

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY FEBRUARY 10, 2015 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. McKay	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Alternate	
Director S. Powell	City of Parksville
Alternate	
Director B. Avis	Town of Qualicum Beach

Regrets:

Director B. Bestwick	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Pearce	A/Gen. Mgr. Transportation & Solid Waste
J. Hill	A/Director of Corporate Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Directors Brennan, Powell and Avis to the meeting.

DELEGATIONS

Ken Neden, Arrowsmith Search and Rescue, re Activities of the ASAR.

Ken Neden provided a slide presentation to accompany his overview of how funding was allocated in 2014 including training exercises and capital projects, and asked for the Board's support by providing a funding grant for 2015.

Sarah Poole, re Oceanside Task Force on Homelessness.

Sarah Poole provided an update on the status of homelessness in the Oceanside area and highlighted the progress in finding affordable housing, outreach support, and access to services for the homeless in the region over the last year.

Violet Hayes, re Coldest Night of the Year Walk on February 21.

Violet Hayes updated the Board on the progress made on raising awareness of homelessness in the community and asked the Board to support the Coldest Night of the Year walk, and to provide a letter of support for their initiative to open a shelter to provide beds and to provide drop-in access to services for the homeless year round.

Carla Sampson, Ladysmith RCMP Victim Services, re Programs Provided in Electoral Areas 'A' and 'C'.

Carla Sampson provided an overview of the services provided by the RCMP Ladysmith Victim Services program in Electoral Areas 'A' and 'C' and asked for the Board's support by providing \$1,000 to fund additional staff support.

LATE DELEGATIONS

MOVED Director Young, SECONDED Director Avis, that late delegations be permitted to address the Board.

CARRIED

Steve Quinn, re Rogers Cell Tower on Plecas Road.

Steve Quinn thanked the Board for supporting the motion on January 27, 2015 and advised the Board that a package including petitions, letters of support from the residents, and alternate sites for the cell tower is forthcoming.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, January 13, 2015.

MOVED Director Veenhof, SECONDED Director Houle, that the minutes of the Committee of the Whole meeting held Tuesday, January 13, 2015, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Andrew Gage, West Coast Environmental Law, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Andrew Gage, West Coast Environmental Law, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Glen Davidson, Ministry of Forests, Lands & Natural Resource Operations, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Glen Davidson, Ministry of Forests, Lands & Natural Resource Operations, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Douglas Marshall, Marshall & Lamperson, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Douglas Marshall, Marshall & Lamperson, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Greg Field, Arrowsmith Search and Rescue, re Project Status Update.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Greg Field, Arrowsmith Search and Rescue, regarding the project status update be received.

CARRIED

George Williamson, Lighthouse Country Marine Rescue Society, re Appreciation for RDN Grant-in-Aid Funding.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from George Williamson, Lighthouse Country Marine Rescue Society, regarding their appreciation for the Regional District of Nanaimo Grant-in-Aid funding be received.

CARRIED

Todd G. Stone, Ministry of Transportation and Infrastructure, re Wembley Road.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Todd G. Stone, Ministry of Transportation and Infrastructure, regarding Wembley Road be received.

CARRIED

Norm Letnick, Ministry of Agriculture, re Proposed Review of Section 11.1 of the *Livestock Act*.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Norm Letnick, Ministry of Agriculture, regarding the proposed review of Section 11.1 of the *Livestock Act* be received.

CARRIED

Heather Sarchuk, North Cedar Improvement District, re Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone I - \$1,831,800.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Heather Sarchuk, North Cedar Improvement District, regarding Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone I - \$1,831,800 be received.

CARRIED

Eric Costen, Health Canada, re Concerns with Potential Marijuana Production Site.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Eric Costen, Health Canada, regarding concerns with a potential marijuana production site be received.

CARRIED

Ross Peterson, Ian Birtwell, re Seaweed Harvesting – Reliability of Ministry of Agriculture Information.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Ross Peterson and Ian Birtwell regarding Seaweed Harvesting – Reliability of Ministry of Agriculture Information, be received.

CARRIED

George Hanson, Vancouver Island Economic Alliance, re membership with the Vancouver Island Economic Alliance.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from George Hanson, Vancouver Island Economic Alliance, regarding membership with the Vancouver Island Economic Alliance be received.

CARRIED

Bruce R. Barlow, re Bridge from Gabriola to Vancouver Island.

MOVED Director McPherson, SECONDED Director Rogers, that the correspondence from Bruce R. Barlow regarding a bridge from Gabriola Island to Vancouver Island be received.

CARRIED

CAO

2014 Departmental Activities and Accomplishments.

MOVED Director Kipp, SECONDED Director Powell, that the Board receive the summary of activities and departmental accomplishments for the Regional District of Nanaimo for 2014.

CARRIED

2014 Updates and 2015 Service Area Work Plan Projects and Activities.

MOVED Director Haime, SECONDED Director Avis, that the Board receive the progress report on the status of the 2014 and 2015 Service Area work plan projects and activities for information.

CARRIED

CORPORATE SERVICES

ADMINISTRATION

Disclosure of Contracts 2014 - Section 107(1) of the *Community Charter*.

MOVED Director Haime, SECONDED Director Rogers, that the report titled "Disclosure of Contracts 2014 - Section 107(1) of the *Community Charter*" be received for information.

CARRIED

Amendment to Regional Growth Management Service.

MOVED Director Houle, SECONDED Director Powell, that "Regional Growth Management Service Amendment Bylaw No. 1553.03, 2015" be introduced and read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

FINANCE

2015 Proposed Budget Request for Additions.

MOVED Director Houle, SECONDED Director Young, that the report on the 2015 funding requests from community groups be received and that the Board provide direction to staff on any further analysis or information required regarding the seven requests as detailed above, or that the individual requests be approved/amended or denied as submitted.

CARRIED

Arrowsmith Search and Rescue – Funding Request.

MOVED Director Fell, SECONDED Director Rogers, that the Board grant \$5,000 to Arrowsmith Search and Rescue for a one-time funding request for 2015; and that staff provide the Board with options to create a District 69 Search and Rescue Service Area for 2016 and onwards.

CARRIED

Ladysmith RCMP Victim Services – Funding Request.

MOVED Director McPherson, SECONDED Director Young, that the \$1,000 funding request from Ladysmith RCMP Victim Services for providing victim services for Electoral Areas 'A' and 'C' be approved.

CARRIED

Nanaimo & Area Land Trust (NALT) – Funding Request.

MOVED Director Brennan, SECONDED Director Kipp, that the budget be amended to include the \$30,000 funding request from Nanaimo & Area Land Trust.

CARRIED

Acknowledgement of the Three First Nations in the Regional District of Nanaimo.

MOVED Director Houle, SECONDED Director Powell, that staff be directed to set aside \$30,000 dollars in the 2016 Grants-in-Aid budget to acknowledge the three First Nations in the Regional District of Nanaimo, and that acknowledgement be in the form of significant art work from each of the three First Nations.

CARRIED

2015-2019 Financial Plan.

W. Idema presented a powerpoint summary of the 2015 – 2019 Financial Plan report.

MOVED Director Veenhof, SECONDED Director Brennan, that the Board receive the report on the 2015 budget and 2015 – 2019 Financial Plan.

CARRIED

MOVED Director Veenhof, SECONDED Director McKay, that the Zamboni detailed on page 301 of the budget be the cheapest model that will still “do the job”.

CARRIED

MOVED Director Veenhof, SECONDED Director Kipp, that an Electoral Area Planning Committee meeting be held once annually in each Electoral Area, and that the meeting be followed by a town hall session. Regional District of Nanaimo staff are to report back on the financial implications and recommendations for additional funding to the Electoral Area Administration budget to support these meetings which are to commence in 2015.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the currently funded Long Range Planning position recently vacated by Lisa Bhopalsingh be filled as soon as possible, with the focus and priority of this position's duties being First Nations liaison.

DEFEATED

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to undertake the establishment of a half-time position focused on First Nations relationships and issues of inter-governmental affairs for 2015.

CARRIED

Transit Reserve Fund Operating Transfer.

MOVED Director Thorpe, SECONDED Director Powell, that the report be received for information.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND UTILITY

Inter-Water Service Area Supply Water Use Regulation Amendment Bylaw.

MOVED Director Veenhof, SECONDED Director Powell, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.01, 2015" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Powell, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.01, 2015" be adopted.

CARRIED

Bylaws 813.54 and 889.70 – Inclusion of Electoral Area 'G' Property into the French Creek Sewer Service – 838 Reid Road.

MOVED Director Powell, SECONDED Director Veenhof, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.54, 2015" be introduced and read three times.

CARRIED

MOVED Director Powell, SECONDED Director Veenhof, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.70, 2015" be introduced and read three times.

CARRIED

WASTE WATER

French Creek Pollution Control Centre Decontamination Building Proposal Award.

MOVED Director Avis, SECONDED Director Thorpe, that the Board award the French Creek Pollution Control Centre Decontamination Building replacement project to Manley Design + Construction Management Ltd. for the lump sum price of \$347,585.

CARRIED

Duke Point Pollution Control Centre “Regionally Significant Projects Program” Discussions.

MOVED Director McPherson, SECONDED Director Brennan, that the Board direct staff to pursue discussions with the City of Nanaimo in regards to the allocation of capacity at the Duke Point Pollution Control Centre, for the purposes of drafting a new Agreement and expanded sewer service area bylaws for Cedar Village Centre and Cable Bay areas.

CARRIED

Supply of Ferrous Chloride – Agreement with Tree Island Industries.

MOVED Director Pratt, SECONDED Director Thorpe, that the Board recommend that the Regional District of Nanaimo enter into a new 5-year agreement with Tree Island Industries Ltd. for ferrous chloride supply for \$237,833.

CARRIED

Departure Bay Sewage Pumping Station Pump No. 1 Replacement Project Award.

MOVED Director Brennan, SECONDED Director Powell, that the Board award the construction contract for the Departure Bay Sewage Pumping Station Pump No. 1 Replacement contract to C.M.F. Construction for a value of \$535,760.

CARRIED

Transition from Wastewater Service Requisition to User-Pay System for Septage Disposal.

MOVED Director Veenhof, SECONDED Director Houle, that the Board directs staff to draft bylaw amendments for presentation to the Board in March 2015, for the purpose of converting septage disposal to a user-pay system, whereby user-fees will increase from \$0.18/gallon to \$0.23/gallon to recover treatment costs, effective July 1, 2015.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Bylaw 1591.05 – Solid Waste and Recycling Collection Service – Rates and Regulations Amendment Bylaw.

MOVED Director Powell, SECONDED Director Houle, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.05, 2015" be introduced and read three times.

CARRIED

MOVED Director Powell, SECONDED Director Houle, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.05, 2015" be adopted.

CARRIED

Waste Stream Management License Application – Coast Environmental Ltd.

MOVED Director McPherson, SECONDED Director Hong, that the Board receive the report on the Waste Stream Management License application from Coast Environmental Ltd.

CARRIED

ADVISORY AND SELECT COMMITTEE, AND COMMISSION

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board Meeting held Thursday, November 13, 2014.

MOVED Director Powell, SECONDED Director Haime, that the minutes of the Englishman River Water Service Management Board meeting held Thursday, November 13, 2014, be received for information.

CARRIED

Regional Solid Waste Advisory Committee.

Minutes of the Regional Solid Waste Advisory Committee Meeting held Thursday, December 11, 2014.

MOVED Director Haime, SECONDED Director Houle, that the minutes of the Regional Solid Waste Advisory Committee meeting held Thursday, December 11, 2014, be received for information.

CARRIED

Transit Select Committee.

Minutes of the Transit Select Committee Meeting held Thursday, January 22, 2015.

MOVED Director Avis, SECONDED Director Houle, that the minutes of the Transit Select Committee meeting held Thursday, January 22, 2015, be received for information.

CARRIED

Transit Select Committee Terms of Reference.

MOVED Director Thorpe, SECONDED Director McKay, that the Transit Select Committee Terms of Reference be amended to accommodate general discussion of transit related issues in the Region.

CARRIED

Future Plan and Executive Summary.

MOVED Director Haime, SECONDED Director Houle, that staff provide a report outlining costs per bus per service hour, and figures regarding cost recovery.

CARRIED

Regional District of Nanaimo/Cowichan Valley Regional District Service Discussion Report Memorandum of Understanding.

MOVED Director McPherson, SECONDED Director Haime, that the Regional District of Nanaimo and Cowichan Valley Regional District Service Discussion Report Memorandum of Understanding be received for information.

CARRIED

Extension of Transit Service to the Qualicum First Nation Reserve.

MOVED Director Rogers, SECONDED Director Fell, that staff be directed to work with BC Transit and the Qualicum First Nation on a one month trial to extend transit to the reserve via Route 99 and that staff report back to the Transit Select Committee on the results of the pilot.

CARRIED

Extension of Transit Service to Electoral Area 'H' and Courtenay.

MOVED Director Rogers, SECONDED Director Fell, that staff be directed to work with BC Transit and the Area Director to examine all opportunities to efficiently and effectively connect the Regional District of Nanaimo and the Comox Valley Regional District public transit service.

CARRIED

Agricultural Advisory Committee.

Minutes of the Agricultural Advisory Committee meeting held Friday, January 23, 2015.

MOVED Director Houle, SECONDED Director Thorpe, that the minutes of the Agricultural Advisory Committee meeting held Friday, January 23, 2015, be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

North Cedar Improvement District – Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone 1 - \$1,831,800.

MOVED Director Fell, SECONDED Director Rogers, that staff be directed to prepare correspondence to the North Cedar Improvement District from the Regional District of Nanaimo Chair that the Board is not in a position to support the application for grant funding for the project(s) as proposed given:

1. That there is a need for a shovel ready plan before the Regional District of Nanaimo can reasonably entertain prioritizing applications for any grant fund programs. This plan should clearly identify the effect North Cedar Improvement District is trying to achieve and how it will be achieved and provide a supporting timeline. It should be noted that all planning, technical evaluation, staff and legal costs need to be borne by the North Cedar Improvement District as they are not supported by any of the grant funding programs; and
2. That the North Cedar Improvement District needs to clearly and fully detail their funding plan. This funding plan should also detail the North Cedar Improvement District approach if no exterior (gas tax) funding is available and how the North Cedar Improvement District can support 1/3 funding (assuming North Cedar Improvement District project planning and design completed and supported for prioritization) if the proposal received support on a 2/3 funding basis from the Federal and Provincial governments.

CARRIED

Letter of Support for the Society of Organized Services and the Island Crisis Care Society.

MOVED Director Powell, SECONDED Director Avis, that the Board provide a letter of support to BC Housing for funding for the Society of Organized Services and the Island Crisis Care Society for their joint initiative to create a shelter, drop in centre, supported housing and outreach office space in Parksville for Oceanside residents.

CARRIED

NEW BUSINESS

Amendment of Animal Control Bylaw No. 941, 1994 in Electoral Area 'F'.

MOVED Director Fell, SECONDED Director Avis, that staff be directed to prepare a report on amending "Animal Control Bylaw No. 941, 1994" to add regulations for the control of dogs at large in Electoral Area 'F' for the Board's consideration.

CARRIED

Bill C-638 – Derelict and Abandoned Vessels Legislation.

MOVED Director Houle, SECONDED Director Brennan, that staff be directed to prepare a letter for the signature of the Chair in support of Member of Parliament Jean Crowder's private member's Bill C-638, derelict and abandoned vessels legislation.

CARRIED

IN CAMERA

MOVED Director Avis, SECONDED Director McKay, that pursuant to Sections 90(1)(e), (f) and (j) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to land acquisitions, law enforcement and third party business interests.

TIME: 9:34 PM

ADJOURNMENT

MOVED Director Avis, SECONDED Director Powell, that this meeting be adjourned.

CARRIED

TIME: 9:50 PM

CHAIRPERSON

CORPORATE OFFICER