

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING

Tuesday, September 12, 2017

3:15 P.M.

RDN Board Chambers

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Alternate	
	Director K. Wilson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director B. Colclough	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director A. McPherson	Electoral Area A
	Director J. Stanhope	Electoral Area G
	Director G. Fuller	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation and Emergency Services
	J. Hill	Mgr. Administrative Services
	P. Thompson	Mgr. Long Range Planning
C. Golding	Recording Secretary	

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

It was moved and seconded that the following minutes be adopted:

Regular Committee of the Whole Meeting - July 11, 2017

CARRIED UNANIMOUSLY

DELEGATIONS

Gloria Hatfield, Gabriola Chamber of Commerce, re Economic Development Plan Recommendation for Electoral Area 'B'

Gloria Hatfield provided the Board with updates on the status of marketing, strategic planning, interim plan to fiscal year-end and asked the Board to receive the Electoral Area 'B' Economic Development Plan, enter into an agreement to provide economic development services for Electoral Area 'B', and provide \$29,925 for services ending March 31, 2018 and \$65,000 per year thereafter.

Lisa Griffith, Gabriola Historical and Museum Society, re Annual Review of Activities and Financial Records to Fulfill Obligations Associated with \$12,000 Annual Contribution from Regional District of Nanaimo

Lisa Griffith thanked the Board for their ongoing support and presented a slide show highlighting 2017 accomplishments including a new exhibit and museum sponsored contest for a Gabriola Flag, 2016 Financial Statements and upcoming plans for 2017-2018.

Richard Strachan, Gabriola Island Community Hall Association, re Petition to the Regional District of Nanaimo to raise \$40,000 annually for the Gabriola Community Hall General Revenue Fund

Richard Strachan shared a summary of community sponsored events and activities that residents and visitors attend at the Gabriola Community Hall and presented a petition to the Board in support of implementation of a property tax increase to raise \$40,000 annually for the Community Hall general revenue fund.

Deanna Breuker, re Living Moments Dementia Day Program in Qualicum Beach

Deanna Breuker provided a slide show introducing the Purple Angel Ambassadors Living Moments Dementia Day Program, shared her vision for dementia support in the Oceanside area, and asked for the Board's assistance in providing space for the program at 181 Sunningdale Road in Qualicum Beach.

COMMITTEE MINUTES

It is moved and seconded that the following minutes be received for information:

Minutes of the Agricultural Advisory Committee Meeting - July 21, 2017

CARRIED UNANIMOUSLY

FINANCE

Bylaw No. 1764 Alberni-Clayoquot Regional District 2018 Permissive Tax Exemption

It was moved and seconded that “Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1764, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1764, 2017” be adopted.

CARRIED UNANIMOUSLY

2018 to 2022 Financial Plan Schedule and Preliminary 2018 Budget Information

It was moved and seconded that the preliminary 2018 budget information provided be received and that the proposed schedule of meetings to review and approve the 2018 to 2022 Financial Plan be approved as presented.

CARRIED UNANIMOUSLY

Quarterly Financial Report - Second Quarter - 2017

It was moved and seconded that the financial report for the period January 1, 2017 to June 30, 2017 be received for information.

CARRIED UNANIMOUSLY

CORPORATE SERVICES

Board Procedure Amendment Bylaw No. 1754.01

It was moved and seconded that “Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1754.01, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1754.01, 2017” be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that staff be directed to draft a resolution for consideration by the Board and submission to the Association of Vancouver Island and Coastal Communities, recommending legislative changes to notice requirements for Directors.

CARRIED UNANIMOUSLY

It was moved and seconded that the Minister of Municipal Affairs & Housing be requested to review the legislation to modernize the notice requirements for Directors.

CARRIED UNANIMOUSLY

STRATEGIC AND COMMUNITY DEVELOPMENT

Service Agreement with Gabriola Island Chamber of Commerce to Provide Economic Development for Electoral Area ‘B’

It was moved and seconded that the Gabriola Island Economic Development Plan be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo enter into an agreement with the Gabriola Island Chamber of Commerce to provide economic development services for Electoral Area ‘B’ for 2017 to 2020 (three years).

CARRIED UNANIMOUSLY

It was moved and seconded that the agreement include the following requirements:

- a. That the Gabriola Island Chamber of Commerce submit an annual work plan including expenses to the Regional District of Nanaimo in support of their funding request.
- b. That regular reporting on the Key Performance Indicators as outlined in the Gabriola Island Economic Development Plan be a requirement for continued funding.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo provide funding to the Gabriola Island Chamber of Commerce in the amount of \$29,925 for economic development services for the period ending March 31, 2018 and then \$65,000 per year thereafter in accordance with the agreement.

CARRIED UNANIMOUSLY

2017 Operational Plan Update and 2017 – 2021 Operational Report and Forecast

Staff provided an overview of the 2017 Operational Plan Update and 2017 - 2021 Operational Report and Forecast to the Board.

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2017 Operational Plan Update.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2017 – 2021 Operational Report and Forecast.

CARRIED UNANIMOUSLY

REGIONAL AND COMMUNITY UTILITIES

September 2017 Drinking Water and Watershed Protection Program Update

It was moved and seconded that the Board endorse the September 2017 update on the Drinking Water and Watershed Protection program.

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors' Roundtable

Directors provided updates to the Board.

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:52 PM

CHAIR

CORPORATE OFFICER