

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 10, 2017 AT 4:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H

Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
J. Harrison	Director of Corporate Services
J. Hill	Mgr. Administrative Services
J. Holm	Mgr. Current Planning
B. Ritter	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

ELECTORAL AREA SERVICES COMMITTEE MINUTES

Minutes of the Regular Electoral Area Services Committee meeting held Tuesday, November 22, 2016.

MOVED Director Veenhof, SECONDED Director McPherson, that the minutes of the Regular Electoral Area Services Committee meeting held Tuesday, November 22, 2016, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED Director Veenhof, SECONDED Director Fell, that the correspondence regarding Development Variance Permit Application No. PL2016-113 – 1031 Robertson Boulevard, Electoral Area 'G', be received.

CARRIED

PLANNING

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-164 – 923 McFeely Drive, Electoral Area ‘G’.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit No. PL2016-164 to permit the construction of a dwelling unit subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit Application No. PL2016-179 – 3271 Jameson Road and 3155 Northwood Road, Electoral Area ‘C’.

MOVED Director Young, SECONDED Director Fell, that the Board approve Development Permit No. PL2016-179 to permit the development of two dwelling units subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit Application No. PL2016-180 – 4179 Island Highway West, Electoral Area ‘G’.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit No. PL2016-180 to permit the construction of a new dwelling unit subject to the conditions outlined in Attachment 2.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE AND REQUEST FOR FRONTAGE RELAXATION

Development Variance Permit Application No. PL2016-113 and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-112 – 1031 Robertson Boulevard, Electoral Area ‘G’.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Variance Permit No. PL2016-113 to reduce the minimum pan handle width for proposed lots 6 and 7 subject to the terms and conditions outlined in Attachments 2 to 3.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lots 6 and 7 in relation to Subdivision Application No. PL2016-112.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that the Board direct staff to complete the required notification for Development Variance Permit No. PL2016-113.

CARRIED

SUBDIVISION APPLICATION

Subdivision Application No. PL2014-007 – 1831 Matterson Road, Electoral Area ‘F’.

MOVED Director Fell, SECONDED Director Stanhope, that the Board approve the request to relax the minimum lot frontage requirements for proposed Lot A in relation to Subdivision Application No. PL2014-007.

CARRIED

Subdivision Application No. PL2016-134 – 2081 Lazy Susan Drive, Electoral Area ‘A’.

MOVED Director McPherson, SECONDED Director Fell, that five percent (5%) cash-in-lieu of parkland dedication in conjunction with Subdivision Application No. PL2016-134, be accepted.

CARRIED

ZONING AMENDMENT APPLICATION

Zoning Amendment Application No. PL2016-161 – Pratt Road, Electoral Area ‘F’ – Bylaw 1285.27 – First and Second Reading.

MOVED Director Fell, SECONDED Director Rogers, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.27, 2017", be introduced and read two times.

CARRIED

MOVED Director Fell, SECONDED Director Rogers, that the Public Hearing on "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.27, 2017", be chaired by Director Fell or his alternate.

CARRIED

MOVED Director Fell, SECONDED Director Rogers, that the conditions set out in Attachment 2 be completed prior to "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.27, 2017" being considered for adoption.

CARRIED

Zoning Amendment Application No. PL2016-060 – 4775 & 4785 Anderson Avenue, Electoral Area ‘H’ – Bylaw 500.407 – First and Second Reading.

This item was withdrawn at the applicant’s request.

OTHER

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-131 – 2221, 2225, 2237 Chelsea Place, Electoral Area ‘E’.

MOVED Director Rogers, SECONDED Director Veenhof, that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot B in relation to Subdivision Application No. PL2016-131.

CARRIED

Electoral Area Telecommunication Antenna System Consultation and Information Policy with Bylaw No. 1259.11.

MOVED Director Veenhof, SECONDED Director McPherson, that the attached policy titled Electoral Area Telecommunication and Antenna System Consultation and Information Policy be adopted as a Board policy.

CARRIED

MOVED Director Veenhof, SECONDED Director McPherson, that "Regional District of Nanaimo Planning Services Fees And Charges Amendment Bylaw No. 1259.11, 2016" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director McPherson, that "Regional District of Nanaimo Planning Services Fees And Charges Amendment Bylaw No. 1259.11, 2016" be adopted.

CARRIED

PARKS AND OPEN SPACE COMMITTEE MINUTES AND RECOMMENDATIONS

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee Meeting held Wednesday, October 12, 2016.

MOVED Director Rogers, SECONDED Director Young, that the Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee Meeting held Wednesday, October 12, 2016 be received for information.

CARRIED

Salish Sea Marine Trail Proposal from BC Marine Trails Network Association.

MOVED Director Rogers, SECONDED Director Young, that staff be directed to work with the BC Marine Trails Network Association on the identification of Blueback Park as a Salish Sea Marine Trail day use area recognizing that this park has limited day-use facilities, with no overnight parking or camping.

CARRIED

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee Meeting held Wednesday, November 9, 2016.

MOVED Director Fell, SECONDED Director McPherson, that the Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee Meeting held Wednesday, November 9, 2016 be received for information.

CARRIED

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting held Thursday, December 1, 2016.

MOVED Director Veenhof, SECONDED Director Young, that the Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting held Thursday, December 1, 2016 be received for information.

CARRIED

Dunsmuir Community Park - Concept Plan.

MOVED Director Veenhof, SECONDED Director Rogers, that staff proceed with preparing construction drawings for Concept Plan A for Dunsmuir Community Park.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that staff proceed with clearing a view corridor into Dunsmuir Community Park as part of the 2017 Parks Work Plan.

CARRIED

DIRECTORS' FORUM

The Directors' Forum included discussions related to Electoral Area matters.

IN CAMERA

MOVED Director Veenhof, SECONDED Director Young, that pursuant to Sections 90 (1) (a) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to Board appointments.

CARRIED

TIME: 4:47pm

ADJOURNMENT

MOVED Director Houle, SECONDED Director Veenhof, that this meeting be adjourned.

CARRIED

TIME: 4:50 PM

CHAIRPERSON

CORPORATE OFFICER