

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA 'A' PARKS, RECREATION AND  
CULTURE COMMISSION REGULAR MEETING  
HELD WEDNESDAY, NOVEMBER 16, 2016  
7:00PM**

*(Cedar United Church)*

**Attendance:** Alec McPherson, RDN Director, Chair  
Jim Fiddick  
Graham Gidden  
Andrew Thornton  
John O'Connor  
Patti Grand

**Staff:** Hannah King, Superintendent of Recreation Program Services  
Elaine McCulloch, Parks Planner  
Ann-Marie Harvey, Recording Secretary

**Regrets:** Angela Davies  
Bernard White  
Kerri-Lynne Wilson

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**CALL TO ORDER**

Chair McPherson called the meeting to order at 7:05pm.

**DELEGATIONS/PRESENTATION**

None

**MINUTES**

MOVED Commissioner O'Connor, SECONDED Commissioner Grand that the Minutes of the Regular Electoral Area 'A' Parks, Recreation and Culture Commission meeting held September 21, 2016 be adopted.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**Roadside Trails**

Chair McPherson suggested, due to the inclement weather, that the Commission wait until the spring to visit possible roadside trails in the area.

Commissioner Fiddick provided photos of the fallen timber left in Ivor/Glynneath Park after the hazard tree work was completed. He expressed concern that the trees might be left on the ground as they significantly impact the usage of the park. The photos illustrate the volume of wood and the trees blocking much of the park. He requested the RDN look into the possibility of salvaging and selling the wood with the proceeds going back into the Electoral Area 'A' Community Parks budget. Ms. McCulloch will speak with Ms. Marshall and M. Dobbs to discuss any options that might be available.

### **Cedar Heritage Centre Agreement**

MOVED Commissioner O'Connor, SECONDED Commissioner Gidden that the Lease and Site License Agreement with Cedar School and Community Enhancement Society (CSES) be extended for a two year term (January 1, 2017- December 31, 2018)

CARRIED

### **COMMUNICATIONS/CORRESPONDENCE**

None

### **REPORTS**

#### **Monthly Update of Regional and Community Parks and Trail Projects – September 2016 (Handout)**

Ms. McCulloch updated the Commission on the EA parks information, noting that construction of the Cedar Plaza Kiosk will begin at the end of November with completion by the end of the year. She has not heard back from the North Cedar Improvement District regarding the RDN's request for a water connection to Cedar Plaza.

Ms. McCulloch provided photos of the new rock stairs at the Shasta Road beach access installed by the developer of the home beside the access. The stairs comply with the conditions of the Development Permit with Variance and are to the satisfaction of the RDN Parks Manager. Ms. McCulloch asked the Commission if this access is one they would like to prioritize as a beach access for signage. If so, a railing would need to be installed on the stairs. This item is not currently in the 2017 budget.

Commissioner Fiddick provided some photos of the Shasta Road foreshore revetment and voiced his concerns about its encroachment onto the beach. Director McPherson advised that professionals oversaw all the works as per the Development Permit with Variance. Commissioner Fiddick noted that he also noticed that this property owner was damming the stream and redirecting the flow down the trail. He will email Ms. McCulloch some photos and she will contact MOTI to inquire about the damming.

#### **Subdivision Application No. PL2016-134 Cash-in-lieu of Parkland**

MOVED Commissioner Fiddick, SECONDED Commissioner Gidden that five percent (5%) cash-in-lieu of parkland dedication in conjunction with Subdivision Application No. PL2016-134, be accepted.

#### **Driftwood Stairs Update – (Verbal)**

Ms. McCulloch gave the Commission an update of the Driftwood Stairs project plan and budget. The next step will be to go to public consultation. Ms. McCulloch suggests having an open house at the beach access so attendees can discuss the area's needs on site. Commissioners are encouraged to attend.

MOVED Commissioner O'Connor, SECONDED Commissioner Grand that staff move forward to the public consultation phase of the development of the Driftwood Rd. Beach Access.

CARRIED

### **Cedar Heritage Centre Update (Verbal)**

Ms. King gave an update of the Cedar Heritage Centre, noting as part of the building maintenance, new blinds had been purchased.

Ms. King told the Commission of a request from the CSES board to convert the middle room in the centre that is now used for storage/office space to a display area for heritage items. She gave an idea of what it could look like. Staff has asked CSES to bring a plan to staff for January and then it can be determined where the funding would come from.

MOVED Commissioner Grand, SECONDED Commissioner O'Connor that the reports be received.

CARRIED

### **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

NONE

### **NEW BUSINESS**

#### **Island Health Grant**

Ms. King told the Commission about the Island Health Grant that the RDN received in the amount of \$154,933, of which \$7,290 is allocated to Electoral Area 'A' for funding for community wellness.

The Commission discussed different possible uses for the funds and the groups that could use it to its best benefit. Ms. King gave examples of how the funds are being used in other areas.

MOVED Commissioner Grand, SECONDED Commissioner Thornton that staff liaise with School District staff and Cedar School and Community Enhancement Society to get their ideas as how to use the Island Health Grant money best and bring it back to the Electoral Area A Parks Recreation and Culture Commission at the next meeting.

CARRIED

### **COMMISSIONER ROUND TABLE**

Commissioners provided community updates to the Committee.

Commissioner O'Connor voiced his disappointment in the lack of applicants for the last Grant in Aid period. He mentioned a Performance Recognition Program he read about in another area and thought it would be a good thing for Area 'A'.

MOVED Commissioner Gidden, SECONDED Commissioner O'Connor that staff come forward with Performance/Volunteer Recognition templates to the next Electoral Area A Parks Recreation and Culture commission meeting for discussion.

CARRIED

### **IN CAMERA**

MOVED Commissioner Gidden, SECONDED Commissioner O'Connor that pursuant to Section 90(1) (e) of the Community Charter the Committee proceed to an In Camera Committee meeting to consider items related to land issues.

**Time: 8:50**

**ADJOURNMENT**

MOVED Commissioner Gidden, SECONDED Commissioner O'Connor that the meeting be adjourned at 9:05pm.

CARRIED

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*Chair*