

DISTRICT OF NANAIMO

MINUTES OF THE TRANSIT SELECT COMMITTEE MEETING HELD ON THURSDAY, MAY 21, 2015 AT 12:00 NOON IN THE RDN COMMITTEE ROOM

Present:

Director T. Westbroek	Chairperson
Director A. McPherson	Electoral Area 'A'
Director B. Rogers	Electoral Area 'E'
Director B. Veenhof	Electoral Area 'H'
Director M. Lefebvre	City of Parksville
Director Colin Haime	District of Lantzville
Director Bill McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director B. Yoachim	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer, RDN
D. Pearce	A/Gen. Mgr, Transportation & Solid Waste Services, RDN
D. Marshall	A/Manager, Fleet Operations, RDN
J. Logan	Supt, Transportation Planning & Scheduling, RDN
M. Moore	Senior Regional Transit Manager, BC Transit
M. Lockley	Senior Transit Planner, BC Transit
J. Marsh	Deputy Chief Administrator, Qualicum Beach
G. Foy	Traffic & Transportation Planning Engineer, CON
F. McFarlane	Recording Secretary, RDN

CALL TO ORDER

The meeting was called to order at 12:00 pm by the Chair.

MINUTES

MOVED Director Lefebvre, SECONDED Director Haime that the minutes of the regular Transit Select Committee meeting held March 3, 2015 be adopted. CARRIED

CORRESPONDENCE

Todd G. Stone, Minister of Transportation, re Funding Support for Transit Services within British Columbia.

Correspondence was received from Minister Todd Stone, regarding funding support for Transit services within British Columbia.

Transportation Minister Todd Stone, Ministry of Transportation and Infrastructure, re the Media Release of May 21, 2015, re External Advertising on CNG Buses.

A copy of the press release, from Transportation Minister Todd Stone, regarding external advertising on the new CNG buses was received.

The costs and benefits of external advertising on buses were discussed. Director Bestwick suggested a more aggressive approach to interior advertising within the entire fleet. Director Lefebvre identified the possibility of pursuing other types of advertising that would not cause damage.

[12:13pm Director Yoachim joined the meeting.]

MOVED Director Lefebvre, SECONDED Director McKay that the Chair of the Transit Select Committee write a letter to the Minister of Transportation and Infrastructure, Todd Stone, in response to Minister Stone's letter, dated May 11, 2015, including his statement in the media on May 14, 2015, regarding external advertising on buses. CARRIED

BC TRANSIT UPDATES

BC Transit Funding

M. Moore provided a PowerPoint presentation (attached) outlining BC Transit's three year service hour and budget plan.

MOVED Director Veenhof, SECONDED Director Lefebvre that the report, from BC Transit regarding funding, be received. CARRIED

REPORTS

2015/2016 Conventional and Custom Annual Operating Agreement - Regional District of Nanaimo / BC Transit.

D. Pearce provided a synopsis of the Annual Operating Agreement.

MOVED Director Veenhof, SECONDED Director Lefebvre that the 2015/2016 Conventional and Custom Annual Operating Agreement (AOA) with BC Transit be approved. CARRIED

Route 15A VIU Connector (Jingle Pot) Service Review.

D. Pearce provided a summary of the Route 15A VIU Connector service review.

[1:30pm Director Veenhof left the meeting.]

D. Pearce noted that before implementing routes, reviews are completed and route efficiencies are considered. This is done in conjunction with BC Transit.

[1:37pm Director Lefebvre left the meeting.]

Director Westbroek advised that further information is required before a decision can be made regarding service on Route 15A.

MOVED Director Yoachim, SECONDED Director Rogers that this report be deferred to the next meeting of the Transit Select Committee and that more information be provided as to what people think about this. CARRIED

ADJOURNMENT

MOVED Director McKay that the meeting be adjourned.

CARRIED

NEXT MEETING

The next meeting of the Transit Select Committee is set tentatively for Thursday, July 16, 2015, in the RDN Committee Room.

CHAIRPERSON



Three Year Operating Budget

RDN Transit System



Overview: Three Year Budgeting Process

Three Year Service Hour & Budget Plan:

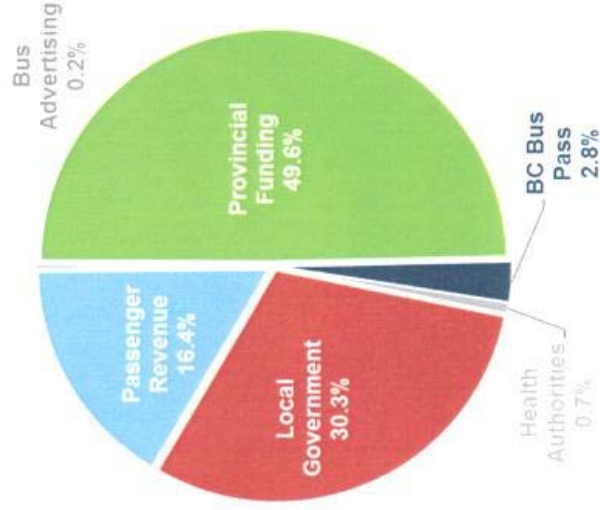
- Updated and approved on an annual basis
- Developed in consultation with local government partners
- Provincial Service Plan confirmed each year on Budget Day (Feb.)
- Under the BC Transit funding model both provincial and local funding move in “lock step” according to legislated cost sharing
- Funding levels ultimately determine service levels



Revenue / Funding Model

- **Conventional Cost Sharing**
 - Province 46.69%
 - Local Gov't 53.31%
- **Custom Cost Sharing**
 - Province 66.69%
 - Local Gov't 33.31%
- **Local Government retains 100% of revenue to offset cost**
- **Board**
 - establishes service levels and fares
 - establishes the local property tax requirement

Regional Transit Systems Funding



Funding Available for Operations

	AOA Budget 2015/16	2016/17	2017/18
Funding for Operating Costs	\$13,512,559	\$13,512,559	\$13,512,559

- Year 1 : able to accommodate inflationary lifts only – no service expansions
- Year 2 and 3: “flat” operating budget – no inflationary lifts or service expansions projected
- Capital budgets remain unaffected e.g. vehicle lease fees



Proposed Next Steps

2 stream approach:

1. Review operational and administrative efficiency opportunities to protect current service (e.g. fuel management strategy, operating structures)
2. Examination of higher cost services to look for efficiencies and identify opportunities to rationalize lower performing services

Report back on options and initiate further discussion - Summer 2015

