



**MINUTES OF THE MEETING OF THE
ENGLISHMAN RIVER WATER SERVICE (ERWS) MANAGEMENT BOARD
HELD ON MONDAY, APRIL 18, 2016 AT 2:00PM
IN THE REGIONAL DISTRICT OF NANAIMO, BOARD CHAMBERS**

Present:	J. Stanhope, Chair B. Rogers R. Alexander M. Lefebvre M. Squire M. Donnelly	Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo City of Parksville City of Parksville Regional District of Nanaimo
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Also Present:	L. Butterworth S. Powell B. Weir W. Idema G. St. Pierre D. Trudeau R. Graves	City of Parksville City of Parksville Town of Qualicum Beach Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Recording Secretary, RDN
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Regrets:	D. Comis V. Figueria	City of Parksville City of Parksville
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CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 2:07pm.

ELECTION OF CHAIRPERSON

The Chief Administrative Officer called for nominations for the position of Chairperson for 2016.

Director Lefebvre nominated Director Stanhope.

There being no further nominations, the Chief Administrative Officer declared Director Stanhope as Chairperson of the Board for 2016.

DELEGATIONS

MINUTES

MOVED Director Lefebvre, SECONDED Director Powell that the minutes from the Englishman River Water Services Management Board held December 9, 2015, be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

Island Health-Revised Terms and Conditions to the Water Supply Operating Permit. (Englishman River Surface Water Operating Permit).

MOVED Director Rogers, SECONDED Director Powell, that the Island Health Revised Terms and Conditions to the Water Supply Operating Permit (Englishman River Surface Water Operating Permit) be received.

CARRIED

DFO – Fisheries Act Authorization.

MOVED Director Rogers, SECONDED Director Powell, that the DFO Fisheries Act Authorization correspondence dated April 11, 2016 be received.

CARRIED

REPORTS

Draft Predesign Report Update.

MOVED Director Lefebvre, SECONDED Director Powell, that the report from the Englishman River Water Service Management Committee dated April 6, 2016, entitled Draft Predesign Report (Update), Water Intake, Treatment Plant and Supply Mains be received.

CARRIED

MOVED Director Rogers , SECONDED Director Lefebvre, that the Englishman River Water Service Management Board recommend the Joint Ventures adopt the report titled "Draft Predesign Report (Update) - Water Intake, Treatment Plant and Supply Mains", prepared by CH2M Hill, dated December 10, 2015.

CARRIED

Detailed Design Project Status Update.

MOVED Director Rogers, SECONDED Director Lefebvre, that the Detailed Design Project Status Update report be received.

CARRIED

Transmission Main Report.

MOVED Director Powell, SECONDED Director Rogers, that the Transmission Main Report be received.

CARRIED

Englishman River Water Service Final 2016 – 2020 Financial Plan.

MOVED Director Rogers, SECONDED Director Powell, that the report from the Englishman River Water Service Management Committee, dated April 6, 2016, entitled ERWS Final 2016-2020 Financial Plan be received.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that the Englishman River Water Service Management Board accept the Final 2016 – 2020 Financial Plan as outlined in Table 1 attached to the April 6, 2016 report.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that the Englishman River Water Service Management Board recommend the Joint Ventures adopt the Final 2016 – 2020 Financial Plan as outlined in Table 2 attached to the April 6, 2016 report.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

QUESTIONS

The Chair opened the floor to questions and comments.

Larry Williams asked if contaminates and colour disinfection by-products could enter the system.

Jesus Garcia-Aleman replied that water in the river will contain colour and organic material, when organic material reacts with chlorine it will create disinfection by-products. Part of the treatment objectives of the plant is to remove colour and organics so there are no disinfection by-products in the distribution system.

Larry Williams enquired if the chlorine is introduced before or after the by-products are removed and are there any tests done after the chlorine is added?

Jesus Garcia-Aleman commented that the colour and organic material are removed before the chlorine is introduced and continuous monitoring is done and is required monthly and quarterly by provincial regulations.

IN CAMERA

OTHER

NEXT MEETING

ADJOURNMENT

MOVED Director Lefebvre, SECONDED Director Powell that the meeting be adjourned.

CARRIED



J. Stanhope, Chairperson