

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, April 25, 2017, 7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chairperson
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Alternate	
	Director J. McLean	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Alternate	
	Director K. Oates	City of Parksville
Director B. Colclough	District of Lantzville	
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director J. Fell	Electoral Area F
	Director M. Lefebvre	City of Parksville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary	

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Director Fuller to the Board as member, and welcomed Alternate Directors McLean and Oates to the meeting.

APPROVAL OF THE AGENDA

17-207

It was moved and seconded that the agenda be approved, as amended, to include late items as outlined in the addendum.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

REGULAR BOARD MEETING - MARCH 28, 2017

17-208

It was moved and seconded that the minutes of the Regular Board meeting held March 28, 2017, be adopted.

CARRIED UNANIMOUSLY

SPECIAL BOARD MEETING - APRIL 11, 2017

17-209

It was moved and seconded that the minutes of the Special Board meeting held April 11, 2017, be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATIONS

Sheila Malcolmson, MP, re Update on Status of Abandoned Vessels Bill and other Federal Matters of Interest.

Sheila Malcolmson updated the Board on the status of Abandoned Vessels Bill C-352 and the associated costs including environmental impact, risk to jobs, impact on tourism, impact on the shellfish, aquaculture and fisheries industries, and costs to the taxpayer, and asked for the Board's support to encourage the Federal Government to adopt Bill C-352.

17-210

It was moved and seconded that:

WHEREAS:

1. Abandoned vessels pose an environmental risk and navigational hazard;
2. No regulations or programs have established effective measures for the removal and disposal of abandoned vessels;
3. Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

Therefore be it resolved that the Regional District of Nanaimo encourage the Federal Government to adopt Bill C-352, "An Act to amend the Canada Shipping Act, 2001 and to provide for the development of a national strategy (abandonment of vessels)", which would prevent abandoned vessels from becoming hazards in the first place, enable rapid Coast Guard response and encourage owners to remove end of life vessels using a vessel turn-in program that will foster recycling markets.

CARRIED UNANIMOUSLY

17-211

It was moved and seconded that the Regional District of Nanaimo's motion regarding Bill C-352 be forwarded to Transport Canada, Environment Canada, Ministry of Forests, Lands and Natural Resource Operations, and local MPs and MLAs.

CARRIED UNANIMOUSLY

DELEGATIONS - AGENDA ITEMS

Jack Peake, re Rail to Trail Board Motion.

Jack Peake shared his views with the Board on preserving and restoring the E&N railway and asked the Board not to support removing the infrastructure and converting the rail line to a trail, but to instead preserve the railway for use by Vancouver Island residents and tourists.

CORRESPONDENCE

Chris Caswell, re E&N Railway.

17-212

It was moved and seconded that the correspondence from Chris Caswell regarding the E&N Railway be received.

CARRIED UNANIMOUSLY

S. Gurrie, City of Nanaimo, re Municipal Director Appointment to the Regional District of Nanaimo Board.

17-213

It was moved and seconded that the correspondence from S. Gurrie, City of Nanaimo, regarding municipal Director appointment to the Regional District of Nanaimo Board be received.

CARRIED UNANIMOUSLY

Michelle MacEwen, Gabriola Island Recycling Organization, re Request for Funding Assistance Towards Roof Replacement.

17-214

It was moved and seconded that the correspondence from Michelle MacEwen, Gabriola Island Recycling Organization, regarding a request for funding assistance towards a roof replacement be received.

CARRIED UNANIMOUSLY

17-215

It was moved and seconded that staff be directed to complete an agreement with the Gabriola Island Recycling Organization for the transfer of Community Works Funds allocated to Electoral Area 'B' for an amount up to \$25,000 for replacement roofing of their facility.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES AND RECOMMENDATIONS

ELECTORAL AREA SERVICES COMMITTEE

Minutes of the Electoral Area Services Committee Meeting - April 11, 2017.

17-216

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held April 11, 2017, be received for information.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2017-022 – 4004 Gladys Road – Electoral Area 'H'.

17-217

It was moved and seconded that the Board approve Development Permit No. PL2017-022 to permit an accessory building subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2017-026 – 235 Driftwood Road, Electoral Area ‘H’.

17-218

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-026 to reduce the interior side lot line setback for a detached garage subject to the terms and conditions outlined in Attachments 3 to 4.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-023 – 2925 and 2931 Northwest Bay Road – Electoral Area ‘E’.

17-219

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-023 subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE

Minutes of the Committee of the Whole Meeting - April 11, 2017.

17-220

It was moved and seconded that the minutes of the Committee of the Whole meeting held April 11, 2017, be received for information.

CARRIED UNANIMOUSLY

Carol Cannon, Bowser Seniors Housing Society, re Lease of Crown Land Lots DL36, PT 1 & 2, PL 2076.

17-221

It was moved and seconded that the correspondence from Carol Cannon, Bowser Seniors Housing Society, regarding the Lease of Crown Land Lots DL36, PT 1 & 2, PL 2076 be received.

CARRIED UNANIMOUSLY

17-222

It was moved and seconded that staff be directed to prepare a letter to the Ministry of Forests, Lands and Natural Resource Operations requesting the revision of the Regional District of Nanaimo’s Crown Lease No. 114348 to amend the boundaries of the lease area in order to allow the Bowser Seniors Housing Society to submit a Sponsored Crown Grant application for the northern portion of the site for the purposes of constructing a not-for-profit seniors housing complex.

CARRIED UNANIMOUSLY

17-223

It was moved and seconded that staff be directed to prepare a letter of support for the Bowser Seniors Housing Society's Sponsored Crown Grant application for the purposes of constructing a not-for-profit seniors housing complex.

CARRIED UNANIMOUSLY

Agricultural Advisory Committee - Volunteer Mileage Reimbursement.

17-224

It was moved and seconded that Agricultural Advisory Committee members receive mileage reimbursement for site visits they are asked to attend.

CARRIED UNANIMOUSLY

2016 Census Impact on Number of Directors and Voting Strength.

17-225

It was moved and seconded that the Board delay consideration of the 2016 Census Impact on Number of Directors and Voting Strength Report until June so that member municipalities can have time to more closely examine the recommendations.

CARRIED UNANIMOUSLY

Qualicum First Nation/Regional District of Nanaimo Collaboration Protocol Update.

17-226

It was moved and seconded that the Regional District of Nanaimo submit a grant application to the Union of British Columbia Municipalities to support community-to-community activities with Qualicum First Nation.

CARRIED UNANIMOUSLY

Horses on the Coombs to Parksville Rail Trail.

17-227

It was moved and seconded that staff continue to pursue equestrian parking in relation to equestrian use of Highway 4A Crown Woodlot.

CARRIED UNANIMOUSLY

17-228

It was moved and seconded that the matter of finding suitable accommodation for equestrians on Regional Trails be referred to the Regional Parks and Trails Select Committee.

CARRIED UNANIMOUSLY

17-229

It was moved and seconded that horses be excluded temporarily from the Coombs to Parksville Trail for two months.

CARRIED UNANIMOUSLY

Bylaw Nos. 1049.09 and 867.08 - Nanoose Bay Peninsula Water Service Area Expansion, Electoral Area 'E'.

17-230

It was moved and seconded that the Board give three readings to “Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.08, 2017”.

CARRIED UNANIMOUSLY

17-231

It was moved and seconded that the Board give three readings to “Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.09, 2017”.

CARRIED UNANIMOUSLY

Northern and Southern Communities Wastewater Development Cost Charges.

17-232

It was moved and seconded that the Board give third reading to “Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.03, 2016”.

CARRIED UNANIMOUSLY

17-233

It was moved and seconded that the Board give third reading to “Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.01, 2016”.

CARRIED UNANIMOUSLY

17-234

It was moved and seconded that Bylaw Nos. 1442.03, 2016 and 1547.01, 2016 be forwarded to the Inspector of Municipalities for approval following third reading.

CARRIED UNANIMOUSLY

Friends of Rails to Trails Vancouver Island.

17-235

It was moved and seconded that the Board send a letter to the Island Corridor Foundation in support of converting the railway to trails from Parksville to Courtenay, and that a copy of the letter be sent to the Friends of Rails to Trails Vancouver Island.

Opposed (4): Director McLean, Director Stanhope, Director McKay, and Director Oates

CARRIED

Electoral Area 'H' Community Works Funds.

17-236

It was moved and seconded that up to \$100,000 of Community Works Funds designated for Electoral Area 'H' be allocated to the design and implementation plan for the proposed Bowser Sewer Service.

CARRIED UNANIMOUSLY

SOLID WASTE MANAGEMENT SELECT COMMITTEE

Minutes of the Solid Waste Management Select Committee Meeting - April 13, 2017.

17-237

It was moved and seconded that the minutes of the Solid Waste Management Select Committee meeting held April 13, 2017, be received for information.

CARRIED UNANIMOUSLY

Regional Landfill Land Disposition.

17-238

It was moved and seconded that staff proceed with the Notice of Disposition for:

- a) Granting an easement to Lehigh Hanson Materials (Lehigh) for their sanitary sewer line that crosses the landfill property;
- b) Transfer of the ownership of the newly installed powerlines that service the landfill maintenance shop to BC Hydro and Power Authority (BC Hydro);
- c) Granting a statutory right of way to BC Hydro and Telus Communication Company (Telus) for accommodation of the newly installed powerlines and future communication lines on Regional District of Nanaimo (RDN) property; and,
- d) Assigning a statutory right of way to BC Hydro and Telus, initially granted by Lehigh to the RDN, for accommodation of the power and communication lines on Lehigh's property;

And, that staff action the disposals following publication of the Notice.

CARRIED UNANIMOUSLY

CVRD Request for Contingency Waste Disposal.

17-239

It was moved and seconded that the Board endorse receiving municipal waste controlled by the Cowichan Valley Regional District in the event services at their current disposal facility are temporarily unavailable and that the tip fee be set at a 20% premium over Regional District of Nanaimo rates.

Opposed (1): Director Young

CARRIED

17-240

It was moved and seconded that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.07, 2017" be introduced and read three times.

Opposed (1): Director Young

CARRIED

17-241

It was moved and seconded that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.07, 2017" be adopted.

Opposed (1): Director Young

CARRIED

Cedar Road Lift Station Cost Sharing Agreement.

17-242

It was moved and seconded that the Board approve a cost sharing agreement with the City of Nanaimo for the Cedar Road lift station in an amount of \$45,000 per year with the cost share to be renegotiated every five years.

CARRIED UNANIMOUSLY

SUSTAINABILITY SELECT COMMITTEE

Minutes of the Sustainability Select Committee Meeting - March 28, 2017.

17-243

It was moved and seconded that the minutes of the Sustainability Select Committee meeting held March 28, 2017, be received for information.

CARRIED UNANIMOUSLY

2017 Green Building Series - Step Code.

17-244

It was moved and seconded that staff be directed to complete the funding agreement with BC Hydro and endorse using the funds to augment the 2017 Green Building program.

CARRIED UNANIMOUSLY

17-245

It was moved and seconded that staff be directed to research BC Hydro's Sustainable Communities Project Implementation Funding program and report back.

CARRIED UNANIMOUSLY

Overview of the Green Building Incentive Program.

17-246

It was moved and seconded that the existing Regional District of Nanaimo Green Building Incentive Program be maintained for 2017.

CARRIED UNANIMOUSLY

FIRE SERVICES ADVISORY COMMITTEE

Minutes of the Fire Services Advisory Committee Meeting - April 12, 2017.

17-247

It was moved and seconded that the minutes of the Fire Services Advisory Committee meeting held April 12, 2017, be received for information.

CARRIED UNANIMOUSLY

Award of Proposal for Two Single-Axle, Four-Door Fire/Rescue Engines for Errington Volunteer Fire Department.

17-248

It was moved and seconded that staff be directed to award the purchase of two single-axle, four-door fire/rescue engines to Hub Fire Engines & Equipment Ltd for the estimated \$1,437,068 quoted price.

CARRIED UNANIMOUSLY

17-249

It was moved and seconded that staff be directed to release up to \$963,000 from the Errington Fire Service Vehicle and Equipment Reserve Fund for the purchase of two fire/rescue engines.

CARRIED UNANIMOUSLY

17-250

It was moved and seconded that staff be directed to revise the Errington Fire Service 10-year Financial Plan to ensure adequate capital funding is available for future capital requirements.

CARRIED UNANIMOUSLY

17-251

It was moved and seconded that the Board approve borrowing of up to \$475,000 for the purchase of two fire/rescue engines under the Municipal Finance Authority short term equipment financing program with a five-year pay back plan.

CARRIED UNANIMOUSLY

REPORTS

Zoning Amendment Application No. PL2016-060 - 4775 & 4785 Anderson Avenue, Electoral Area 'H' - Amendment Bylaw 500.407, 2017 - Third Reading.

17-252

It was moved and seconded that the Board receive the report of the Public Hearing held on March 30, 2017 for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.407, 2017".

CARRIED UNANIMOUSLY

17-253

It was moved and seconded that the Board give third reading to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.407, 2017".

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2016-110 - 1682 Cedar Road , Electoral Area 'A' - Amendment Bylaw 500.408, 2017 - Third Reading.

17-254

It was moved and seconded that the Board give third reading to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.408, 2017".

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2011-179 - 2925 Turnbull Road, Electoral Area 'H' - Amendment Bylaw No. 500.382, 2013 – Adoption.

17-255

It was moved and seconded that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.382, 2013".

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2016-108 - Midora Road and Virostko Road, Electoral Area 'C' - Amendment Bylaw No. 500.406, 2017 – Adoption.

17-256

It was moved and seconded that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.406, 2017".

CARRIED UNANIMOUSLY

Regional Growth Strategy Bylaw 1615.01, 2016 – Minor Amendment Criteria.

17-257

It was moved and seconded that the Board receive the responses from the affected local governments regarding "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" as set out in Attachment 1 of this report.

CARRIED UNANIMOUSLY

17-258

It was moved and seconded that "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016", be read a third time.

CARRIED UNANIMOUSLY

17-259

It was moved and seconded that "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016", be adopted.

CARRIED UNANIMOUSLY

BYLAWS (with no accompanying report)

Bylaw No. 1655.06.

17-260

It was moved and seconded that "Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.06, 2017", be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 1752.

17-261

It was moved and seconded that "Regional District of Nanaimo Pump & Haul Local Service Establishment Repeal Bylaw No. 1752, 2017", be adopted.

CARRIED UNANIMOUSLY

IN CAMERA

17-262

It was moved and seconded that pursuant to Section 90 (1) (e) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to land matters.

CARRIED UNANIMOUSLY

TIME: 8:17 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:26 PM

CHAIR

CORPORATE OFFICER