



**MINUTES OF THE REGULAR MEETING OF THE  
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD  
HELD ON THURSDAY, DECEMBER 17, 2015  
1:00 pm  
IN THE PARKSVILLE FORUM**

<b>Present:</b>	M. Lefebvre, Chair B. Luchtmeijer B. Rogers	City of Parksville Town of Qualicum Beach Regional District of Nanaimo
<b>Also Present:</b>	R. Alexander D. Trudeau M. Squire L. Butterworth S. Schultz	Regional District of Nanaimo Regional District of Nanaimo City of Parksville City of Parksville Recording Secretary
<b>Regrets:</b>	B. Weir S. Powell M. Donnelly D. Comis W. Idema G. St.Pierre	Town of Qualicum Beach City of Parksville Regional District of Nanaimo City of Parksville Regional District of Nanaimo Regional District of Nanaimo

**CALL TO ORDER**

The Chair called the meeting to order at 1:00pm.

**COMMUNICATIONS/CORRESPONDENCE**

**UNFINISHED BUSINESS**

## **REPORTS**

### **Arrowsmith Water Services 2016-2020 Financial Plan.**

M. Squire presented the AWS 2016-2020 Financial Plan. The Financial Plan summarized actual costs from 2006 to date in each column and going forward it shows the proposed budget from 2016 to 2020. M. Squire mentioned no capital costs for the AWS is foreseen for the next 5 years.

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the report from the Municipal Water Service Management Committee dated December 7, 2015 entitled Arrowsmith Water Service 2016-2020 Financial Plan be received.

CARRIED

MOVED Director Luchtmeijer, SECONDED Director Rogers that the Arrowsmith Water Service Management Board accept the 2016 – 2020 Financial Plan as outlined in Table 1 attached to the December 7, 2015 report.

CARRIED

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the Arrowsmith Water Service Management Board recommend the Joint Ventures adopt their portion of the 2016 – 2020 Financial Plan as outlined in Table 2 attached to the December 7, 2015 report.

CARRIED

## **ADDENDUM**

### **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

#### **NEW BUSINESS**

Director Rogers commented that going forward having the current year's budget presented would be beneficial.

M. Squire mentioned that this can definitely be implemented in the future.

## **OTHER**

## **QUESTIONS**

Elaine Hoffer of Parksville inquired about the insurances and licences for the current year as she did not see them listed in Table 1 year to date expenses.

L. Butterworth the licenses and insurance have not come due this year. In 2014 they were taken out for a 16 month duration so they do not appear in the 2015 expenses.

Elaine Hoffer inquired as to why the minutes from last week's meeting were not posted yet as I have previously requested many times that they be available and posted right after meetings?

R. Alexander commented that they were still under review as the meeting was on December 9, 2015.

Chair Lefebvre commented that this meeting was a continuation from last week's meeting to discuss the AWS 2016 – 2020 budget report and that the December 9, 2015 meeting was open to the public and the reports and agenda were available to the public for that meeting.

Elaine Hoffer commented that she was interested in an update of the snow pillow that was discussed at the last meeting.

M. Squire responded with a brief update of the snow pillow and that it was well above normal levels at this point.

Chair Lefebvre inquired if VIU is looking at Snow monitoring as well.

R. Alexander responded that this is within the same project and partnership with the RDN.

#### **NEXT MEETING**

The next meeting of the AWS Management Board TBD

#### **ADJOURNMENT**

MOVED Director Luchtmeijer, SECONDED Director Rogers that the meeting be adjourned.

CARRIED

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Marc Lefebvre, CHAIRPERSON