

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JUNE 9, 2015 AT 7:04 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director W. Pratt	City of Nanaimo
Director B. Yoachim	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
M. O'Halloran	A/Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Director Brennan to the meeting.

DELEGATIONS

Lisa Holloway, Island Health, re Provision of Coordination and Development Services for the Oceanside Health and Wellness Network.

Ronada Sutherland provided a brief overview of the Oceanside Health and Wellness Network and asked the Board to be the fiscal host for the next three years and hold the contract for the coordinator position.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, May 12, 2015.

MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Committee of the Whole meeting held May 12, 2015, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Christy Clark, BC Premier, re Meetings at 2015 UBCM Convention.

MOVED Director Brennan, SECONDED Director Westbroek, that the correspondence received from Christy Clark, BC Premier, regarding meetings at the 2015 Union of BC Municipalities Convention be received.

CARRIED

Sav Dhaliwal, UBCM President, re 2014 Resolutions.

MOVED Director Brennan, SECONDED Director Westbroek, that the correspondence received from Sav Dhaliwal, Union of BC Municipalities President, regarding 2014 Resolutions be received.

CARRIED

Kelly Olson, re Proposed Cell Tower at 1421 Sunrise Drive, Electoral Area 'G'.

MOVED Director Brennan, SECONDED Director Westbroek, that the correspondence received from Kelly Olson, regarding the proposed cell tower at 1421 Sunrise Drive, Electoral Area 'G' be received.

CARRIED

Rollie Koop, School District 69, re Three Lots (20, 21 and 22) – Former Errington Elementary School Site on Grafton Avenue.

MOVED Director Brennan, SECONDED Director Westbroek, that the correspondence received from Rollie Koop, School District 69, regarding three lots (20, 21, and 22) – former Errington Elementary School site on Grafton Avenue be received.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

Engineering Services – Bowser Village Centre Wastewater Service: Collection, Treatment, and Disposal Project.

MOVED Director Veenhof, SECONDED Director Haime, that the Board award the engineering for detailed design services for the Bowser Village Centre Wastewater Service: Collection, Treatment and Disposal Project to Stantec Consulting Ltd. for \$299,561.

CARRIED

Water System Transfer Agreement Amendments – Maz-Can Investments Ltd. – Lot 3, District Lot 67, Nanoose District, Plan 29941.

MOVED Director Rogers, SECONDED Director Veenhof, that the Board authorize amendments to the Water System Transfer Agreement with Maz-Can Investments Ltd. for Lot 3, District Lot 67, Nanoose District, Plan 29941.

CARRIED

FINANCE

Report on the Use of Development Cost Charges in 2014 and to Authorize the Expenditure of Development Cost Charge Funds in 2015 – Bylaws 1727 and 1728.

MOVED Director Lefebvre, SECONDED Director Rogers, that the report on Development Cost Charges used in 2014 provided under Section 937.01 of the *Local Government Act* be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Rogers, that "Nanoose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1727, 2015" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Rogers, that "Nanoose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1727, 2015" be adopted.

CARRIED

MOVED Director Lefebvre, SECONDED Director Rogers, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1728, 2015" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Rogers, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1728, 2015" be adopted.

CARRIED

Operating Results for the Period ending March 31, 2015.

MOVED Director Veenhof, SECONDED Director Westbroek, that the summary report of financial results from operations to March 31, 2015 be received for information.

CARRIED

2014 Annual Financial Report (Audited Financial Statements), Board and Committee Member Remuneration / Expenses and Statement of Financial Information.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the 2014 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be received and approved as presented.

CARRIED

RDN Support Structure for Fire Service Areas.

MOVED Director Veenhof, SECONDED Director Thorpe, that staff be directed to engage a consultant with Playbook and rural fire service experience to work directly with fire departments to review the Regional District of Nanaimo's support structure for fire services; to develop a process to ensure compliance with the Structure Firefighters Competency and Training Playbook and to provide recommendations to the Regional District of Nanaimo Board to meet its statutory requirements for the effective delivery of fire services in the Regional District.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that staff be directed to fund the work of the fire services consultant from the Electoral Areas Feasibility Reserve and from the Provincial Basic Grant up to \$52,000 in 2015 with additional funding to be provided through the 2016 -2020 Financial Plan process.

CARRIED

TRANSPORTATION AND SOLID WASTE

TRANSIT

Route 15A VIU Connector (Jingle Pot) Service Review.

MOVED Director Young, SECONDED Director Hong, that this item be referred back to the Transit Select Committee.

CARRIED

ADVISORY AND SELECT COMMITTEE, AND COMMISSION

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, March 11, 2015.

MOVED Director Fell, SECONDED Director Haime, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, March 11, 2015, be received for information.

CARRIED

Grants-in-Aid Advisory Committee.

Minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, May 20, 2015.

MOVED Director Young, SECONDED Director Veenhof, that the minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, May 20, 2015, be received for information.

CARRIED

District 68.

MOVED Director Young, SECONDED Director Houle, that the Grants-in-Aid funds for District 68 be awarded as follows:

Gabriola Arts Council – 7th Annual Gabriola Theatre Festival lighting rental	\$ 900.00
People for a Healthy Community on Gabriola Society – Transportation assistance	\$ 800.00
Gabriola Land & Trails Trust – Purchase of bobcat loader and trailer	\$ 0.00
Gabriola Softball Association – Towards the purchase of a fiber base for a playground at Rollo McClay Park	\$ 1,250.00
Scouts Canada 1st Gabriola Scouts Group – Planning library books for Beavers and Cubs	\$ 741.30
Tozan Cultural Society – Construction of wood-fired kiln, repairs to firing chamber of the Tozan kiln, and building an extension on the kiln shed	\$ 0.00
Total	\$ 3,691.30

CARRIED

MOVED Director Young, SECONDED Director Lefebvre, that the remaining District 68 funds in the amount of \$1417.03 be carried forward to the 2015 Fall Grants-in-Aid budget.

CARRIED

District 69.

MOVED Director Young, SECONDED Director Lefebvre, that the Grants-in-Aid funds for District 69 be awarded as follows:

Communities to Protect Our Coast – Subsidy for 10 tables for exhibitors at Flourishing in a Green Economy Tradeshow	\$ 0.00
Corcan-Meadowood Residents Association – Purchase of two sets of two Motorola waterproof GMRS 56 km radios	\$ 313.57
Errington Preschool Parents Society – Purchase of children’s songbooks, small percussion instruments, nutritional guides for early childhood, and books for the yearly workshop	\$ 845.00
Lighthouse Community Centre Society – Highway sign production	\$ 2,999.11
Oceanside Building Learning Together Society – Motion lights and security cameras for Storybook Village	\$ 1,724.00
Qualicum Bay Lions Club – Roof repairs	\$ 5,000.00
Total	\$ 10,881.68

CARRIED

MOVED Director Young, SECONDED Director Haime, that the remaining District 69 funds in the amount of \$2,071.19, be carried forward to the 2015 Fall Grants-in-Aid budget.

CARRIED

Transit Select Committee.

Minutes of the Transit Select Committee meeting held Thursday, May 21, 2015.

MOVED Director Westbroek, SECONDED Director Veenhof, that the minutes of the Transit Select Committee meeting held Thursday, May 21, 2015, be received for information.

CARRIED

2015-2016 Conventional and Custom Annual Operating Agreement – Regional District of Nanaimo / BC Transit.

MOVED Director Westbroek, SECONDED Director Lefebvre, that the 2015-2016 Conventional and Custom Annual Operating Agreement (AOA) with BC Transit be approved.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, May 21, 2015.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 21, 2015, be received for information.

CARRIED

Grant Approvals.

MOVED Director Veenhof, SECONDED Director Thorpe, that the following District 69 Youth Recreation Grant applications be approved:

Arrowsmith Community Recreation Association – Youth sports program	\$ 1,500.00
Bard to Broadway – Performing Arts Education Series	\$ 2,225.00
Bard to Broadway – Summer Youth Theatre Workshop	\$ 955.00
Kwalikum Secondary School – Dry Grad	\$ 1,200.00
District 69 Family Resource Association – Youth drop-in swim passes	\$ 1,673.00
District 69 Family Resource Association – 4-days summer camp activity	\$ 422.00
Parksville and District Rock and Gem Club – Equipment	\$1,500.00
Ravensong Breakers Aquatic Club – Equipment	\$ 2,500.00
Oceanside BMX – Starting gate repairs	\$ 2,500.00
Total	\$14,495.00

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that the following District 69 Community Recreation Grant applications be approved:

Bow Horne Bay Community Club – Fall Fair children’s activity	\$2,500.00
Errington Cooperative Preschool – Equipment	\$ 2,500.00
Family Resource Association – Special Needs Family Retreat	\$1,500.00
Oceanside Building Learning Together Society – equipment, supplies for expansion	\$ 1,500.00
Oceanside Community Arts Council – Program supplies	\$ 2,000.00
Parksville Curling Club – Light tube replacement	\$ 2,200.00
Qualicum and District Curling Club – Ice scraper replacement	\$2,500.00
Vancouver Island Opera – Facility rental, print costs	\$ 2,000.00
Total	\$ 16,700.00

CARRIED

Rubberized Track Surface at Ballenas Secondary School.

MOVED Director Veenhof, SECONDED Director Thorpe, that as part of the 2016 District 69 Recreation Services Master Plan development, a needs assessment for an outdoor multi-sport complex be conducted prior to further development of a track complex.

CARRIED

Business Arising From Delegations or Communications.

MOVED Director Veenhof, SECONDED Director Thorpe, that in 2015, staff explore partnerships with the Town of Qualicum Beach, City of Parksville, School District 69, local sports associations, community service organizations and businesses to determine the interest level in funding and operating an outdoor multi-sports complex in District 69.

CARRIED

EXTERNAL BOARDS

Arrowsmith Water Service Management Board.

Minutes of the Arrowsmith Water Service Management Board meeting held Thursday, May 7, 2015.

MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Arrowsmith Water Service Management Board meeting held Thursday, May 7, 2015, be received for information.

CARRIED

Arrowsmith Water Service 2015-2019 Financial Plan.

MOVED Director Lefebvre, SECONDED Director Houle, that the Arrowsmith Water Service 2015-2019 Financial plan be adopted.

CARRIED

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board meeting held Thursday, May 7, 2015.

MOVED Director Rogers, SECONDED Director Lefebvre, that the minutes of the Englishman River Water Service Management Board meeting held Thursday, May 7, 2015, be received for information.

CARRIED

Englishman River Water Service 2015-2019 Financial Plan.

MOVED Director Rogers, SECONDED Director Lefebvre, that the Englishman River Water Service 2015-2019 Financial Plan be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Provision of Coordination and Development Services for the Oceanside Health and Wellness Network.

MOVED Director McKay, SECONDED Director Brennan, that the Committee of the Whole request staff to meet with the Oceanside Health and Wellness Network and Island Health to explore becoming the host for the contracting of a coordinator position.

CARRIED

Proposed Cell Tower at 1421 Sunrise Drive, Electoral Area 'G'.

MOVED Director Fell, SECONDED Director Houle, that the Board consider withdrawing concurrence for the proposed cell tower at 1421 Sunrise Drive, Electoral Area 'G'.

Pursuant to Section 27(4)(a) of Board Procedure Bylaw No. 1512, this motion is not eligible for reconsideration as action had already been taken by Regional District staff.

NEW BUSINESS

Island Corridor Foundation.

MOVED Director Fell, SECONDED Director Lefebvre, that the Island Corridor Foundation be requested to provide to the Regional District of Nanaimo, the text of the pending agreement between the Island Corridor Foundation and Southern Railway of Vancouver Island so that the Regional District of Nanaimo may ensure that there are no unacceptable entanglements, conditions, commitments or liabilities that might descend to the Regional District of Nanaimo should the member-owners of the Island Corridor Foundation decide to change the structure, status or mission of the Island Corridor Foundation.

CARRIED

Management of Port Alberni Subdivision.

This item was withdrawn.

Electoral Area 'B' Transit Service.

MOVED Director Houle, SECONDED Director Veenhof, that the Board direct staff to investigate options for transit service (outside of the Regional District of Nanaimo's and BC Transit's Annual Operating Agreement) to be implemented in Electoral Area 'B'.

CARRIED

First Nations Art Installation Project.

At the June 9, 2015 Committee of the Whole meeting, Director Houle advised that he would be bringing the following motions to the June 23, 2015, Board agenda:

That staff be directed to investigate the opportunity for the development of a collaborative art installation project at the Regional District of Nanaimo involving Vancouver Island University, Snuneymuxw First Nation, Snaw-Naw-as First Nation and Qualicum First Nation to commemorate the 150th Birthday of Canada, the 50th Birthday of the Regional District of Nanaimo and the important relationship between the Regional District of Nanaimo, Vancouver Island University and the First Nations of this Region and;

That the Regional District of Nanaimo Board support an application under the Canada 150 Fund for matching Federal funds to the \$30,000 allocated by the Board in the 2016 Regional District of Nanaimo Budget for the First Nations Art Installation Project for this initiative.

IN CAMERA

MOVED Director Westbroek, SECONDED Director Young, that pursuant to Sections 90(1) (g), (i), and (k) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to litigation, solicitor-client privilege, and the proposed provision of municipal services.

CARRIED

TIME: 8:10 PM

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 8:49 PM

CHAIRPERSON

CORPORATE OFFICER