

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA SERVICE COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, NOVEMBER 22, 2016 AT 3:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H

Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation and Emergency Planning Services
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Armet	Mgr. Building & Bylaw Services
J. Hill	Mgr. Administrative Services
J. Holm	Mgr. Current Planning
P. Thompson	Mgr. Long Range Planning
G. Keller	Senior Planner, Current Planning
B. Ritter	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish First Nations on whose traditional territory the meeting took place.

LATE DELEGATIONS

MOVED Director Rogers, SECONDED Director Veenhof, that late delegations be permitted to address the Committee.

CARRIED

Brock Williamson, re Development Permit with Variance Application No. PL2016-166 – Andover Road, Electoral Area ‘E’.

Brock Williamson spoke in support of Development Permit with Variance Application No. PL2016-166 – Andover Road, Electoral Area ‘E’, and advised of a change to the application to remove the watercourse setback variance.

ELECTORAL AREA SERVICES COMMITTEE MINUTES

Minutes of the Regular Electoral Area Services Committee meeting held Tuesday, October 11, 2016.

MOVED Director Veenhof, SECONDED Director McPherson, that the minutes of the Regular Electoral Area Services Committee meeting held Tuesday, October 11, 2016, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Anne and Ted Kuzminski, re Development Permit with Variance Application No. PL2016-166 – Andover Road, Electoral Area 'E'.

MOVED Director Rogers, SECONDED Director Veenhof, that the correspondence from Anne and Ted Kuzminski regarding Development Permit with Variance Application No. PL2016-166 be received.

CARRIED

UNFINISHED BUSINESS

Electoral Area Telecommunication Antenna System Consultation and Information Policy.

MOVED Director Veenhof, SECONDED Director Young, that the attached amended draft policy titled Electoral Area Telecommunication and Antenna System Consultation and Information Policy be adopted as a Board policy.

MOVED Director Fell, SECONDED Director Veenhof, that Item 5.D.10 of the policy be amended to read:

“10. A map showing the maximum electromagnetic radiation power levels as watts per square metre, at ground level within 1000 metres of the proposed Telecommunication Antenna System. The map should include the cumulative effects of multiple Telecommunication Antenna Systems at the proposed location with any other existing Telecommunication Antenna Systems broadcasting in the area;”

CARRIED

MOVED Director Rogers, SECONDED Director Young, that this item be referred back to staff for a reconsideration of the fees with respect to tower height.

CARRIED

Electoral Area Boundary Amendment Process, Requirements, and Implications.

Staff provided a presentation on the Electoral Area Boundary Amendment Process, Requirements and Implications.

MOVED Director Fell, SECONDED Director Veenhof, that staff be directed to proceed with a land use analysis of parcels in Electoral Areas 'F' and 'G' which were affected by the construction of the Inland Island Highway.

CARRIED

MOVED Director Fell, SECONDED Director Veenhof, that staff be directed to proceed with the preparation of a draft electoral area boundary amendment proposal for parcels in Electoral Areas 'F' and 'G' which were affected by the construction of the Inland Island Highway.

CARRIED

PLANNING

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-148 – Point Mercer Drive – Electoral Area 'G'.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit No. PL2016-148 to permit the construction of a dwelling unit and the reconstruction of an existing riprap revetment subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-163 – Andover Road – Electoral Area 'E'.

MOVED Director Rogers, SECONDED Director Veenhof, that the Board approve Development Variance Permit No. PL2016-163 to reduce the setback from the top of the slope adjacent to the sea and from the Other Lot Line to permit the construction of a dwelling unit on the subject property subject to the terms and conditions outlined in Attachment 2 to 4.

CARRIED

MOVED Director Rogers, SECONDED Director Veenhof, that the Board direct staff to complete the required notification for Development Variance Permit No. PL2016-163.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-153 – Mariner Way – Electoral Area 'G'.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2016-153 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2016-153.

CARRIED

Development Permit with Variance Application No. PL2016-166 – Andover Rd – Electoral Area 'E'.

MOVED Director Rogers, SECONDED Director Veenhof, that the Board approve Development Permit with Variance No. PL2016-166 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4, as amended to remove the watercourse setback variance.

CARRIED

MOVED Director Rogers, SECONDED Director Veenhof, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2016-166.

CARRIED

OTHER

Zoning Amendment Application No. PL2016-007 - 4660 & 4652 Anderson Avenue – Electoral Area 'H' – Bylaw No. 500.405, First and Second Reading.

MOVED Director Veenhof, SECONDED Director Young, that the Board receive the Summary of the Public Information Meeting held on October 5, 2016.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.405 being considered for adoption.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.405, 2016", be introduced and read two times.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.405, 2016", be chaired by Director Veenhof or his alternate.

CARRIED

DIRECTORS FORUM

The Directors' Forum included discussions related to Electoral Area matters.

NEW BUSINESS

Sleepy Hollow.

MOVED Director Fell, SECONDED Director Veenhof, that staff be directed to prepare a report outlining options for completion of the Sleepy Hollow building strata subdivision in approximate accordance with the layout proposed in 1997 and outline any necessary amendments to RDN bylaws required to enable the development to proceed.

CARRIED

IN CAMERA

MOVED Director Fell, SECONDED Director Young, that pursuant to Sections 90 (1) (f) and (i) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to law enforcement and solicitor-client privilege.

CARRIED

TIME: 4:50 PM

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Rogers, that this meeting be adjourned.

CARRIED

TIME: 4:51 PM

CHAIRPERSON

CORPORATE OFFICER