

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING

Tuesday, April 24, 2018
7:00 P.M.
RDN Board Chambers

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Armstrong to the meeting.

APPROVAL OF THE AGENDA

18-139

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

18-140

It was moved and seconded that the following minutes be adopted:

Special Board Meeting - April 10, 2018

Regular Board Meeting - March 27, 2018

CARRIED UNANIMOUSLY

DELEGATIONS - AGENDA ITEMS

Fernando Costa, re Zoning Amendment Application No. PL2017-130 - 575 Horne Lake Road, Electoral Area 'H' - Amendment Bylaw 500.416, 2018 - First and Second Reading

Fernando Costa provided the history of his ownership of the property located at 575 Horne Lake Road, updated the Board on his application, and asked the Board to give 1st and 2nd reading to Amendment Bylaw No. 500.416.

CORRESPONDENCE

18-141

It was moved and seconded that the following correspondence be received for information:

Jenny Gerbasi, Federation of Canadian Municipalities President, letter to Minister of Environment and Climate Change re Regional District of Nanaimo Marine Litter Resolution adopted by FCM Board of Directors

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

18-142

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - April 10, 2018

Committee of the Whole - April 10, 2018

Solid Waste Management Select Committee - April 3, 2018

Transit Select Committee - March 22, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Signage Strategy for Community Parks and Trails

18-143

It was moved and seconded that the pilot park for new signage within Electoral Area 'H' be the Wildwood Community Park.

CARRIED UNANIMOUSLY

Glynneath Road Community Park - Tree Root Rot

18-144

It was moved and seconded that Glynneath Road Community Park be kept in a natural state and invasive plants be managed as needed.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-130 - 575 Horne Lake Road, Electoral Area 'H' - Amendment Bylaw 500.416, 2018 - First and Second Reading

18-145

It was moved and seconded that Zoning Amendment Application No. PL2017-130 - 575 Horne Lake Road, Electoral Area 'H' be rejected.

CARRIED UNANIMOUSLY

Dunsmuir Community Park Phase 1 Construction

18-146

It was moved and seconded that the Preferred Conceptual Plan for Dunsmuir Community Park be approved.

CARRIED UNANIMOUSLY

18-147

It was moved and seconded that up to \$100,000 be allocated from the Electoral Area 'H' Community Works Funds for the Dunsmuir Community Park Phase 1 Development.

CARRIED UNANIMOUSLY

18-148

It was moved and seconded that staff proceed with tendering Phase 1 of Dunsmuir Community Park.

CARRIED UNANIMOUSLY

Electoral Area 'A' – Driftwood Road Beach Access Improvements

18-149

It was moved and seconded that staff proceed with the final design, permitting and construction of the Driftwood Road beach access trail improvements in 2018 and not plan for additional parking at this time.

CARRIED UNANIMOUSLY

Committee of the Whole

Recreation Services Master Plan for District 69 (Oceanside) 2019 - 2029

18-150

It was moved and seconded that the Recreation Services Master Plan for District 69 (Oceanside) 2019 - 2029 be received and forwarded to the District 69 Recreation Commission for final review.

CARRIED UNANIMOUSLY

It was moved and seconded that the following motion be withdrawn and the motion not be acted on:

That the following infrastructure projects identified in the Recreation Services Master Plan be given priority consideration and that additional project planning, community review, cost estimate information and funding sources be completed for the District 69 Recreation Commission and the Board prior to the 2019 - 2024 Financial Plan review:

- a. Construction and operation of a rubberized athletic training track at Ballenas Secondary School.
- b. Construction and operation of an artificial turf field.
- c. Expansion of Ravensong Aquatic Centre.

18-151

It was moved and seconded that the following infrastructure projects identified in the Recreation Services Master Plan be referred back to the District 69 Recreation Commission for their recommendation on whether these items should be priority items:

- a. Construction and operation of a rubberized athletic training track at Ballenas Secondary School.
- b. Construction and operation of an artificial turf field.
- c. Expansion of Ravensong Aquatic Centre.

Opposed (2): Director Rogers, and Director Westbrook

CARRIED

Anchor Way Watermain Replacement - Construction Tender Award

18-152

It was moved and seconded that the Board award the contract for the Anchor Way Watermain Replacement project to Windley Contracting Ltd. in the amount of \$262,710.00 (excluding GST).

CARRIED UNANIMOUSLY

District 69 Victim Services Funding Agreement

18-153

It was moved and seconded that the Board approve the agreement to provide a grant of \$65,000 per year to the District 69 Family Resource Association for the provision of the Oceanside RCMP Victim Services Program for a two and a half (2.5) year term beginning September 1, 2017 and ending March 31, 2020.

CARRIED UNANIMOUSLY

Arrowsmith Search and Rescue Hall Proposal

18-154

It was moved and seconded that the Board provide letters to the Federal and Provincial Governments in support of Arrowsmith Search and Rescue's funding needs.

CARRIED UNANIMOUSLY

Transit Select Committee

September 2018 Conventional Transit Expansion Options

18-155

It was moved and seconded that the 5,000 hour annual conventional transit expansion schedule for September 2018 be referred back to staff for a more detailed study to provide service frequency improvements to Route: 40 Vancouver Island University Express.

CARRIED UNANIMOUSLY

Fare Program

18-156

It was moved and seconded that the Fare Program report be received for information with Option B - New Complimentary Fare Product Program be approved.

CARRIED UNANIMOUSLY

Minetown Days

Director Colclough left the meeting at 7:30 pm citing a conflict of interest with the next agenda item.

18-157

It was moved and seconded that the Board direct staff to prepare a report to make Route: 11 Lantzville free on September 8, 2018 for Minetown Day.

CARRIED UNANIMOUSLY

Director Colclough returned to the meeting at 7:31 pm

Summer 2018 \$1 Fare Pilot Study

18-158

It was moved and seconded that staff provide a report on conducting a pilot study for a \$1.00 fare ride in the Regional District of Nanaimo Transit System prior to the 2018 summer period and that staff send a letter of response to Heather Svensen, Corporate Administrator, Town of Qualicum Beach, to advise accordingly.

CARRIED UNANIMOUSLY

REPORTS

Amendment Bylaw 1285.31, 2018 – Adoption Report

18-159

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018”.

CARRIED UNANIMOUSLY

Amendment Bylaw 500.413, 2018 – Third Reading, Amendment Bylaw 1285.29, 2018 – Third Reading

18-160

It was moved and seconded that the Board receive the report of the public hearing held on April 16, 2018 for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018” and “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”.

CARRIED UNANIMOUSLY

18-161

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018”.

CARRIED UNANIMOUSLY

18-162

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”.

CARRIED UNANIMOUSLY

Regional Growth Strategy Amendments to Implement the Electoral Area ‘H’ Official Community Plan

18-163

It was moved and seconded that “Regional District of Nanaimo Regional Growth Strategy Amendment Bylaw No. 1615.02, 2018” be introduced and read two times.

CARRIED UNANIMOUSLY

18-164

It was moved and seconded that “Regional District of Nanaimo Regional Growth Strategy Amendment Bylaw No. 1615.02, 2018” be read a third time.

CARRIED UNANIMOUSLY

18-165

It was moved and seconded that “Regional District of Nanaimo Regional Growth Strategy Amendment Bylaw No. 1615.02, 2018” be adopted.

CARRIED UNANIMOUSLY

NEW BUSINESS

Association of Vancouver Island and Coastal Communities – Resolutions Block

18-166

It was moved and seconded that staff send a letter to the Association of Vancouver Island and Coastal Communities requesting there be a lower voting threshold to remove a resolution from the block for individual consideration.

CARRIED UNANIMOUSLY

Municipal and Regional District Tax

18-167

It was moved and seconded that the Regional District of Nanaimo send letters to the Ministers of Finance and Tourism, Arts and Culture that supports the initiatives of the Parksville Qualicum Beach Tourism Association (PQBTA) and that the Regional District of Nanaimo Board will continue to support the PQBTA so it may allocate all the funds generated by the Municipal Regional District Tax (MRDT) as determined by its Board of Directors.

CARRIED UNANIMOUSLY

IN CAMERA

18-168

It was moved and seconded that pursuant to Sections 90 (1) (e), (i), (j) and (k) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to land or improvements, solicitor-client privilege, third party business interests, and the proposed provision of a service.

CARRIED UNANIMOUSLY

TIME: 7:49 PM

RISE AND REPORT

EPCOR Water West Utility

18-169

It was moved and seconded that the Board rise and report on the following information items:

- The EPCOR Water West Utility is a private water utility in the French Creek area (including properties in Electoral Area 'G' and Town of Qualicum Beach) that serves approximately 2,000 connections with a population of approximately 4,000 residents.
- In 2016, a French Creek Residents' Association survey with over 600 respondents gave support for the concept of the Regional District of Nanaimo purchasing the water system if the costs did not exceed what they were currently paying.
- In December 2016, the Board directed staff to undertake a valuation process to determine a preliminary fair market value for the EPCOR Water West system.
- Through 2017, Regional District of Nanaimo staff worked with consultants and EPCOR utilizing historical information, and information presented in EPCOR's current 2018-2020 rate application filing submitted to the Comptroller of Water Rights in November 2017.
- The scope includes the entire area served by EPCOR, including properties in Electoral Area 'G' and Town of Qualicum Beach (Regional District of Nanaimo staff are in touch with Town of Qualicum Beach staff).
- Regional District of Nanaimo staff continue due diligence discussions with EPCOR, and those discussions are progressing. As is normal with purchase transactions, discussions are kept confidential between parties until complete. Regional District of Nanaimo staff anticipate more information will be available to the public in the next few months.
- Once staff have completed their assessments the Regional District of Nanaimo Board will consider moving forward with negotiations, and provide direction to staff.
- If mutually agreeable draft terms of sale are reached between the Regional District of Nanaimo and EPCOR, a process would be initiated seeking approval of the residents currently served by EPCOR to create a Regional District of Nanaimo Service Area and proceed with purchase. Residents would be provided details of the proposed service area creation and costs (including servicing the debt incurred by the purchase, and ongoing annual operating costs) as part of the process leading up to electoral approval.
- If the electoral approval process is successful, the Regional District of Nanaimo Board would then consider a decision on the purchase.

CARRIED UNANIMOUSLY

Coast Salish First Nation Art

18-170

It was moved and seconded that the Board endorse the Art Selection Committee’s recommendation that:

- a. James and Jim Johnny be awarded \$8,000 for an art piece to be installed in the Administration Building lobby;
- b. William Good be awarded \$10,000 for an art piece to be installed in the Board Chambers;
- c. Noel Brown be awarded \$7,000 for an art piece to be installed in the Board Chambers;
- d. Jessie Recalma be awarded \$3,000 for an art piece to be installed in the Board Chambers; and
- e. The Consumer – Ling Cod art piece by Brian Bob be purchased from the Reflecting Spirit Art Gallery for \$1,400.

CARRIED

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:17 PM

CHAIR

CORPORATE OFFICER