

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JULY 28, 2015 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Alternate	
Director C. Pinker	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. McKay	City of Nanaimo
Alternate	
Director G. Fuller	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Alternate	
Director S. Powell	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director M. Young	Electoral Area C
Director B. Bestwick	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully recognized the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Directors Pinker, Fuller and Powell to the meeting.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, June 23, 2015.

- 15-530 MOVED Director Veenhof SECONDED Director Houle, that the minutes of the Regular Board meeting held Tuesday, June 23, 2015, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Danyta Welch, UBCM, re 2015/16 (Spring) Regional Community to Community Forum – Approval in Principle – Snuneymuxw First Nation.

- 15-531 MOVED Director Westbroek, SECONDED Director Veenhof, that the correspondence received from Danyta Welch, Union of BC Municipalities, regarding the 2015/16 (Spring) Regional Community to Community Forum – Approval in Principle – Snuneymuxw First Nation be received.

CARRIED

Danyta Welch, UBCM, re 2015/16 (Spring) Regional Community to Community Forum – Approval in Principle – Snaw-Naw-As First Nation.

- 15-532 MOVED Director Westbroek, SECONDED Director Veenhof, that the correspondence received from Danyta Welch, Union of BC Municipalities, regarding the 2015/16 (Spring) Regional Community to Community Forum – Approval in Principle – Snaw-Naw-As First Nation be received.

CARRIED

Janet Thony, Coombs Farmers' Institute, re Farmers Feed Families Project.

- 15-533 MOVED Director Westbroek, SECONDED Director Veenhof, that the correspondence received from Janet Thony, Coombs Farmers' Institute, regarding the Farmers Feed Families project be received.

CARRIED

Ben T. Williams, Island Health, re Change in Closure Time for Urgent Care at the Oceanside Health Centre.

- 15-534 MOVED Director Westbroek, SECONDED Director Veenhof, that the correspondence received from Ben T. Williams, Island Health, regarding a change in closure time for the urgent care at the Oceanside Health Centre be received.

CARRIED

Hilde Schlosar, Central Vancouver Island Multicultural Society, re Local Immigration Partnership.

- 15-535 MOVED Director Westbroek, SECONDED Director Veenhof, that the correspondence received from Hilde Schlosar, Central Vancouver Island Multicultural Society, regarding a local Immigration Partnership be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held, Tuesday, July 14, 2015.

- 15-536 MOVED Director Veenhof, SECONDED Director McPherson, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, July 14, 2015, be received for information.

CARRIED

DEVELOPMENT PERMIT

Development Permit Application No. PL2015-070 – 5481 Deep Bay Drive, Electoral Area ‘H’.

- 15-537 MOVED Director Veenhof, SECONDED Director Fell, that Development Permit Application No. PL2015-070 to permit the construction of an addition to a dwelling unit within the Hazard Lands Development Permit Area be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2015-078 – 3718 Jingle Pot Road, Electoral Area ‘C’.

- 15-538 MOVED Director Pinker, SECONDED Director McPherson, that Development Permit with Variance Application No. PL2015-078 to permit the construction of an addition to a dwelling unit and garage, construction of a driveway, construction of a landscape berm and construction of a concrete patio be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit with Variance and Frontage Relaxation Application No. PL2015-032 – 1497 Mason Trail, Electoral Area ‘G’.

- 15-539 MOVED Director Veenhof, SECONDED Director Rogers, that Development Permit with Variance Application No. PL2015-032 to increase the permitted parcel depth of both proposed lots and to reduce the side yard setback for an existing deck be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

- 15-540 MOVED Director Veenhof, SECONDED Director Rogers, that the request to relax the minimum 10% frontage requirement for both proposed lots be approved.

CARRIED

Development Permit with Variance Application No. PL2015-071 – 1318 Lanyon Drive, Electoral Area ‘G’.

- 15-541 MOVED Director Veenhof, SECONDED Director Rogers, that Development Permit with Variance Application No. PL2015-071 to permit the construction of an accessory building be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

Development Permit with Variance Application No. PL2015-079 – Electoral Area ‘G’.

- 15-542 MOVED Director Veenhof, SECONDED Director Fell, that Development Permit with Variance Application No. PL2015-079 to permit the construction of a dwelling unit be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit with Variance Application No. PL2015-090 – 2930 Trans-Canada Highway, Electoral Area ‘A’.

- 15-543 MOVED Director McPherson, SECONDED Director Pinker, that Development Permit with Variance Application No. PL2015-090 to permit the phased development of the subject property be approved subject to the conditions outlined in Attachments 2 to 5.

CARRIED

OTHER

Zoning Amendment Application No. PL2013-113 – 4320 Garrod Road, Electoral Area ‘H’ – Amendment Bylaw 500.395 – 1st and 2nd reading.

- 15-544 MOVED Director Veenhof, SECONDED Director Fell, that the Summary of the Public Information Meeting held on September 3, 2014, be received.

CARRIED

- 15-545 MOVED Director Veenhof, SECONDED Director Fell, that the Summary of the Public Information Meeting held on June 2, 2015, be received.

CARRIED

- 15-546 MOVED Director Veenhof, SECONDED Director Fell, that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.395 being considered for adoption.

CARRIED

- 15-547 MOVED Director Veenhof, SECONDED Director Fell, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.395, 2015" be introduced and read two times.

CARRIED

- 15-548 MOVED Director Veenhof, SECONDED Director Fell, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.395, 2015" be chaired by Director Veenhof or his alternate.

CARRIED

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2014-116 – 242, 246, and 250 Hilliers Road North, Electoral Area ‘G’.

- 15-549 MOVED Director Veenhof, SECONDED Director Fell, that the request to relax the minimum 10% perimeter frontage requirement for Lot B be approved.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, July 14, 2015.

- 15-550 MOVED Director Thorpe, SECONDED Director Westbroek, that the minutes of the Committee of the Whole meeting held Tuesday, July 14, 2015, be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Robert Meyer, re Funding Request for Playground at Rollo/McClay Park.

- 15-551 MOVED Director Houle, SECONDED Director Westbroek, that the correspondence received from Robert Meyer regarding a funding request for a playground at Rollo/McClay Park be received.

CARRIED

Sav Dhaliwal, UBCM, re 2015 Resolutions.

- 15-552 MOVED Director Houle, SECONDED Director Westbroek, that the correspondence received from Sav Dhaliwal, Union of BC Municipalities, regarding 2015 Resolutions be received.

CARRIED

Neil & Lillian Varcoe, re Stone Quarry on Valdes Island.

- 15-553 MOVED Director Houle, SECONDED Director Westbroek, that the correspondence received from Neil & Lillian Varcoe regarding the stone quarry on Valdes Island be received.

CARRIED

Bruce Jolliffe, Chair, Comox Valley Regional District, re Support – British Columbia Conservation Tax Incentive Program Proposal.

- 15-554 MOVED Director Houle, SECONDED Director Westbroek, that the correspondence received from Bruce Jolliffe, Chair, Comox Valley Regional District, regarding support for the British Columbia Conservation Tax Incentive Program proposal be received.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

Oceanside Health and Wellness Network Coordinator Contract.

- 15-555 MOVED Director Westbroek, SECONDED Director Thorpe, that staff proceed with hiring a contract coordinator for the Oceanside Health and Wellness Network using funds provided by Island Health.

CARRIED

Amendment to Regional Growth Strategy Bylaw No. 1615.

- 15-556 MOVED Director Westbroek, SECONDED Director Veenhof, that the following recommendations be referred back to staff, and that the items be included for discussion at a Director's Seminar, or within a strategic planning session:

That a review of the Regional Growth Strategy be initiated that considers the criteria for a minor amendment.

That the consultation plan provided as Attachment 4 to the staff report be adopted.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

To appoint the Deputy Sewage Control Manager.

- 15-557 MOVED Director Rogers, SECONDED Director Haime, that the Board appoint the "Acting Manager of Wastewater Services" as the "Deputy Sewage Control Manager".

CARRIED

Subject Matter Expert for Secondary Treatment Design at the Greater Nanaimo Pollution Control Centre.

- 15-558 MOVED Director Rogers, SECONDED Director Houle, that the Board approve extending the Subject Matter Expert contract for Secondary Treatment Design at the Greater Nanaimo Pollution Control Center (GNPCC) to BRC Consulting.

CARRIED

Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Bylaw No. 1418.

- 15-559 MOVED Director McKay, SECONDED Director Rogers, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.03, 2015" be introduced and read three times.

CARRIED

- 15-560 MOVED Director McKay, SECONDED Director Rogers, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.03, 2015" be adopted.

CARRIED

TRANSPORTATION AND SOLID WASTE

Regional Landfill Security Services Contract Award.

- 15-561 MOVED Director McKay, SECONDED Director Pratt, that the Board award the contract for security services at the Regional Landfill to Securiguard for a period of three years commencing August 1, 2015 at a total cost of \$275,777.20.

CARRIED

ADVISORY AND SELECT COMMITTEE, AND COMMISSION

Electoral Area 'H' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, May 20, 2015.

- 15-562 MOVED Director Veenhof, SECONDED Director Thorpe, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, May 20, 2015, be received for information.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 27, 2015.

- 15-563 MOVED Director Rogers, SECONDED Director Pratt, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 27, 2015, be received for information.

CARRIED

Electoral Area 'B' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Monday, June 2, 2015.

- 15-564 MOVED Director Houle, SECONDED Director Powell, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Monday, June 2, 2015, be received for information.

CARRIED

Cox Community Park Signage.

- 15-565 MOVED Director Houle, SECONDED Director Powell, that the Regional District of Nanaimo proceed with the Cox Community Park internal directional signage proposed by Gabriola Land and Trails Trust funded through the 2015 Electoral Area 'B' Community Park budget for Cox Community Park and to allocate funding in the 2016 Budget for the 'Welcome' sign and two benches for the park.
- CARRIED

Davidson Bay Parking Lot Upgrade.

- 15-566 MOVED Director Houle, SECONDED Director Powell, that the Regional District of Nanaimo not proceed with the Davidson Bay Parking Lot upgrade project.
- CARRIED

Electoral Area 'A' Parks, Recreation, and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, June 17, 2015.

- 15-567 MOVED Director McPherson, SECONDED Director Haime, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, June 17, 2015, be received for information.
- CARRIED

Cedar Plaza Kiosk Update.

- 15-568 MOVED Director McPherson, SECONDED Director Haime, that staff proceed with the tipple/headframe concept and design for the Cedar Plaza Kiosk project.
- CARRIED

Water Access Priority Development Sites Update.

- 15-569 MOVED Director McPherson, SECONDED Director Haime, that staff be directed to commence in 2015 the concept, design and permitting of the A-20 beach access in Electoral Area 'A' and allocate the project's costs in the 2016 budget.
- CARRIED
- 15-570 MOVED Director McPherson, SECONDED Director Haime, that the property boundaries at A-18 beach access at Headland Road be verified.
- CARRIED

Lease and Site Licence Agreement with Cedar School & Community Enhancement Society.

- 15-571 MOVED Director McPherson, SECONDED Director Haime, that staff be directed to approach the Cedar School and Community Enhancement Society and extend the current Lease and Site Licence Agreement between the Regional District of Nanaimo and the Cedar School and Community Enhancement Society which is due to expire December 31, 2015, for a one-year term to December 31, 2016.
- CARRIED

Arts and Culture Review.

- 15-572 MOVED Director McPherson, SECONDED Director Haime, that staff be directed to investigate and report on what synergies could be brought together between Recreation and Arts in Electoral Area 'A'.
- CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, June 18, 2015.

- 15-573 MOVED Director Veenhof, SECONDED Director Powell, that the minutes of the District 69 Recreation Commission meeting held Thursday, June 18, 2015, be received for information.

CARRIED

Hockey Canada VITSC Bid 2016 U18 Women's Hockey Championship Report – June 2015.

- 15-574 MOVED Director Veenhof, SECONDED Director Westbroek, that the Regional District of Nanaimo no longer pursue hosting the 2016 National Women's U18 Ice Hockey Championships.

CARRIED

Agricultural Advisory Committee.

Minutes of the Agricultural Advisory Committee meeting held Friday, July 3, 2015.

- 15-575 MOVED Director Houle, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, July 3, 2015, be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Funding Request for Playground at Rollo/McClay Park.

- 15-576 MOVED Director Pratt, SECONDED Director Thorpe, that staff be directed to enter into an agreement with the Gabriola Softball Association for matched funding of \$12,000 from the Area 'B' Community Works fund for the purchase and installation of playground equipment totaling \$24,000 at Rollo McClay Community Park.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Fire Services Advisory Committee.

Minutes of the Fire Services Advisory Committee meeting held Thursday, May 14, 2015.

- 15-577 MOVED Director Rogers, SECONDED Director McPherson, that the minutes of the Fire Services Advisory Committee meeting held Thursday, May 14, 2015, be received for information.

CARRIED

Liquid Waste Management Plan Monitoring Committee.

Minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Monday, June 1, 2015.

- 15-578 MOVED Director Rogers, SECONDED Director Pratt, that the minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Monday, June 1, 2015, be received for information.

CARRIED

Sustainability Select Committee.

Minutes of the Sustainability Select Committee meeting held Thursday, July 16, 2015.

- 15-579 MOVED Director Pratt, SECONDED Director Powell, that the minutes of the Sustainability Select Committee meeting held Thursday, July 16, 2015, be received for information.

CARRIED

Declarations Respecting Rights to a Healthy Environment.

- 15-580 MOVED Director McPherson, SECONDED Director Pratt, that delegates to the Union of British Columbia Municipalities Convention and Annual General Meeting from the Regional District of Nanaimo Board of Directors consider supporting resolutions regarding the declaration of the right to a healthy environment at the 2015 Convention.

CARRIED

Natural Gas Fireplace Rebate.

- 15-581 MOVED Director Rogers, SECONDED Director Pinker, that the Regional District of Nanaimo not create a new Green Building Incentive Program rebate for natural gas inserts.

CARRIED

Transit Select Committee.

Minutes of the Transit Select Committee meeting held Thursday, July 16, 2015.

- 15-582 MOVED Director Westbroek, SECONDED Director Veenhof, that the minutes of the Transit Select Committee meeting held Thursday, July 16, 2015, be received for information.

CARRIED

Route 15A VIU Connector (Jingle Pot) Service Review.

- 15-583 MOVED Director Westbroek, SECONDED Director Pinker, that the Board direct staff to retain Route 15A VIU Connector (Jingle Pot) in the Conventional transit system.

CARRIED

ADMINISTRATOR'S REPORTS

Ashcroft Road Watermain Replacement – Construction Tender Award.

- 15-584 MOVED Director Rogers, SECONDED Director Haime, that the Board approve the award of the construction of the Ashcroft Road Watermain Replacement project to Copcan Civil Ltd. for the Tender price of \$279,402.00 (excluding GST).

CARRIED

Bylaw No. 1733 – Alberni-Clayoquot Regional District – Permissive Tax Exemption.

- 15-585 MOVED Director Veenhof, SECONDED Director Haime, that "Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1733, 2015" be introduced and read three times.

CARRIED

- 15-586 MOVED Director Veenhof, SECONDED Director Thorpe, that "Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1733, 2015" be adopted.

CARRIED

Whiskey Creek Water Service Security Issuing Bylaw No. 1702.

- 15-587 MOVED Director Fell, SECONDED Director Haime, that "Whiskey Creek Water Service Security Issuing Bylaw No. 1702, 2015" be introduced and read three times.

CARRIED

- 15-588 MOVED Director Fell, SECONDED Director Haime, that "Whiskey Creek Water Service Security Issuing Bylaw No. 1702, 2015" be adopted.

CARRIED

District 69 Search and Rescue Service Establishment.

15-589 MOVED Director Fell, SECONDED Director Haime, staff be directed to proceed with establishment of a new District 69 Search and Rescue Service through an alternative approval process.

CARRIED

15-590 MOVED Director Fell, SECONDED Director Westbrook, that staff be directed to establish the District 69 Search and Rescue Service on the basis of population with ongoing annual operational funding of \$10,000.

CARRIED

Short and Long Term Investment Policy.

15-591 MOVED Director McPherson, SECONDED Director Fell, that Policy A2.20 for short and long-term investments be approved.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Central Vancouver Island Multicultural Society – Local Immigration Partnership – Letter of Support.

15-592 MOVED Director Westbrook, SECONDED Director Hong, that the Board provide a letter of support in principle to the Central Vancouver Island Multicultural Society indicating interest in participating in a local Immigration Partnership.

CARRIED

IN CAMERA

15-593 MOVED Director Westbrook, SECONDED Director Powell, that pursuant to Sections 90 (1) (a) and (e) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to Board appointments and land acquisition.

CARRIED

TIME: 7:38 PM

RISE AND REPORT

Electoral Area 'B' Parks and Open Space Advisory Committee.

15-594 MOVED Director Houle, SECONDED Director Powell, that Megan Osmond-Jones be appointed to the Electoral Area 'B' Parks and Open Space Advisory Committee for a term ending December 31, 2015.

CARRIED

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Powell, that this meeting be adjourned.

CARRIED

TIME: 7:46 PM

CHAIRPERSON

CORPORATE OFFICER