

**REGIONAL DISTRICT OF NANAIMO****MINUTES OF THE ELECTORAL AREA 'G' PARKS AND OPEN SPACE ADVISORY COMMITTEE MEETING****Wednesday, November 1, 2017****4:00 P.M.****Oceanside Place**

In Attendance:	Director J. Stanhope	Chair
	T. Malyk	Member at Large
	R. Horte	Member at Large
	M. Foster	Member at Large
	B. Coath	Member at Large
	D. Round	Member at Large
	J. Dean	Member at Large
Also in Attendance:	W. Marshall	Mgr. Park Services
	R. Lussier	RDN Park Planner
	A. Harvey	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved with the addition of Dashwood Hall and French Creek Wetlands to Unfinished Business.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES****Electoral Area 'G' Parks and Open Space Advisory Committee Meeting - June 7, 2017**

It was moved and seconded that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held June 7, 2017 be adopted.

CARRIED UNANIMOUSLY

**DELEGATIONS**

It was moved and seconded that the late delegation from R. Alexander - Shorewood/San Pareil Owners and Residents Association be received.

CARRIED UNANIMOUSLY

**R. Alexander - Shorewood/San Pareil Owners and Residents Association - Maple Lane Park**

Mr. Alexander told the committee about the aging playground equipment and lack of seating at Maple Lane park in San Pareil.

The Association would like this park to be a part of the budgeting process for improvements to the park. They would like to see immediate seating and miscellaneous maintenance for the interim and hope for 2018 funding for a 20x15 picnic shelter on the knoll, a secure detached 15x10 cinder block storage shed, hook up to existing water connection to shelter area and upgraded playground equipment

**UNFINISHED BUSINESS**

**Dashwood Community Hall**

T. Malyk asked about the status of the Dashwood Hall report. Ms. Marshall updated that a new study of the building is done and staff are clarify some items with the consultant. Staff have been in contact with the Little Qualicum Steering committee and meeting with them to discuss the engineering study and alternative ideas to move forward with them. Following that, a staff report will be done for the next G POSAC Meeting.

D. Round requested information about amount of maintenance that had done at the hall and he was not given that information. Ms. Marshall said that some time would be needed to look back on five years of maintenance as the expenses for the area go through one maintenance account. She will report back with that information.

**French Creek Wetlands**

D. Round said that he had requested information about the development permit approved in 1994. He noted the park G30 as approved parkland dedication. He asked if the development permit is still valid given that the permit said it had to be started within 24 months.

Chair Stanhope noted that this would be beyond what the parks staff manages and that it would be a Planning department question. Ms. Marshall noted that he could contact planning staff for that information. Ms. Marshall explained how the process for development works. Ms. Marshall will bring back information regarding park G30 to the next meeting.

**REPORTS**

**Parks Update Report - Spring and Summer 2017**

Ms. Marshall gave an update of the area's current projects.

D. Round asked when the community consultation will happen for the Little Qualicum Hall will be. Ms. Marshal said after the engineer study

T. Malyk asked what the reason was for a second assessment. Ms. Marshall explained it was for updated information and a second opinion.

D. Round asked how does the Committee get the repairs to the hall on the project list? Ms. Marshall noted that there is a Board direction already which will be followed up with a report to the board for the next steps.

D. Round said the hall needs immediate maintenance with a hole in the bathroom needing a minor repair. Ms. Marshall said that the engineering report will determine what maintenance needs to be done and when.

B. Coath suggested a fund that the hall has and account of about \$1,200 that was for equipment that could be used for this. The second signing authority passed away. He will get in touch with Ms. Marshall about it.

It was moved and seconded that immediate repairs be made on the Little Qualicum Hall for safety issues.

Opposed (1): R. Horte

CARRIED

It was moved and seconded that the Parks Update Report - Spring and Summer 2017 be received for information.

CARRIED UNANIMOUSLY

#### **BUSINESS ARISING FROM DELEGATIONS**

##### **R. Alexander - Shorewood/San Pareil Owners and Residents Association - Maple Lane Park**

It was moved and seconded that the improvements for Maple Lane Park be added to the 2018-19 project list for consideration.

CARRIED UNANIMOUSLY

Ms. Marshall noted that she would look back at the park's playground inspections and bring that information back to the committee.

#### **NEW BUSINESS**

##### **Blue Water Place Community Park Plan**

Ms. Lussier summarized the plan and answered committee member's questions.

It was moved and seconded that the Blue Water Community Plan be approved as presented.

CARRIED UNANIMOUSLY

#### **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:55pm

---

CHAIR