

## REGIONAL DISTRICT OF NANAIMO

## MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Tuesday, September 12, 2017

1:30 P.M.

RDN Board Chambers

In Attendance:	Director W. Veenhof Alternate	Chair
	Director K. Wilson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
Regrets:	Director J. Stanhope Director A. McPherson	Electoral Area G Electoral Area A
Also in Attendance:	P. Carlyle R. Alexander G. Garbutt T. Osborne J. Harrison W. Idema D. Pearce J. Hill J. Holm J. Wilson B. Ritter	Chief Administrative Officer Gen. Mgr. Regional & Community Utilities Gen. Mgr. Strategic & Community Development Gen. Mgr. Recreation & Parks Director of Corporate Services Director of Finance Director of Transportation & Emergency Services Mgr. Administrative Services Mgr. Current Planning Mgr. Emergency Services Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Wilson to the meeting.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

It was moved and seconded that the following minutes be adopted:

Electoral Area Services Committee Meeting - July 11, 2017

Special Electoral Area Services Committee - August 22, 2017

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Richard Strachan and Laurie MacDonald, Gabriola Island Community Hall Association, re Gabriola South Island Emergency Reception Centre & Generator**

Joyce Babula (President) and Richard Strachan (Treasurer) of the Gabriola Island Community Hall Association spoke in support of the Gabriola Island Community Hall for the location of an Emergency Reception Centre.

**COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received for information:

Electoral Area 'B' Parks and Open Space Advisory Committee Meeting - July 24, 2017.

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Electoral Area 'B' Parks and Open Space Advisory Committee**

**Bylaw Referral Park Implications Gabriola Local Trust Committee Bylaw Nos. 289 and 290 (Potlatch Density Transfer)**

It was moved and seconded that the Board advise the Gabriola Island Local Trust Committee that the Regional District of Nanaimo will accept the proposed 16.4-hectare parkland dedication through subdivision under Section 510 of the *Local Government Act* following adoption of Bylaws 289 and 290 by the Islands Trust.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board advise the Gabriola Island Local Trust Committee that the Regional District of Nanaimo will accept proposed SRW #1, #2, #3 and #4 as public trail connections through subdivision following adoption of Bylaws 289 and 290 by the Islands Trust.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to include planning and development of the parkland dedication and trails in the Electoral Area 'B' Parks and Open Space Advisory Committee work planning session for prioritization and \$186,000 be included in the long term Financial Plan.

CARRIED UNANIMOUSLY

## **PLANNING**

### **Zoning Amendment**

#### **Zoning Amendment Application No. PL2015-172 - 846 Island Highway West, Electoral Area 'G' - Amendment Bylaw 500.404, 2017 - First and Second Reading**

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on October 3, 2016.

CARRIED UNANIMOUSLY

It was moved and seconded that the conditions set out in Attachment 3 of the staff report be completed prior to Amendment Bylaw No. 500.404 being considered for adoption.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.404, 2017”, be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.404, 2017”, be chaired by Director Stanhope or his alternate.

CARRIED UNANIMOUSLY

## **EMERGENCY PREPAREDNESS**

### **Gabriola Island Reception Centre – South Island**

It was moved and seconded that the Board enter into a 5 year License of Use agreement at \$1 per year, with the Gabriola United Church for an Emergency Reception Centre and that the Regional District of Nanaimo purchase and install a 30 kW emergency standby generator for the purposes of an Emergency Reception Centre at the Gabriola United Church.

Opposed (1): Director Young

CARRIED

## **FIRE PROTECTION**

### **Fire Protection Services Agreement with City of Parksville**

It was moved and seconded that the Board approve the addendum to the Fire Protection Services Agreement with the City of Parksville covering portions of Electoral Area 'G'.

CARRIED UNANIMOUSLY

**BUILDING INSPECTION**

**Building Permit Activity – Second Quarter 2017**

It was moved and seconded that the report on building permit activity for the second quarter of 2017 be received for information.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Electoral Area 'B' Community Works Funds - Huxley Community Park Playground Project**

It was moved and seconded that up to \$66,500 of Electoral Area 'B' Community Works Funds be allocated for Phase 2 Playground Equipment to be used if required to complete the Huxley Community Park Playground Project.

CARRIED UNANIMOUSLY

**Directors' Forum**

The Directors' Forum included discussions related to Electoral Area matters.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:28 PM

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CHAIR

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CORPORATE OFFICER