REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGULAR BOARD MEETING OF THE REGIONAL DISTRICT OF NANAIMO HELD ON TUESDAY, SEPTEMBER 29, 2015 AT 7:00 PM IN THE RDN BOARD CHAMBERS

In Attendance:

Director J. Stanhope Chairperson

Director C. Haime
Deputy Chairperson
Director A. McPherson
Electoral Area A
Director H. Houle
Director M. Young
Director B. Rogers
Director J. Fell
Electoral Area F

Alternate

Director M. Recalma

Alternate

Director D. Brennan

Director B. Bestwick

Director J. Hong

Director J. Kipp

Director W. Pratt

Director I. Thorpe

Director M. Lefebvre

City of Nanaimo

City of Parksville

Director T. Westbroek Town of Qualicum Beach

Regrets:

Director B. Veenhof Electoral Area H
Director B. McKay City of Nanaimo
Director B. Yoachim City of Nanaimo

Also in Attendance:

P. Thorkelsson Chief Administrative Officer
J. Harrison Director of Corporate Services

W. Idema Director of Finance

R. Alexander Gen. Mgr. Regional & Community Utilities

T. Armet A/Gen. Mgr. Strategic & Community Development

Electoral Area H

T. Osborne Gen. Mgr. Recreation & Parks

D. Trudeau Gen. Mgr. Transportation & Solid Waste

J. Hill Mgr. Administrative Services

C. Golding Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Directors Chief Recalma and Brennan to the meeting.

DELEGATIONS

Diane Cornish, Gabriola Historical Museum Society, re Report from Gabriola Museum.

Diane Cornish provided a visual presentation outlining indoor and outdoor exhibits, efforts to enhance community participation and fundraising activities, and thanked the Board for their continued support.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, August 25, 2015.

15-627 MOVED Director Westbroek, SECONDED Director Lefebvre, that the minutes of the Regular Board meeting held Tuesday, August 25, 2015, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Madge Rudgard, re Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E'.

15-628 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Madge Rudgard regarding Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E', be received.

CARRIED

Wendy Burns, re Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E'.

15-629 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Wendy Burns regarding Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E', be received.

CARRIED

June Ross, Vancouver Island Water Watch Coalition, re Challenges and Opportunities for Regional Water Resources.

15-630 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from June Ross, Vancouver Island Water Watch Coalition, regarding challenges and opportunities for regional water resources be received.

CARRIED

Paul Turner, re Development Variance Permit Application No. PL2015-101 – 3216 Bay Road, Electoral Area 'H'.

15-631 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Paul Turner regarding Development Variance Permit Application No. PL2015-101 – 3216 Bay Road, Electoral Area 'H', be received.

Jim Fiddick, Cedar Community Association, re New Heating System for Cedar Community Hall.

15-632 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Jim Fiddick, Cedar Community Association, regarding a new heating system for the Cedar Community Hall be received.

CARRIED

H.L. Shove, re Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E'.

15-633 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from H.L. Shove regarding Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E', be received.

CARRIED

David Roach, Suzanne Samborski, re Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E'.

15-634 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from David Roach and Suzanne Samborski regarding Development Variance Permit Application No. PL2015-068 – 1542 Madrona Drive, Electoral Area 'E', be received.

CARRIED

Murray Hamilton, Owners of Strata Plan VIS 5160, re Development Variance Permit Application No. PL2015-101 – 3216 Bay Road, Electoral Area 'H'.

15-635 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Murray Hamilton, Owners of Strata Plan VIS 5160, regarding Development Variance Permit Application No. PL2015-101 – 3216 Bay Road, Electoral Area 'H', be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, September 8, 2015.

15-636 MOVED Director Houle, SECONDED Director Fell, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, September 8, 2015, be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Nigel and Annerose Lutz, re Property at 1417 Pilot Way, Electoral Area 'E'.

15-637 MOVED Director Young, SECONDED Director Kipp, that the correspondence from Nigel and Annerose Lutz regarding the property at 1417 Pilot Way, Electoral Area 'E', be received.

CARRIED

Klaus and Elizabeth Schmitt, re Development Variance Permit Application No. PL2015-098 – 2957 Dolphin Drive, Electoral Area 'E'.

15-638 MOVED Director Young, SECONDED Director Kipp, that the correspondence from Klaus and Elizabeth Schmitt regarding Development Variance Permit Application No. PL2015-098 – 2957 Dolphin Drive, Electoral Area 'E', be received.

DEVELOPMENT PERMIT

Development Permit Application No. PL2015-109 – 1421 and 1429 Greig Road, Electoral Area 'G'.

15-639 MOVED Director Rogers, SECONDED Director Haime, that the Board receive the corrected Attachment 2 – Terms and Conditions of Permit, for Development Permit Application No. PL2015-109.

CARRIED

15-640 MOVED Director Rogers, SECONDED Director Haime, that Development Permit Application No. PL2015-109 to permit the construction of an addition to each of the two existing dwelling units on the subject property be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT VARIANCE PERMITS

Development Variance Permit Application No. PL2015-068 - 1542 Madrona Drive, Electoral Area 'E'.

Bryan Rudgard spoke in opposition.

David Roach spoke in opposition.

David Wallace spoke in favour.

Nicholas Keen spoke in favour.

15-641 MOVED Director Rogers, SECONDED Director Fell, that Development Variance Permit Application No. PL2015-068 to permit the extensive renovation and expansion of a dwelling unit and the construction of a freestanding deck be denied.

CARRIED

Development Variance Permit Application No. PL2015-098 - 2957 Dolphin Drive, Electoral Area 'E'.

15-642 MOVED Director Rogers, SECONDED Director Young, that Development Variance Permit Application No. PL2015-098 to permit the construction of a deck be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

Development Variance Permit Application No. PL2015-101 – 3216 Bay Road, Electoral Area 'H'.

15-643 MOVED Director Recalma, SECONDED Director Young, that Development Variance Permit Application No. PL2015-101 to increase the maximum floor area of an accessory building be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Variance Permit Application No. PL2015-103 – 2160 Spurs Road, Electoral Area 'E'.

15-644 MOVED Director Rogers, SECONDED Director Fell, that Development Variance Permit Application No. PL2015-103 to reduce the side yard setback from 8.0 metres to 2.0 metres for a covered riding ring be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

ZONING AMENDMENT APPLICATION

Zoning Amendment Application No. PL2015-062 – 921 & 925 Fairdowne Road, Electoral Area 'F' – Amendment Bylaw No. 1285.25, 2015 – 1st and 2nd Reading.

15-645 MOVED Director Fell, SECONDED Director Young, that the Summary of the Public Information Meeting held on June 25, 2015, be received.

15-646 MOVED Director Fell, SECONDED Director Young, that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 1285.25 being considered for adoption.

CARRIED

15-647 MOVED Director Fell, SECONDED Director Young, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.25, 2015", be introduced and read two times.

CARRIED

15-648 MOVED Director Fell, SECONDED Director Young, that the Public Hearing on "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.25, 2015" be chaired by Director Fell or his alternate.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, September 8, 2015.

15-649 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Committee of the Whole meeting held Tuesday, September 8, 2015, be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Patrick C. Livolsi, Ministry of Transportation and Infrastructure, re New Building Canada Fund N20102 – San Pareil Water System – Treatment Upgrades.

15-650 MOVED Director Westbroek, SECONDED Director Pratt, that the correspondence from Patrick Livolsi, Ministry of Transportation and Infrastructure, regarding the New Building Canada Fund Project #N20102 for the San Pareil Water System treatment upgrades be received.

CARRIED

Beverly Marshall, Arrowsmith Search and Rescue Society, re Appreciation of Regional District of Nanaimo Support.

15-651 MOVED Director Westbroek, SECONDED Director Pratt, that the correspondence from Beverly Marshall, Arrowsmith Search and Rescue Society, regarding appreciation of Regional District of Nanaimo support be received.

CARRIED

Doug Shorter, Industry Canada, re Follow-up on RDN Board resolution requesting Industry Canada withhold approval of the Telus antenna structure proposal for 1421 Sunrise Drive, pending further public consultation.

15-652 MOVED Director Westbroek, SECONDED Director Pratt, that the correspondence from Doug Shorter, Industry Canada, regarding follow-up on Regional District of Nanaimo Board resolution requesting Industry Canada withhold approval of the Telus antenna structure proposal for 1421 Sunrise Drive, pending further public consultation, be received.

CARRIED

Laurie Gourlay and Jackie Moad, re Thistledown Farm.

15-653 MOVED Director Westbroek, SECONDED Director Pratt, that the correspondence from Laurie Gourlay and Jackie Moad regarding Thistledown Farm be received.

CORPORATE SERVICES

ADMINISTRATION

Gabriola Island Recreation Service Loan Authorization Bylaw No. 1735, 2015.

This item was referred to follow In Camera.

TRANSPORTATION AND SOLID WASTE

TRANSIT

Gabriola Island Transit Contribution Service Establishment Bylaw No. 1734, 2015.

15-654 MOVED Director Houle, SECONDED Director Lefebvre, that "Gabriola Island Transit Contribution Service Establishment Bylaw No. 1734, 2015" be introduced and read three times and be forwarded to the Inspector of Municipalities for approval.

CARRIED

15-655 MOVED Director Houle, SECONDED Director Kipp, that the Regional District proceed to referendum to obtain the assent of the electors of Electoral Area 'B' to establish a Transit Contribution Service and that the referendum question be as follows:

"Are you in favour of the Regional District of Nanaimo adopting Bylaw No. 1734 to provide for the following:

- establishing the "Transit Contribution Service" within Electoral Area 'B' to provide for a contribution towards a system of public transit in Electoral Area 'B'; and
- annually requisitioning up to a maximum of the greater of \$250,000 or \$0.25 per \$1,000 of net taxable value of land and improvements to pay for the service?"

CARRIED

15-656 MOVED Director Houle, SECONDED Director Kipp, that the Board approve the synopsis of Bylaw No. 1734 for the publication of notices associated with the referendum as follows:

"Bylaw No. 1734 – "Gabriola Island Transit Contribution Service Establishment Bylaw No. 1734, 2015" — This bylaw provides for the following:

- establishing a service to provide for a contribution towards a system of public transit in Electoral Area 'B';
- · establishing the boundaries of the service area to be Electoral Area 'B'; and
- annually requisitioning up to a maximum of the greater of \$250,000 or \$0.25 per \$1,000
 of net taxable value of land and improvements in the service area to pay for the service."

CARRIED

15-657 MOVED Director Houle, SECONDED Director Lefebvre, that Jacquie Hill, Manager of Administrative Services, be appointed as the Chief Election Officer and Matt O'Halloran, Legislative Coordinator, be appointed as the Deputy Chief Election Officer for the purpose of conducting this referendum.

Compressed Natural Gas Buses.

15-658 MOVED Director Westbroek, SECONDED Director Pratt, that the Board approve the replacement of 24 diesel buses with 24 compressed natural gas buses.

CARRIED

SOLID WASTE

Regional Landfill Bird Control Contract Award.

15-659 MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board award the contract for Bird Control services at the Regional Landfill to Pacific Coast Raptors for a period of three years commencing October 5, 2015, at a total cost of \$277,980.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND UTILITIES

Challenges and Opportunities for Regional Water Resources.

15-660 MOVED Director Lefebvre, SECONDED Director Kipp, that the Board direct staff to work with the region's partners, including municipalities and First Nations, to develop a regional water governance model proposal for the Board's consideration.

CARRIED

15-661 MOVED Director Rogers, SECONDED Director Fell, that the Board direct staff to develop recommendations for water pricing and regulation changes to the eight Regional District of Nanaimo (RDN) operated water service areas that reflect water conservation priorities.

CARRIED

15-662 MOVED Director Fell, SECONDED Director Rogers, that the Board direct staff to update water requirements for subdivision and development under Bylaw No. 500 for the Board's consideration.

CARRIED

15-663 MOVED Director Lefebvre, SECONDED Director Houle, that the Board direct staff to work with member municipalities and other water purveyors to review standardized regional drought communication protocols and water restrictions policies for the Board's consideration.

CARRIED

Whiskey Creek Water Service Area, Potential Groundwater Supply — Crown Land Application.

15-664 MOVED Director Fell, SECONDED Director Young, that the Board direct staff to proceed with an application for Crown Land Nominal Rent Tenure related to the investigation and development of a groundwater supply source for the Whiskey Creek Water Service Area.

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING, BYLAW, AND EMERGENCY PLANNING

Animal Control Amendment Bylaw No. 941.05, 2015, and Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.04, 2015.

15-665 MOVED Director Fell, SECONDED Director Lefebvre, that Regional District of Nanaimo "Animal Control Amendment Bylaw No. 941.05, 2015" be introduced and read three times.

CARRIED

15-666 MOVED Director Fell, SECONDED Director Lefebvre, that Regional District of Nanaimo "Animal Control Amendment Bylaw No. 941.05, 2015" be adopted.

CARRIED

15-667 MOVED Director Fell, SECONDED Director Lefebvre, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.04, 2015" be introduced and read three times.

CARRIED

15-668 MOVED Director Fell, SECONDED Director Westbroek, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.04, 2015" be adopted.

CARRIED

Lot 8 Horne Lake Road (Island Pallets), Electoral Area 'H' — Unsightly Premises.

Fernando Costa updated the Board on the progress to date.

15-669 MOVED Director Recalma, SECONDED Director Lefebvre, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owner of Lot 8 DD 51006N District Lot 90 Newcastle District Plan 1874 Except Part In Plan VIP63298 (Horne Lake Road), to remove the accumulation of derelict vehicles, discarded automobile parts including semitrailers, assorted household garbage, disused construction materials, intact or broken pallets, metal & cargo netting from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

CARRIED

545 Ackerman Road, Electoral Area 'G' — Unsightly Premises.

Warren Ackerman spoke to the condition of the property, updated the Board on the progress made to date on the clean-up of the property and asked the Board for direction on reaching a resolution with the Regional District of Nanaimo.

15-670 MOVED Director Rogers, SECONDED Director Fell, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owners of Lot 1, District Lot 81, Nanoose District, Plan 25321 (545 Ackerman Road), to remove the accumulation of derelict vehicles, derelict boats, discarded automobile parts and assorted household garbage from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

EXTERNAL BOARDS

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board meeting held Thursday, July 30, 2015.

15-671 MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Englishman River Water Service Management Board meeting held Thursday, July 30, 2015, be received for information.

CARRIED

Englishman River Water Service Revised 2015 – 2019 Financial Plan.

15-672 MOVED Director Lefebvre, SECONDED Director Rogers, that the Englishman River Water Service Revised 2015-2019 Financial Plan be adopted.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Electoral Area 'G' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Monday, June 29, 2015.

15-673 MOVED Director Houle, SECONDED Director Young, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Monday, June 29, 2015, be received for information.

CARRIED

Sustainability Select Committee.

Minutes of the Sustainability Select Committee meeting held Tuesday, September 15, 2015.

15-674 MOVED Director Westbroek, SECONDED Director Lefebvre, that the minutes of the Sustainability Select Committee meeting held Tuesday, September 15, 2015, be received for information.

CARRIED

Release of Corporate Climate Action Reserve Funds.

15-675 MOVED Director Westbroek, SECONDED Director Thorpe, that up to \$25,000 be released from the Corporate Climate Action Reserve Fund for a heat recovery system at the Oceanside Place arena.

CARRIED

15-676 MOVED Director Westbroek, SECONDED Director Thorpe, that up to \$15,000 be released from the Corporate Climate Action Reserve Fund for a comprehensive energy assessment of the Ravensong Aquatic Centre.

CARRIED

15-677 MOVED Director Westbroek, SECONDED Director Thorpe, that up to \$90,000 be released from the Corporate Climate Action Reserve Fund for up to nine energy assessments and follow-up improvements at each rural fire hall owned by the Regional District of Nanaimo.

15-678 MOVED Director Westbroek, SECONDED Director Thorpe, that up to \$8,000 be released from the Corporate Climate Action Reserve Fund to support the purchase of a gas-electric hybrid vehicle for the Building Inspection Service.

CARRIFD

ADMINISTRATOR'S REPORTS

Results of Alternative Approval Process – Bylaw 1725.

15-679 MOVED Director Houle, SECONDED Director Fell, that "Gabriola Island Taxi Saver Contribution Service Establishment Bylaw No. 1725, 2015" be adopted.

CARRIED

Zoning Amendment Application No. PL2013-113 – 4320 Garrod Road, Electoral Area 'H' – Bylaw 500.395 – Adoption.

15-680 MOVED Director Recalma, SECONDED Director Young, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.395, 2015" be adopted.

CARRIED

2016 - 2020 Financial Plan Schedule - REVISED.

15-681 MOVED Director Westbroek, SECONDED Director Hong, that the following revised schedule for the review and adoption of the 2016 to 2020 Financial Plan be approved:

November 10 & 18, 2015	Information seminars to Board for 2016 preliminary budget & business plans
November 24, 2015	Presentation of 2016 preliminary budget at Board
February 2 & 5, 2016	Information seminars to Board for 2016 to 2020 Financial Plan
February 9, 2016	Presentation of 2016 to 2020 Financial Plan at Committee of the Whole
February 16, 2016	Publication of budget edition of Regional Perspectives
March 8, 2016	Introduce bylaw to adopt the 2016 to 2020 Financial Plan
March 22, 2016	Adopt Financial Plan Bylaw

CARRIED

Regional District of Nanaimo Support Structure for Fire Service Areas Consultant Agreement.

15-682 MOVED Director Rogers, SECONDED Director Fell, that the report on the award of a consultant agreement to Dave Mitchell and Associates for a review of rural fire services be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Cedar Community Hall.

15-683 MOVED Director McPherson, SECONDED Director Young, that staff be directed to enter into an agreement with the Cedar Community Association for a contribution of up to \$25,000 from Electoral Area 'A' Community Works Funds for eligible costs related to the purchase and installation of a new heating system for the Cedar Community Hall.

NEW BUSINESS

Notice of Motion - Truth and Reconciliation Commission.

Director Recalma noted that the following motion will be brought forward to the October 13, 2015 Committee of the Whole Agenda:

That staff be directed to hold a Board Seminar to examine those recommendations arising from the Truth and Reconciliation Commission that the Regional District of Nanaimo will act on in a meaningful manner, and the Chiefs of Snuneymuxw, Snaw-Naw-As and Qualicum First Nations be invited to attend.

IN CAMERA

15-684 MOVED Director Houle, SECONDED Director Young, that pursuant to Sections 90 (1) (e), (i) and (m) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to land acquisition, solicitor-client privilege, and third-party business interests.

CARRIED

TIME: 8:10 PM

RISE AND REPORT

Unsafe Building Remediation Cost Recovery – 1038 Horseshoe Road, Electoral Area 'B'.

15-685 MOVED Director Haime, SECONDED Director McPherson, that staff be directed to prepare a letter to the Province of BC, Ministry of Forests, Lands and Natural Resource Operations on behalf of the Board to advise them of the work done to remediate the property and to request consideration for reimbursement of costs upon forfeiture of the property to the Province.

CARRIED

15-686 MOVED Director McPherson, SECONDED Director Haime, that staff be directed to adjust the Hazardous Properties Service tax requisition over a five year period (2016 — 2020) to recover the \$36,478 costs of remediating the property in 2012, should the Province decline to reimburse the Regional District of Nanaimo.

CARRIED

Purchase Contract for Emcon Lands – Gabriola Island, BC, Paisley Place Lots 1, 2 and 4 - Gabriola Island Recreation Service Loan Authorization Bylaw No. 1735, 2015.

15-687 MOVED Director Houle, SECONDED Director Brennan, that the Regional District of Nanaimo withdraw from the purchase contract with Emcon Services Inc. for the lands on Paisley Place (Lots 1, 2 and 4, Section 19, Gabriola Island, Nanaimo District, Plan EPP11544).

ADJOURNMENT	
MOVED Director Lefebvre, SECONDED Director Young, th	nat this meeting be adjourned. CARRIED
TIME: 8:30 PM	
CHAIRPERSON	CORPORATE OFFICER