

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE SPECIAL BOARD MEETING**

**Tuesday, September 12, 2017
3:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Alternate	
	Director K. Wilson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director A. McPherson	Electoral Area A
	Director J. Stanhope	Electoral Area G
	Director Fuller	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Wilson to the meeting.

APPROVAL OF THE AGENDA

17- 451

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Bowser Village Sewer System Development Cost Charge Frontender Agreement

17- 452

It was moved and seconded that:

WHEREAS the Developers have requested an amendment to the August 22, 2017 Board approved Bowser Village Sewer System Development Cost Charge Frontender Agreement to:

1. remove one of the Developers as a party to the Agreement, and
2. reallocate the Capacity Allocation (Dwelling Unit Equivalents) amongst the remaining Developers

NOW THEREFORE BE IT RESOLVED THAT the Regional District of Nanaimo enter into the Development Cost Charge Frontender Agreement with the participating Developers.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

17- 453

It was moved and seconded that the following minutes be received for information:

Minutes of the Special Electoral Area Services Committee Meeting - August 22, 2017

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Development Permit with Variance Application No. PL2017-069 - 1682 Cedar Road, Electoral Area 'A'

Marco Rekrut, local resident, stated he is not opposed to the application but has concerns regarding drainage.

Dave Laliberte, local resident, voice his concerns regarding further buildings encroaching on his property at a later date.

17- 454

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-069 to permit the construction of an automotive repair shop subject to the terms and conditions outlined in Attachments 2 to 6.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2017-073 - 126 Kinkade Road, Electoral Area 'G'

17- 455

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-073 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-096 - 1856 Cedar Road, Electoral Area 'A'

17- 456

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-096 to reduce the minimum required front and other lot line setback requirements to recognize an existing kiosk structure, subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2017-078 and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2016-130 - 300 Dan's Road and Myles Lake Road, Electoral Area 'C'

17- 457

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed lot A in relation to Subdivision Application No. PL2016-130.

CARRIED UNANIMOUSLY

17- 458

It was moved and seconded that the Board approve Development Permit No. PL2017-078 to permit a lot line adjustment subdivision, subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

REPORTS

San Pareil UV Disinfection Upgrades – Construction Contract Award

17- 459

It was moved and seconded that the Board award the construction contract for the San Pareil Ultra-Violet Disinfection Upgrades to Ridgeline Mechanical Ltd. for \$476,159.26 (excluding GST).

CARRIED UNANIMOUSLY

Zoning Amendment – File No. PL2017-089 – Electoral Area ‘A’, ‘C’, ‘E’, ‘G’ and ‘H’ – Amendment Bylaw 500.410, 2017 – Adoption; Amendment Bylaw 500.411, 2017 – Adoption

17- 460

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.410, 2017”.

CARRIED UNANIMOUSLY

17- 461

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.411, 2017”.

CARRIED UNANIMOUSLY

The Chair announced that the members of the Community Grants Committee will be Directors Westbroek, Lefebvre and Young.

RECESS

17- 462

It was moved and seconded that the Board recess and reconvene immediately following the Committee of the Whole meeting for the purpose of moving In Camera.

CARRIED UNANIMOUSLY

TIME: 3:15 PM

17- 463

It was moved and seconded that the Special Board Meeting reconvene.

CARRIED UNANIMOUSLY

RECONVENE: 4:53 PM

IN CAMERA

17- 464

It was moved and seconded that pursuant to Section 90 (1) (c) of the *Community Charter*, the Board proceed to an In Camera meeting for discussions related to labour relations.

CARRIED UNANIMOUSLY

TIME: 4:56 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 5:27 PM

CHAIR

CORPORATE OFFICER