

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, FEBRUARY 24, 2015 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Alternate	
Director M. Recalma	Electoral Area H
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. Veenhof	Electoral Area H
Director J. Kipp	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Pearce	A/Gen. Mgr. Transportation & Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectively acknowledged the Coast Salish Nations whose traditional territory the meeting takes place.

The Chairperson welcomed Alternate Director Chief Recalma to the meeting.

DELEGATIONS

Sheila Malcolmson, Nanaimo-Ladysmith Federal NDP Candidate, re Support for Bill C-638 to Resolve Hazards Posed by Derelict Vessels.

Sheila Malcolmson provided an overview of the problem of derelict vessels along the coast and asked for the Board to write a letter of support for Bill C-638 legislation.

Eric Ricker, Friends of Morden Mine Society, re Results of the Recently Completed Engineering Study.

Eric Ricker provided an overview of the history of the Morden Mine and asked the Board to support the restoration of the Morden Mine headframe and tipple as recommended in the study, by applying for federal infrastructure funding to support the stabilization and rehabilitation project as well as for an interpretive centre and site enhancements.

Clem Remillard, re Electoral Area 'C' Bus Route 15-A Jingle Pot Lack of Ridership.

Clem Remillard provided a petition from some of the residents of East Wellington in Electoral Area 'C' opposing bus route 15-A, and asked the Board to remove the service.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, January 27, 2015.

15-124 MOVED Director Lefebvre, SECONDED Director Haime, that the minutes of the Regular Board meeting held Tuesday, January 27, 2015, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Barry Pages, Skeena-Queen Charlotte Regional District, re Regional District Representation in BC Environmental Stewardship Initiatives.

15-125 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Barry Pages, Skeena-Queen Charlotte Regional District, regarding Regional District representation in BC environmental stewardship initiatives be received for information.

CARRIED

Elin Bjarnason, Island Health, re Nanaimo Community Advisory Board Housing First Model.

15-126 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Elin Bjarnason, Island Health, regarding the Nanaimo Community Advisory Board Housing First Model be received for information.

CARRIED

Darin Guenette, BC Ferries, re FAC Appointment Process 2015-2018.

- 15-127 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Darin Guenette, BC Ferries, regarding Ferry Advisory Committee appointment process 2015-2018, be received.

CARRIED

Kevin and Judy Varey, re Development Variance Permit Application No. PL2014-142 – Rinehart – 1667 Strouglar Road - Electoral Area 'E'.

- 14-128 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Kevin and Judy Varey regarding Development Variance Permit Application No. PL2014-142 – Rinehart – 1667 Strouglar Road - Electoral Area 'E', be received.

CARRIED

Steve Rae, School District 68, re Feedback on the Enhanced Facilities for Learning Plan and the 2015-16 Budget.

- 15-129 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Steve Rae, School District 68, regarding feedback on the Enhanced Facilities for Learning Plan and the 2015-2016 Budget be received.

CARRIED

Jeannette Wyness, re Liquor License Amendment Application No. PL2015-001 – Smoke 'N Water Restaurant Inc. BC 0998469 – 1-1600 Strouglar Road – Electoral Area 'E'.

- 15-130 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from Jeannette Wyness regarding Liquor License Amendment Application No. PL2015-001 – Smoke 'N Water Restaurant Inc. BC 0998469 – 1-1600 Strouglar Road – Electoral Area 'E', be received.

CARRIED

UBCM, re Building Act Introduced.

- 15-131 MOVED Director McPherson, SECONDED Director McKay, that the correspondence received from the Union of BC Municipalities regarding the *Building Act* be received.

CARRIED

UNFINISHED BUSINESS

BYLAW ADOPTION

Electoral Area 'F' Community Parks Amendment Bylaw No. 804.07

- 15-132 MOVED Director Fell, SECONDED Director Lefebvre, that "Electoral Area 'F' Community Parks Local Service Amendment Bylaw No. 804.07, 2014" be adopted.

CARRIED

2015 Service Area Tax Requisition Amendment Bylaws

- 15-133 MOVED Director Lefebvre, SECONDED Director Houle, that Southern Community Restorative Justice Program Service Amendment Bylaw No. 1490.02, 2015" be adopted.

CARRIED

15-134 MOVED Director Houle, SECONDED Director Lefebvre, that "Electoral Area 'H' Community Parks Local Service Amendment Bylaw No. 806.06, 2015" be adopted.

CARRIED

15-135 MOVED Director Rogers, SECONDED Director Lefebvre, that "Fairwinds Streetlighting Local Service Amendment Bylaw No. 789.04, 2015" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, February 10, 2015.

15-136 MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, February 10, 2015, be received for information.

CARRIED

DEVELOPMENT PERMITS

Development Permit Application No. PL2015-005 – Tomm’s Food Marketing Group Ltd. – 6990 West Island Highway – Electoral Area ‘H’.

15-137 MOVED Director Recalma, SECONDED Director Young, that Development Permit No. PL2015-005 to permit the construction of an addition to a commercial building on the subject property be approved subject to the conditions outlined in Attachment 2.

CARRIED

Development Permit Application No. PL2015-003 and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement Subdivision Application No. PL2014-127 – Ballard – 745 Drew Road – Electoral Area ‘G’.

15-138 MOVED Director Young, SECONDED Director McPherson, that Development Permit No. PL2015-003 to permit a two-lot subdivision be approved subject to the conditions outlined in Attachment 2.

CARRIED

15-139 MOVED Director Young, SECONDED Director Fell, that the request to relax the minimum 10% perimeter frontage requirement for proposed Lot B, as shown on Attachment 3, be approved.

CARRIED

Development Permit Application No. PL2015-004 – Buckles – 1838 Fielding Road – Electoral Area ‘A’.

15-140 MOVED Director McPherson, SECONDED Director Young, that Development Permit No. PL2015-004 to amend previously issued Development Permit with Variance No. PL2013-066, be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2014-146 – Williams – 2457 Rowland Road – Electoral Area 'E'.

- 15-141 MOVED Director Rogers, SECONDED Director McPherson, that Development Variance Permit No. PL2014-146 to increase the maximum permitted accessory building floor area and reduce the minimum required setback to the interior side lot line to facilitate the reconstruction of two accessory buildings on the subject property be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Variance Permit Application No. PL2014-142 – Rinehart – 1667 Strouglar Road – Electoral Area 'E'.

- 15-142 MOVED Director Rogers, SECONDED Director Young, that Development Variance Permit No. PL2014-142 to increase the maximum floor area for accessory buildings, the maximum floor area for an accessory building containing a suite and the side yard setback for an accessory building containing a suite be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variance Application No. PL2015-009 – Parksville Redi-Mix Ltd. Inc. Co. BC 0620483 – 10 Nanaimo River Road—Electoral Area 'A'.

- 15-143 MOVED Director McPherson, SECONDED Director Young, that Development Permit with Variance No. PL2015-009 to permit the construction of a concrete batch plant be approved subject to the conditions outlined in Attachments 3 to 6.

CARRIED

Director Fell left the meeting at 7:51 pm citing a perceived conflict of interest with the next agenda item.

OTHER

Liquor License Amendment Application No. PL2015-001 – Smoke 'N Water Restaurant Inc. BC 0998469 – 1-1600 Strouglar Road – Electoral Area 'E'.

- 15-144 MOVED Director Rogers, SECONDED Director McPherson, that the Board consider any written submissions or comments from the public.

CARRIED

15-145 MOVED Director Rogers, SECONDED Director McPherson, that the Board adopt the resolution attached to the report as Attachment 2 as follows:

Be it resolved that:

1. The Board of the Regional District of Nanaimo recommends the amendment of the liquor licence to food-primary entertainment endorsement.
2. The Board's comments on the prescribed considerations are as follows:
 - a) The potential for noise if the application is approved is minimal as the potential for noise to impact the surrounding community associated with the change to food-primary entertainment endorsement is minimal given that there is no change to the hours of permitted liquor sales, the property has been in place for many years, and special and private events already take place on the subject property.
 - b) The impact on the community if the application is approved is considered to be minimal as there is no change to the hours of permitted liquor sales, the property has been in place for many years, and special and private events already take place on the subject property.
 - c) The views of the residents were solicited and no notable objections to the application were received. A notice of the Board's intent to receive public input and consider a resolution regarding a proposed amendment to the existing liquor licence was delivered to owners and tenants in occupation of land within a distance of 200 metres from the property. The Regional District of Nanaimo also provided a similar notice in the local newspaper. All interested residents were invited to attend the Board meeting and provide comments on the proposal. Prior to considering the resolution attached as Schedule No.1, the Board asked for comments from the gallery on this application. A notice was also posted on the property advertising that the property is the subject of a development application and directing inquiries to the Strategic and Community Development Department.

CARRIED

Director Fell returned to the meeting at 7:54 pm.

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, February 10, 2015.

15-146 MOVED Director Bestwick, SECONDED Director Rogers, that the minutes of the Committee of the Whole meeting held Tuesday, February 10, 2015, be received for information.

CARRIED

COMMUNICATION/CORRESPONDENCE

Andrew Gage, West Coast Environmental Law, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

15-147 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Andrew Gage, West Coast Environmental Law, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Glen Davidson, Ministry of Forests, Lands & Natural Resource Operations, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

- 15-148 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Glen Davidson, Ministry of Forests, Lands & Natural Resource Operations, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Douglas Marshall, Marshall & Lamperson, re Water Well/Utility at 2729 Parker Road, Nanoose Bay.

- 15-149 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Douglas Marshall, Marshall & Lamperson, regarding the Water Well/Utility at 2729 Parker Road, Nanoose Bay, be received.

CARRIED

Greg Field, Arrowsmith Search and Rescue, re Project Status Update.

- 15-150 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Greg Field, Arrowsmith Search and Rescue, regarding the project status update be received.

CARRIED

George Williamson, Lighthouse Country Marine Rescue Society, re Appreciation for RDN Grant-in-Aid Funding.

- 15-151 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from George Williamson, Lighthouse Country Marine Rescue Society, regarding their appreciation for the Regional District of Nanaimo Grant-in-Aid funding be received.

CARRIED

Todd G. Stone, Ministry of Transportation and Infrastructure, re Wembley Road.

- 15-152 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Todd G. Stone, Ministry of Transportation and Infrastructure, regarding Wembley Road be received.

CARRIED

Norm Letnick, Ministry of Agriculture, re Proposed Review of Section 11.1 of the Livestock Act.

- 15-153 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Norm Letnick, Ministry of Agriculture, regarding the proposed review of Section 11.1 of the *Livestock Act* be received.

CARRIED

Heather Sarchuk, North Cedar Improvement District, re Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone I - \$1,831,800.

- 15-154 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Heather Sarchuk, North Cedar Improvement District, regarding Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone I - \$1,831,800 be received.

CARRIED

Eric Costen, Health Canada, re Concerns with Potential Marijuana Production Site.

- 15-155 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Eric Costen, Health Canada, regarding concerns with a potential marijuana production site be received.

CARRIED

Ross Peterson, Ian Birtwell, re Seaweed Harvesting – Reliability of Ministry of Agriculture Information.

- 15-156 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Ross Peterson and Ian Birtwell regarding Seaweed Harvesting – Reliability of Ministry of Agriculture Information, be received.

CARRIED

George Hanson, Vancouver Island Economic Alliance, re membership with the Vancouver Island Economic Alliance.

- 15-157 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from George Hanson, Vancouver Island Economic Alliance, regarding membership with the Vancouver Island Economic Alliance be received.

CARRIED

Bruce R. Barlow, re Bridge from Gabriola to Vancouver Island.

- 15-158 MOVED Director Bestwick, SECONDED Director Rogers, that the correspondence from Bruce R. Barlow regarding a bridge from Gabriola Island to Vancouver Island be received.

CARRIED

CAO

2014 Departmental Activities and Accomplishments.

- 15-159 MOVED Director Westbroek, SECONDED Director Hong, that the Board receive the summary of activities and departmental accomplishments for the Regional District of Nanaimo for 2014.

CARRIED

2014 Updates and 2015 Service Area Work Plan Projects and Activities.

- 15-160 MOVED Director Lefebvre, SECONDED Director Bestwick, that the Board receive the progress report on the status of the 2014 and 2015 Service Area work plan projects and activities for information.

CARRIED

CORPORATE SERVICES

ADMINISTRATION

Disclosure of Contracts 2014 - Section 107(1) of the *Community Charter*.

- 15-161 MOVED Director Lefebvre, SECONDED Director Bestwick, that the report titled "Disclosure of Contracts 2014 - Section 107(1) of the *Community Charter*" be received for information.

CARRIED

Amendment to Regional Growth Management Service.

- 15-162 MOVED Director Young, SECONDED Director Houle, that "Regional Growth Management Service Amendment Bylaw No. 1553.03, 2015" be introduced and read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

FINANCE

2015 Proposed Budget Request for Additions.

- 15-163 MOVED Director Bestwick, SECONDED Director Rogers, that the report on the 2015 funding requests from community groups be received and that the Board provide direction to staff on any further analysis or information required regarding the four requests as detailed below, or that the individual requests be approved/amended or denied as submitted.

CARRIED

Arrowsmith Search and Rescue – Funding Request.

- 15-164 MOVED Director Fell, SECONDED Director Westbroek, that the Board grant \$5,000 to Arrowsmith Search and Rescue for a one-time funding request for 2015; and that staff provide the Board with options to create a District 69 Search and Rescue Service Area for 2016 and onwards.

CARRIED

Ladysmith RCMP Victim Services – Funding Request.

- 15-165 MOVED Director McPherson, SECONDED Director Thorpe, that the \$1,000 funding request from Ladysmith RCMP Victim Services for providing victim services for Electoral Areas 'A' and 'C' be approved.

CARRIED

Nanaimo & Area Land Trust (NALT) – Funding Request.

- 15-166 MOVED Director Bestwick, SECONDED Director Rogers, that the budget be amended to include the \$30,000 funding request from Nanaimo & Area Land Trust.

CARRIED

Acknowledgement of the Three First Nations in the Regional District of Nanaimo.

- 15-167 MOVED Director Houle, SECONDED Director Bestwick, that staff be directed to set aside \$30,000 dollars in the 2016 Grants-in-Aid budget to acknowledge the three First Nations in the Regional District of Nanaimo, and that acknowledgement be in the form of significant art work from each of the three First Nations.

CARRIED

2015-2019 Financial Plan

- 15-168 MOVED Director Bestwick, SECONDED Director Rogers, that the Board receive the report on the 2015 budget and 2015 – 2019 Financial Plan.

CARRIED

- 15-169 MOVED Director Lefebvre, SECONDED Director Fell, that the Zamboni detailed on page 301 of the budget be the cheapest model that will still "do the job".

DEFEATED

- 15-170 MOVED Director Lefebvre, SECONDED Director Westbroek, that the ice re-surfacer detailed on page 301 of the budget be propane fueled.

CARRIED

MOVED Director Young, SECONDED Director Fell, that an Electoral Area Planning Committee meeting be held once annually in each Electoral Area, and that the meeting be followed by a town hall session. Regional District of Nanaimo staff are to report back on the financial implications and recommendations for additional funding to the Electoral Area Administration budget to support these meetings which are to commence in 2015.

- 15-171 MOVED Director Fell, SECONDED Director Young, that the Board amend the main motion by adding the words "That the Regional District of Nanaimo consider" to the beginning of the motion.
- CARRIED

- 15-172 The vote was taken on the main motion as amended:

MOVED Director Young, SECONDED Director Fell, that the Regional District of Nanaimo consider that an Electoral Area Planning Committee meeting be held once annually in each Electoral Area, and that the meeting be followed by a town hall session. Regional District of Nanaimo staff are to report back on the financial implications and recommendations for additional funding to the Electoral Area Administration budget to support these meetings which are to commence in 2015.

CARRIED

- 15-173 MOVED Director Westbroek, SECONDED Director Houle, that staff be directed to undertake the establishment of a half-time position focused on First Nations relationships and issues of inter-governmental affairs for 2015.
- CARRIED

Transit Reserve Fund Operating Transfer.

- 15-174 MOVED Director Westbroek, SECONDED Director Young, that the report be received for information.
- CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND UTILITY

Inter-Water Service Area Supply Water Use Regulation Amendment Bylaw.

- 15-175 MOVED Director Fell, SECONDED Director Rogers, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.01, 2015" be introduced and read three times.
- CARRIED

- 15-176 MOVED Director Fell, SECONDED Director Young, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.01, 2015" be adopted.
- CARRIED

Bylaws 813.54 and 889.70 – Inclusion of Electoral Area 'G' Property into the French Creek Sewer Service – 838 Reid Road.

- 15-177 MOVED Director Lefebvre, SECONDED Director Haime, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.54, 2015" be introduced and read three times.
- CARRIED

- 15-178 MOVED Director Rogers, SECONDED Director Haime, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.70, 2015" be introduced and read three times.
- CARRIED

WASTEWATER

French Creek Pollution Control Centre Decontamination Building Proposal Award.

- 15-179 MOVED Director Fell, SECONDED Director Pratt, that the Board award the French Creek Pollution Control Centre Decontamination Building replacement project to Manley Design + Construction Management Ltd. for the lump sum price of \$347,585.

CARRIED

Duke Point Pollution Control Centre “Regionally Significant Projects Program” Discussions.

- 15-180 MOVED Director McPherson, SECONDED Director Fell, that the Board direct staff to pursue discussions with the City of Nanaimo in regards to the allocation of capacity at the Duke Point Pollution Control Centre, for the purposes of drafting a new Agreement and expanded sewer service area bylaws for Cedar Village Centre and Cable Bay areas.

CARRIED

Supply of Ferrous Chloride – Agreement with Tree Island Industries.

- 15-181 MOVED Director Young, SECONDED Director Haime, that the Board recommend that the Regional District of Nanaimo enter into a new 5-year agreement with Tree Island Industries Ltd. for ferrous chloride supply for \$237,833.

CARRIED

Departure Bay Sewage Pumping Station Pump No. 1 Replacement Project Award.

- 15-182 MOVED Director Thorpe, SECONDED Director Houle, that the Board award the construction contract for the Departure Bay Sewage Pumping Station Pump No. 1 Replacement contract to C.M.F. Construction for a value of \$535,760.

CARRIED

Transition from Wastewater Service Requisition to User-Pay System for Septage Disposal.

- 15-183 MOVED Director Rogers, SECONDED Director McPherson, that the Board directs staff to draft bylaw amendments for presentation to the Board in March 2015, for the purpose of converting septage disposal to a user-pay system, whereby user-fees will increase from \$0.18/gallon to \$0.23/gallon to recover treatment costs, effective July 1, 2015.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Bylaw 1591.05 – Solid Waste and Recycling Collection Service – Rates and Regulations Amendment Bylaw.

- 15-184 MOVED Director McPherson, SECONDED Director Lefebvre, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.05, 2015" be introduced and read three times.

CARRIED

- 15-185 MOVED Director McPherson, SECONDED Director Westbroek, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.05, 2015" be adopted.

CARRIED

Waste Stream Management License Application – Coast Environmental Ltd.

- 15-186 MOVED Director Haime, SECONDED Director Fell, that the Board receive the report on the Waste Stream Management License application from Coast Environmental Ltd.

CARRIED

ADVISORY AND SELECT COMMITTEE, AND COMMISSION

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board meeting held Thursday, November 13, 2014.

- 15-187 MOVED Director Haime, SECONDED Director Rogers, that the minutes of the Englishman River Water Service Management Board meeting held Thursday, November 13, 2014, be received for information.

CARRIED

Regional Solid Waste Advisory Committee.

Minutes of the Regional Solid Waste Advisory Committee meeting held Thursday, December 11, 2014.

- 15-188 MOVED Director McPherson, SECONDED Director Haime, that the minutes of the Regional Solid Waste Advisory Committee meeting held Thursday, December 11, 2014, be received for information.

CARRIED

Transit Select Committee.

Minutes of the Transit Select Committee meeting held Thursday, January 22, 2015.

- 15-189 MOVED Director Westbroek, SECONDED Director Lefebvre, that the minutes of the Transit Select Committee meeting held Thursday, January 22, 2015, be received for information.

CARRIED

Transit Select Committee Terms of Reference.

- 15-190 MOVED Director Westbroek, SECONDED Director Lefebvre, that the Transit Select Committee Terms of Reference be amended to accommodate general discussion of transit related issues in the Region.

CARRIED

Future Plan and Executive Summary.

- 15-191 MOVED Director Westbroek, SECONDED Director Young, that staff provide a report outlining costs per bus per service hour, and figures regarding cost recovery.

CARRIED

Regional District of Nanaimo/Cowichan Valley Regional District Service Discussion Report Memorandum of Understanding – Transit.

- 15-192 MOVED Director Westbroek, SECONDED Director Young, that the Regional District of Nanaimo and Cowichan Valley Regional District Service Discussion Report Memorandum of Understanding be received for information.

CARRIED

Extension of Transit Service to the Qualicum First Nation Reserve.

- 15-193 MOVED Director Westbroek, SECONDED Director Recalma, that staff be directed to work with BC Transit and the Qualicum First Nation on a one month trial to extend transit to the reserve via Route 99 and that staff report back to the Transit Select Committee on the results of the pilot.
- CARRIED

Extension of Transit Service to Electoral Area 'H' and Courtenay.

- 15-194 MOVED Director Westbroek, SECONDED Director Young, that staff be directed to work with BC Transit and the Area Director to examine all opportunities to efficiently and effectively connect the Regional District of Nanaimo and the Comox Valley Regional District public transit service.
- CARRIED

Agricultural Advisory Committee.

Minutes of the Agricultural Advisory Committee meeting held Friday, January 23, 2015.

- 15-195 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Agricultural Advisory Committee meeting held Friday, January 23, 2015, be received for information.
- CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

North Cedar Improvement District – Gas Tax Funding – Capital Infrastructure Project Additional Reservoir Zone 1 - \$1,831,800.

- 15-196 MOVED Director Fell, SECONDED Director Rogers, that staff be directed to prepare correspondence to the North Cedar Improvement District from the Regional District of Nanaimo Chair that the Board is not in a position to support the application for grant funding for the project(s) as proposed given:
1. That there is a need for a shovel ready plan before the Regional District of Nanaimo can reasonably entertain prioritizing applications for any grant fund programs. This plan should clearly identify the effect North Cedar Improvement District is trying to achieve and how it will be achieved and provide a supporting timeline. It should be noted that all planning, technical evaluation, staff and legal costs need to be borne by the North Cedar Improvement District as they are not supported by any of the grant funding programs; and
 2. That the North Cedar Improvement District needs to clearly and fully detail their funding plan. This funding plan should also detail the North Cedar Improvement District approach if no exterior (gas tax) funding is available and how the North Cedar Improvement District can support 1/3 funding (assuming North Cedar Improvement District project planning and design completed and supported for prioritization) if the proposal received support on a 2/3 funding basis from the Federal and Provincial governments.

CARRIED

Letter of Support for the Society of Organized Services and the Island Crisis Care Society.

- 15-197 MOVED Director Lefebvre, SECONDED Director Thorpe, that the Board provide a letter of support to BC Housing for funding for the Society of Organized Services and the Island Crisis Care Society for their joint initiative to create a shelter, drop in centre, supported housing and outreach office space in Parksville for Oceanside residents.

CARRIED

NEW BUSINESS

Amendment of Animal Control Bylaw No. 941, 1994 in Electoral Area 'F'.

- 15-198 MOVED Director Fell, SECONDED Director Westbroek, that staff be directed to prepare a report on amending "Animal Control Bylaw No. 941, 1994" to add regulations for the control of dogs at large in Electoral Area 'F' for the Board's consideration.

CARRIED

Bill C-638 – Derelict and Abandoned Vessels Legislation.

- 15-199 MOVED Director Houle, SECONDED Director Yoachim, that staff be directed to prepare a letter for the signature of the Chair in support of Member of Parliament Jean Crowder's private member's Bill C-638, derelict and abandoned vessels legislation.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Regional Parks and Trails Select Committee.

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, February 3, 2015.

- 15-200 MOVED Director Young, SECONDED Director Haime, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, February 3, 2015, be received for information.

CARRIED

Little Qualicum River Regional Park Bridge Assessment Report.

- 15-201 MOVED Director Fell, SECONDED Director Haime, that the bridge at Little Qualicum River Regional Park be upgraded for pedestrian, cyclist, service vehicle and emergency use, but not seismic upgrades funded by the Regional Parks Capital Budget following dissolution of the easement over the structure.

CARRIED

- 15-202 MOVED Director Fell, SECONDED Director Haime, that the Regional District not explore the full replacement of the bridge at Little Qualicum River Regional Park and related land use agreements in order for the bridge to be used as an emergency evacuation route as there are other more viable routes to consider.

CARRIED

Appointments to Regional Park Management Plan Committee for Fairwinds.

- 15-203 MOVED Director Rogers, SECONDED Director Haime, that Director Rogers and Director Young be appointed to the Regional Park Management Plan Committee for Fairwinds.

CARRIED

- 15-204 MOVED Director Rogers, SECONDED Director Haime, that Director Lefebvre be appointed as an Alternate committee member to the Regional Park Management Plan Committee for Fairwinds.

CARRIED

Friends of Morden Mine – Tipple Restoration.

MOVED Director Young, SECONDED Director McPherson, that the Regional District lobby the Province of British Columbia to undertake the restoration of the tipple at Morden Colliery Historic Provincial Park and that Regional District staff investigate grant funding opportunities to assist with the restoration project.

- 15-205 MOVED Director Fell, SECONDED Director McPherson, that the Board amend the main motion by replacing the word “lobby” with the word “approach” and by replacing the words “to undertake” with the word “concerning”.

CARRIED

The vote was taken on the main motion as amended.

- 15-206 MOVED Director Young, SECONDED Director McPherson, that the Regional District approach the Province of British Columbia concerning the restoration of the tipple at Morden Colliery Historic Provincial Park and that Regional District staff investigate grant funding opportunities to assist with the restoration project.

CARRIED

ADMINISTRATOR’S REPORTS

Electoral Area ‘B’ Taxi Saver Service Agreement.

- 15-207 MOVED Director Houle, SECONDED Director McPherson, that the Board approve the Gabriola Island Taxi Saver Agreement and direct staff to include up to \$15,000 under the Electoral Area 'B' Feasibility Service budget.

CARRIED

- 15-208 MOVED Director Houle, SECONDED Director McPherson, that the Board direct staff to proceed with the alternative approval process to establish a Taxi Saver service on Gabriola Island.

CARRIED

Asset Management Grant Application.

- 15-209 MOVED Director Rogers, SECONDED Director McPherson, that the Board support an application under the Asset Management Program under the Ministry of Community, Sport & Cultural Development.

CARRIED

Property Insurance Brokerage and Risk Advisory Services Contract Award.

- 15-210 MOVED Director Haime, SECONDED Director Rogers, that the Regional District of Nanaimo approve and enter into a three-year agreement with the possibility of a two year extension with Willis Canada Inc. for the provision of property insurance brokerage and risk advisory services commencing April 1, 2015.

CARRIED

Zoning Amendment Application No. PL2014-028 – Steve Atkinson – 3119 Jameson Road, Electoral Area ‘C’ – Amendment Bylaw 500.393 - Adoption.

- 15-211 MOVED Director Young, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.393, 2014", be adopted.

CARRIED

Zoning Amendment Application No. PL2012-012 – Trustees of the Little Mountain Congregation of Jehovah’s Witnesses – 1069 Smithers Road, Electoral Area ‘F’ – Amendment Bylaw No. 1285.23 – Third Reading.

15-212 MOVED Director Fell, SECONDED Director McPherson, that the report of the Public Hearing held on February 11, 2015 for "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.23, 2015", be received.

CARRIED

15-213 MOVED Director Fell, SECONDED Director McPherson, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.23, 2015", be read a third time.

CARRIED

Zoning Amendment Application No. PL2014-092 – Allsbrook Estates Ltd. – Evergreen Way, Electoral Area ‘F’ - Amendment Bylaw No. 1285.24 - Third Reading.

15-214 MOVED Director Fell, SECONDED Director McPherson, that the report of the Public Hearing held on February 11, 2015, for "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.24, 2015", be received.

CARRIED

15-215 MOVED Director Fell, SECONDED Director McPherson, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.24, 2015", be read a third time.

CARRIED

Zoning Amendment Application No. PL2013-062 – Keith Brown Associates Ltd. – 1868 Fielding Road, Electoral Area ‘A’ – Amendment Bylaw No. 500.392 - Adoption.

15-216 MOVED Director McPherson, SECONDED Director Fell, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.392, 2014", be adopted.

CARRIED

Amendments to Regional District of Nanaimo Land Use & Subdivision Bylaw No. 500, 1987 and Electoral Area ‘F’ Zoning & Subdivision Bylaw No. 1285, 2002 (Green Building Bylaws) - Amendment Bylaws No. 500.396 and No. 1285.22 - Adoption.

15-217 MOVED Director McPherson, SECONDED Director Fell, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.396, 2014", as amended on January 27, 2015, be adopted.

CARRIED

15-218 MOVED Director McPherson, SECONDED Director Fell, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.22, 2014", be adopted.

CARRIED

Costs of Holding EAPC/Town Hall Meetings in Each Electoral Area Once Annually.

15-219 MOVED Director Fell, SECONDED Director Young, that the report be received for information and that the Board direct staff to add \$10,000 to the Electoral Areas Service 2015 requisition and that staff work with Electoral Area Directors on the specific timing, content and intent of those meetings in each electoral area once annually for inclusion in the 2015 – 2019 financial plan and the 2015 work plans.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Appointment to Gabriola Ferry Advisory Committee.

- 15-220 MOVED Director Houle, SECONDED Director Young, that the nomination by the Chair of Director Houle, Electoral Area 'B', to the Gabriola Ferry Advisory Committee be received for information.

CARRIED

Friends of Morden Mine Society – Tipple Stabilization.

- 15-221 MOVED Director Bestwick, SECONDED Director Rogers, that this matter be referred to the March 10, 2015 Committee of the Whole meeting:

MOVED Director Thorpe, SECONDED Director Young, that the budget be amended to include a \$45,000 grant to the Friends of the Morden Mine Society to cover the immediate cost of alleviating the potential damage at the site based upon approval from the Provincial Government to perform those improvements.

CARRIED

NEW BUSINESS

Nanoose Fire Protection Society Nomination.

- 15-222 MOVED Director Rogers, SECONDED Director Fell, that the nomination by the Chair of Director Rogers, Electoral Area 'E', or in the event that the Director is unable to attend, the Alternate Director for Electoral Area 'E' or the Director of Finance, to be entitled to attend all Nanoose Fire Protection Society meetings be received for information.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee Appointment.

- 15-223 MOVED Director Fell, SECONDED Director Young, that David Edgeley be appointed to the Electoral Area 'F' Parks and Open Space Advisory Committee for a two year term.

CARRIED

Electoral Area 'F' Tax Requisition Community Parks 2015 Budget and Five Year Financial Plan.

- 15-224 MOVED Director Fell, SECONDED Director Rogers, that the tax requisition for the Electoral Area 'F' Community Parks 2015 Budget and Five Year Financial Plan be raised by \$8,000 for annual operation costs of the future Meadowood Community Recreation Centre at Meadowood Community Park.

CARRIED

Federation of Canadian Municipalities Conference.

- 15-225 MOVED Director McPherson, SECONDED Director Young, that one additional Electoral Area Director be authorized to attend the 2015 Federation of Canadian Municipalities (FCM) Conference in Edmonton.

CARRIED

Notice of Motion

Electoral Area 'A' Noise Bylaw Amendment.

15-226 Director McPherson noted that the following motion will be brought forward to the March 10, 2015 Committee of the Whole agenda:

That staff be directed to investigate and report back to the Board on options to amend the existing provisions of the Noise Bylaw in effect in Electoral Area 'A' to address community concerns regarding intense noise and activities that generate intense noise over extended periods of time. Options for consideration should include the narrowing of the current times of day and/or days of the week during which the generation of noise is allowed.

IN CAMERA

15-227 MOVED Director McPherson, SECONDED Director Haime, that pursuant to Sections 90(1)(e), (f), (i) and (j) of the Community Charter the Board proceed to an In Camera meeting for discussions related to land acquisitions, law enforcement, solicitor-client privilege and third party business interests.

CARRIED

TIME: 9:44 PM

ADJOURNMENT

MOVED Director McPherson, SECONDED Director Haime, that this meeting be adjourned.

CARRIED

TIME: 10:05 PM

CHAIRPERSON

CORPORATE OFFICER