

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JULY 26, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

| | |
|-----------------------|------------------------|
| Director W. Veenhof | Chairperson |
| Director C. Haime | Deputy Chairperson |
| Director A. McPherson | Electoral Area A |
| Director H. Houle | Electoral Area B |
| Director M. Young | Electoral Area C |
| Director B. Rogers | Electoral Area E |
| Director J. Fell | Electoral Area F |
| Director J. Stanhope | Electoral Area G |
| Director B. McKay | City of Nanaimo |
| Director B. Bestwick | City of Nanaimo |
| Director J. Kipp | City of Nanaimo |
| Alternate | |
| Director D. Brennan | City of Nanaimo |
| Director I. Thorpe | City of Nanaimo |
| Director B. Yoachim | City of Nanaimo |
| Director M. Lefebvre | City of Parksville |
| Director T. Westbroek | Town of Qualicum Beach |

Regrets:

| | |
|-------------------|-----------------|
| Director J. Hong | City of Nanaimo |
| Director W. Pratt | City of Nanaimo |

Also in Attendance:

| | |
|---------------|--|
| D. Trudeau | Interim Chief Administrative Officer |
| R. Alexander | Gen. Mgr. Regional & Community Utilities & Solid Waste |
| G. Garbutt | Gen. Mgr. Strategic & Community Development |
| T. Osborne | Gen. Mgr. Recreation & Parks |
| J. Harrison | Director of Corporate Services |
| W. Idema | Director of Finance |
| M. O'Halloran | A/Mgr. Administrative Services |
| C. Golding | Recording Secretary |
| B. Ritter | Recording Secretary |

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Director Brennan to the meeting.

DELEGATIONS

Phil Dyke, Lighthouse Country Marine Rescue Society, re Report on Activities and Use of Funds.

Phil Dyke provided a history of the society and an overview of the services the Lighthouse Country Marine Rescue Society has provided to the community over the past year and thanked the Board for their continuing annual support.

John Kimantas, BC Marine Trails Network Association, re Proposed Salish Sea Marine Trail Blueway.

John Kimantas advised the Board of a proposal for the creation of the Salish Sea Marine Trail blueway, a 275 km addition to the Trans Canada Trail through the region which will link Vancouver Island to the Mainland and asked for a letter of recommendation from the Board supporting the project.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, June 28, 2016.

- 16-499 MOVED Director Lefebvre, SECONDED Director Stanhope, that the minutes of the Regular Board meeting held Tuesday, June 28, 2016 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Arrowsmith Search and Rescue – Request to Build an Addition to existing SAR Hall.

- 16-500 MOVED Director Fell, SECONDED Director Young, that staff be directed to review options and implications for the fire department regarding the request from Arrowsmith Search and Rescue to construct an addition to their portion of the building on the parcel shared with the Coombs-Hilliers Volunteer Fire Department.

CARRIED

COMMUNICATION/CORRESPONDENCE

Selina Robinson, MLA, Coquitlam-Maillardville, re UBCM Convention September 26-30.

- 16-501 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Selina Robinson, MLA, Coquitlam-Maillardville, regarding the Union of BC Municipalities Convention September 26-30 be received.

CARRIED

Sheila Gurrie, City of Nanaimo, re E&N Trail – Downtown South Alignment Study.

- 16-502 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Sheila Gurrie, City of Nanaimo, regarding the E&N Trail – Downtown South Alignment Study be received.

CARRIED

Peter Fassbender, Minister of Community, Sport and Cultural Development, re Unconditional Grant Funding Letter – June 2016 Payment.

- 16-503 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Peter Fassbender, Minister of Community, Sport and Cultural Development, regarding Unconditional Grant Funding Letter – June 2016 Payment be received.

CARRIED

Canadian Wildlife Service re Critical Habitat for Two Endangered Bat Species.

- 16-504 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from the Canadian Wildlife Service regarding critical habitat for two endangered bat species be received.

CARRIED

Garry Hein, Cranberry Fire Protection Improvement District, re Application for \$145,987 from Community Works Funding.

- 16-505 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Garry Hein, Cranberry Fire Protection Improvement District, regarding application for \$145,987 from Community Works Funding be received.

CARRIED

Joelle Green, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-506 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Joelle Green regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

James and Kim Bennett, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-507 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from James and Kim Bennett regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

Dick Higgins, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-508 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Dick Higgins regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

David and Rita Mellard, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-509 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from David and Rita Mellard regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

Deborah Blum, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-510 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Deborah Blum regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

Ben Hyman, re Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

- 16-511 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Ben Hyman regarding Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road, Electoral Area 'A', be received.

CARRIED

UNFINISHED BUSINESS

A Bylaw to Amend the Requisition Limit for the Southern Community Search and Rescue Contribution Service – Bylaw No. 1552.02.

- 16-512 MOVED Director Lefebvre, SECONDED Director McPherson, that “Southern Community Search and Rescue Contribution Service Amendment Bylaw No. 1552.02, 2016” be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, July 12, 2016.

- 16-513 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, July 12, 2016 be received for information.

CARRIED

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-052 – 1675 Timberjack Place – Electoral Area 'E'.

- 16-514 MOVED Director Rogers, SECONDED Director Young, that the Board approve Development Permit No. PL2016-052 to amend Development Permit with Variance No. 60804 to allow the release of a Section 219 covenant and the removal of a previously defined buildable site area on the subject property, subject to the conditions outlined in Attachments 2 to 3 and subject to clarification from the proponent regarding the information provided by the previous delegation.

CARRIED

Development Permit Application No. PL2016-092 – 796 Mariner Way – Electoral Area 'G'.

- 16-515 MOVED Director Stanhope, SECONDED Director Fell, that the Board approve Development Permit No. PL2016-092 to permit a proposed addition to an existing dwelling within the Hazard Lands Development Permit Area subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-098 – Electoral Area ‘A’.

- 16-516 MOVED Director McPherson, SECONDED Director Young, that the Board approve Development Variance Permit No. PL2016-098 to reduce the minimum required front and other lot line setback requirements to permit the construction of two community kiosk structures, subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Variance Permit Application No. PL2016-099 – 3189 Northwest Bay Road – Electoral Area 'E'.

- 16-517 MOVED Director Rogers, SECONDED Director Stanhope, that the Board approve Development Variance Permit No. PL2016-099 to increase the accessory building height to permit two accessory buildings subject to the terms and conditions outlined in Attachments 2 and 3 as amended to replace references to “showroom” with “home office” and to include the following additional conditions of approval:

5. Home based business uses shall be conducted in compliance with the applicable Home Based Business regulations.
6. The property owner is to obtain a valid access permit from the Ministry of Transportation and Infrastructure as necessary prior to the issuance of the permit.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-089 – 1954 Shasta Road – Electoral Area 'A'.

Deborah Blum emphasized her views, as stated in her correspondence, for continued access at high tide along the beach.

Chris Zamora, Aquaparian Environmental Consulting Ltd., spoke in favor of the application.

David Wallace, J.E. Anderson & Associates, spoke in favor of the application.

- 16-518 MOVED Director McPherson, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2016-089 to permit a shoreline revetment subject to the conditions outlined in Attachments 2 to 3 with condition of approval No. 7 amended as follows: The applicant will construct a safe and appropriate public beach access along the portion of the revetment in the unconstructed road right-of-way, consistent with the recommendations in the Shoreline Erosion Protection Assessment prepared by Simpson Geotechnical Ltd., dated April 12, 2016, revised June 22, 2016 and to the satisfaction of Regional District of Nanaimo, Manager of Parks Services.

CARRIED

Development Permit with Variance Application No. PL2015-149 – 6383 Island Highway West – Electoral Area ‘H’.

- 16-519 MOVED Director Stanhope, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2015-149 to permit the development of four camping spaces subject to the conditions outlined in Attachment 2.

CARRIED

OTHER

Development Permit Application No. PL2016-102 and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-050, Electoral Area 'F'.

- 16-520 MOVED Director Fell, SECONDED Director Young, that the Board approve Development Permit No. PL2016-102 to permit the creation of a seven lot subdivision including the request to relax the minimum 10% perimeter frontage requirements for proposed Lots 2, 3, 4, and 5 in relation to Subdivision Application No. PL2016-050.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, July 12, 2016.

- 16-521 MOVED Director Houle, SECONDED Director Stanhope, that the minutes of the Committee of the Whole meeting held Tuesday, July 12, 2016 be received for information.

CARRIED

COMMUNICATION/CORRESPONDENCE

Joe Murphy, Island Health, re Regional District of Nanaimo's endorsement of social procurement and request regarding local food procurement.

- 16-522 MOVED Director Lefebvre, SECONDED Director Thorpe, that the correspondence from Joe Murphy, Island Health, regarding the Regional District of Nanaimo's endorsement of social procurement and request regarding local food procurement be received.

CARRIED

Chair Al Richmond, President, UBCM, re Provincial Response to 2015 Resolution – Land Title Fees.

- 16-523 MOVED Director Lefebvre, SECONDED Director Thorpe, that the correspondence from Chair Al Richmond, President, Union of BC Municipalities, regarding Provincial response to 2015 resolution – Land Title Fees be received.

CARRIED

Chair Al Richmond, President, UBCM, re Provincial Response to 2015 Resolution – Regional District Charter.

- 16-524 MOVED Director Lefebvre, SECONDED Director Thorpe, that the correspondence from Chair Al Richmond, President, Union of BC Municipalities, regarding Provincial response to 2015 resolution – Regional District Charter be received.

CARRIED

Eve Flynn, Board Chair, Board of Education, School District No. 69 (Qualicum), re Application for Community Works Funds.

- 16-525 MOVED Director Lefebvre, SECONDED Director Thorpe, that the correspondence from Eve Flynn, Board Chair, Board of Education, School District No. 69 (Qualicum), regarding application for Community Works Funds be received.

CARRIED

CORPORATE SERVICES

Electoral Area Caucus.

- 16-526 MOVED Director McPherson, SECONDED Director Fell, that Electoral Area Directors meet for an informal supper with the Chief Administrative Officer on a monthly basis or as determined by the Chair.
CARRIED
- 16-527 MOVED Director McPherson, SECONDED Director Fell, that an Electoral Area Services Committee be established as a Standing Committee of the Board.
CARRIED
- 16-528 MOVED Director McPherson, SECONDED Director Fell, that the topics of discussion at the "Electoral Area Services Committee" include:
- Current Planning Approvals and Long Range Planning
 - Community Parks
 - Emergency Preparedness
 - Fire Protection
 - Bylaw Enforcement
 - Building Inspection
 - Other matters relating to Electoral Areas only
- CARRIED
- 16-529 MOVED Director McPherson, SECONDED Director Fell, that staff be directed to prepare a report on the options for delegation of authority to the Electoral Area Services Committee.
CARRIED

UNFINISHED BUSINESS

Annual Special Electoral Area Planning Committee and Town Hall Meetings in Electoral Areas.

- 16-530 MOVED Director Houle, SECONDED Director Young, that a joint Special Electoral Area Services Committee and Town Hall meeting be held periodically in each Electoral Area that participates in the Community Planning Function (all Electoral Areas except for 'B') and that a Town Hall meeting be held periodically in Electoral Area 'B'.
CARRIED
- 16-531 MOVED Director Houle, SECONDED Director Young, that any future Town Hall meetings be scheduled through a Board motion.
CARRIED

ADMINISTRATIVE SERVICES

A Bylaw to Secure Long Term Debt for the City of Parkville Water Intake and Treatment Plant Construction Project.

- 16-532 MOVED Director Lefebvre, SECONDED Director Westbroek, that the Board consent to the borrowing of \$5,600,000 from the Municipal Finance Authority of British Columbia over a 25-year term for the purpose of funding construction of the City of Parkville's water intake and treatment plant, related equipment and ancillary services.
CARRIED

16-533 MOVED Director Lefebvre, SECONDED Director Westbroek, that "Regional District of Nanaimo Security Issuing (City of Parksville) Bylaw No. 1745, 2016" be introduced and read three times.

CARRIED

16-534 MOVED Director Lefebvre, SECONDED Director Westbroek, that "Regional District of Nanaimo Security Issuing (City of Parksville) Bylaw No. 1745, 2016" be adopted.

CARRIED

FINANCE

Southern Community Wastewater Marine Outfall Replacement – Security Issuing Bylaw No. 1742.

16-535 MOVED Director Yoachim, SECONDED Director Brennan, that Regional District of Nanaimo "Southern Community Sewer Local Service Capital Improvements Security Issuing Bylaw No. 1742, 2016", be introduced and read three times.

CARRIED

16-536 MOVED Director Yoachim, SECONDED Director Brennan, that Regional District of Nanaimo "Southern Community Sewer Local Service Capital Improvements Security Issuing Bylaw No. 1742, 2016", be adopted.

CARRIED

Coombs-Hilliers Fire Services Operational Bylaw No. 1744.

16-537 MOVED Director Fell, SECONDED Director Lefebvre, that "Coombs-Hilliers Fire Protection Service Operations Bylaw No. 1744, 2016" be introduced and read three times.

CARRIED

16-538 MOVED Director Fell, SECONDED Director Kipp, that "Coombs-Hilliers Fire Protection Service Operations Bylaw No. 1744, 2016" be adopted.

CARRIED

Report on use of Development Cost Charges in 2015 and to Authorize Expenditure of Development Cost Charge Funds in 2016.

16-539 MOVED Director Lefebvre, SECONDED Director Westbroek, that the report on Development Cost Charges used in 2015 provided under Section 569 of the *Local Government Act* be received for information.

CARRIED

16-540 MOVED Director Lefebvre, SECONDED Director Westbroek, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1746, 2016" be introduced and read three times.

CARRIED

16-541 MOVED Director Lefebvre, SECONDED Director Westbroek, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1746, 2016" be adopted.

CARRIED

16-542 MOVED Director Houle, SECONDED Director Thorpe, that "Nanoose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1747, 2016" be introduced and read three times.

CARRIED

- 16-543 MOVED Director Rogers, SECONDED Director Houle, that "Nanose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1747, 2016" be adopted.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Regional Growth Strategy Bylaw 1615.01, 2016 – Minor Amendment Criteria.

- 16-544 MOVED Director Lefebvre, SECONDED Director Westbroek, that the Board receive the responses from affected local governments regarding "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" as set out in Attachment 2 of this report.

CARRIED

- 16-545 MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board notify the Minister of Community Sport and Cultural Development that the Town of Qualicum Beach has not accepted "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

CARRIED

- 16-546 MOVED Director Westbroek, SECONDED Director Stanhope, that the Board direct the Regional District of Nanaimo to enter into a dispute resolution process with the Town of Qualicum Beach and other interested member municipalities regarding "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

CARRIED

REGIONAL AND COMMUNITY UTILITIES AND SOLID WASTE

WATER SERVICES AND ASSET MANAGEMENT

Schirra-McDivitt Watermain Replacement – Construction Tender Award.

- 16-547 MOVED Director Rogers, SECONDED Director McPherson, that the construction of the Schirra-McDivitt Watermain Replacement project be awarded to Robie's Contracting Ltd. for the tender price of \$185,674.50 (excluding GST).

CARRIED

Asset Management Quarterly Update: Q2 2016.

- 16-548 MOVED Director Thorpe, SECONDED Director Lefebvre, that the Asset Management Quarterly Update be received for information.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'A' Parks, Recreation and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, June 15, 2016.

- 16-549 MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, June 15, 2016 be received for information.

CARRIED

Cedar Plaza.

- 16-550 MOVED Director McPherson, SECONDED Director Young, that the Board direct staff to provide the North Cedar Improvement District with a history of the Cedar Plaza project and the Improvement District be requested to reconsider providing a water connection to the Cedar Plaza so that irrigation can be provided to the newly planted vegetation.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 11, 2016.

- 16-551 MOVED Director Rogers, SECONDED Director Young, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 11, 2016 be received for information.

CARRIED

Illegal Tree Cutting in the Fairwinds Community.

- 16-552 MOVED Director Rogers, SECONDED Director Young, that the Board direct staff to send a letter to Fairwinds Community Association, to request they inform their membership of this recent Bylaw investigation and action regarding illegal tree cutting at Carmichael Road Community Park.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 8, 2016.

- 16-553 MOVED Director Fell, SECONDED Director Brennan, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 8, 2016 be received for information.

CARRIED

Liquid Waste Management Plan Monitoring Committee.

Minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, June 21, 2016.

- 16-554 MOVED Director Thorpe, SECONDED Director Rogers, that the minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, June 21, 2016 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

School District No. 69 - Application for Community Works Funds.

- 16-555 MOVED Director Houle, SECONDED Director Lefebvre, that staff be directed to enter into an agreement with the Bowser Parent Advisory Committee to contribute \$30,000 of Electoral Area 'H' Community Works Funds for the expansion of the Bowser Cultural Learning Space.

CARRIED

NEW BUSINESS

Regional District of Nanaimo and Vancouver Island University Memorandum of Understanding - Canada Learning Bond Program.

- 16-556 MOVED Director Westbroek, SECONDED Director Yoachim, that staff work with the Vancouver Island University on a Memorandum of Understanding that would outline a partnership to address child poverty in the Region for consideration at the September Committee of the Whole meeting.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Transit Select Committee.

Minutes of the Transit Select Committee meeting held Thursday, June 23, 2016.

Director McKay noted that he and Director Hong were opposed to the outcome of both Route 7- Cinnabar/Cedar Analysis motions.

- 16-557 MOVED Director Westbroek, SECONDED Director Brennan, that the minutes of the Transit Select Committee meeting held Thursday, June 23, 2016 be received for information, as amended to note that Directors Hong and McKay were opposed to the outcome of both Route 7- Cinnabar/Cedar Analysis motions.

CARRIED

ADMINISTRATOR'S REPORTS

Approval of Reserve Funds for RDN Green Building Incentive Program.

- 16-558 MOVED Director Kipp, SECONDED Director Stanhope, that the Board approve the release of \$15,000 from the Carbon Neutral Initiatives Reserve Fund to support the Regional District of Nanaimo (RDN) Green Building Incentive Program in 2016.

CARRIED

Regional District of Nanaimo Officers Appointment and Delegation Amendment Bylaw No. 1661.02, 2016.

- 16-559 MOVED Director McPherson, SECONDED Director Rogers, that the Board introduce and give three readings to "Regional District of Nanaimo Officers Appointment and Delegation Amendment Bylaw No. 1661.02, 2016".

CARRIED

- 16-560 MOVED Director McPherson, SECONDED Director Rogers, that the Board adopt "Regional District of Nanaimo Officers Appointment and Delegation Amendment Bylaw No. 1661.02, 2016".

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Canadian Wildlife Service re Critical Habitat for Two Endangered Bat Species.

- 16-561 MOVED Director Houle, SECONDED Director Kipp, that the Board direct Parks staff to review the information provided by the Canadian Wildlife Service regarding critical habitat for two endangered bat species and provide feedback to their Species at Risk Recovery Team, copied to the Regional Parks and Trails Select Committee.

CARRIED

Garry Hein, Cranberry Fire Protection Improvement District, re Application for \$145,987 from Community Works Funding.

- 16-562 MOVED Director McPherson, SECONDED Director Young, that staff be directed to prepare an agreement with the Cranberry Fire Protection Improvement District to provide up to \$146,000 of Community Works Funds allocated to Electoral Area 'A' towards the cost of the Cranberry Community Hall Capital Improvements.

CARRIED

BC Marine Trail Network Association.

- 16-563 MOVED Director Kipp, SECONDED Director McKay, that staff be directed to further review the information provided by the delegation and bring back a report on the proposed Salish Sea Marine Trail blueway, and which organizations are involved.

CARRIED

NEW BUSINESS

Electoral Area 'E' Community Works Fund Allocation.

- 16-564 MOVED Director Rogers, SECONDED Director Young, that \$30,000 be designated from the Electoral Area 'E' Community Works Fund allocation for the Oakleaf Community Park development.

CARRIED

IN CAMERA

- 16-565 MOVED Director Rogers, SECONDED Director Lefebvre, that pursuant to Sections 90 (1) (c), (e) and (i) of the *Community Charter* the Board proceed to an In Camera Meeting, for discussions related to labour relations, land acquisition and solicitor-client privilege.

CARRIED

TIME: 8:02 PM

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 8:55 PM

CHAIRPERSON

CORPORATE OFFICER