

REGIONAL DISTRICT OF NANAIMO
EXECUTIVE COMMITTEE
AGENDA

Thursday, July 12, 2018
12:00 PM
RDN Committee Room

- | | Page |
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| 1. CALL TO ORDER | |
| 2. APPROVAL OF THE AGENDA | |
| 3. ADOPTION OF THE MINUTES | |
| 3.1 Executive Committee Meeting – May 15, 2018 | 2 |
| That the minutes of the Executive Committee meeting held May 15, 2018 be adopted. | |
| 4. REPORTS | |
| 4.1 Health and Safety Update | 4 |
| That this report be received on the most recent steps to increase Health and Safety at the RDN. | |
| 5. IN CAMERA | |
| That pursuant to Section 90 (1) (a), and (c) of the <i>Community Charter</i> the Committee proceed to an In Camera meeting for discussions related to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and labour relations or other employee relations. | |
| 6. ADJOURNMENT | |

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE EXECUTIVE COMMITTEE MEETING**

**Tuesday, May 15, 2018
11:30 A.M.
RDN Benson Room**

In Attendance:	Director B. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Lefebvre	City of Parksville
	Director B. Bestwick	City of Nanaimo
	Director B. McKay	City of Nanaimo
Regrets:	Director J. Stanhope	Electoral Area G
Also in Attendance:	Director B. Rogers	Electoral Area E
	Director M. Young	Electoral Area C
	P. Carlyle	Chief Administrative Officer
	D. Wells	Gen. Mgr., Corporate Services
	T. Osborne	Gen. Mgr., Recreation & Parks
	G. Garbutt	Gen. Mgr., Strategic & Community Development
	W. Idema	Director, Finance
	D. Pearce	Director, Transportation & Emergency Services

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Executive Committee Meeting - February 27, 2018

It was moved and seconded that the minutes of the Executive Committee meeting held February 27, 2018, be adopted.

CARRIED UNANIMOUSLY

IN CAMERA

It was moved and seconded that pursuant to section 90(1)(c) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to labour relations or other employee relations.

CARRIED UNANIMOUSLY

TIME: 11:01AM

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 11:41AM

CHAIR

CORPORATE OFFICER

monthly, and these meetings will cost approximately an additional \$15,000 per year of lost staff time.

With a larger number of Committees the concept is that work-related safety matters can be addressed with more local knowledge and more expeditiously. Whether these additional Committees reduce the rate of worker injury will be analyzed after the Committees have been in operation for a year.

In addition to the 6 Committees, at every weekly senior management group meeting and at the monthly managers' meeting, the topic of employee safety is discussed.

It is important that the Board be kept up-to-date on all of the additional resources dedicated to health and safety and to meeting legislative requirements.

ALTERNATIVES

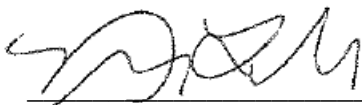
There are no alternatives as this is a legal requirement.

FINANCIAL IMPLICATIONS

There will be added annual costs of approximately \$12,000 to provide the 8 hours of training annually for all Committee Members, in addition to lost productivity costs. However with increased formalized safety awareness, a reduced worker injury rate and accompanying savings should be realized.

STRATEGIC PLAN IMPLICATIONS

The Board's Strategic Plan recognizes a focus on organizational excellence, which encompasses the responsibility to provide a safe and healthy workplace for our employees and to follow all legislative requirements.



Phyllis Carlyle
July 12, 2018