

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, AUGUST 25, 2015 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. McKay	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director B. Yoachim	City of Nanaimo

Also in Attendance:

T. Osborne	A/Chief Administrative Officer
J. Hill	A/Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
L. Gardner	A/Gen. Mgr. Transportation & Solid Waste
M. O'Halloran	Legislative Coordinator
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Director Brennan to the meeting.

DELEGATIONS

Erin Pollock, Sgt. Sheryl Armstrong, Nanaimo RCMP Victim Services, re Annual presentation to the RDN.

Erin Pollock and Sgt. Sheryl Armstrong provided an update regarding the support provided to the community in 2014, advised the Board of the increasing services requested of the program following the expansion of the definition of victim in the Canadian Victim Bill of Rights, and asked the Board to increase funding to \$10,000.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, July 28, 2015.

- 15-595 MOVED Director Lefebvre, SECONDED Director Westbroek, that the minutes of the Regular Board meeting held Tuesday, July 28, 2015, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Gary Paget, Gary MacIsaac, Green Communities Committee, re Successful Efforts to Measure and Reduce Corporate Greenhouse Gas Emissions for the 2014 Reporting Year.

- 15-596 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Gary Paget and Gary MacIsaac, Green Communities Committee, regarding successful efforts to measure and reduce corporate greenhouse gas emissions for the 2014 reporting year be received.

CARRIED

Nigel and Annerose Lutz, re Property at 1417 Pilot Way, Electoral Area 'E'.

- 15-597 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Nigel and Annerose Lutz regarding the property at 1417 Pilot Way, Electoral Area 'E' be received.

CARRIED

Ian Porter, Seacliff Properties, re Fairwinds Community and Resort.

- 15-598 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Ian Porter, Seacliff Properties, regarding Fairwinds Community and Resort be received.

CARRIED

Paul Grinder, Arrowsmith Parks and Land-Use Council, re Development and Carrying Capacity.

- 15-599 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Paul Grinder, Arrowsmith Parks and Land-Use Council, regarding development and carrying capacity be received.

CARRIED

Patrick C. Livolsi, Ministry of Transportation and Infrastructure, re New Building Canada Fund – Small Communities Fund – Project #N20103 – Whiskey Creek Water System Treatment.

- 15-600 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Patrick Livolsi, Ministry of Transportation and Infrastructure, regarding the New Building Canada Fund – Small Communities Fund – Project #N20103 for the Whiskey Creek Water System treatment be received.

CARRIED

Patrick C. Livolsi, Ministry of Transportation and Infrastructure, re New Building Canada Fund – Small Communities Fund – Project #N20112 – Greater Nanaimo Pollution Control Centre Secondary Treatment Upgrades: Centrifuge and Polymer System.

- 15-601 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Patrick Livolsi, Ministry of Transportation and Infrastructure, regarding the New Building Canada Fund – Small Communities Fund – Project #N20112 for the Greater Nanaimo Pollution Control Centre secondary treatment upgrades to the centrifuge and polymer system be received.

CARRIED

Patrick C. Livolsi, Ministry of Transportation and Infrastructure, re New Building Canada Fund – Small Communities Fund – Project #N20113 – French Creek Pollution Control Centre: Interceptor and Pump Station Upgrades.

- 15-602 MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence received from Patrick Livolsi, Ministry of Transportation and Infrastructure, regarding the New Building Canada Fund – Small Communities Fund – Project #N20113 for the French Creek Pollution Control Centre interceptor and pump station upgrades be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING COMMITTEE

Minutes of the Special Electoral Area Planning Committee meeting held Tuesday, July 28, 2015.

- 15-603 MOVED Director Veenhof, SECONDED Director Lefebvre, that the minutes of the Special Electoral Area Planning Committee meeting held Tuesday, July 28, 2015, be received for information.

CARRIED

REPORTS

Development Permit Application No. PL2015-053 – Martindale Road, Electoral Area ‘G’.

- 15-604 MOVED Director Veenhof, SECONDED Director Fell, that Development Permit Application No. PL2015-053 to permit a single family dwelling be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit Application No. PL2015-069 – 1566 River Crescent, Electoral Area ‘G’.

- 15-605 MOVED Director Veenhof, SECONDED Director Fell, that Development Permit Application No. PL2015-069 to permit the siting of a dwelling unit be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit with Variance Application No. PL2015-075 – 3680 Jingle Pot Road, Electoral Area 'C'.

- 15-606 MOVED Director Young, SECONDED Director McPherson, that Development Permit with Variance Application No. PL2015-075 to permit the construction of an accessory garage be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 10, 2015.

- 15-607 MOVED Director Fell, SECONDED Director Lefebvre, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 10, 2015, be received for information.

CARRIED

East Wellington/Pleasant Valley Parks and Open Space Advisory Committee.

Minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held Monday, June 22, 2015.

- 15-608 MOVED Director Young, SECONDED Director Fell, that the minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held Monday, June 22, 2015, be received for information.

CARRIED

ADMINISTRATOR'S REPORTS

Operating Results for the Period Ending June 30, 2015.

- 15-609 MOVED Director Veenhof, SECONDED Director Westbroek, that the summary report of financial results from operations to June 30, 2015, be received for information.

CARRIED

2015 Service Area Work Plan Projects and Activities Update.

- 15-610 MOVED Director Veenhof, SECONDED Director Brennan, that the Board receive the progress report on the status of the 2015 Service Area Work Plan projects and activities, for information.

CARRIED

Appointment of Animal Control Officer – Craig Dishkin.

- 15-611 MOVED Director Veenhof, SECONDED Director McPherson, that Mr. Craig Dishkin of Coastal Animal Services of BC Limited be appointed as a Bylaw Enforcement Officer for the specific purpose of enforcing Regional District of Nanaimo Animal Control and Licensing bylaws.

CARRIED

Zoning Amendment Application No. PL2014-034 – Bylaw 500.394 – 1032 Roberton Boulevard, Electoral Area ‘G’.

- 15-612 MOVED Director Veenhof, SECONDED Director Rogers, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.394, 2014" be adopted.

CARRIED

Zoning Amendment Application No. PL2013-113 – Bylaw 500.395 – 4320 Garrod Road, Electoral Area ‘H’.

- 15-613 MOVED Director Veenhof, SECONDED Director Rogers, that the report of the Public Hearing held on August 10, 2015, for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.395, 2015" be received.

CARRIED

- 15-614 MOVED Director Veenhof, SECONDED Director Rogers, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.395, 2015" be read a third time.

CARRIED

Consulting Engineering for Operational Projects for Wastewater Services – Two-Year Standing Offer.

- 15-615 MOVED Director Lefebvre, SECONDED Director Veenhof, that the Board authorize staff to sign an agreement with AECOM Canada Ltd. for provision of consulting engineering services for operational projects for the Wastewater Services department for a two-year term.

CARRIED

Parksville Works Yard / Englishman River Water Service (ERWS) Lands – Co-Owners Agreement.

- 15-616 MOVED Director Lefebvre, SECONDED Director Veenhof, that the report from the Chief Administrative Officer be received.

CARRIED

- 15-617 MOVED Director Veenhof, SECONDED Director Houle, that the Regional District of Nanaimo Chair and Corporate Officer be authorized to sign the Co-Owners Agreement between the Regional District of Nanaimo and the City of Parksville for Lot B of the proposed subdivision of Lot 4, Block 564, Nanoose District, Plan 49409 and Lot 1, Block 564, Nanoose District, Plan 21736 as described in the attached Schedule A to this report.

CARRIED

Village Way Design Budget Increase – Electoral Area ‘B’ Community Works Funds.

- 15-618 MOVED Director Houle, SECONDED Director Thorpe, that an additional \$30,000 of Electoral Area ‘B’ Community Works Fund Program funds be allocated to the Gabriola Village Way project in order to complete the Phase I design plan.

CARRIED

Sub Licence of MoTI Road Use Permit – Extension & District Recreation Commission Playground.

- 15-619 MOVED Director Young, SECONDED Director McPherson, that the Sub Licence Agreement between Extension and District Recreation Commission Society and the Regional District of Nanaimo be approved for the placement of a playground structure on a section of Ministry of Transportation and Infrastructure right of way.

CARRIED

Greater Nanaimo Pollution Control Centre Treated Effluent Outfall Repair.

- 15-620 MOVED Director Bestwick, SECONDED Director Haime, that the Board directs staff to proceed immediately with installation and commissioning of the new land portion of the Greater Nanaimo Pollution Control Centre (GNPCC) outfall, through Morningside Park.
- CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nigel and Annerose Lutz, re Property at 1417 Pilot Way, Electoral Area 'E'.

- 15-621 MOVED Director Rogers, SECONDED Director Fell, that the correspondence from Nigel and Annerose Lutz be referred to the Electoral Area Planning Committee for review and consideration.
- CARRIED

IN CAMERA

- 15-622 MOVED Director Brennan, SECONDED Director Lefebvre, that pursuant to Section 90(1)(e) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to land acquisition.
- CARRIED

TIME: 7:42 PM

RISE AND REPORT

Land Purchase Contract for Community Parklands – Paisley Place, EA 'B'.

- 15-623 MOVED Director Houle, SECONDED Director Kipp, that the Purchase Contract as attached in Appendix II between the Regional District of Nanaimo and Emcon Services Inc. for Lots 1, 2 and 4, Paisley Place, Gabriola Island, B.C. be approved with an amendment to section 4.1 (c) with the addition of the words "recreation and" before the words "park purposes".
- CARRIED
- 15-624 MOVED Director Houle, SECONDED Director Kipp, that staff be directed to develop a borrowing bylaw under the Gabriola Island Recreation Services function for approval of the electors.
- CARRIED
- 15-625 MOVED Director Houle, SECONDED Director Kipp, that the term for the borrowing of the acquisition costs be over a twenty-year amortization period.
- CARRIED
- 15-626 MOVED Director Houle, SECONDED Director Kipp, that if the land is acquired, any development and operational costs related to community and trails use are to be funded through the Electoral Area 'B' Community Parks function and any capital and operational costs for recreation facilities on site are to be funded through the Gabriola Island Recreation Services function.
- CARRIED

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 8:08 PM

CHAIRPERSON

CORPORATE OFFICER