

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JUNE 14, 2016 AT 7:04 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Alternate	
Director G. Fuller	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
D. Pearce	A/Director of Transportation and Emergency Planning
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

DELEGATIONS

Rob Williams and Bill Campbell, French Creek Residents' Association, re Support for Purchase of Epcor French Creek Water Services.

Rob Williams and Bill Campbell provided information on the benefit of public ownership of water utilities, results of the survey sent by the French Creek Residents' Association to Epcor customers and asked for the Board's support in pursuing the purchase of Epcor Water services in French Creek.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, May 10, 2016.

MOVED Director Stanhope, SECONDED Director Houle, that the minutes of the Committee of the Whole meeting held May 10, 2016, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Ladies Auxiliary, Royal Canadian Legion Branch #211, re Funding Request – Community Works Fund.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from the Ladies Auxiliary, Royal Canadian Legion Branch #211, regarding a funding request from the Community Works Fund be received.

CARRIED

Leigh Campbell, Qualicum Bay-Horne Lake Waterworks District, re Infrastructure Planning Grant Program.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Leigh Campbell, Qualicum Bay-Horne Lake Waterworks District, regarding the Infrastructure Planning Grant Program be received.

CARRIED

Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forum with Snaw-Naw-As First Nation - Approval in Principle.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Danyta Welch, Union of BC Municipalities, regarding the 2016/17 (Spring) Regional Community to Community Forum with Snaw-Naw-As First Nation - Approval in Principle be received.

CARRIED

Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forum with Snuneymuxw First Nation - Approval in Principle.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Danyta Welch, Union of BC Municipalities, regarding the 2016/17 (Spring) Regional Community to Community Forum with Snuneymuxw First Nation - Approval in Principle be received.

CARRIED

Lynne W. Brookes, Arrowsmith Naturalists, re Preservation of Hamilton Marsh for our Watershed, Wildlife and Community.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Lynne Brookes, Arrowsmith Naturalists, regarding the preservation of Hamilton Marsh for our watershed, wildlife and community be received.

CARRIED

Peter Fassbender, Minister of Community, Sport and Cultural Development, re Meeting requests for the 2016 UBCM Convention in Victoria.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Peter Fassbender, Minister of Community, Sport and Cultural Development, regarding meeting requests for the 2016 Union of BC Municipalities Convention in Victoria be received.

CARRIED

Mary Polak, Minister of Environment, re Changes now in effect for *Water Sustainability Act*.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Mary Polak, Minister of Environment, regarding changes now in effect for the *Water Sustainability Act* be received.

CARRIED

Doug Anastos, TELUS, re Radiocommunication Antenna Facility, 1421 Sunrise Drive, Electoral Area 'G'.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Doug Anastos, TELUS, regarding a radiocommunication antenna facility at 1421 Sunrise Drive, in Electoral Area 'G' be received.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from James Lettic, Nanoose Bay Activities & Recreation Society, regarding a Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2 be received.

CARRIED

UNFINISHED BUSINESS

Annual Special Electoral Area Planning Committee and Town Hall Meetings in Electoral Areas.

MOVED Director McPherson, SECONDED Director Young, that consideration of annual Special Electoral Area Planning Committee and Town Hall meetings in Electoral Areas be deferred until the July 12, 2016 Committee of the Whole meeting.

CARRIED

CORPORATE SERVICES

INFORMATION TECHNOLOGY

Crown Land GPS Trail Data Collection.

Staff provided a presentation on the GPS collection of trail data on Crown Land within the Regional District of Nanaimo.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board approve the reallocation of GIS Department staff resources to collect and publish on-line GPS trail information for recreational use trails on Crown Land in Regional District of Nanaimo Electoral Areas.

CARRIED

FINANCE

2015 Annual Financial Report (Audited Financial Statements), Board and Committee Member Remuneration/Expenses and Statement of Financial Information.

MOVED Director Stanhope, SECONDED Director Rogers, that the 2015 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be received and approved as presented.

CARRIED

Fire Department Radio Repeater System Improvements.

MOVED Director Houle, SECONDED Director Stanhope, that the Board provide a letter of endorsement for the plan from Island Communications Ltd. to install a repeater on Mount Benson and back-up equipment on Cottle Hill to improve radio coverage for fire departments located within Regional District of Nanaimo boundaries.

CARRIED

MOVED Director Houle, SECONDED Director Stanhope, that the Board approve the release of \$20,000 of funds held in the District 68 E911 Service Reserve Fund.

CARRIED

Operating Results for the Period Ending March 31, 2016.

MOVED Director McPherson, SECONDED Director Pratt, that the summary report of financial results from operations to March 31, 2016 be received for information.

CARRIED

A Bylaw to Amend the Requisition Limit for the Southern Community Search and Rescue Contribution Service – Bylaw No. 1552.

MOVED Director Houle, SECONDED Director Lefebvre, that "Southern Community Search and Rescue Contribution Service Amendment Bylaw No. 1552.02, 2016" be introduced and read three times.

CARRIED

Bow Horn Bay Fire Services Operational Bylaw No. 1743.

MOVED Director Stanhope, SECONDED Director Young, that "Bow Horn Bay Fire Protection Service Operations Bylaw No. 1743, 2016" be introduced and read three times.

CARRIED

MOVED Director Stanhope, SECONDED Director Young, that "Bow Horn Bay Fire Protection Service Operations Bylaw No. 1743, 2016" be adopted.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING AND BYLAW

Large Scale Open Burning in the Regional District of Nanaimo.

MOVED Director Hong, SECONDED Director Kipp, that the report on large scale open burning in the Regional District of Nanaimo (RDN) be received for information.

CARRIED

RECREATION AND PARKS

RECREATION

Ravensong Aquatic Centre Lease Amendment and Renewal.

MOVED Director Stanhope, SECONDED Director Westbroek, that the Board approve the Ravensong Aquatic Centre Lease Amendment and Renewal document as attached as Appendix II.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND ASSET MANAGEMENT

Arrowsmith Water Service (AWS) & Englishman River Water Service (ERWS) Joint Venture Agreement Renewal.

MOVED Director Lefebvre, SECONDED Director Stanhope, that the Board approve the Arrowsmith Water Service (AWS) Joint Venture Agreement and authorize the Regional District of Nanaimo Board Chair and Corporate Officer to sign the agreement on behalf of the Regional District of Nanaimo.

CARRIED

MOVED Director Lefebvre, SECONDED Director Stanhope, that the Board approve the Englishman River Water Service (ERWS) Joint Venture Agreement and authorize the Regional District of Nanaimo Board Chair and Corporate Officer to sign the agreement on behalf of the Regional District of Nanaimo.

CARRIED

Support Letter – Georgia Basin Inter-Regional Education Initiative.

MOVED Director McPherson, SECONDED Director Rogers, that the Board direct staff to provide a letter supporting the Partnership for Water Sustainability in BC in their request to the Province for a 5-year funding commitment towards the Georgia Basin Inter-Regional Education Initiative.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'A' Parks, Recreation, and Culture Commission Committee.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, May 18, 2016.

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, May 18, 2016 be received for information.

CARRIED

Community Works Fund for Snuneymuxw Sport Court.

MOVED Director McPherson, SECONDED Director Young, that the Regional District of Nanaimo enter into the Contribution Agreement as provided in Attachment I that provides up to \$300,000 in Electoral Area 'A' Community Works Funds to Snuneymuxw First Nation for use in the capital upgrade of the lacrosse box (sport court) located on Nanaimo River I.R. #4 in exchange for community use access as per the terms of the Agreement.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, May 19, 2016.

MOVED Director Fell, SECONDED Director Young, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 19, 2016 be received for information.

CARRIED

GRANTS

MOVED Director Fell, SECONDED Director Young, that the Board approve the following District 69 Youth Recreation Grant applications:

Youth Organization

Bard to Broadway - Performing Arts Education Series	1,590
Bard to Broadway - Summer Youth Theatre Workshop	380
Errington War Memorial Hall Association - World Music Youth Camp	1,050
District 69 Family Resource Association - youth sports/music program	2,400
District 69 Family Resource Association - 4-days summer camp activity	563
Kwalikum Secondary School - Dry Grad	1,200
Ravensong Breakers Aquatic Club - equipment	2,200
Total	\$9,383

CARRIED

MOVED Director Fell, SECONDED Director Houle, that the Board approve the following District 69 Community Recreation Grant applications:

Community Organization

Arrowsmith Community Recreation Association - Coombs Candy Walk	1,000
Bow Horne Bay Community Club - Fall Fair children's activity	1,200
Corcan Meadowood Residents' Association - Halloween event	1,200
Corcan Meadowood Residents' Association - Canada Day event	800
Family Resource Association - Special Needs Family Retreat	1,200
Kidfest Society - event rentals	1,200
Nanoose Bay Activities and Recreation Society and Arrowsmith Community Recreation Association – pickle ball equipment	576
Parksville Qualicum Pickle Ball Club - equipment	1,000
Qualicum Beach Community Education and Wellness Society - Root Bag program	800
Qualicum Beach Elementary School PAC - play space	1,200
Tri-Athletics Society - pool rental	1,200
Vancouver Island Opera	1,500
Total	\$12,876

CARRIED

Ravensong Aquatic Centre Expansion Update Report.

MOVED Director Fell, SECONDED Director Westbroek, that the Ravensong Aquatic Centre Expansion Update report be received for information and that the Board direct staff to develop a timeline, budget and process that includes stakeholder input, public consultation, facility amenity refinements, and District 69 Recreation Commission review for the potential expansion of the aquatic facility.

CARRIED

Recreation Services 2016 Master Plan for the Oceanside Area (District 69) Report.

MOVED Director Fell, SECONDED Director Westbroek, that the Board approve the terms of reference to undertake a Recreation Services Master Plan for the Oceanside Area (District 69) shown in Appendix I and a Request for Proposals be issued for project consultant services.

CARRIED

Grants-in-Aid Advisory Committee.

Minutes of the Grants-in-Aid Advisory Committee meeting held Thursday, May 19, 2016.

MOVED Director Young, SECONDED Director Lefebvre, that the minutes of the Grants-in-Aid Advisory Committee meeting held Thursday, May 19, 2016 be received for information.

CARRIED

District 68 Grant Approvals.

MOVED Director Young, SECONDED Director Lefebvre, that the Board award District 68 Grants-in-Aid funds as follows:

Gabriola Arts Council – rental of a tent, theatre lighting, sound equipment, port-a-potties, marketing, distribution and advertising for the Gabriola Theatre Festival.	\$0.00
Gabriola Community Hall Association – to purchase 2 sets of Carpet Bowling equipment.	\$0.00
Gabriola Rod, Gun and Conservation Club – sound abatement materials for the Club’s Tait Road Range.	\$2,398.46
Scouts Canada Camp Caillet – purchase of an Automatic Defibrillator (AED) and mounting case.	\$2,280.54
Total	\$4679.00

CARRIED

District 69 Grant Approvals.

MOVED Director Young, SECONDED Director Lefebvre, that the Board award District 69 Grants-in-Aid funds as follows:

Corcan-Meadowood Residents Association – four sets of 8 solar / battery powered walkway lights and 4 solar / battery / hand crank operated lanterns.	\$761.52
Errington Co-operative Preschool – outdoor equipment.	\$950.00
Lighthouse Community Centre Society – interior hall lighting, 10 tables and 60 chairs for the hall, dolly’s for chair storage, photocell and lamps for exterior lighting.	\$4,900.00
Oceanside Stroke Recovery Society – aphasia software upgrade for 4 computers.	\$2,000.00
Royal Canadian Legion, Branch 211 Ladies Auxiliary – replacement of dishwasher in Legion kitchen.	\$4,726.48
Total	\$13,338.00

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Rob Williams and Bill Campbell, French Creek Residents' Association, re Support for Purchase of Epcor French Creek Water Services.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board direct staff to prepare a report regarding the options and implications related to potential acquisition of the Epcor Water System.

CARRIED

Ladies Auxiliary, Royal Canadian Legion Branch #211, re Funding Request – Community Works Funds.

MOVED Director Houle, SECONDED Director Lefebvre, that staff be directed to develop an agreement with the Ladies Auxiliary, Royal Canadian Legion Branch #211, to provide for the transfer of up to \$50,000 of Electoral Area 'H' Community Works Funds for kitchen upgrades at the Bowser Legion.

CARRIED

Qualicum Bay-Horne Lake Waterworks District re Infrastructure Planning Grant Program.

MOVED Director Houle, SECONDED Director Kipp, that the Board direct staff to apply for an Infrastructure Planning Grant, on behalf of the Qualicum Bay-Horne Lake Waterworks District, to request funding of up to \$10,000 for the creation of a Well and Aquifer Protection Plan.

CARRIED

Correspondence from Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forums with Snaw-Naw-As First Nation and Snuneymuxw First Nation - Approvals in Principle.

MOVED Director Houle, SECONDED Director Kipp, that staff be directed to engage with Snaw-Naw-As First Nation and Snuneymuxw First Nation with regard to organizing a Community-to-Community Forum with each First Nation to discuss topics of mutual interest.

CARRIED

TELUS, re Radiocommunication Antenna Facility, 1421 Sunrise Drive, Electoral Area 'G'.

MOVED Director Stanhope, SECONDED Director Fell, that the Regional District of Nanaimo send correspondence to Innovation, Science and Economic Development Canada reaffirming that concurrence has been rescinded for the telecommunication antenna system proposed for 1421 Sunrise Drive and that it is the expectation of the Regional District of Nanaimo, for reasons cited in previous correspondence, that Innovation, Science and Economic Development Canada will consider the process at impasse.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2.

MOVED Director Rogers, SECONDED Director Young, that staff be directed to develop an agreement with the Nanoose Bay Activities & Recreation Society to provide for the transfer of up to \$107,500 of Electoral Area 'E' Community Works Funds to complete parking lot paving and related work, and signage projects as identified in the correspondence from the society.

CARRIED

NEW BUSINESS

2016 UBCM Convention Meeting Requests.

MOVED Director Houle, SECONDED Director Young, that staff be directed to make appointments at the upcoming 2016 Union of BC Municipalities Convention with the Minister of Transportation and Infrastructure and the Minister of Community, Sport and Cultural Development in regard to Bylaw No. 799.09 request for Inspector of Municipalities approval for the Regional District of Nanaimo to construct and maintain paths, trails and sidewalks within road allowances that are secured by way of permit, licence or lease from the Province of British Columbia.

CARRIED

Director's Roundtable.

Directors provided updates to the Board.

IN CAMERA

MOVED Director Stanhope, SECONDED Director Kipp, that pursuant to Sections 90 (1)(a) (e) and (f), and Section 90 (2)(b), of the *Community Charter* the Committee proceed to an In Camera Meeting, for discussions related to Board appointments, land acquisition, law enforcement, and negotiations with the federal government.

CARRIED

TIME: 8:36 PM

ADJOURNMENT

MOVED Director Houle, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 8:58 PM

CHAIRPERSON

CORPORATE OFFICER