

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING

Tuesday, May 8, 2018

3:10 P.M.

RDN Board Chambers

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director J. Kipp	City of Nanaimo
	Director B. Colclough	District of Lantzville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	T. Mayea	Legislative Coordinator
	S. Commentucci	Recording Secretary
	C. Golding	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Committee of the Whole Meeting - April 10, 2018

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held April 10, 2018, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

Carly Trobridge, Nanaimo Search and Rescue, re Nanaimo Search and Rescue New Facility Update

Carly Trobridge provided an update to the Committee on the Nanaimo Search and Rescue's proposed new facility to be located on Nanaimo Lakes Road and requested the Board's support in meeting their budget shortfall by requesting staff to help secure and obtain funding alternatives.

Chris Burger & Gerry Anderson, Corcan Meadowood Resident Association, re Update and Request for further Support of Ongoing Park and Access Improvements

Chris Burger and Gerry Anderson provided an update regarding the ongoing challenges of secondary access in and out of the community, and requested a polling station in close proximity for the upcoming election and continued support for the community hall project.

CORRESPONDENCE

It was moved and seconded that the following correspondence be received for information:

Lighthouse Community Centre, re Funding Request for New Roofing for the Lighthouse Community Centre

Ministry of Public Safety and Solicitor General, re BC Community Road Safety Toolkit - Module 1, Protecting People Walking and Cycling

UBCM, re Provincial Housing Affordability Announcements; and National Housing Strategy Launch Dates

Justin Farrell, Policy Coordinator, Federation of Canadian Municipalities, re FCM Resolution, Marine Litter

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Drinking Water and Watershed Protection Technical Advisory Committee - April 19, 2018

District 69 Recreation Commission - April 19, 2018

Agricultural Advisory Committee - April 6, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

District 69 Recreation Commission

Recreation Services Master Plan for District 69 (Oceanside) 2019 - 2029

It was moved and seconded that the Recreation Services Master Plan for District 69 (Oceanside) 2019-2029 be approved as a guiding document.

CARRIED UNANIMOUSLY

CORPORATE SERVICES

2017 Consolidated Financial Statements and Audit Findings Report

Cory Vanderhorst, CPA, CA from MNP LLP, presented highlights of the 2017 Consolidated Financial Statements and Audit Findings report to the Board.

It was moved and seconded that the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2017 be approved as presented.

CARRIED UNANIMOUSLY

Spring 2018 Community Works Fund Status Report

It was moved and seconded that the Community Works Funds program project list included in Attachment 1 be approved.

CARRIED UNANIMOUSLY

It was moved and seconded that the Community Works Funds Agreements between the Regional District of Nanaimo and third parties include a requirement for asset management principles to be incorporated in the funding criteria.

It was moved and seconded that the main motion be amended by replacing "for asset management principles to be incorporated in the funding criteria" with "that further information regarding the structure be provided for asset management purposes."

Opposed (5): Director Thorpe, Director Houle, Director Armstrong, Director Lefebvre, and Director Oates

CARRIED

The vote was taken on the main motion as amended:

It was moved and seconded that the Community Works Funds Agreements between the Regional District of Nanaimo and third parties include a requirement that further information regarding the structure be provided for asset management purposes.

CARRIED UNANIMOUSLY

REGIONAL AND COMMUNITY UTILITIES

Wastewater Services On-Call Electrical Maintenance and Repair Contract Award

It was moved and seconded that the Board award the Wastewater Services On-call Electrical Maintenance and Repair three year contract to Shaw Electrical Services.

CARRIED UNANIMOUSLY

Greater Nanaimo Pollution Control Centre Liquid Aluminum Sulphate Contract Award

It was moved and seconded that the Board award the Greater Nanaimo Pollution Control Centre Liquid Aluminum Sulphate contract to ChemTrade for a period of one year.

CARRIED UNANIMOUSLY

It was moved and seconded that the General Manager of Regional Community Utilities and the Director of Finance be authorized to extend the contract for an additional year if required.

CARRIED UNANIMOUSLY

Island Timberlands Land Access License for Shared Weather Station – Upper Nanoose Creek Watershed

It was moved and seconded that the Board approve the Non-Exclusive License five-year agreement with Island Timberlands for the use of land to install a shared weather / climate station in the upper Nanoose Creek watershed.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM DELEGATIONS OR CORRESPONDENCE

Nanaimo Search and Rescue New Facility Update

It was moved and seconded that staff be directed to provide the Board with a report to include recommendations of possible funding sources for the Nanaimo Search and Rescue's new facility on Nanaimo Lakes Road.

CARRIED UNANIMOUSLY

Community Works Funds – Meadowood Community Centre

It was moved and seconded that pending final project approval from the Regional District of Nanaimo and the Union of BC Municipalities, the Electoral Area 'F' allocation of Community Works Funds for the Meadowood Community Centre be increased from the previously approved amount of \$700,000, to \$825,000

CARRIED UNANIMOUSLY

Union of BC Municipalities, re Provincial Housing Affordability Announcements; and National Housing Strategy Launch Dates

It was moved and seconded that staff be directed to provide the Board with a report with information on how the Regional District can get involved in the new National Housing Strategy initiatives.

CARRIED UNANIMOUSLY

Federation of Canadian Municipalities, re FCM Resolution, Marine Litter

It was moved and seconded that the Board support the request from the Federation of Canadian Municipalities to submit the expanded version of the Regional District of Nanaimo's recently adopted resolution on Marine Litter for consideration at the 2018 Federation of Canadian Municipalities Annual Conference.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Roundtable

Directors provided updates to the Board.

IN CAMERA

It was moved and seconded that pursuant to Section 90 (m) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 4:15 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:24 PM

CHAIR

CORPORATE OFFICER