

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Tuesday, May 8, 2018

1:30 P.M.

RDN Board Chambers

In Attendance:	Director J. Stanhope	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building and Bylaw Services
	J. Hill	Mgr. Administrative Services
	J. Holm	Mgr. Current Planning
	T. Mayea	Legislative Coordinator
	S. Commentucci	Recording Secretary
	B. Ritter	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair introduced the new Legislative Coordinator, T. Mayea.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as amended to remove Item 4.1 from Delegations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - April 10, 2018

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held April 10, 2018, be adopted.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Electoral Area 'B' Parks and Open Space Advisory Committee - April 9, 2018

Electoral Area 'F' Parks and Open Space Advisory Committee - March 21, 2018

Electoral Area 'G' Parks and Open Space Advisory Committee - March 14, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area 'B' Parks and Open Space Advisory Committee

Cox Community Park Trails

It was moved and seconded that staff be directed to work with Gabriola Land and Trails Trust and to establish trails in the west section of Cox Community Park.

CARRIED UNANIMOUSLY

Huxley Community Park Phase 2 Construction Drawings

It was moved and seconded that up to \$75,000 of Electoral Area 'B' Community Works Funds be allocated for Huxley Community Park Phase 2 Construction Drawings.

CARRIED UNANIMOUSLY

It was moved and seconded that the Gabriola Skatepark Preferred Conceptual Plan be approved.

CARRIED UNANIMOUSLY

It was moved and seconded that up to \$10,000 of Electoral Area 'B' Community Works Funds be allocated for placement of pickleball court lines at the sport court at Huxley Community Park.

CARRIED UNANIMOUSLY

Electoral Area 'F' Parks and Open Space Advisory Committee

Signage Strategy for Community Parks and Trails - Electoral Area 'F' Review

It was moved and seconded that Malcolm Community Park be the pilot park for the new signage.

CARRIED UNANIMOUSLY

Electoral Area 'G' Parks and Open Space Advisory Committee

Signage Strategy for Community Parks and Trails – Electoral Area 'G' Review

It was moved and seconded that the pilot park for new signage for Electoral Area 'G' be Maple Lane Community Park and Stanhope Trail.

CARRIED UNANIMOUSLY

Maple Lane Park

It was moved and seconded that staff develop a plan and short term costs for Maple Lane Community Park and add it to the priorities for the Five Year Plan for Electoral Area 'G' Community Parks.

CARRIED UNANIMOUSLY

PLANNING

Development Variance Permit

Development Variance Permit Application No. PL2018-001 - 3672 Horne Lake Caves Road, Electoral Area 'H'

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-001 to increase the maximum floor area on a single storey of a recreational residence from 70 m² to 95 m² subject to the terms and conditions outlined in Attachment 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-001.

CARRIED UNANIMOUSLY

Development Variance Permit and Request for Frontage Relaxation

Development Variance Permit Application No. PL2017-153 and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2017-151 - 2120 and 2130 Sherritt Drive, Electoral Area 'E'

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lots 1 and 2 in relation to Subdivision Application PL2017-151, subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-153 to increase the permitted parcel depth of proposed Lots 1 and 2 subject to the terms and conditions outlined in Attachment 2 to 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-153.

CARRIED UNANIMOUSLY

Other

Non-medical Cannabis Retail Store Licence Applications Policy

It was moved and seconded that the Board adopt Regional District of Nanaimo Policy B1.24 Non-medical Cannabis Retail Store Licence Applications.

It was moved and seconded that the main motion be amended to add the following:

“and that the notification requirements, as noted in section 3. c) ii) of Policy B1.24 be expanded to a radius of 300 metres.”

Opposed (1): Director Young

CARRIED

It was moved and seconded that Regional District of Nanaimo Draft Policy B1.24 Non-medical Cannabis Retail Store Licence Applications be referred back to staff.

CARRIED UNANIMOUSLY

Liquor Licence Amendment Application No. PL2018-040 - 395 and 403 Lowry's Road, Electoral Area 'G'

It was moved and seconded that the Board consider submissions or comments from the public regarding Liquor Licence Amendment Application No. PL2018-040.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board adopt the resolution pertaining to Liquor Licence Amendment Application No. PL2018-040 attached to this report as Attachment 2.

CARRIED UNANIMOUSLY

BUILDING INSPECTION

Building Permit Activity – First Quarter 2018

It was moved and seconded that the report Building Permit Activity – First Quarter 2018 be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Forum

The Directors' Forum included discussions related to Electoral Area matters.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:28 PM

CHAIR

CORPORATE OFFICER