

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, FEBRUARY 14, 2017 AT 3:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H

Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
J. Holm	Mgr. Current Planning
P. Thompson	Mgr. Long Range Planning
B. Ritter	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

MINUTES

Minutes of the Electoral Area Services Committee meeting held Tuesday, January 10, 2017.

MOVED Director Veenhof, SECONDED Director Fell, that the minutes of the Electoral Area Services Committee meeting held Tuesday, January 10, 2017 be adopted.

CARRIED

PLANNING

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-168 – 20 Nile Road, Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Young, that the Board approve Development Permit No. PL2016-168 to permit demolition of an existing cabin and the establishment of a building envelope for a new dwelling unit and accessory buildings and structures subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT PERMIT AND SITE SPECIFIC EXEMPTION

Development Permit and Site Specific Exemption Application No. PL2016-181 – 6919 Island Highway West, Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Young, that the Board approve Development Permit No. PL2016-181 and Site Specific Floodplain Bylaw exemption to permit an addition to a detached hotel unit subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-176 – 2005 Hemer Road, Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Fell, that the Board approve Development Permit with Variance No. PL2016-176 to permit the construction of an accessory building subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director McPherson, SECONDED Director Fell, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2016-176.

CARRIED

Development Permit with Variance Application No. PL2016-184 – 2739 Van Isle Road, Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Fell, that the Board approve Development Permit with Variance No. PL2016-184 to permit the demolition of an existing dwelling unit and construction of a new dwelling unit and raised patio subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2016-184.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-191 – 2225 Alberni Highway, Electoral Area 'F'.

MOVED Director Fell, SECONDED Director Veenhof, that the Board approve Development Variance Permit No. PL2016-191 to reduce the front lot line setback from 4.5 metres to 3.0 metres to accommodate a kiosk subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Fell, SECONDED Director Veenhof, that the Board direct staff to complete the required notification for Development Variance Permit No. PL2016-191.

CARRIED

ZONING AMENDMENT APPLICATION

Zoning Amendment Application No. PL2016-108 – Midora Road and Virostko Road, Electoral Area 'C' – Amendment Bylaw 500.406 – First and Second Reading.

MOVED Director Young, SECONDED Director Veenhof, that the Board receive the Summary of the Public Information Meeting held on November 17, 2016.

CARRIED

MOVED Director Young, SECONDED Director Veenhof, that the conditions set out in Attachment 2 of the staff report be completed prior to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.406, 2017" being considered for adoption.

CARRIED

MOVED Director Young, SECONDED Director Veenhof, that the Board introduce and give two readings to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.406, 2017".

CARRIED

MOVED Director Young, SECONDED Director Veenhof, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.406, 2017" be chaired by Director Young or her alternate.

CARRIED

Zoning Amendment Application No. PL2016-060 – 4775 & 4785 Anderson Avenue, Electoral Area 'H' – Amendment Bylaw 500.407 – First and Second Reading.

MOVED Director Veenhof, SECONDED Director Young, that the Board receive the Summary of the Public Information Meeting held on December 12, 2016.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the Board introduce and give two readings to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.407, 2017".

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the Board direct that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.407, 2017", be chaired by Director Veenhof or his alternate.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the Board direct that the conditions set out in Attachment 2 of the staff report be completed prior to Bylaw No. 500.407, 2017 being considered for adoption.

CARRIED

OTHER

Southern Community Economic Development.

MOVED Director Houle, SECONDED Director McPherson, that the Regional District of Nanaimo enter into an agreement with the Gabriola Island Chamber of Commerce to provide tourism promotion for Electoral Area 'B' for a period not exceeding six months at a rate of \$1,000 per month.

CARRIED

MOVED Director Houle, SECONDED Director McPherson, that staff report back to the next Electoral Area Services Committee on organizing strategic planning sessions for the purpose of determining the best option for providing economic development and tourism promotion for Electoral Areas 'A', 'B' and 'C' including budget implications and timelines.

CARRIED

MOVED Director Houle, SECONDED Director McPherson, that the requisition for the Southern Community Economic Development Service be maintained for 2017.

CARRIED

RECREATION AND PARKS

Parks Update Report.

MOVED Director Houle, SECONDED Director Veenhof, that the parks update for October, November and December 2016 be received for information.

CARRIED

ADVISORY, SELECT COMMITTEE, AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY COMMITTEE

Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee Meeting held Monday, January 23, 2017.

MOVED Director Houle, SECONDED Director Young, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee Meeting held Monday, January 23, 2017 be received for information.

CARRIED

Request for Storage Space at Rollo McClay Community Park.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to investigate the feasibility of the Gabriola Island Lions Club building a storage shed at Rollo McClay Community Park.

CARRIED

Bells Landing Water Access.

MOVED Director Houle, SECONDED Director Young, that staff be directed to investigate the feasibility of constructing a boat launch and associated parking lot at the Bells Landing MoTI water access on Gabriola Island.

CARRIED

EAST WELLINGTON/PLEASANT VALLEY PARKS AND OPEN SPACE ADVISORY COMMITTEE

Minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee Meeting held Monday, January 30, 2017.

MOVED Director Young, SECONDED Director Veenhof, that the minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee Meeting held Monday, January 30, 2017 be received for information.

CARRIED

FIRE SERVICES ADVISORY COMMITTEE

Minutes of the Fire Services Advisory Committee Meeting held Wednesday, January 11, 2017.

MOVED Director Veenhof, SECONDED Director Rogers, that the minutes of the Fire Services Advisory Committee Meeting held Wednesday, January 11, 2017 be received for information.

CARRIED

Fire Services Workplan for 2017.

MOVED Director Veenhof, SECONDED Director Rogers, that the Fire Services Workplan for 2017 report be received for information.

CARRIED

New Society Act Workshop.

MOVED Director Veenhof, SECONDED Director Rogers, that the Regional District of Nanaimo with the support of the fire services societies, facilitate an expert workshop on both the New Societies Act and the Privacy Acts for all the societies within 2017.

CARRIED

DIRECTORS' FORUM

The Directors' Forum included discussions related to Electoral Area matters.

IN CAMERA

MOVED Director Veenhof, SECONDED Director Young, that pursuant to Sections 90 (1) (e) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to land acquisition.

CARRIED

TIME: 3:30 PM

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Houle, that this meeting be adjourned.

CARRIED

TIME: 3:37 PM

CHAIRPERSON

CORPORATE OFFICER