

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, OCTOBER 13, 2015 AT 7:02 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Alternate	
Director G. Fuller	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
D. Banman	A/Gen. Mgr. Recreation & Parks
G. Garbutt	Gen. Mgr. Strategic & Community Development
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order and welcomed Alternate Directors Brennan and Fuller to the meeting.

## **LATE DELEGATIONS**

MOVED Director Westbroek, SECONDED Director Lefebvre, that late delegations be permitted to address the Board.

CARRIED

## **Tim and Holly Clermont, Guardians of Mid-Island Estuaries Society, re Canada Goose Management Strategy.**

Holly and Tim Clermont provided a slide presentation highlighting management strategies of the Canada Goose population and asked for the Board's support by participating in a regional working group to plan next steps.

## **COMMITTEE OF THE WHOLE MINUTES**

### **Minutes of the Regular Committee of the Whole meeting held Tuesday, September 8, 2015.**

MOVED Director Houle, SECONDED Director Veenhof, that the minutes of the Regular Committee of the Whole meeting held Tuesday, September 8, 2015, be adopted.

CARRIED

## **CHIEF ADMINISTRATIVE OFFICER**

### **Strategic Planning Process.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board receive for information the overview report on the Strategic Planning Process Session of July 31, 2015, provided by Paragon Strategic Services Ltd. as attached to the staff report.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board adopt the recommended strategic plan process as outlined in the staff report, and direct the Chief Administrative Officer to schedule the sessions as described as soon as practically possible and engage Paragon Strategic Services (Tracey Lorensen) to facilitate the strategic planning process.

CARRIED

## **CORPORATE SERVICES**

### **WHMIS Policy.**

MOVED Director Lefebvre, SECONDED Director Thorpe, that Policy No. A4.2 - WHMIS be converted from a Board Policy to a Chief Administrative Officer Policy and referred to staff.

CARRIED

## **ADMINISTRATION**

### **Alternative Approval Process to Establish a District 69 Search and Rescue Contribution Service – Bylaw No. 1736.**

MOVED Director Fell, SECONDED Director Westbroek, that "Northern Community Search and Rescue Contribution Service Establishment Bylaw No. 1736, 2015" be introduced and read three times and be forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Fell, SECONDED Director Westbroek, that participating area approval is to be obtained for the entire proposed service area.

CARRIED

MOVED Director Fell, SECONDED Director Westbroek, that the Board establish 4:30 pm on Thursday, February 25, 2016, as the deadline for receiving elector responses for the alternative approval process.

CARRIED

MOVED Director Fell, SECONDED Director Westbroek, that the Board approve the Elector Response Form as provided in Attachment 2.

CARRIED

MOVED Director Fell, SECONDED Director Westbroek, that the Board determine the total number of electors to which the approval process applies to be 36,826.

CARRIED

## **REGIONAL AND COMMUNITY UTILITIES**

### **WASTEWATER SERVICES**

#### **Bylaws No. 888.06 and 889.71 – Wastewater Service Requisition Amendments.**

MOVED Director Lefebvre, SECONDED Director Yoachim, that "Regional District of Nanaimo Southern Community Sewer Local Service Amendment Bylaw No. 888.06, 2015" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Lefebvre, SECONDED Director Yoachim, that "Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.71, 2015" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED

#### **Greater Nanaimo Pollution Control Centre Marine Outfall Replacement Construction Award.**

MOVED Director Bestwick, SECONDED Director Rogers, that the Board award the construction contract for the Greater Nanaimo Pollution Control Centre Marine Outfall Replacement Project to Vancouver Pile Driving Ltd. for a value of \$8,829,000.

CARRIED

MOVED Director Bestwick, SECONDED Director Rogers, that the Board award the engineering services contract for the Greater Nanaimo Pollution Control Centre Marine Outfall Replacement Project to Opus Dayton Knight for \$600,000.

CARRIED

MOVED Director Bestwick, SECONDED Director Rogers, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1737, 2015" be introduced and read three times.

CARRIED

MOVED Director Bestwick, SECONDED Director Rogers, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1737, 2015" be adopted.

CARRIED

#### **ADVISORY, SELECT COMMITTEE AND COMMISSION**

##### **Electoral Area 'A' Parks, Recreation and Culture Commission.**

##### **Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, September 16, 2015.**

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, September 16, 2015, be received for information.

CARRIED

##### **Electoral Area 'H' Parks and Open Space Advisory Committee.**

##### **Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, September 16, 2015.**

MOVED Director Veenhof, SECONDED Director Thorpe, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, September 16, 2015, be received for information.

CARRIED

##### **Garbage and Recycling Cans at the Lighthouse Community Park Ball Fields.**

MOVED Director Veenhof, SECONDED Director Thorpe, that staff be directed to initiate efforts to provide two garbage and recycling cans at the Lighthouse Community Park ball fields.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that garbage pickup service for four garbage cans at the Lighthouse Community Park ball fields during the Slo-pitch season be allocated in the 2016 budget.

CARRIED

#### **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

##### **Guardians of Mid-Island Estuaries Society re Canada Goose Management Strategy.**

MOVED Director Westbroek, SECONDED Director Lefebvre, that staff be directed to work with the regional working group to come up with a strategy to reduce the overabundance of Canada Geese.

CARRIED

## **NEW BUSINESS**

### **Truth and Reconciliation Commission.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that staff be directed to hold a Board Seminar to examine those recommendations arising from the Truth and Reconciliation Commission that the Regional District of Nanaimo will act on in a meaningful manner, and the Chiefs of Snuneymuxw, Snaw-Naw-As, Qualicum and Stz'uminus First Nations be invited to attend.

CARRIED

### **Transit Fares on October 19, 2015.**

MOVED Director Westbroek, SECONDED Director Yoachim, that the Board direct staff to waive daily transit fares on Monday, October 19, 2015, on both the conventional and handyDART systems to assist citizens with travel to voter stations.

CARRIED

### **Regional District of Nanaimo Strategic Plan.**

MOVED Director Veenhof, SECONDED Director Rogers, that the Regional District of Nanaimo Board approve a new strategic plan before approving the 2016 budget and the supporting 5 year financial plan.

CARRIED

## **IN CAMERA**

MOVED Director Lefebvre, SECONDED Director Thorpe, that pursuant to Sections 90 (1) (c), (e), and (i), and 90 (2) (d) of the *Community Charter* the Committee proceed to an In Camera Meeting, for discussions related to labour relations, land acquisitions, solicitor-client privilege, and third-party business interests.

CARRIED

TIME: 8:10 PM

## **ADJOURNMENT**

MOVED Director Veenhof, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 8:31 PM

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CHAIRPERSON

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CORPORATE OFFICER