

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE NANAIMO REGIONAL HOSPITAL DISTRICT INAUGURAL BOARD MEETING
HELD ON TUESDAY, MARCH 8, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chair
Director C. Haime	Vice Chair
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Alternate	
Director G. Fuller	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Alternate	
Director B. Luchtmeijer	Town of Qualicum Beach

Regrets:

Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
D. Pearce	A/Director of Transit
M. O'Halloran	A/Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chief Administrative Officer called the meeting to order.

ELECTION OF THE CHAIR

The Chief Administrative Officer called for nominations for the position of Chair of the Nanaimo Regional Hospital District Board for the year 2016.

Director Fell nominated Director Veenhof. Director Veenhof accepted the nomination.

There being no further nominations, the Chief Administrative Officer declared Director Veenhof as Chair of the Nanaimo Regional Hospital District for the year 2016.

ELECTION OF THE VICE CHAIR

The Chief Administrative Officer called for nominations for the position of Vice Chair of the Nanaimo Regional Hospital District Board for the year 2016.

Director Yoachim nominated Director Stanhope. Director Stanhope declined the nomination.

Director Rogers nominated Director Pratt.

Director Fell nominated Director Haime.

Director Pratt and Director Haime accepted their nominations and spoke regarding their candidacy.

An election was held and following the counting of the ballots the Chief Administrative Officer declared Director Haime as Vice Chair of the Nanaimo Regional Hospital District for the year 2016.

The Chair claimed his seat.

Destruction of Election Ballots.

MOVED Director Thorpe, SECONDED Director Houle, that the ballots cast for the Vice Chair election be destroyed.

CARRIED

BOARD MINUTES

Minutes of the Hospital Board meeting held Tuesday, November 10, 2015.

MOVED Director Stanhope, SECONDED Director Houle, that the minutes of the Regional Hospital District Board meeting held Tuesday, November 10, 2015, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MNP LLP, re Nanaimo Regional Hospital District Audit Service Plan – December 31, 2015.

MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from MNP LLP, regarding the Nanaimo Regional Hospital District Audit Service Plan – December 31, 2015 be received.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Regional Hospital District Select Committee.

Regional Hospital District Select Committee Terms of Reference.

MOVED Director Stanhope, SECONDED Director Thorpe, that the Regional Hospital District Select Committee Terms of Reference be received for information.

CARRIED

Minutes of the Regional Hospital District Select Committee Meeting held on Tuesday, February 23, 2016.

MOVED Director Pratt, SECONDED Director Houle, that the minutes of the Regional Hospital District Select Committee meeting held on Tuesday, February 23, 2016, be received for information.

CARRIED

Request for Approval of 2016/2017 Capital Equipment and Minor Capital Project Lists.

MOVED Director Houle, SECONDED Director Pratt, that the 2016/2017 list of minor capital improvement projects with Nanaimo Regional Hospital District cost sharing in the amount of \$1,215,802 be approved.

CARRIED

MOVED Director Houle, SECONDED Director Pratt, that the 2016/2017 list of capital equipment purchases with Nanaimo Regional Hospital District cost sharing in the amount of \$851,438 be approved.

CARRIED

MOVED Director Houle, SECONDED Director Pratt, that \$1,376,815 in unallocated annual minor capital funding from 2016/2017 request be split with \$776,815 redirected to Regional Hospital District cost shared large capital projects and \$600,000 held in contingency for minor capital projects and equipment purchases.

CARRIED

MOVED Director Houle, SECONDED Director Pratt, that the \$868,435 in unallocated prior year minor capital funding be reallocated to the NRGH Electrical Energy Plant Upgrade project.

CARRIED

Nanaimo Regional Hospital District Bylaw No. 162 - 2016 Proposed Budget.

MOVED Director Pratt, SECONDED Director Houle, that the 2016 Regional Hospital District budget be approved with the following components:

Property tax requisition	\$ 6,984,190
Capital grant allowance	\$ 2,667,240
Transfer to major capital reserve	\$ 1,776,815

CARRIED

MOVED Director Thorpe, SECONDED Director Houle, that "Nanaimo Regional Hospital District 2016 Annual Budget Bylaw No. 162, 2016" be introduced and read three times.

CARRIED

MOVED Director Pratt, SECONDED Director Rogers, that "Nanaimo Regional Hospital District 2016 Annual Budget Bylaw No. 162, 2016" be adopted.

CARRIED

ADMINISTRATOR'S REPORTS

Approval of Signing Authorities for General Banking and Investments.

MOVED Director Stanhope, SECONDED Director Houle, that the signing authorities for the Nanaimo Regional Hospital District for general banking services and financial instruments reflect the following officer positions:

Chair	William Veenhof
Vice Chair	Colin Haime
Interim Chief Administrative Officer	Dennis Trudeau
Director of Finance	Wendy Idema
Manager, Accounting Services	Tiffany Moore
Senior Accountant	Manvir Manhas

CARRIED

MOVED Director Stanhope, SECONDED Director Houle, that the foregoing authorizations extend to accounts in the name of the Nanaimo Regional Hospital District.

CARRIED

ADJOURNMENT

MOVED Director Houle, SECONDED Director Pratt, that this meeting be adjourned.

CARRIED

TIME: 7:12 PM

CHAIRPERSON

CORPORATE OFFICER