

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 12, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director B Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Alternate	
Director K. Lowe	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. Rogers	Electoral Area E
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Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Director Lowe to the meeting.

DELEGATIONS

Andre Sullivan, Nanaimo Economic Development Corporation, re Programs Provided to Date by the NEDC.

Andre Sullivan introduced Chief Executive Officer, John Hankins, who presented an overview of the goals for 2016 including raising the profile of the Nanaimo region by building relationships with local companies, attracting events, tourism and fostering and furthering engagement with stakeholders.

Lynn deVries, Backcountry Horsemen of BC Central Vancouver Island Chapter, re Trail Advocacy.

Lynn deVries shared her views of the challenges faced by the equestrian group and asked for the Board's support by working together with this Chapter of the Backcountry Horsemen by including the group in planning processes, recognizing them as a Stakeholder, and providing clear identification for parking and trail head access.

Fraser Wilson, Nanaimo and Area Land Trust, re Request for Core Funding Assistance.

Fraser Wilson shared a brief history and highlighted the services provided to the region by the Nanaimo and Area Land Trust and asked the Board to provide a \$30,000 grant for core funding for 2016.

Chris Beaton, Nanaimo Aboriginal Centre, re Request for Support for Passive House Project.

Chris Beaton provided an overview of the Nanaimo Aboriginal Centre activities during 2015 and asked the Board for a motion of support in principle for the Passive House project and for a one-time grant of \$15,000 for the project.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, November 10, 2015.

MOVED Director Stanhope, SECONDED Director Thorpe, that the minutes of the Committee of the Whole meeting held Tuesday, November 10, 2015, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Steve Gordon, Ministry of Forests, Lands & Natural Resource Operations, re Species at Risk Implementation Plans and Engagement Sessions.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Steve Gordon, Ministry of Forests, Lands & Natural Resource Operations, regarding species at risk Implementation Plans and engagement sessions be received.

CARRIED.

Anthony Danks, Ministry of Environment, re Proposed New Spill Response Regime.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Anthony Danks, Ministry of Environment, regarding a proposed new spill response regime be received.

CARRIED

MNP, re Regional District of Nanaimo Audit Service Plan – Year Ending December 31, 2015.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from MNP, regarding the Regional District of Nanaimo Audit Service Plan for the year ending December 31, 2015 be received.

CARRIED

Peter Ronald, Union of BC Municipalities, re 2016 Asset Management Planning Program – Grant Approval Terms and Conditions.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Peter Ronald, Union of BC Municipalities, regarding the 2016 Asset Management Planning Program – Grant Approval Terms and Conditions be received.

CARRIED

Al Richmond, Union of BC Municipalities, re Gas Tax Agreement Community Works Fund Payment.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Al Richmond, Union of BC Municipalities, regarding the Gas Tax Agreement Community Works Fund payment be received.

CARRIED

Wayne Pritchard, Ducks Unlimited Canada, re Request for Support for Vancouver Island Workshop.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Wayne Pritchard, Ducks Unlimited Canada, regarding a request for support for a Vancouver Island Workshop be received.

CARRIED

R.K. Weir, Town of Qualicum Beach, re French Creek Water Service Area.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from R.K. Weir, Town of Qualicum Beach, regarding the French Creek Water Service Area be received.

CARRIED

Trevor Wicks re Englishman River Water Service Board Review Proposal.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Trevor Wicks regarding the Englishman River Water Service Board review proposal be received.

CARRIED

Douglas O'Brien and Teresa O'Brien, re Appointment to Englishman River Water Service Management Board.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Douglas O'Brien and Teresa O'Brien regarding an appointment to the Englishman River Water Service Management Board be received.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING, BYLAW, AND EMERGENCY PLANNING

Animal Control and Licensing Amendment Bylaw No. 939.04, 2016.

MOVED Director Stanhope, SECONDED Director Houle, that "Animal Control and Licensing Amendment Bylaw No. 939.04, 2016" be introduced and read three times.

CARRIED

MOVED Director Stanhope, SECONDED Director Houle, that "Animal Control and Licensing Amendment Bylaw No. 939.04, 2016" be adopted.

CARRIED

Animal Control Amendment Bylaw No. 941.06, 2016.

MOVED Director Fell, SECONDED Director Pratt, that "Animal Control Amendment Bylaw No. 941.06, 2016" be introduced and read three times.

CARRIED

MOVED Director Fell, SECONDED Director Pratt, that "Animal Control Amendment Bylaw No. 941.06, 2016" be adopted.

CARRIED

CORPORATE SERVICES

ADMINISTRATION

Local Government Liaison – *Public Health Act.*

MOVED Director Stanhope, SECONDED Director Pratt, that the Regional District of Nanaimo Chief Administrative Officer be appointed as the local government liaison in accordance with Section 83 of the *Public Health Act.*

CARRIED

MOVED Director Stanhope, SECONDED Director Pratt, that the Regional District of Nanaimo send notice of the designation of the local government liaison to Island Health by way of the local Medical Health Officer.

CARRIED

RECREATION AND PARKS

RECREATION

Meadowood Community Recreation Centre Alternative Construction Options.

MOVED Director Fell, SECONDED Director Young, that the Regional District of Nanaimo issue a Design/Build Tender for a prefabricated metal building in the amount of \$450,000 for the Meadowood Community Recreation Centre to be situated within the Meadowood Community Park southeast of Dashwood Fire Hall #62 (Meadowood Fire Hall).

CARRIED

PARKS

Mount Benson Regional Park Conservation Covenant and Termination of Contribution Agreement.

MOVED Director Young, SECONDED Director Pratt, that the Section 219 Conservation Covenant in favour of the Nanaimo and Area Land Trust Society and the Cowichan Community Land Trust Society be approved and registered on title for Mt. Benson Regional Park.

CARRIED

MOVED Director Young, SECONDED Director Pratt, that the 2006 Regional District of Nanaimo - Nanaimo and Area Land Trust Society Contribution Agreement for Mount Benson Regional Park be terminated.

CARRIED

FINANCE

Bylaw No. 1739 – A Bylaw to Authorize Preparation of 2016 Parcel Tax Rolls.

MOVED Director Stanhope, SECONDED Director Thorpe, that the "2016 Parcel Tax Assessment Roll Bylaw No. 1739, 2016", be introduced and read three times.

CARRIED

MOVED Director Stanhope, SECONDED Director Thorpe, that the "2016 Parcel Tax Assessment Roll Bylaw No. 1739, 2016" be adopted.

CARRIED

Approval of Signing Authorities for General Banking and Investments.

MOVED Director Stanhope, SECONDED Director Thorpe, that the signing authorities for general banking services and financial instruments reflect the following officer positions:

Chairperson	William Veenhof
Deputy Chairperson	Colin Haime
Interim Chief Administrative Officer	Dennis Trudeau
Director of Finance	Wendy Idema
Manager, Accounting Services	Tiffany Moore
Senior Accountant	Manvir Manhas

CARRIED

MOVED Director Stanhope, SECONDED Director Thorpe, that the foregoing authorizations extend to accounts in the name of the Regional District of Nanaimo.

CARRIED

2016 Gas Tax Transfer and Community Works Fund Program Update.

MOVED Director Stanhope, SECONDED Director Houle, that the report on the use of Community Works Funds be received for information.

CARRIED

MOVED Director Stanhope, SECONDED Director Houle, that the Community Works Funds program project lists attached as Schedules A and B be approved and that staff be authorized to continue work on the projects as needed.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'G' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Wednesday, November 4, 2015.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Wednesday, November 4, 2015, be received for information.

CARRIED

Little Qualicum (Dashwood) Hall.

MOVED Director Stanhope, SECONDED Director Lefebvre, that staff be requested to prepare a report outlining the options and costs for the upgrade or rebuild of the Little Qualicum Hall.

CARRIED

Electoral Area 'A' Parks, Recreation, and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, November 18, 2015.

MOVED Director McPherson, SECONDED Director Thorpe, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, November 18, 2015, be received for information.

CARRIED

Grants-in-Aid.

MOVED Director McPherson, SECONDED Director Thorpe, that the following Electoral Area 'A' Recreation Grants-in-Aid be approved:

Organization	Description	Amount
Cedar Family of Community Schools	For funding toward equipment for a 10 week youth empowerment program for girls in 3rd to 7th grade through fun and interactive physical activities.	\$ 739.74
Cedar Community Association	To purchase 32 chairs and cart to use for events at the Cedar Hall and their community activities.	\$2,128.00

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, November 19, 2015.

MOVED Director Stanhope, SECONDED Director Pratt, that the minutes of the District 69 Recreation Commission meeting held Thursday, November 19, 2015, be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS.

Nanaimo Aboriginal Centre - Passive House Project Grant.

MOVED Director Bestwick, SECONDED Director Thorpe, that the Regional District of Nanaimo contribute a one-time grant of \$15,000 to the Nanaimo Aboriginal Centre for the Passive House project.

CARRIED

Ducks Unlimited Canada - Request for Support for Vancouver Island Workshop.

MOVED Director Bestwick, SECONDED Director Fell, that the Regional District of Nanaimo contribute \$1,000 to Ducks Unlimited Canada in support of the Vancouver Island Workshop.

CARRIED

Nanaimo Aboriginal Centre - Support In Principle for Passive House Project.

MOVED Director Pratt, SECONDED Director Fell, that the Regional District of Nanaimo supports in principle the Nanaimo Aboriginal Centre Passive House project.

CARRIED

Nanaimo and Area Land Trust Core Funding.

MOVED Director Young, SECONDED Director Bestwick, that the Board provide a \$30,000 grant to the Nanaimo and Area Land Trust.

CARRIED

NEW BUSINESS

HandyDART Service for Electoral Area 'B' Residents.

MOVED Director Houle, SECONDED Director Kipp, that staff provide an analysis of establishing handyDART service for Electoral Area 'B' residents with trips starting from the Gabriola Ferry Terminal in Nanaimo.

CARRIED

DIRECTORS' ROUND TABLE

Directors provided updates to the Board.

IN CAMERA

MOVED Director Stanhope, SECONDED Director Lefebvre, that pursuant to Sections 90 (1) (e) and (j) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to land acquisition and third-party business interests.

CARRIED

TIME: 8:55

ADJOURNMENT

MOVED Director Thorpe, SECONDED Director Stanhope, that this meeting be adjourned.

CARRIED

TIME: 9:06 PM

CHAIRPERSON

CORPORATE OFFICER