

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, NOVEMBER 10, 2015 AT 7:10 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Alternate	
Director G. Fuller	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. McKay	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director B. Yoachim	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Hill	A/Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
D. Banman	A/Gen. Mgr. Recreation & Parks
G. Garbutt	Gen. Mgr. Strategic & Community Planning
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order.

## **DELEGATIONS**

### **Brian Johnston, PERC, re Recreation Facility, Programs, and Sports Field Services 2015 Survey.**

Brian Johnston presented the survey results to the board and provided an overview of the methodology which measured usage of drop-in activities, program and rental use of the recreation facilities, and use of sports fields within Districts 68 and 69.

### **Rob Bernhardt, Canadian Passive House Institute West, re Benefits of Passive House Buildings.**

Rob Bernhardt thanked the Board for supporting the Green Building Series and provided an overview of Passive House design which leads to cost effective, energy efficient buildings with benefits such as increased air quality, resilience, low maintenance, and enhanced occupant comfort.

## **COMMITTEE OF THE WHOLE MINUTES**

### **Minutes of the Committee of the Whole meeting held Tuesday, October 13, 2015.**

MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Committee of the Whole meeting held Tuesday, October 13, 2015, be adopted.

CARRIED

## **COMMUNICATION/CORRESPONDENCE**

### **Thomas W. Barnes, Municipal Insurance Association of BC, re MIABC Dividend Cheque.**

MOVED Director Westbroek, SECONDED Director Houle, that the correspondence from Thomas W. Barnes, Municipal Insurance Association of BC, regarding the Municipal Insurance Association of BC dividend cheque be received.

CARRIED

### **Chief David Bob, Nanoose First Nation, re Beachcomber Marina Proposed Expansion to the South.**

MOVED Director Westbroek, SECONDED Director Houle, that the correspondence from Chief David Bob, Nanoose First Nation, regarding the Beachcomber Marina proposed expansion to the south be received.

CARRIED

## **REGIONAL AND COMMUNITY UTILITIES**

### **WASTEWATER**

#### **To Introduce Sewer Source Control Bylaws 1730 and 1418.04.**

MOVED Director Veenhof, SECONDED Director Thorpe, that "Regional Sewage Source Control Bylaw No. 1730, 2015" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that "Regional Sewage Source Control Bylaw No. 1730, 2015" be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.04, 2015" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.04, 2015" be adopted.

CARRIED

**Sanitary Sewer Use Agreement with Snuneymuxw First Nation and the City of Nanaimo.**

MOVED Director Kipp, SECONDED Director Houle, that the Board approve the attached Sanitary Sewer Use Agreement with Snuneymuxw First Nation and the City of Nanaimo.

CARRIED

**Greater Nanaimo Pollution Control Centre Marine Outfall Engineering Services Award and Development Cost Charge Reserve Fund Expenditure Bylaw.**

MOVED Director Thorpe, SECONDED Director Veenhof, that the Board award the engineering services contract for the Greater Nanaimo Pollution Control Centre (GNPCC) Marine Outfall Replacement Project to Opus Dayton Knight (ODK) for \$600,000.

CARRIED

MOVED Director Thorpe, SECONDED Director Veenhof, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1737, 2015" be introduced and read three times.

CARRIED

MOVED Director Thorpe, SECONDED Director Veenhof, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1737, 2015" be adopted.

CARRIED

**WATER AND UTILITY**

**Bylaws No. 867.07 and 1049.08 – Inclusion of 2 Parker Road Properties into the Nanoose Bay Peninsula Water Service Area, Electoral Area 'E'.**

MOVED Director Rogers, SECONDED Director Veenhof, that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.07, 2015" be introduced and read three times.

CARRIED

MOVED Director Rogers, SECONDED Director Veenhof, that "Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.08, 2015" be introduced and read three times.

CARRIED

## **STRATEGIC AND COMMUNITY DEVELOPMENT**

### **LONG RANGE PLANNING**

#### **Establishment of a Community Health Service in School District 69.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that this matter be referred back to staff to bring back additional information at the next Committee of the Whole meeting:

That staff be directed to proceed with an alternative approval process for establishment of a new District 69 Community Health contribution service.

That staff be directed to establish the District 69 Community Health Service based on a tax requisition of \$50,000 annually with the purpose being to provide funds to one or more non-governmental funding organizations for their distribution to local service-delivery organizations based on a board-endorsed strategic plan to address community health and wellbeing in School District 69.

CARRIED

## **RECREATION AND PARKS**

### **RECREATION**

#### **Recreation Facility, Programs, and Sports Field Services 2015 Survey.**

MOVED Director Lefebvre, SECONDED Director Veenhof, that the Recreation Facility and Sports Field Services 2015 Survey report be received as information and the results used in the apportionment of tax requisitions related to existing usage agreements with the City of Nanaimo, City of Parksville and Town of Qualicum Beach.

CARRIED

## **ADVISORY, SELECT COMMITTEE AND COMMISSION**

### **Electoral Area 'B' Parks and Open Space Advisory Committee.**

#### **Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, October 6, 2015.**

MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, October 6, 2015, be received for information.

CARRIED

### **Community Park Name Changes.**

MOVED Director Houle, SECONDED Director Lefebvre, that consultation with DeCoursey Island residents be undertaken to allow them to choose names of their Community Parks.

CARRIED

### **Electoral Area 'F' Parks and Open Space Advisory Committee.**

#### **Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, October 14, 2015.**

MOVED Director Fell, SECONDED Director Veenhof, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, October 14, 2015, be received for information.

CARRIED

**District 69 Recreation Commission.**

**Minutes of the District 69 Recreation Commission meeting held Thursday, October 15, 2015.**

MOVED Director Veenhof, SECONDED Director Westbroek, that the minutes of the District 69 Recreation Commission meeting held Thursday, October 15, 2015, be received for information.

CARRIED

**District 69 Youth and Community Recreation Grants.**

**Youth Grants.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the following District 69 Youth Recreation Grant applications be approved:

Arrowsmith Community Recreation Association - youth sports programs	\$ 4,200
Bow Horne Bay Community Club - Halloween event	\$ 2,500
District 69 Family Resource Association - youth drop-in food	\$ 1,800
District 69 Family Resource Association - youth drop-in keyboard and acoustic guitar	\$ 500
<b>Total</b>	<b>\$ 9,000</b>

**Community Recreation Grants.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the following District 69 Community Recreation Grant applications be approved:

Arrowsmith Agricultural Association - Family Day Celebration	\$ 1,982
Bowser Tennis Club - court cleaning and signage	\$ 2,484
Forward House Community Society - recreation activities	\$ 2,328
Lighthouse Community Centre Society - Soupy Café lunch social program	\$ 2,200
Lighthouse Community Slo-Pitch League - snow fencing	\$ 687
Oceanside Paddlers - boat and equipment	\$ 4,243
Qualicum and District Curling Club - BC Mixed Championships	\$ 2,000
Ravensong Masters Swim Club - pool rental	\$ 1,250
<b>Total</b>	<b>\$ 17,174</b>

**District 69 Community Justice Select Committee.**

**Minutes of the District 69 Community Justice Select Committee meeting held Monday, October 19, 2015.**

MOVED Director Lefebvre, SECONDED Director Veenhof, that the minutes of the District 69 Community Justice Select Committee meeting held Monday, October 19, 2015, be received for information.

CARRIED

**Victim Services, Restorative Justice and Community Policing/Oceanside Community Safety Volunteers.**

MOVED Director Lefebvre, SECONDED Director Veenhof, that the 2016 requisition for funding to support the Oceanside Victim Services, Restorative Justice and Community Policing Programs be approved at \$122,300 and that the "Regional District of Nanaimo Crime Prevention and Community Justice Support Service Bylaw No. 1479, 2006" be amended accordingly.

CARRIED

**Community Safety Grant-in-Aid Applications.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that a 2016 grant in the amount of \$5,000 for the Oceanside Community Safety Volunteers be approved.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the grant request from Errington Preschool Parents Society be referred to the next intake of the D69 Recreation Grants Program.

CARRIED

**Regional Parks and Trails Select Committee.**

**Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, October 20, 2015.**

MOVED Director Thorpe, SECONDED Director Houle, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, October 20, 2015, be received for information.

CARRIED

**Descanso Bay Oyster Harvesting.**

MOVED Director Houle, SECONDED Director Veenhof, that the Regional District of Nanaimo write a letter to advise the Department of Fisheries and Oceans of the concerns of over harvesting of oysters at Descanso Bay Regional Park and those operating without a license.

CARRIED

**Mt. Benson Race Request.**

MOVED Director Veenhof, SECONDED Director Kipp, that this matter be referred to staff:

That the Regional District of Nanaimo not permit race requests to use the Mount Benson Regional Parks trail system at this time due to trail degradation and parking issues.

CARRIED

**Grants-in-Aid Advisory Committee.**

**Minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, October 21, 2015.**

MOVED Director Young, SECONDED Director Fell, that the minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, October 21, 2015, be received for information.

CARRIED

**District 68 Grants.**

MOVED Director Young, SECONDED Director Veenhof, that Grant-in-Aid funds for District 68 be awarded as follows:

Scouts Canada 1st Gabriola Scouts Group – outdoor camping equipment	\$ 0.00
Tozan Cultural Society – complete the construction of a smaller wood-fired kiln	\$ 1,709.08
Yellow Point Drama Group – lighting upgrades for the stage	\$ 3,113.50
<b>Total</b>	<b>\$ 4,822.58</b>

CARRIED

**District 69 Grants.**

MOVED Director Young, SECONDED Director Veenhof, that Grant-in-Aid funds for District 69 be awarded as follows:

Alpine Gardeners of Central Vancouver Island – toward the purchase of equipment (Power Point program, lap top, computer, screen, printer and materials), camera, library cart and books	\$ 2,915.64
Canadian Red Cross Society – computer, printer, and signage	\$ 1,480.00
Heartwood Home Learners Co-operative – equipment for outdoor programming	\$ 1,400.00
Lighthouse Community Centre Society – security escutcheons and weather-stripping for exterior doors for the hall	\$ 1,000.00
Oceanside Building Learning Together Society – Books for Babes Program	\$ 1,000.00
Oceanside Hospice Society – equipment for the Equipment Loan Program	\$ 5,000.00
<b>Total</b>	<b>\$12,795.64</b>

CARRIED

**Agricultural Advisory Committee.**

**Minutes of the Agricultural Advisory Committee meeting held Friday, October 23, 2015.**

MOVED Director Veenhof, SECONDED Director Young, that the minutes of the Agricultural Advisory Committee meeting held Friday, October 23, 2015, be received for information.

CARRIED

**IN CAMERA**

MOVED Director Brennan, SECONDED Director Young, that pursuant to Sections 90 (1) (a) and (e), and 90 (2) (d) of the *Community Charter* the Committee proceed to an In Camera Meeting, for discussions related to Board nominations, land acquisitions, and third-party business interests.

CARRIED

Time: 9:00 PM

**ADJOURNMENT**

MOVED Director Young, SECONDED Director Brennan, that this meeting be adjourned.

CARRIED

TIME: 9:07 PM

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CHAIRPERSON

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CORPORATE OFFICER