

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA 'F' PARKS AND OPEN SPACE ADVISORY COMMITTEE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO**

**Wednesday, October 11, 2017**

**7:00 P.M.**

**Arrowsmith Hall**

In Attendance:	Director J. Fell	Electoral Area 'F'
	R. Nosworthy	Member at Large
	K. Kril	Member at Large
	R. Shackleton	Member at Large
	A. Jablonski	Member at Large
Regrets:	B. Smith	Member at Large
	D. Roi	Member at Large
Also in Attendance:	R. Lussier	RDN Parks Planner
	E. McCulloch	RDN Parks Planner

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

E. McCulloch introduced the new Area F POSAC Parks Planner, Renée Lussier to the POSAC and advised that Renée would be taking her place for future POSAC meetings and project developments for Area F.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area 'F' Parks and Open Space Advisory Committee Meeting - May 17, 2017**

It was moved and seconded that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held May 17, 2017, be adopted as amended to add A. Jablonski to Regrets.

CARRIED UNANIMOUSLY

## **UNFINISHED BUSINESS**

### **Carrothers Trail to the Braddock - Leffler Trail.**

E. McCulloch explained that staff had made a decision to name all future trails by the two connecting road names, in alphabetical order, based on emergency response requirements by other government bodies. The new trail naming process would not be retroactive to existing trail names.

## **REPORTS**

### **Parks Update Report - Spring-Summer 2017**

E. McCulloch asked for questions regarding the Parks Update Report – Spring and Summer 2017.

The steep pathway in the Benson Creek Park to view Ammonite Falls will be improved as part of the project. The Committee suggested that signage improvements should also be considered as there are many trail intersections in the park.

Clarification was provided regarding the plan for Little Qualicum River Falls Regional Park bridge replacement which will be for park access to the proposed picnic area only and not for road access to Highway #4 in Whiskey Creek.

It was moved and seconded that the Parks Update Report - Spring-Summer 2017 be received for information.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Working Session – Errington Community Park Master Plan**

R. Lussier provided a site map of Errington Community Park; park development will likely be focused in the north east corner and eastern perimeter of the field. The goal is to develop a park Master Plan that includes a bike skills park, playground and open field area.

The public consultation strategy was presented and discussed by the Committee. Pictures of possible playground development options were also presented. After much discussion, it was decided that the first step would be to meet with Errington Park Special Interest Groups including the Errington Hall Board, the Farmers Market and the Heartwood Home School Group. This would provide preliminary input on which to build a broad conceptual overview. This overview would then be presented in a public meeting or open house to gather community input to formulate a conceptual plan with specific goals and objectives. The target completion timeframe for this initial process is late February or early March 2018.

### **Meadowood Community Park**

#### **Park Development**

A. Jablonski advised that the Corcan Meadowood Residents Association (CMRA) had inquired about the timeline for Phase Two development of the Meadowood Community Park. The committee noted that Phase One playground construction has been completed, parking and water drainage issues addressed, additional adjacent parkland purchased, and there are plans to move forward with the planning of a community hall in 2018. This is substantially more of a POSAC commitment to Meadowood than any other neighbourhood in Electoral Area F. A summary of the work at Meadowood Community Park will be provided by R. Lussier for A. Jablonski to bring to a meeting with the CMRA.

R. Nosworthy suggested that there was a trail issue in the forested area of the park that also needed attention, due to a cement block wall erected on part of the circle pathway.

It was moved and seconded that the development strategy for the Meadowood Community Park forest trails be added to the work plan and once approved, be implemented by a Neighbourhood Trail Work Party.

CARRIED UNANIMOUSLY

#### Park Vandalism

R. Lussier presented a document entitled "Meadowood Community Park Washroom Vandalism" including pictures indicating very serious ongoing damage to the washroom facility. Other vandalism problems at the park were also discussed including trees being snapped off at the base, carvings into picnic tables, uprooting of tables imbedded in cement bases, etc.

It was moved and seconded that the washroom and surround be temporarily removed from Meadowood Community Park.

CARRIED UNANIMOUSLY

#### **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:27 PM

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CHAIR