport groups, the RDN should work with partner organizations to explore the following potential initiatives:

- Upgrades to the existing track at Ballenas Secondary School.
- Potential retrofit of an existing natural surface field to artificial turf.

However, before these initiatives proceed it is recommended that the RDN further clarify:

- The capital and operating costs associated with each of the potential initiatives.
- Potential funding partnerships and grant opportunities.
- Ability of the user groups to pay for access to the upgraded spaces.
- The future status of Arbutus Meadows (privately operated facility).
- The impacts and benefits of each of the potential initiatives (i.e. further quantify the impacts on capacity, seasons of play, sport tourism, etc.).
- The future status of current private sector synthetic turf facilities (Arbutus Meadows).
- Other potential synthetic turf field initiatives in the region (private and public sector).
- The extent to which the development of a synthetic turf field would extend seasons of play and the overall user experience (further quantify and qualify the benefits of a synthetic turf field).
- Impacts on RDN programming capacity and opportunities.

Rationale and Suggested Next Steps

While a new outdoor multi-sport outdoor complex would benefit a number of sport field and athletics user groups, the RDN is faced with a number of infrastructure priorities over the next five years in District 69. The capital cost associated with the development of a full scale outdoor multi-use sport complex consisting of a synthetic turf field, rubberized track and support amenities could range between \$5M and \$10M. Annual operating expenditures for this type of facility typically range between \$75,000 – \$200,000 depending on factors such as the amount of on-site staff needed, lighting requirements, support amenities and the level of user group involvement in facility operations. In most like-sized markets, \$100 to \$150 per hour is generally required in revenues during prime hours of use to achieve cost recovery (break-even).

Although the recommendations provided for sport fields (and related outdoor sport facilities) suggest that major capital development should be a medium to long term priority, there are a number of steps that the RDN can undertake in the short term to prepare for future development. These steps include:

- Investigate opportunities to acquire the land required for a major outdoor multi-use sport complex. Ideally this land parcel would also be sufficient to accommodate future indoor facility development (as outlined in Recommendation #26).
- Work with sport field user groups, local governments and other stakeholders to identify potential sources of capital and operating funding which could include grants from senior levels of government, user group fundraising/contributions and user fees.
- Identify opportunities to enhance the quality of existing spaces.
- Continue to monitor trends and leading practices.
- Identify other revenue generating opportunities such as Development Cost Charges (DCC) for sport and play field development



TOPIC: FITNESS AND WELLNESS FACILITY

Current Situation

Currently, there are private fitness and wellness gyms and studios located in District 69. RDN Recreation Services in District 69 offer registered and drop-in programming but do not operate a fitness facility with equipment or dedicated studio space. Previous expansion studies developed for the Ravensong Aquatic Centre have identified options for the inclusion of a fitness and wellness space that would encompass approximately 4,500 ft² of usable fitness space.

Research Considerations (from the State of Recreation in District 69 Research Report)

- Over one-third (35%) of residents identified that they would like to see a new health and wellness centre/fitness centre in District 69 (second highest priority for new or enhanced indoor facility development).
- Trends support an increased demand for spontaneous fitness and wellness opportunities.
- Physical health/exercise was identified as the most prevalent motivating factor for participation in recreation and related opportunities.

RECOMMENDATION #25

The RDN should identify opportunities to integrate a dedicated medium scale (3,000 ft² to 5,000 ft²) fitness and wellness space into an existing facility. This space should include a mix of equipment and program space. Preliminary options to explore should include:

- As part of a potential expansion to the Ravensong Aquatic Centre (see Recommendation #18).
- Re-purposing of the leisure ice surface at Oceanside Place if required (see Recommendation #30).

RECOMMENDATION #26

The development of a larger scale fitness and wellness space (>5,000 ft²) should be revisited and further analyzed in 5 – 10 years. This facility would ideally be developed as part of a new multi-purpose recreation facility project or major expansion in order to capitalize on development and operational synergies and efficiencies.

While this recommendation suggests that a major new indoor facility in a longer term priority, the RDN should continue to identify opportunities to acquire appropriately sized land parcels for future development. As suggested on the previous page (Sport Field recommendations) it would be ideal for this type of facility to be developed in conjunction with an outdoor sport complex. Doing so provides the opportunity to achieve operational efficiencies and create a destination sport and recreation complex that can be used during all seasons

Rationale and Suggested Next Steps

There is a clear demand for increased fitness and wellness opportunities in District 69. As a key provider of registered and drop-in programming, RDN Recreation Services are ideally positioned to meet this need due to an in-depth understanding of the physical activity wellness marketplace in the District 69.

Offering a fitness facility also can provide a number of financial and operational benefits and synergies, including:

- Cross promotion with existing programs fitness classes and programs
- Ability to capitalize on the sale of fitness memberships.
- Ability to offset facility costs through the addition of a fitness/wellness facility component.
- Increases the variety of recreational opportunities at existing facilities.

The intent of providing fitness opportunities would not be to undermine or negatively impact private fitness operators. An RDN provided fitness and wellness facility in District 69 would instead largely target a different customer base, ensure public access and increase the overall number of fitness and wellness facility users in the area. The existence of a public facility is likely to have a positive downstream impact on private fitness providers.

As indicated in Recommendations #25 and #26, it is suggested that the RDN explore opportunities to integrate a medium scale fitness/wellness facility into an existing facility (as part of a retrofit or expansion). The exploration of larger scale facility should be revisited in ten years. It is also suggested that the RDN continue to work with its partners and stakeholders to monitor potential funding opportunities such as grants from seniors levels of government and land acquisition opportunities.

