

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY COMMITTEE MEETING**

**Wednesday, February 28, 2018**

**7:00 P.M.**

**Lighthouse Community Centre**

In Attendance:	Director B. Veenhof	Chair
	N. Robertson	Member at Large
	V. Howard	Member at Large
	J. Chesley	Member at Large
Regrets:	V. Weismiller	Member at Large
Also in Attendance:	E. McCulloch	RDN Park Planner

**CALL TO ORDER**

The Chair called the meeting to order.

**INTRODUCTION OF NEW MEMBER**

New member, J. Chesley was welcomed by the Chair.

**ELECTION OF SECRETARY**

V. Howard volunteered to be secretary for the committee. With no other nominations, V. Howard was declared secretary.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area 'H' Parks and Open Space Advisory Committee Meeting - June 8, 2017**

It was moved and seconded that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held June 8, 2017, be adopted.

CARRIED UNANIMOUSLY

**Notes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting - November 30, 2017**

It was moved and seconded that the Notes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting - November 30, 2017, be received for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

It was moved and seconded that the following correspondence be received for information:

E. McCulloch, Parks Planner to T. Silbernagel, Ministry of Transportation and Infrastructure, re: McColl Road Water Access

E. McCulloch, Parks Planner, to A. Millcor, re: Noonday Road Water Access for Hwy 19A

E. McCulloch, Parks Planner, re: Dunsmuir Community Park Development – Project Scope

CARRIED UNANIMOUSLY

**Noonday Road Water Access for Hwy 19A**

It was moved and seconded that committee members convene at 6:00 PM on the day of the next meeting in order to view the proposed Noonday Road water access site together.

CARRIED UNANIMOUSLY

**Dunsmuir Community Park Development**

It was moved and seconded that the preferred concept plan for the construction of Dunsmuir Community Park is to include a new sports court, off-road parking, concrete paths, a shade structure, public art wood carvings, and play equipment.

CARRIED UNANIMOUSLY

It was moved and seconded that the construction of Dunsmuir Community Park be completed in two phases - Phase 1 to include the sports court and parking lot and Phase 2 to include the playground and remaining park elements.

CARRIED UNANIMOUSLY

**REPORTS**

**Parks Update Report - Spring and Summer 2017**

It was moved and seconded that the Parks Update Report - Spring and Summer 2017 be received for information.

CARRIED UNANIMOUSLY

**Parks Update Report – Fall 2017**

It was moved and seconded that the Parks Update Report - Fall 2017 be received for information.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Signage Strategy for Community Parks and Trails**

It was moved and seconded that the presented Signage Strategy for Community Parks and Trails be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the pilot park for new signage within Electoral Area H be the Wildwood Community Park.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:48 PM

---

CHAIR