



**MINUTES OF THE MEETING OF THE
ENGLISHMAN RIVER WATER SERVICE (ERWS) MANAGEMENT BOARD
Immediately following the AWS Management Board Meeting
HELD ON THURSDAY, MAY 7, 2015 AT 9:00AM
IN THE PARKSVILLE FORUM**

Present:	J. Stanhope, Chair B. Rogers M. Lefebvre	Regional District of Nanaimo Regional District of Nanaimo City of Parksville
Also Present:	M. Donnelly R. Alexander W. Idema G. St. Pierre P. Thorkelsson M. Squire V. Figueria B. Weir R. Graves	Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo City of Parksville City of Parksville Town of Qualicum Beach Recording Secretary, RDN
Regrets:	F. Manson S. Powell	City of Parksville City of Parksville

CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 9:23AM.

ELECTION OF CHAIRPERSON

The Chief Administrative Officer called for nominations for the position of Chairperson for the year 2015.

Director Lefebvre nominated Director Stanhope.

There being no further nominations, the Chief Administrative Officer declared Director Stanhope as Chairperson of the Board for 2015.

DELEGATIONS

MINUTES

MOVED Director Lefebvre, SECONDED Director Rogers, that the minutes from the emergency meeting of the Englishman River Water Services Management Board held March 13, 2015, be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

MOVED Director Lefebvre, SECONDED Director Rogers, that the following communications/correspondence be received.

Department of Fisheries and Oceans Canada, Request for Project Review Submission dated April 30, 2014.

Reply Letter from DFO dated August 20, 2014.

Presentation to DFO on September 3, 2014.

Letter from Nanoose First Nation dated March 19, 2015.

CARRIED

REPORTS

ERWS Joint Venture Draft Financial Statement, year ending December 2014. M. McGorman (Verbal Presentation)

M. McGorman presented the draft financial statement and commented that in their opinion, this financial statement presents fairly, in all material respects, the financial position of the Joint Venture as at December 31, 2014 and the results of its operations for the year then ended in accordance with Canadian public sector accounting standards.

MOVED Director Lefebvre, SECONDED Director Rogers that the ERWS Joint Venture Draft Financial Statement be received and approved.

CARRIED

Englishman River Water Service Revised Project Implementation Strategy Report. M. Squire

M. Squire provided a verbal presentation on the ERWS Project Implementation Strategy Report. The ERWS Management Committee and the Department of Fisheries and Oceans Canada (DFO) are working on resolving the issues outlined by DFO in their February 23, 2015 letter. The ERWS Management Committee is now asking the ERWS Management Board for direction regarding proceeding with detail design of Plan B prior to or subsequent to the borrowing referendum.

MOVED Director Lefebvre, SECONDED Director Rogers that the following recommendations be received.

- 1 THAT the report from the Englishman River Water Service Management Committee dated April 21, 2015 entitled ERWS Revised Project Implementation Strategy be received;
- 2 AND THAT staff be directed to continue working with DFO to obtain the water intake construction permit,

- 3 AND THAT with the exception of the water intake construction permit and any predesign works budgeted in 2014 and carried forward to 2015, staff be directed to suspend all Plan B (a multi phased approach with reduced water treatment plant capacity) work pending further ERWS Board direction subsequent to the borrowing referendum,
- 4 AND THAT the ERWS Management Committee be directed to request Island Health to amend the Operating Conditions by deferring the completion date of the water treatment plant completion to June 30, 2018.

CARRIED

Englishman River Water Service 2015 – 2019 Financial Plan. M. Squire

M. Squire presented the 2015 – 2019 Financial Plan.

MOVED Director Rogers, SECONDED Director Lefebvre that the following recommendations be carried.

- 1 THAT the report from the Englishman River Water Service Management Committee dated April 22, 2015, entitled ERWS 2015-2019 Financial Plan be received;
- 2 AND THAT the Englishman River Water Service Management Board accept the 2015–2019 Financial Plan as outlined in Table 1 attached to the April 22, 2015, report,
- 3 AND THAT the Englishman River Water Service Management Board recommends the joint ventures adopt their portion of the 2015–2019 Financial Plan as outlined in Table 2 attached to the April 22, 2015, report.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

QUESTIONS

The Chair opened the floor to questions and comments.

Al Pastors expressed his support of the treatment plant but was concerned about paying for future water needs.

Charlie Stone asked if the group have any role in recommending development cost charges?

Mike Squire replied that each jurisdiction to implement development cost charges.

Charlie Stone wanted clarification if the consultant was asked how Plan B could be done with only a certain amount of money.

Director Lefebvre replied that Plan B came about because of the over subscription and the word from the political side that we weren't going to get the money we needed for Plan A.

Dwayne Round voiced his opinion that future residents moving into area should be the ones paying for the majority of costs for the water treatment plant.

Elaine Hoffer wanted to know if there would be a discussion in regards to Plan B.

Director Lefebvre responded that there will be an Open House on May 19 and staff will be on hand to provide all details to the Plan B Option 4.

Mike Squire also replied that there will be two media release on May 12 and 14 to discuss Plan B and fully inform the public.

IN CAMERA

OTHER

NEXT MEETING

ADJOURNMENT

MOVED Director Lefebvre, SECONDED Director Rogers that the meeting be adjourned.

CARRIED

J. Stanhope, Chairperson