

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Tuesday, March 13, 2018

1:30 P.M.

RDN Board Chambers

In Attendance:	Director B. Rogers	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director W. Veenhof	Electoral Area H
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building & Bylaw Services
	J. Hill	Mgr. Administrative Services
	J. Holm	Mgr. Current Planning
	P. Thompson	Mgr. Long Range Planning
	B. Ritter	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES**Electoral Area Services Committee Meeting - February 13, 2018**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held February 13, 2018, be adopted.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

Nanoose Bay Parks and Open Space Advisory Committee

It was moved and seconded that the minutes of the Nanoose Bay Parks and Open Space Advisory Committee meeting held February 7, 2018, be received for information.

CARRIED UNANIMOUSLY

East Wellington / Pleasant Valley Parks and Open Space Advisory Committee

It was moved and seconded that the minutes of the East Wellington / Pleasant Valley Parks and Open Space Advisory Committee meeting held January 29, 2018, be received for information.

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Nanoose Bay Parks and Open Space Advisory Committee

Bonnington - Coventry Trail

It was moved and seconded that staff provide a preliminary 'high level' report on the costs and process involved with tree removal and stair construction in the park land corridor between Bonnington Drive and Coventry Place.

CARRIED UNANIMOUSLY

Brickyard Community Park – Conceptual Planning and Neighbourhood Meeting

It was moved and seconded that the Regional District of Nanaimo not move forward with the provision of toilets or off road parking at Brickyard Community Park at this time.

CARRIED UNANIMOUSLY

Stone Lake Drive Community Park - Natural Playground Project Planning

It was moved and seconded that a community focus group be set up to facilitate the design of the playground at Stone Lake Drive Community Park.

CARRIED UNANIMOUSLY

Jack Bagley Community Park

It was moved and seconded that a preliminary investigation be conducted of Jack Bagley Community Park for the potential siting of a tennis/pickle ball hard-surface court.

CARRIED UNANIMOUSLY

PLANNING

Development Variance Permit

Development Variance Permit Application No. PL2018-010 - 1646 Brunt Road, Electoral Area 'E'

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-010 to increase the maximum height allowance of an accessory building from 6.0 m to 6.85 m subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-010.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-015 - 2668 East Side Road, Electoral Area 'H'

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-015 to increase the maximum allowable floor area for one accessory building, to reduce the allowable floor area for two accessory buildings and to vary the setbacks of two interior side lot lines for the siting of an accessory building subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-015.

CARRIED UNANIMOUSLY

Zoning Amendment

Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments to Bylaw 500 and Bylaw 1285

It was moved and seconded that the Board receive the Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments to Bylaw 500 and Bylaw 1285 report for information.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018”, be chaired by Chairperson Veenhof or his alternate.

CARRIED UNANIMOUSLY

It was moved and seconded that the “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”, be chaired by Director Fell or his alternate.

CARRIED UNANIMOUSLY

It was moved and seconded that the use of a permitting system for gathering for an event in the Agricultural Land Reserve be investigated.

CARRIED UNANIMOUSLY

Other

Non-medical Cannabis Retail Licence and Cannabis Production Related Planning Fees

It was moved and seconded that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.12, 2018" be introduced and read three times.

Opposed (1): Director Fell

CARRIED

It was moved and seconded that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.12, 2018" be adopted.

Opposed (1): Director Fell

CARRIED

EMERGENCY PREPAREDNESS

Reception Centre License of Use Agreement Renewals

It was moved and seconded that the Regional District of Nanaimo renew agreements for Emergency Reception Centre License of Use Agreements for a five year term commencing April 1, 2018 and ending March 31, 2023, with:

- a. the Cedar Community Association
- b. the Cranberry Fire Protection District
- c. the Gabriola Senior Citizens Association
- d. the Nanoose Bay Activity & Recreation Society
- e. the Arrowsmith Agricultural Association
- f. the Lighthouse Community Centre Society; and
- g. the Bowser and District Branch (211) of the Royal Canadian Legion.

CARRIED UNANIMOUSLY

FIRE PROTECTION

Cranberry Fire Service Agreement

It was moved and seconded that the Cranberry Fire Service Agreement be approved for renewal for continued provision of fire protection services covering the Cassidy Waterloo Fire Services area within Electoral Area 'A', for a term ending March 31, 2020 with two additional one year terms upon the mutual agreement of both parties, ending on March 31, 2022.

CARRIED UNANIMOUSLY

BUILDING INSPECTION

Building Permit Activity - 2017

It was moved and seconded that the report Building Permit Activity - 2017 be received for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Forum

The Directors' Forum included discussions related to Electoral Area matters.

IN CAMERA

It was moved and seconded that pursuant to Sections 90 (1) (i) and (j) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to solicitor-client privilege and third party business interests.

CARRIED UNANIMOUSLY

TIME: 2:21 PM

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:30 PM

CHAIR

CORPORATE OFFICER