

**REGIONAL DISTRICT OF NANAIMO  
SUSTAINABILITY SELECT COMMITTEE  
TUESDAY, OCTOBER 8, 2013  
2:00 PM**

*(RDN Committee Room)*

**A G E N D A**

**PAGES**

**CALL TO ORDER**

**MINUTES**

- 1 - 3 Minutes of the Sustainability Select Committee meeting held on Tuesday July 9, 2013.

**BUSINESS ARISING FROM THE MINUTES**

**COMMUNICATIONS/CORRESPONDENCE**

**UNFINISHED BUSINESS**

**REPORTS**

- 4 - 6 2013 Green Building Speaker Series.  
Quarterly Update – RDN Incentive Program – Verbal Presentation.
- 7 - 9 Rural Water Quality Incentive Program.
- 10 - 60 Water Conservation Plan.

**ADDENDUM**

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**NEW BUSINESS**

**ADJOURNMENT**

**IN CAMERA**

Distribution: J. Stanhope (Chair), A. McPherson, H. Houle, M. Young, B. Veenhof, B. Dempsey, J. Kipp, D. Brennan, M. Lefebvre, D. Willie, P. Thorkelsson, G. Garbutt, C. Midgley, T. Pan, M. Donnelly, D. Keim, N. Hewitt

J. Fell

For information only: G. Holme, J. Ruttan, B. Bestwick, D. Johnstone, T. Greves, G. Anderson, M. Brown, T. Graff, F. Manson, J. Hill, C. Golding, M. O'Halloran, R. Graves



**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE SUSTAINABILITY SELECT COMMITTEE**  
**MEETING HELD ON WEDNESDAY, JULY 9, 2013 AT 2:00 PM**  
**IN THE RDN COMMITTEE ROOM**

**Present:**

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Veenhof	Electoral Area H
Director D. Brennan	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

**Also in Attendance:**

Director J. Fell	Electoral Area F
D. Trudeau	A/ Chief Administrative Officer
G. Garbutt	General Manager, Strategic & Community Development
R. Alexander	General Manager, Regional & Community Utilities
C. Midgley	Manager, Energy & Sustainability
T. Pan	Sustainability Coordinator
D. Keim	Drinking Water & Watershed Protection Coordinator
N. Hewitt	Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 2:00 p.m. by the Chair.

**MINUTES**

MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Regular Meeting of the Drinking Water and Watershed Protection Technical Advisory Committee held on Wednesday June 19, 2013 be received.

CARRIED

MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Sustainability Select Committee meeting held on Tuesday April 16, 2013 be adopted.

CARRIED

**REPORTS**

**Water Budget Reports – Phase One, Gabriola, DeCourcey, & Mudge Islands and Vancouver Island Portion of the Regional District.**

MOVED Director Kipp, SECONDED Director Lefebvre, that the Vancouver Island and Gabriola, Decourcey & Mudge Islands Water Budget Project (Phase One) reports be received.

CARRIED

MOVED Director Kipp, SECONDED Director Lefebvre, that staff be directed to develop an implementation plan based on the findings of the reports as part of the 2014 budget deliberations.

CARRIED

MOVED Director Kipp, SECONDED Director Lefebvre, that staff be directed to provide a presentation to Board members on both Water Budget reports.

CARRIED

**LEED Certification - RDN Administration and Transit Administration Expansion Project.**

MOVED Director Kipp, SECONDED Director Veenhof, that the Committee not approve the release of additional funding toward LEED Silver certification for the RDN Administration and Transit Administration buildings.

CARRIED

**Release of Corporate Climate Action Reserve Funds – 2013.**

MOVED Director Kipp, SECONDED Director Lefebvre, that the Board approve the release of \$45,000 from the Corporate Climate Action Reserve Fund for investment in high efficiency LED lighting for the Oceanside Place Arena.

CARRIED

MOVED Director Kipp, SECONDED Director Lefebvre, that the Board approve the release of \$25,000 from the Corporate Climate Action Reserve Fund for investment in two high efficiency condensing boilers or the Ravensong Aquatic Centre.

CARRIED

MOVED Director Kipp, SECONDED Director Lefebvre, that the Board approve the release of \$20,000 from the Corporate Climate Action Reserve Fund for investment in efficiency related upgrades to Kennedy Hall at Moorecroft Regional Park.

CARRIED

**Green Building Incentive Program Extension – 2013.**

MOVED Director Kipp, SECONDED Director Houle, that the Board approve the release of up to \$15,000 from the Regional Sustainability Initiatives Reserve Fund to extend the Green Building Incentive Program for 2013.

CARRIED

**Green Building Incentive Program - Quarterly Update.**

MOVED Director Brennan, SECONDED Director Veenhof, that the 2013 Green Building Incentive Program Quarterly Update be received.

CARRIED

**Green Building Speaker Series 2013 (verbal).**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the verbal report be received.

CARRIED

**Draft Residential Renewable Energy Guidebook (verbal).**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the verbal report be received.

CARRIED

**ADJOURNMENT**

MOVED Director Kipp, SECONDED Director Veenhof, that this meeting be adjourned.

CARRIED

Time 3:50 pm

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CHAIRPERSON



RDN REPORT	
CAO APPROVAL <del>          </del>	
EAP	
COW	
OCT 01 2013	
RHD	
BOARD	
SSC	

## MEMORANDUM

**TO:** Chris Midgley  
Manager, Energy and Sustainability

**DATE:** September 30, 2013

**FROM:** Ting Pan  
Sustainability Coordinator

**FILE:** 6430-05-GBS

**SUBJECT:** 2013 Green Building Series Update

### PURPOSE

To provide the Committee with an update on 2013 Green Building Speaker Series Program.

### BACKGROUND

The Green Building Speaker Series Program (the Program) was first held in September 2010. The initial series received overwhelmingly positive feedback and has been organized annually since then. The 2013 program will wrap up on October 6<sup>th</sup> with the green building open house tours. Each year, the Series has a different theme that highlights the regional priorities. The specific topics and formats of the events vary year to year but generally highlight home energy retrofits, rainwater harvesting options, renewable energy systems, green building design and standards, and site planning. Open house tours that feature recent examples of green building practices in the Region are also organized as part of the Series to give residents an opportunity to tour local homes and to have direct conversations with the builders or owners.

The theme of this year's series is Building Local Resilience, and includes a new presentation prepared by Regional District of Nanaimo (RDN) Emergency Planning staff to draw on many green building practices that could also improve local disaster resilience. Below is a schedule of the events:

#### Dream Home Goes Green

1. September 19<sup>th</sup>, 2013 - Nanoose Library Hall
2. September 22<sup>nd</sup>, 2013 - Gabriola Commons
3. September 29<sup>th</sup>, 2013 - Qualicum Beach Civic Centre

#### Rainwater Harvesting Options

4. September 21<sup>st</sup>, 2013 - Cedar Heritage Centre

#### Building Disaster Resilience in Your Own Backyard

5. September 21<sup>st</sup>, 2013 - Lantzville Council Chamber
6. September 28<sup>th</sup>, 2013 - Errington War Memorial Hall

#### Residential Renewable Energy Systems

7. September 26<sup>th</sup>, 2013 - Oliver Woods Community Centre
8. September 28<sup>th</sup>, 2013 - VIU Centre for Shellfish Research Deep Bay Field Station

### **Guided Rain Garden Tour**

October 5<sup>th</sup>, 2013 - three sites in Nanaimo

### **Open House Tours**

October 6<sup>th</sup>, 2013 - three sites in Qualicum Beach, City of Nanaimo and Yellowpoint respectively

Attendance rates have plateaued at approximately 80 attendees per year, and staff are considering options to strengthen attendance at events in 2014 by working more closely with local hardware stores, suppliers, trade organizations and builders associations. New for 2013 is an increase in an interactive web presence for the events, including the development of virtual green building tours. For example, presentations delivered in 2013 will be made available in a digital format, linked to the new *'Get Involved!'* section of the RDN website. In addition, staff are working with a local student videographer to develop 3-minute shorts for select green building projects in the Region. These resources are expected to be available on the RDN website by the end of 2013.

### **ALTERNATIVES**

There are no alternatives. This report is provided for information purposes only.

### **FINANCIAL IMPLICATIONS**

For 2013, the Program was funded with \$20,000 from the Community Works budget. A portion of the budget will be allocated for producing green building videos that will be made available on the RDN website for free online viewing once they are completed.

### **STRATEGIC PLAN IMPLICATIONS**

Many participants in the Green Building Series indicated they received the information or help they needed to proceed with their green building projects and found the presentations very informative. A number of past participants completed their high performance home development projects, were awarded RDN Green Building Incentives and have become examples of local green building best practices themselves. The Series provided direct assistance to those who were interested in taking actions on improving our built environment, increased green building knowledge and capacity in the region, and raised the profile of local building professionals. The Series has also been delivered in member municipalities with staff support or in-kind donation of venues. The Series tends to attract a relatively small but very motivated group of residents.

### **SUMMARY/CONCLUSIONS**

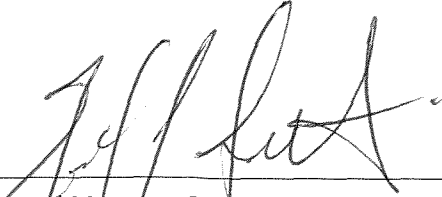
The 2013 Green Building Series has been successful in engaging residents to take actions on improving home energy efficiency, reducing air pollution, incorporating renewable energy and building high performance houses. The Program has also been critical in initiating discussions between RDN staff and residents on many green building initiatives. For 2013, greater public access to presentations and resources will be provided with online presentations and virtual green building tours.

**RECOMMENDATIONS**

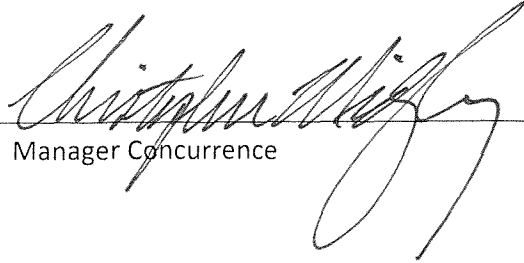
There are no recommendations. This report is provided for information purposes only.



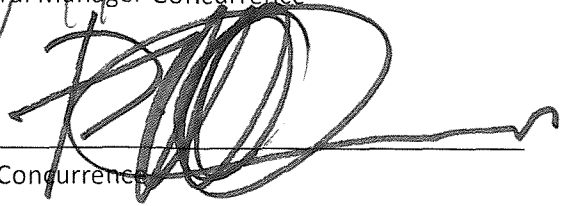
Report Writer



General Manager Concurrence



Manager Concurrence



CAO Concurrence



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**TO:** Mike Donnelly  
Manager of Water & Utility Services

**DATE:** September 30, 2013

**FROM:** Dawn Keim  
Drinking Water and Watershed Protection Coordinator

**FILE:** 5600-07

**SUBJECT:** Rural Water Quality Incentive Program

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**PURPOSE**

To request Board approval to implement a Rural Water Quality Incentive Program.

**BACKGROUND**

One of the main objectives of the Drinking Water and Watershed Protection (DWWP) program is to protect water resources and prevent contamination of water sources through improved management of private well water quality and contaminant risk management (Drinking Water and Watershed Protection Action Plan, 2007). The 2013 DWWP budget includes funding for incentives totaling \$10,000.00 to develop and implement a program directed at improving private well water quality and reducing contaminant risk to groundwater.

Approximately 50% of the residents of the RDN depend on groundwater; a large proportion of these residents manage a private well system. Wells (boreholes) act as direct conduits for contaminants to rapidly travel from the ground surface to the water table and therefore pose great risk to groundwater quality (and thus public health). The Provincial Groundwater Protection Regulation (B.C. Reg. 299/2004) sets out clear standards for the design and deactivation of water wells in order to reduce the risks that boreholes pose to groundwater quality.

Results obtained through RDN DWWP public consultations carried out in 2012 indicated that the main challenge faced by rural landowners in managing a private water system is a financial barrier to water quality testing and well maintenance –two key factors in protecting groundwater and public health. In order to address this and support private well owners to independently manage their systems and protect water quality staff have developed a comprehensive Rural Water Quality Incentive Program. The proposed program would provide well owners with access to incentives (cash rebates) for five different actions.

Incentives would only be available to those who wish to upgrade an existing well to meet minimum standards set out in the Provincial Groundwater Protection Regulation i.e. new builds would not be eligible. Applicants would have to show proof of well registration and where applicable non-registered wells would have to be registered in the Provincial WELLS Database. Well upgrade rebates would require proof of installation by a certified professional well driller. The program would provide a rebate for up to 50% of the total cost of the five items listed below up to a set maximum limit (see below).

Incentives program items and set maximum rebate limits:

Item	Set max limit	# of rebates	Max program cost
1. Surface seal	\$300.00	25	\$7,500.00
2. Secure well cap	\$50.00	50	\$2,500.00
3. Well casing stick-up	\$50.00	50	\$2,500.00
4. Well deactivation	\$500.00	25	\$12,500.00
5. Water quality testing	\$100.00	100	\$10,000.00
<b>TOTAL PROGRAM COST:</b>			<b>\$35,000.00</b>

Staff propose to introduce the Rural Water Quality Incentive Program to the public at the upcoming Public Information Meetings in October. The public will be given the opportunity to participate in a water quality testing sample collection and drop-off system during the month of November at the educational WellSmart and SepticSmart workshops which will be hosted at various locations across the RDN.

**ALTERNATIVES**

1. That the Board approve the Rural Water Quality Incentive Program.
2. That the Board provide alternate direction.

**FINANCIAL IMPLICATIONS**

The Board approved a budget of \$10,000 for rural water quality incentives in 2013. Staff recommend the allocation of the existing \$10,000 in the 2013 budget towards the program incentives and an additional allocation of \$25,000 towards the program in 2014 subject to approval of the 2014 budget.

**SUSTAINABILITY IMPLICATIONS**

Reducing barriers to effective well management by providing well owners improved access to water quality testing will have an immediate positive impact on local and regional groundwater resources across the RDN. The provision of incentives for well owners to carry out well up-grades will reduce contaminant pathways and risks to groundwater quality thus protecting this valuable resource and the public health of RDN residents. This program paves the way to improved regional compliance with the BC Groundwater Protection Regulation and contributes to the improved accuracy of the Provincial WELLS Database.

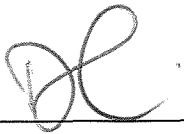
**SUMMARY/CONCLUSIONS**

In response to the outcome of the rural water quality stewardship public consultations carried out by the DWWP program in 2012, staff have developed a Rural Water Quality Incentive Program which aims to support the rural residents of the RDN in effectively managing their private well systems. The existing

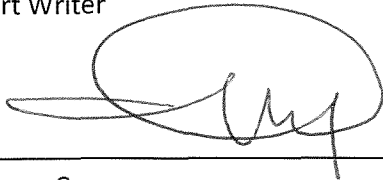
\$10,000.00 allocated in the 2013 budget for rural water quality incentives will directly fund this program for the remainder of this fiscal year. Staff will recommend the extension of this program into 2014 as part of the 2014 annual budget deliberations.

**RECOMMENDATIONS**

1. That the Board direct staff to implement the Rural Water Quality Incentive Program.
2. That the Board direct staff to include the Rural Water Quality Incentive Program in the 2014 budget for Board consideration.



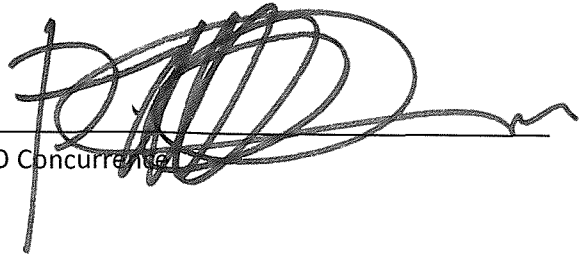
Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

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**TO:** Mike Donnelly  
Manager of Water & Utility Services

**DATE:** September 30, 2013

**FROM:** Dawn Keim  
Drinking Water and Watershed Protection Coordinator

**FILE:** 5600-07

**SUBJECT:** Water Conservation Plan

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#### PURPOSE

To request Board approval to adopt the Regional District of Nanaimo Water Conservation Plan.

#### BACKGROUND

The Regional District of Nanaimo (RDN) recognizes the value of the region's water resources and the need to ensure a continuing reliable and safe supply of water for all residents. In line with the recommended actions outlined in the Drinking Water and Watershed Protection Action Plan, staff oversaw the development and completion of a Regional Water Conservation Plan (RWCP) (see attached). Although the RDN began working with residents to conserve water in the 1980's, the RWCP presents the first strategic management tool for the RDN. The RWCP focuses on the RDN Water Service Areas (WSAs) and supports the broader RDN area and outlines water conservation measures region wide. The Plan was developed in collaboration with the City of Nanaimo and in parallel to their Water Conservation Plan.

The plan sets out an implementation strategy to meet the two ambitious targets set by the RDN for water conservation:

1. Reduce average residential water use by 33% between 2004 and 2018 (Innovative Options and Opportunities for Sustainable Water Use, 2008); and
2. Maintain maximum month water production at or below 2004 levels until 2018 (RDN Water Conservation Plan, 2013).

In addition to the above, The Plan outlines five priority water conservation measures for 2014 – 2016:

1. Run a 'golden lawns' campaign
  - Distribution of lawn signs that communicate the environmental benefits of conserving water by not watering lawns;
2. Offer outdoor water efficiency rebate
  - Development of a rebate program aimed at improving household outdoor water efficiency (e.g. smart-irrigation technology);

3. Enhance water billing information
  - Development of a more informative and visual water bill for online and paper billing (e.g. show trends in household water use and comparison with average water use in the community);
4. Expand Team WaterSmart activities
  - Further develop Team WaterSmart outreach activities (e.g. school competitions, awards for innovative water efficient gardens, watershed tours, indoor water conservation kits);
5. Prepare Grey-water Guidelines
  - As part of the Green Building Series Guidebooks –develop a grey water design and installation guidebook in collaboration with the RDN Sustainability Department.

#### **ALTERNATIVES**

1. That the Board receive the RDN Water Conservation Plan.
2. That the Board receive the RDN Water Conservation Plan and direct staff to include any new costs in the 2014 budget for Board consideration.
3. That the Board provide alternate direction.

#### **FINANCIAL IMPLICATIONS**

Alternative one has no financial implications.

Under alternative two, expenses associated with the implementation of recommended actions and water conservation measures outlined in the Water Conservation Plan will be presented as part of the 2014 budget deliberations.

#### **SUSTAINABILITY IMPLICATIONS**

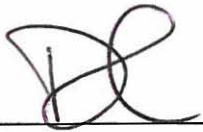
The Water Conservation Plan contributes to part of a broader water management program and provides the necessary information and framework to support long term successful planning of water conservation across the Regional District of Nanaimo. Regional partnerships will be strengthened and the program will contribute integrated policy development across the RDN.

#### **SUMMARY/CONCLUSIONS**

The Water Conservation Plan provides a strategic framework for the implementation of water conservation measures focusing on the RDN WSAs and broader RDN area. The plan aims to protect water resources and ensure a sustainable and safe supply of water for residents.

**RECOMMENDATIONS**

1. That the Board receive the RDN Water Conservation Plan.
2. That the Board receive the RDN Water Conservation Plan and direct staff to include any new costs in the 2014 budget for Board consideration.



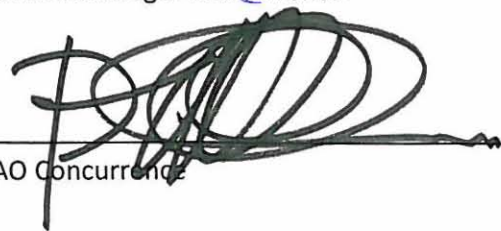
Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

# Water Conservation Plan



**Regional District of Nanaimo**



Prepared for the Regional District of Nanaimo

by AquaVic Water Solutions Inc.

October 2013



## Regional Partnerships for Water Conservation

This plan was informed by the concurrent water conservation planning work carried out by the City of Nanaimo. This joint activity provided a broader view of water conservation objectives and approaches, which benefitted both organizations. The collaboration also supported the need to consider a broad regional context when developing water conservation strategies. As this plan moves forward it will be important to create opportunities to continue to work in regional partnership with all of the member municipalities in the development of water conservation strategies.



## Executive Summary

While water seems abundant on Vancouver Island, long dry summers put pressure on local water resources right when water demand is at its highest. The Regional District of Nanaimo (RDN) is committed to protecting drinking water supplies and water resources in the region, in part through the 2007 Drinking Water & Watershed Protection program (DWWP). One action within the DWWP is the creation of a water conservation plan. While the RDN began working with residents to conserve water as early as 1986, this document presents the first strategic water conservation plan for the Regional District of Nanaimo Water Service Areas.

The RDN operates eight Water Service Areas (WSAs), within which it supplies water to residents, businesses, and community sites such as parks and schools. The RDN aims to show leadership in the WSAs that it manages, while working closely with other water providers in the region and developing water conservation measures that benefit the region as a whole. This water conservation plan reports on the water use trends and goals for the WSAs, focusing on these areas that the RDN monitors and manages directly.

The largest WSA operated by the RDN is the Nanoose Bay Peninsula Water Service Area with just over 2,000 residential connections; the smallest is Decourcey Water Service Area with only 5 connections. The WSAs serve an estimated total population of 6,250 residents, with Nanoose Bay Peninsula and Englishman River WSAs still actively growing, and the other WSAs mostly developed. Population predictions for the region as a whole forecast a significant increase in water demand.

Most of the water supplied to the WSAs is delivered to residences. The average residential water use across the WSAs over the previous five years was 294 litres per person per day (l/p/d). This is significantly less than the average residential water use across British Columbia (353 l/p/d), and 20 litres higher than the average across Canada (274 l/p/d). Summer water use is more than double winter water use, indicating the significant impact of outdoor water use on residential demand. Average summer and winter residential water use has been decreasing across most of the WSAs since 2007, suggesting that residents are reducing the amount of water they use in the household and outdoors. Englishman River and Decourcey are the only two WSAs showing increasing summer water use per household, which may be due to larger, landscaped lots.

The amount of water used during the driest month of each year fluctuates significantly, as it is highly responsive to the amount of precipitation locally (i.e. when there is more precipitation, less outdoor watering is required). Summers are expected to become drier in the Nanaimo region as a result of climate change, which could lead to increasing outdoor water use during summer months when water demand is already at its highest.

Approximately one quarter of the water leaving the WSAs in 2011 was unmetered. This fraction is comprised of water that may be leaving the system through unmetered service connections (e.g. pump stations), during maintenance of the supply system (e.g. flushing water mains), and through minor leaks. Unmetered water use ranged from a low of 9% in Surfside and French Creek WSAs, to a high of 37% in Melrose Terrace WSA. The high proportion of unmetered water in Melrose Terrace is attributed partially to a continuous backwash treatment system serving the WSA.

In all WSAs the greatest reduction in water production can be achieved through residential conservation. Continued reductions in average water use by residential users will likely require additional conservation measures over time as the reductions from existing conservation measures

are realized. In the WSAs where there is significant water use by non-residential metered or unmetered uses (i.e. Nanoose Bay Peninsula, San Pareil and Melrose Terrace), reducing non-residential uses of water would also contribute to a significant reduction in water production over time.

Two ambitious targets have been set for water conservation across the eight WSAs:

1. **Reduce average residential water use by 33% between 2004 and 2018 (*Innovative Options and Opportunities for Sustainable Water Use, 2008*); and**
2. **Maintain maximum month water production at or below 2004 levels until 2018 (*RDN Water Conservation Plan, 2013*).**

The RDN has moved more than halfway towards the first target already, with a 20% reduction in average water use per household since 2004. This puts the RDN on track to meet the first target by 2018. The second target is recommended because summer is the most ecologically sensitive time of the year, and it is when water use is highest. Maintaining maximum water production at 2004 levels is a prudent target for reducing negative impact on local water resources.

This report has identified a number of measures to add to the suite of existing water conservation activities during the period of 2014 – 2016. These measures will continue progress towards the water use targets in the Water Service Areas, and support water conservation across the RDN as a whole. They include:

- (1) Run a “golden lawns” campaign;
- (2) Offer an outdoor water efficiency rebate;
- (3) Enhance water billing information;
- (4) Expand Team WaterSmart activities; and
- (5) Prepare Grey-water Guidelines.

For the successful implementation of this water conservation plan, this report recommends strengthening and continuing regional partnerships, focusing some activities on select Water Service Areas, additional monitoring of water use, and periodically reviewing water use trends and the water conservation plan.

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**Please Note**

The information presented in this document was compiled for the purposes stated in this document, and with the understanding that each user accepts full responsibility for the use and application of the document and the information it contains. This document and the information it contains are intended only as a general guide. It is not intended to replace the services of experienced specialists where these services are warranted by specific circumstances.

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## 1. Introduction

Water is a finite resource, and it is critical for the health of all ecosystems and human communities. The Regional District of Nanaimo (RDN) recognizes the value of the region's natural water resources, and the need to ensure a continuing reliable and safe supply of water for all residents. While the RDN began working with residents to conserve water as early as the 1980's, this document presents the first strategic Water Conservation Plan for the Regional District of Nanaimo. As part of a broader water management program it provides the necessary information and framework to support successful long-term planning and implementation of water conservation initiatives. This plan focuses on the Water Service Areas (WSAs) managed by the RDN, while considering the broader RDN area and outlining actions that support water conservation throughout the region.

### Water Conservation in British Columbia

The provincial government of British Columbia has several programs and initiatives in place supporting water conservation. Most notably, *Living Water Smart: British Columbia's Water Plan (2008)* outlines provincial policies and positions that encourage the careful management of water across the province.

The BC Green Building Code Initiative also contributes to water conservation efforts in the province. It focuses on reducing the energy and water use of buildings by requiring energy and water efficient fixtures in new buildings.

*"Adapting to climate change and reducing our impact on the environment will be a condition for receiving provincial infrastructure funding".*

*"Fifty percent of new municipal water needs will be acquired through conservation by 2020".*

*"By 2020, water use in B.C. will be 33 percent more efficient".*

Excerpts from: *Living Water Smart: British Columbia's Water Plan (2008)*

Water in British Columbia is owned by the Crown on behalf of the residents of the province. Authority to divert and use surface water is obtained by a license or approval in accordance with the statutory requirements of the *Water Act* and the *Water Protection Act*, which are administered by the Water Stewardship Division of the Ministry of Environment. Groundwater extraction is not regulated in the Province of British Columbia.

### Water Conservation in the Regional District of Nanaimo

Water is recognized by residents of the RDN as a precious and vulnerable resource; citizens are interested in maintaining ecosystem values and ensuring that water supplies are safe and sufficient into the future. While water supply may seem abundant in the region, long dry summers put pressure on local water resources at the same time water use is at its highest. In public consultation meetings on water management held by the RDN in 2010, strong themes included the desire to ensure groundwater levels are not decreasing, maintain good water quality of both surface water and groundwater, and ensure aquatic ecosystems are not damaged by human water use.

*“We think of coastal BC as having an abundant, if not overabundant supply of water. However, trends in increasing population and changing climate mean that demands and pressures are also increasing and changing. The quantity and quality of our water resources are directly impacted by human activity including the amount we use on a daily basis.”*

- Regional District of Nanaimo website

The RDN is committed to protecting both water supplies and water resources in the region. The RDN Drinking Water & Watershed Protection Program (DWWP) Action Plan was prepared by the Drinking Water-Watershed Protection Stewardship Committee in 2006/07 and includes a program on Water Use Management. The first action outlined in that program is the creation of water conservation plans for service areas operated by the RDN.

The RDN has had bylaws in place prohibiting the waste of water since 1986, and has introduced additional water conservation measures since then. In 2008 HB

Lanarc Consultants prepared a report for the RDN, *Innovative Options and Opportunities for Sustainable Water Use*, outlining possibilities for reducing high summer water use. This has helped guide the RDN’s most recent water conservation activities.

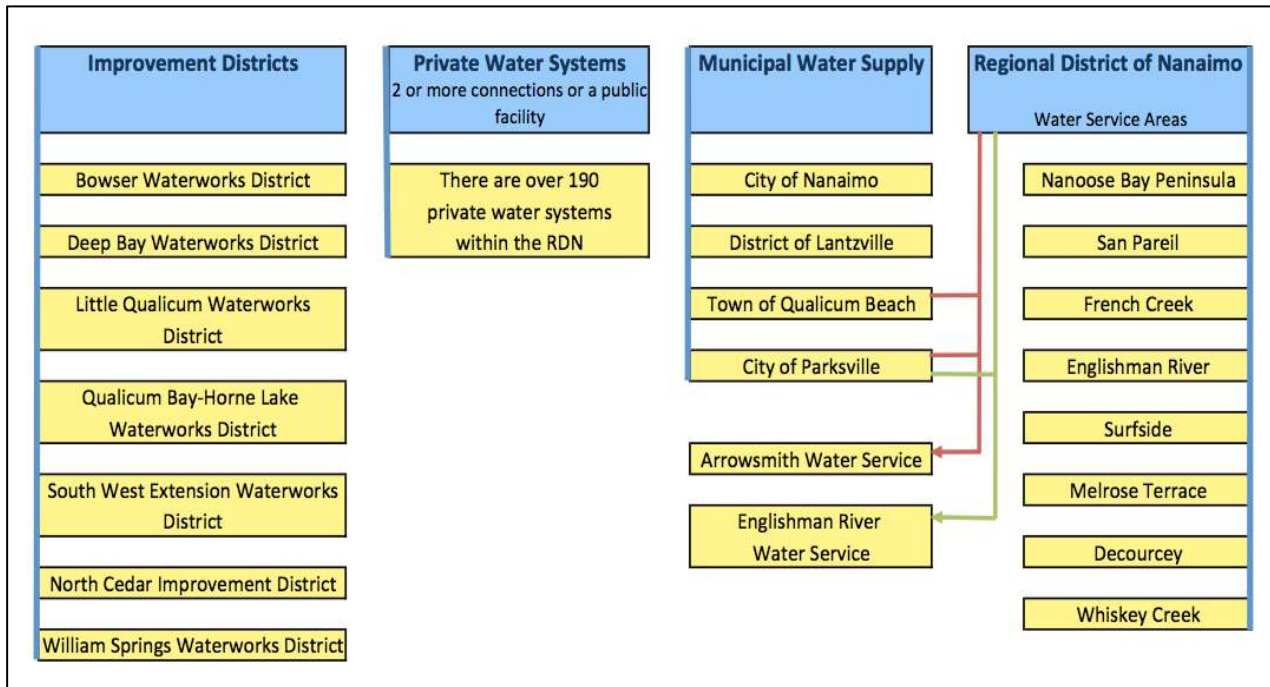
Water conservation planning is being done in parallel with work to improve understanding of the natural constraints to water supply in the region. The development of regional water budgets has begun to create a picture of regional water supply and demand, while the Water Use Reporting Centre Tool, which is being piloted in 2013, will allow real-time online water use reporting. In 2010 the RDN consulted with local technical experts and the public to gather information on the local water resources, which has informed the work carried out in this report. Information gathered during the consultation process is summarized in the *Watershed Snapshot Report 2010*. The consultation included three community workshops and yielded community mapping and details on water related issues, concerns, threats, opportunities, information gaps and sources, and vulnerabilities.

## Water Suppliers

Depending on where they live, residents within the RDN may receive water from any of a number of suppliers, or they may provide their own water through domestic wells. There are over 200 organizations within the RDN that manage the treatment and delivery of potable water. These include municipalities, improvement districts, private water utilities and private water systems (systems that serve 2 or more connections or a public facility such as a restaurant). These water supply types are listed in Figure 1.1.

The RDN only manages water supply for the eight WSAs, serving a total population of about 6,250 residents. The RDN works collaboratively with the member municipalities to conserve water across the region. For example, all four municipalities take part in the Team WaterSmart initiative for region-wide outreach and education on water conservation and watershed protection, which was created under the RDN’s Drinking Water and Watershed Protection program. Other joint initiatives with the member municipalities include the delivery of an Irrigation Industry Association of BC “Certified Irrigation Technician” course, a collaborative surface water monitoring program, joint education initiatives, and an irrigation system check-up program.

To support water conservation activities in other, non-municipal water supply systems in the region, the RDN also hosted a workshop in 2012 on water conservation planning for small water supply systems. Collaboration between the RDN and other water suppliers in the region will continue to be an important part of the RDN’s regional water management efforts.



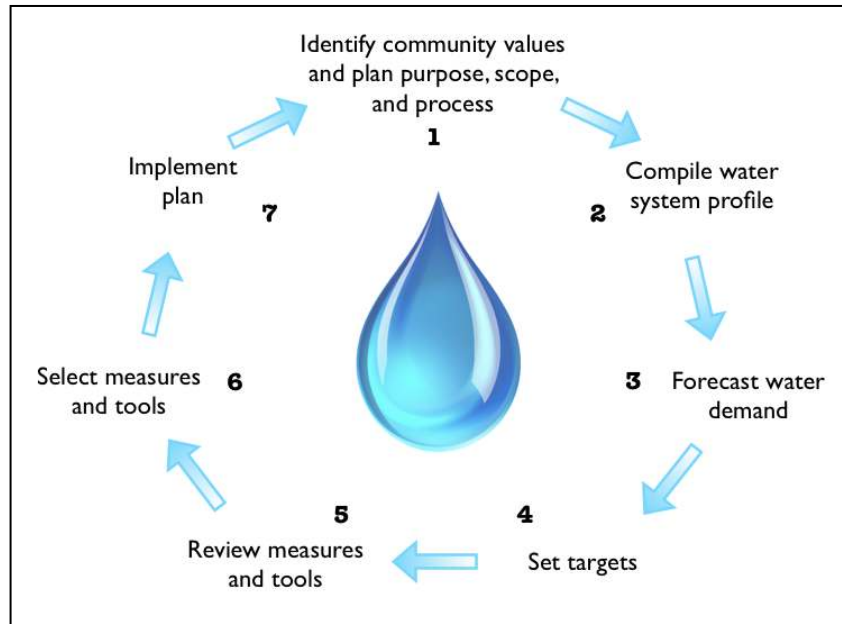
**Figure 1.1. Water Supply Systems within the RDN**

### Water Conservation Planning Framework

Water conservation planning is a cyclical process, requiring review and elaboration of plans as information becomes available, situations change, and conservation measures that have been implemented are evaluated for their success. Each time the planning process is carried out more detail can be added to the conservation plan as more information becomes available.

Both the *USEPA Water Conservation Plan Guidelines (1998)* and the *Water Conservation Planning Guide for British Columbia’s Communities (Wong et al. 2009)* from the University of Victoria’s POLIS Project have informed the planning framework used in the development of the RDN water conservation plan. The planning process outlined in the *Water Conservation Planning Guide for British Columbia’s Communities* is summarized in Figure 1.2 and is reflected by the outline of this document, which summarizes the progress that has been made by the RDN on each step of the planning process.



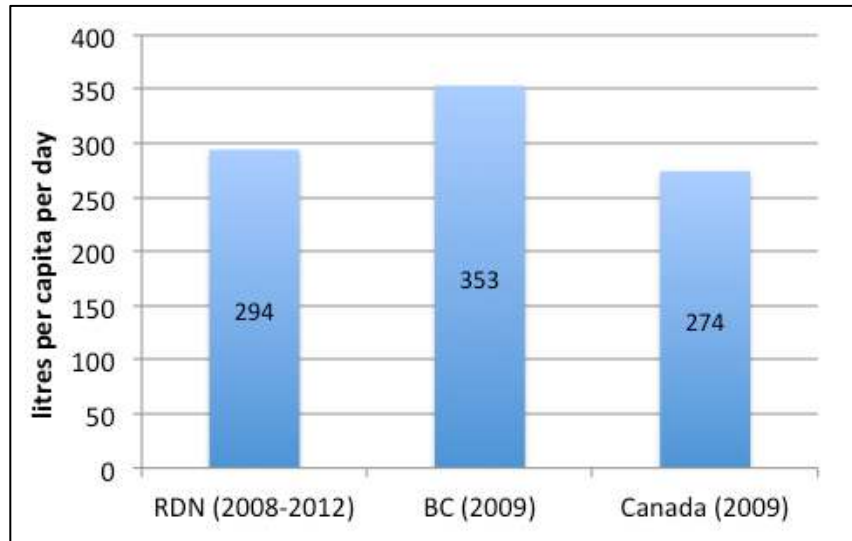


**Figure 1.2. Water Conservation Planning Process (after Wong et al. 2009)**

This plan also draws on principles of the Soft Path for Water – an approach described by Oliver Brandes of POLIS and David Brooks of Friends of the Earth Canada (2007). The planning approach focuses on providing water-related services, rather than supplying ever-increasing volumes of water. Acknowledging that human activities impact the natural environment, the RDN is committed to ensuring that limited resources are used wisely, protecting water resources today and for the future. To support this, the RDN has recently completed a conceptual water budget to increase understanding of regional water supply and demand. This conservation plan aims to encourage sustainable water use, decrease seasonal water deficits and protect the natural environment.

## 2. Profiles of Water Service Areas

Together the Water Service Areas (WSAs) operated by the RDN total just under 2,800 residential connections and serve an estimated total population of 6,250 people. The average residential water use across the WSAs over the previous five years was 294 litres per person per day. This is significantly less than the average residential water use reported across BC in 2009, and 20 litres higher than the average across Canada in 2009.



**Figure 2.1. Residential Water Use Comparison**

Source: BC and Canada - 2011 Municipal Water Use Report: Municipal Water Use 2009 Statistics (Environment Canada)

Seven of the RDN Water Service Areas are in the north end of the regional district, and one is in the south end (Figure 2.2). The largest Water Service Area is the Nanoose Bay Peninsula Water Service Area with just over 2,000 residential connections, and the smallest is Decourcey Water Service Area with only 5 connections. A brief description and map of each WSA is provided below. Section 3 of this document summarizes more information on water use trends in each WSA. Additional information on each WSA can be found on the RDN webpage for WaterSmart Communities, including well production information, water test results, annual reports, water system maps, and emergency response plans<sup>1</sup>.

<sup>1</sup> Regional District of Nanaimo, WaterSmart Communities website: <http://www.rdn.bc.ca/cms.asp?wpID=879>



Figure 2.2. Water Service Areas in the RDN

## Nanoose Bay Peninsula Water Service Area

The Nanoose Bay Peninsula Water System is the largest Water Service Area operated by the RDN. It was established in 2005 by amalgamating the water service areas locally known as Madrona, Wall Beach, Driftwood, Nanoose (Beachcomber), Fairwinds, Arbutus Park, and West Bay, all of which existed as independent systems prior to amalgamation. The Nanoose Bay Peninsula Water System currently serves 2,026 single-family homes, 243 condo and mobile home units, 22 commercial customers, and 5 institutional customers including the Canadian Forces Base and Red Gap Elementary School. The Nanoose Bay Peninsula Water Service Area is partially developed, with significant additional residential and commercial development expected.

The water supply originates from eleven groundwater wells located in the area and is supplemented seasonally (as required) with water from the Englishman River through an agreement with the City of Parksville. The water supply is chlorinated and stored in seven reservoirs throughout Nanoose Bay. A new treatment plant filters water from the four wells in the Red Gap area to address aesthetic water quality concerns associated with elevated iron and manganese levels and the presence of ammonia, all of which are naturally occurring in the groundwater.

Over the past 5 years the average water use per single-family home in Nanoose Bay Peninsula during the winter (October through May) was 458 litres per day (L/day). In the summer (June through September) the average water use was 1210 L/day. This results in an average annual water use per household of 711 L/day. This water use is approximately 1% higher than the average across all RDN systems of 704 L/day per household over the same 5 years.



**Figure 2.3. Nanoose Bay Peninsula Water Service Area**

### San Pareil Water Service Area

The San Pareil Water Service Area was established in 1999 when the RDN acquired the existing Bubbling Springs Water Utility. This system is located to the northeast of the Englishman River bridge on the east side of the City of Parksville. There are 279 residential water service connections in San Pareil and the area is almost completely developed according to current zoning. Four groundwater wells located in the well field on Plummer Road serve the system; two of the wells are currently in use, and two are monitoring wells. The water source is chlorinated and stored in one reservoir. Water system upgrades have been approved by residents and the RDN Board. The improvements will upgrade the reservoir, some distribution piping and the pump house to provide flows that meet requirements for fire fighting purposes. Design and construction activity are underway with completion planned for 2014.

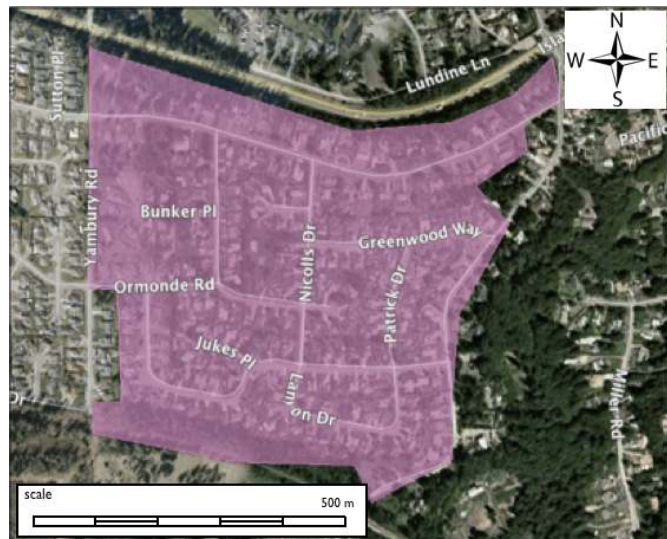


**Figure 2.4. San Pareil Water Service Area**

Over the past 5 years the average water use per single-family home in San Pareil during the winter (October through May) was 492 litres per day (L/day). In the summer (June through September) the average water use was 1016 L/day. Based on these figures, the average annual water use per household is 669 L/day. This water use is approximately 5% less than the RDN system average of 704 L/day per household over the same 5 years.

### French Creek Water Service Area

The French Creek Water Service Area was established in 1980 and comprises an area west of Drew Road and south of the Island Highway between the City of Parksville and the Town of Qualicum Beach. There are 237 residential water service connections in the French Creek Water System and the area is completely developed according to current zoning. Water is supplied from six groundwater wells nearby. Of the six production wells three are in use while the other three are not being used due to low production and/or high levels of iron and manganese. The water is chlorinated and stored in one reservoir. In the event of a



**Figure 2.5. French Creek Water Service Area**

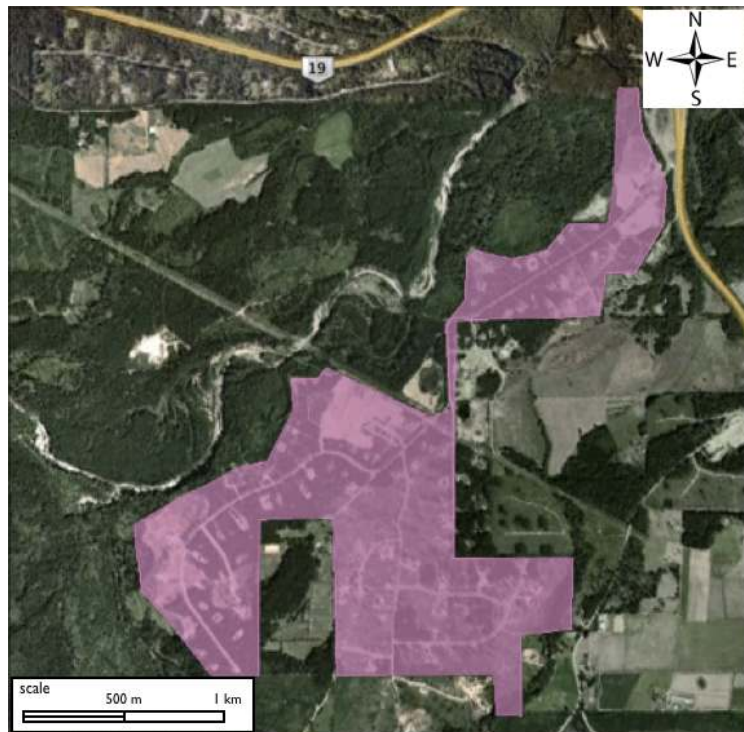
power failure or water system emergency the Town of Qualicum Beach provides back-up water supply.

Over the past 5 years the average water use per single-family home in French Creek during the winter (October through May) was 500 litres per day (L/day). In the summer (June through September) the average water use was 1042 L/day. Based on these figures, the average annual water use per household is 683 L/day. This water use is approximately 3% less than the RDN system average of 704 L/day per household over the same 5 years.

### Englishman River Water Service Area

The Englishman River Water Service Area was established in 2003 and comprises an area near the southern boundary of the City of Parksville between the Island Highway and the Englishman River. There are currently 133 residential water service connections in the Englishman River Water Service Area, which is zoned for a total of 152 individual homes. Water is supplied from four groundwater wells located nearby. The water source is chlorinated and stored in one reservoir.

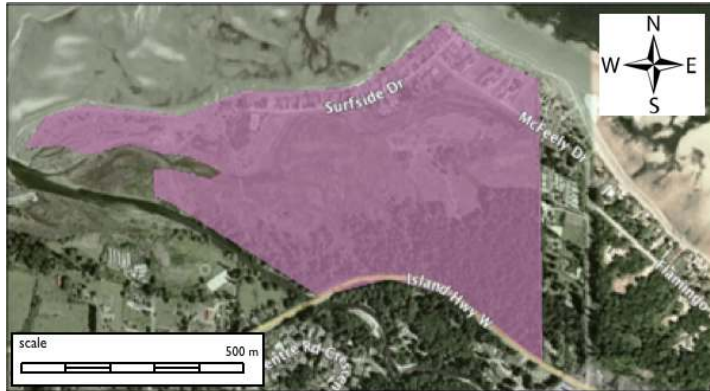
Over the past 5 years the average water use per single-family home in Englishman River during the winter (October through May) was 592 litres per day (L/day). In the summer (June through September) the average water use was 1858 L/day. Based on these figures, the average annual water use per household is 1019 L/day. This water use is approximately 45% greater than the RDN system average of 704 L/day per household over the same 5 years. Larger lot sizes with significant landscaped areas contribute to the higher water use seen in this WSA.



**Figure 2.5. Englishman River Water Service Area**

### Surfside Water Service Area

The Surfside Water Service Area was established in 1986 and comprises an area northwest of Qualicum Beach on Surfside Drive and part of McFeely Drive. There are 37 water service connections in the Surfside Water Service Area and the area is completely developed according to current zoning. Water is supplied from two groundwater wells located nearby, which show signs of potential saltwater intrusion. The water source is chlorinated and is not stored in a reservoir, but is pumped into the system on demand via two pressure tanks. A back-up generator is present at the pump house, should it be required.



**Figure 2.6. Surfside Water Service Area**

Over the past 5 years the average water use per single-family home in Surfside during the winter (October through May) was 444 litres per day (L/day). In the summer (June through September) the average water use was 1400 L/day. Based on these figures, the average annual water use per household is 766 L/day. This water use is approximately 9% greater than the RDN system average of 704 L/day per household over the same 5 years.

### Melrose Terrace Water Service Area

The Melrose Terrace Water Service Area was established in April 2005 when the RDN acquired the existing Melrose Terrace Strata Plan VIS3747 water system. The water service area is comprised of 28 residential properties on Melrose Road located near the Alberni Highway, 8 km west of Coombs. The water service area is completely built-out according to current zoning. Water is supplied from one groundwater well located nearby. The water is hyper-chlorinated for treatment purposes and stored in a single reservoir. The water is then filtered through sand and charcoal filters before being re-chlorinated and entering the distribution system.

Over the past 4 years the average water use per single-family home in Melrose Terrace during the winter (October through May) was 454 litres per day (L/day). In the summer (June through September) the average water use was 630 L/day. Based on these figures, the average annual water use per household is 513 L/day. This water use is approximately 27% less than the RDN system average of 704 L/day per household over the past 5 years. The smaller lot sizes contribute to lower outdoor use, and the mobile homes may indicate smaller family sizes, contributing to the lower water use seen in this system.



**Figure 2.7. Melrose Terrace Water Service Area**

### Decourcey Water Service Area

The Decourcey Water Service Area was established in 1998 in a rural area south of Nanaimo, and comprises two properties on Bissel Road and three properties on Pylades Drive. The area is completely built-out according to current zoning. The water source for the Decourcey Water Service Area comes from one groundwater well located nearby. The water source is manually chlorinated and stored in one reservoir. (The conductivity and chloride levels in the Decourcey water system are

generally increasing year to year. The well shows signs of saltwater intrusion and year-round water conservation is being encouraged in order to reduce or reverse the potential for saltwater intrusion.

Over the past 5 years the average water use per single-family home in Decourcey during the winter (October through May) was 362 litres per day (L/day). In the summer (June through September) the average water use was 1098 L/day. Based on these figures, the average annual water use per household is 610 L/day. This water use is approximately 13% less than the RDN system average of 704 L/day per household over the same 5 years. The Decourcey annual average is lower than the RDN average due to the low winter water use, reflecting seasonal occupation in this area (fewer residents through the winter).



**Figure 2.8. Decourcey Water Service Area**

### Whiskey Creek Water Service Area

The Whiskey Creek Water District was acquired by the RDN in January 2011. It was constructed in the 1970s and initially operated by the subdivision developer, Westerlea Estates Ltd. The water system supplies the Westerlea Estates Subdivision, located eight kilometres southwest of Qualicum Beach on the south side of Highway 4. There are 123 residential lots connected to the water system and the area is completely built-out according to current zoning. Two licences allow water to be drawn from nearby Crocker Creek. The water supply is filtered, chlorinated, and stored in one reservoir. An emergency backup generator is available in the event of a power failure.

Information gathered from the previous water system operators indicates that several complaints and inquiries were received from the Whiskey Creek water service area in 2010, and were typically related to colour, and/or chlorine taste and odours in the water.

Residential water meters were installed in 2011. The average water use per single-family home in Whiskey Creek during the winter (October through May) was 340 litres per day (L/day). In the summer (June through September) the average water use was 590 L/day. Based on these figures, the average annual water use per household is 424 L/day. This water use is approximately 40% less than the RDN system average of 704 L/day per household over the last 5 years. Concerns regarding the cost of water once the RDN took over management of the system contributed to reduced water use in 2011.



**Figure 2.9. Whiskey Creek Water Service Area**



### 3. Water Use Forecasts

This section presents historical and projected trends for population and water use in the Regional District of Nanaimo.

#### Population Projections

The population of the RDN has increased steadily over the past thirty years (Figure 3.1). Within this time frame the average annual growth rate has ranged between approximately 0.6% and 4.9%.

Across the Water Service Areas (WSAs) the average annual increase in the number of residential connections between 2007 and 2011 was 1.7% (Table 3.1). New connections since 2007 have predominantly been in

Nanoose Bay Peninsula and Englishman River; there is active development in these two water service areas with zoning for additional homes on currently undeveloped lots. The other WSAs have been almost fully developed according to zoning as of 2011. In these WSAs the number of service connections are expected to remain stable. Average population per single-family home in the RDN has decreased from 2.4 people per unit 25 years ago to approximately 2.3 people per unit today, and is expected to be 2.2 people per unit for future development in the RDN. Population in the fully-built WSAs is thus expected to remain at existing levels or see a slight decline.

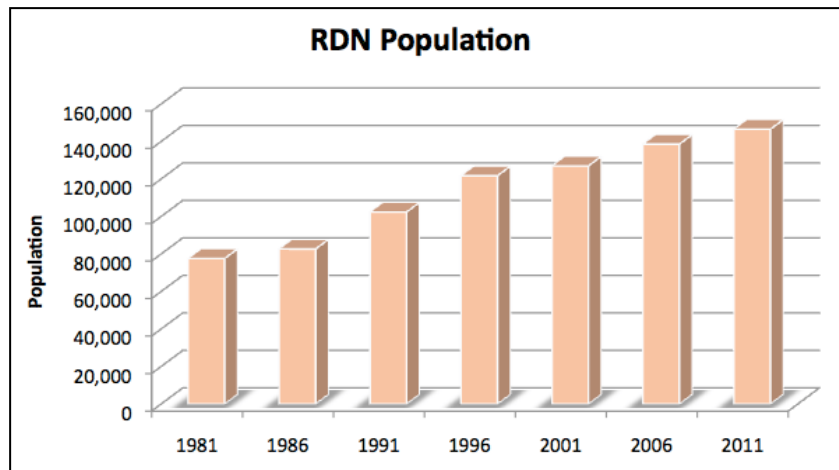


Figure 3.1. RDN Population 1981 to 2011

Table 3.1. Residential Service Connections

Water Service Area	Residential Service Connections					Average Annual Increase (%)
	2007	2008	2009	2010	2011	
Nanoose Bay Peninsula*	1,874	1,899	1,926	1,975	2,014	1.8
San Pareil	276	276	277	278	279	0.3
French Creek	233	233	234	235	237	0.4
Englishman River	101	109	118	126	133	7.1
Surfside	38	38	37	37	37	-0.7
Melrose Terrace	28	28	28	28	28	0
Decourcey	4	4	4	5	5	6.3
<b>Total Connections</b>	<b>2,554</b>	<b>2,587</b>	<b>2,624</b>	<b>2,684</b>	<b>2,733</b>	<b>1.7</b>

Note: \* Condos and mobile home park service connections are not included

The Urban Futures 2007 report *Population and Housing Change in the Nanaimo Region, 2006 to 2036* predicts a 60 percent increase in RDN population, from 144,317 residents in 2006 to 231,184 in 2036 (an average annual increase of 1.6%). This forecast aligns closely with the growth in connections in the Water Service Areas since 2007.

Koers and Associates Engineering Ltd. estimated residential, commercial, and institutional growth expected within the existing Nanoose Bay Peninsula Water Service Area in a draft Development Cost Charges study performed in 2012. This study forecast development according to zoning in the RDN Official Community Plan, and a summary is provided in Table 3.2. Overall population is expected to approximately double by 2045 with most residences being multi-family residences such as mobile homes and condos. Residential development is anticipated primarily in the Lakes District and the Schooner Cove areas. Over five times the current commercial space is planned by 2045, located in the Red Gap Village Centre, Schooner Cove Neighbourhood Centre and the Lakes District. Institutional redevelopment is expected for the Nanoose Bay Elementary School and the creation of a Lakehouse Centre. No industrial development is planned. The report notes that the 2% growth rate experienced in the water service area recently may be expected to continue until the area is built-out.

**Table 3.2. Development Projection for Nanoose Bay Peninsula Water Service Area**

Nanoose Bay Peninsula Water Service Area	2011	2031 projection		2046 projection (built-out)	
	units	units	% increase from 2011	units	% increase from 2011
Single family residences	2010	2785	39%	3177	58%
Multi-family residences	243	633	160%	1474	507%
Congregate care units	0	25	--	50	--
Commercial floor space (m <sup>2</sup> )	2900	12,025	315%	15,625	439%
Institutional floor space (m <sup>2</sup> )	6213	17,733	185%	17,733	185%
Population	5085	--	--	10,000	97%

As shown in Tables 3.1 and 3.2, population growth will not be evenly distributed across the RDN or the WSAs. Nanoose Bay Peninsula and Englishman River will experience increasing demands on their water supply systems while the other WSAs may maintain a steady number of connections. This means that annual water stress related to the natural seasonal variation in water supply (i.e. summer dry periods due to lack of recharge) will be largely compounded in areas of increased development while water stress may remain the same in other locations. The impact on groundwater resources of increased population in Nanoose will be mitigated by the use of surface water through the current agreement for supply from the City of Parksville and future supply via the Englishman River Water Service Joint Venture.

## Historical Water Production and Use

The RDN meters water flow throughout each WSA, including customer water connections, in order to monitor and evaluate system performance and bill for water use. The total amount of water that flows into a water system is referred to as the **water production** of the system – it includes all the water pumped from supply wells and any bulk water that is supplied from outside the system. This water that enters the system can then be divided into a number of **water uses**, which describe the final destination of the water as it leaves the system.

Most water leaving the RDN systems is residential water use – water that is delivered to residential customers. Water use data in the RDN is collected in two sets: single family residences and all other connections. **Single family residential water use** refers to water delivered to detached homes on single lots; these meters are read twice a year, at the end of May and the end of September. Data for all other connections is collected every quarter, at the end of March, June, September and December. These connections have been divided into four categories: **multi-family residential, commercial, institutional, and services**. Nanoose Bay Peninsula provides water to all of these types of uses. Englishman River and San Pareil each have one commercial connection and are otherwise residential. The remainder of the WSAs are exclusively residential.

### Types of Water Use

**Single family residential** - water delivered to detached homes on single lots

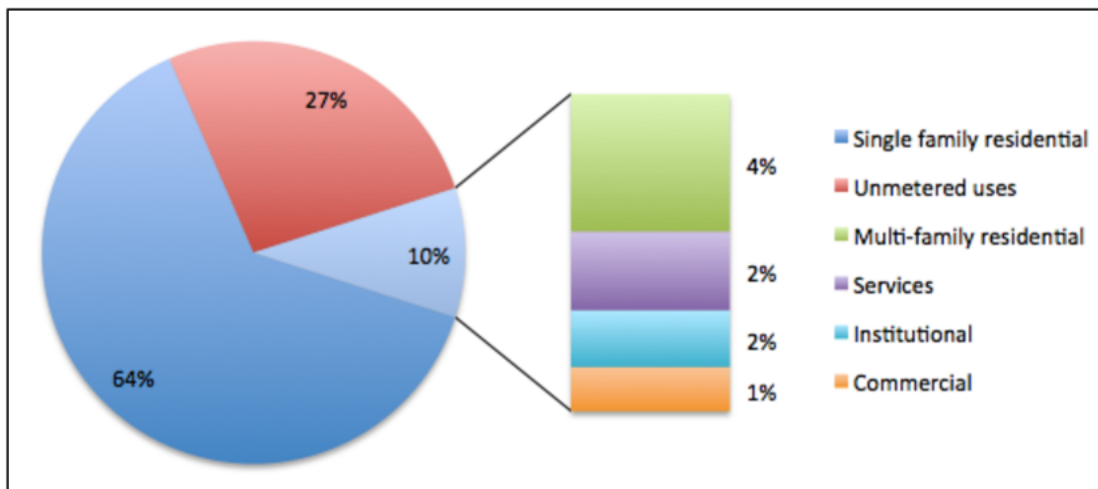
**Multi-family residential** - water delivered to other residences, including condos and mobile home parks

**Commercial** - water delivered to commercial customers, such as Fairwinds Golf Club and Quality Foods Plaza

**Institutional** - water delivered to institutions, such as Red Gap Elementary School and the Canadian Forces Base

**Services** - water used by public services including fire lines, pump stations, and irrigation for public landscaping

**Unmetered** - water that leaves the system without being metered, including water used to flush water mains, water theft through unauthorized connections, fire department use, and minor leaks.



**Figure 3.2. 2011 Water Use by Category Across All RDN Systems**

Note: Whiskey Creek not included, due to metering commencing midway through 2011

In addition to metered water uses, water may also leave the system unmetered – this is called **unmetered water use** and includes both authorized (e.g. maintenance flushing of water mains) and unauthorized (e.g. theft of water and minor leaks) uses of water. Data is not available to quantify these two components of unmetered water at this time.

## Current Water Use

Water use by all WSAs (with the exception of Whiskey Creek) in 2011 is shown in Figure 3.2 divided into the categories described above. The majority of water that entered the systems was delivered to single-family residential homes, 10% of all water was delivered to other metered users, and 27% of water leaving the system was unmetered. The proportion of water unmetered in each WSA is shown in Table 3.3. The large proportion of unmetered water use in San Pareil is attributed to a pumping station serving the system that uses water to cool the pumps. A continuous backwash treatment system in Melrose Terrace contributes to the high unmetered water use in that system.

**Table 3.3. Unmetered Water Use<sup>2</sup>**

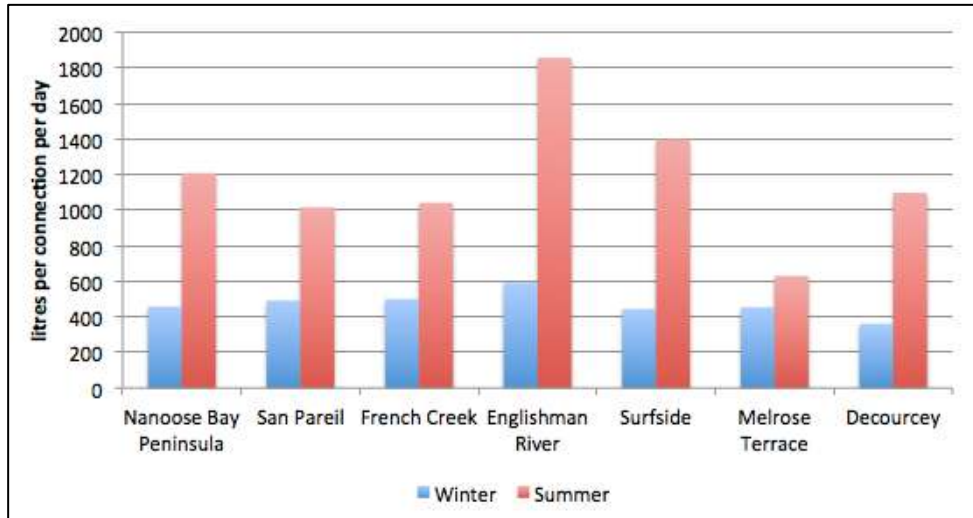
Water Service Area	% of 2011 Total Water Use Unmetered
Nanoose Bay Peninsula	28%
San Pareil	35%
French Creek	9%
Englishman River	19%
Surfside	9%
Melrose Terrace	37%
Decourcey	16%

Water audit studies performed in 2006 identified unaccounted water losses of 15% in Nanoose Bay Peninsula and 3% in French Creek. Repairs made in Nanoose since 2006 have resulted in leakage reduced to 9% in the Nanoose Bay Peninsula and negligible in Decourcey and Surfside. With relatively low leakage, the high volume of unmetered water use in 2011 may be primarily attributed to system maintenance such as flushing water mains, backwashing treatment systems, and water consuming pumping stations. Identifying and metering the primary system maintenance uses of water would assist in managing these components of water use and calculating system losses.

Comparing water use between the WSAs shows significant differences in average water use. Figure 3.3 shows the average water use by single-family residences in the winter and summer over the past five years for each WSA. Table 3.4 summarizes the data for Figure 3.3. Englishman River and Surfside stand out with significantly higher summer water use than the other WSAs, while Melrose Terrace has significantly lower summer use than any other WSA. The larger lot sizes with significant landscaping contribute to the high summer water use in Englishman River and Surfside. Conversely, the smaller lots in Melrose Terrace contribute to the lower summer water use in that system.

<sup>2</sup> Figures for Whiskey Creek are not included in this table because residential water meters were installed in the Whiskey Creek WSA part way through 2011.

The differences in winter water use are not as large, with Englishman River using the most water per connection and Decourcey using the least. Water conservation may be required in some service areas more than others to address high summer water use.



**Figure 3.3. Average Single-Family Water Use 2008 – 2012<sup>3</sup>**

Note: This figure does not include data for condos and mobile home parks in Nanoose Bay Peninsula

**Table 3.4. Average Single Family Water Use 2008 – 2012<sup>3</sup>**

Water Service Area	Average Single-Family Water Use (litres per connection per day)			Compared to RDN Annual Average
	Winter	Summer	Annual	
Nanoose Bay Peninsula	458	1210	711	+1%
San Pareil	492	1016	669	-5%
French Creek	500	1042	683	-3%
Englishman River	592	1858	1019	+45%
Surfside	444	1400	766	+9%
Melrose Terrace	454	630	513	-27%
Decourcey	362	1098	610	-13%

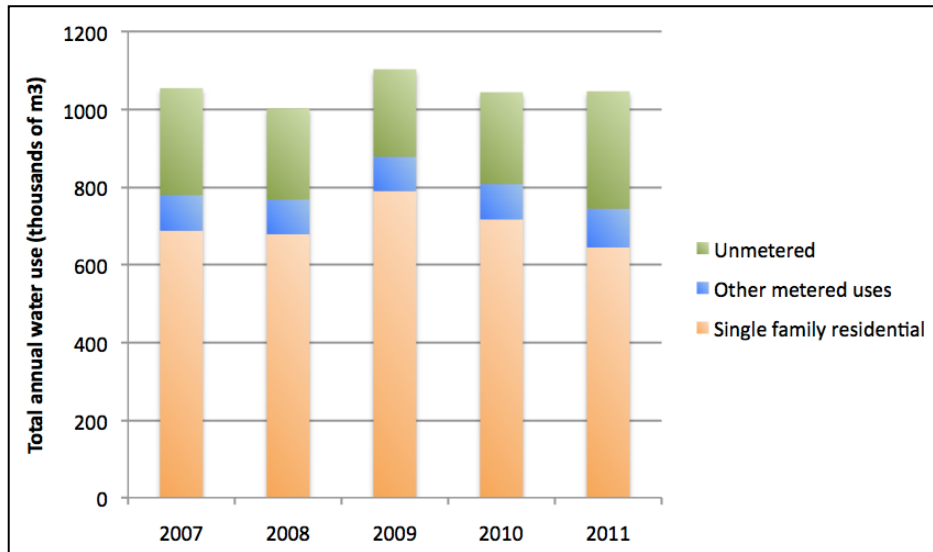
Note: 2008 – 2012 RDN annual average water use was 704 L/connection/day

<sup>3</sup> Figures for Whiskey Creek are not included in this table because residential water meters were installed in the Whiskey Creek WSA part way through 2011.

### Water Use Trends

The total production of all WSAs during the period of 2007 to 2011 and the division of this production into water use categories is shown in Figure 3.4. Annual water production has fluctuated between 1.0 and 1.1 million cubic metres of water over this period and does not show a strong trend. Water use in each category has also fluctuated without strong trends, while single family residential use was at a low in 2011 and other metered uses and unmetered water use were at a high for this time period.

Water production for each WSA (except Whiskey Creek, for which historical data is not available) is shown in Appendix A. Nanoose Bay Peninsula, Decourcey and Melrose Terrace have had relatively stable overall production, with Melrose Terrace

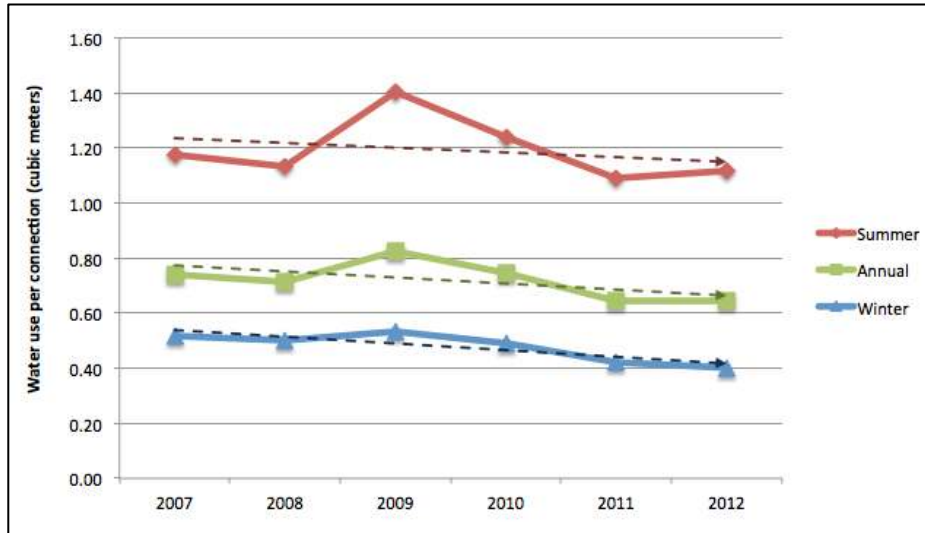


**Figure 3.4. Water Use by Category Across All RDN Systems 2007 – 2011<sup>4</sup>**

showing a decreasing trend over 2008 to 2011. French Creek had a significant reduction in production between 2005 and 2007, partly as a result of many residential connections being transferred to the Town of Qualicum Beach water supply system. Englishman River experienced a significant increase between 2005 and 2009 due to new homes built in the water service area. San Pareil has had significant fluctuation in annual system production, showing an overall decreasing trend. Surfside production spiked in 2006 and has since stabilized.

Figure 3.5 shows the average daily water use per single-family residential connection across all RDN service areas during the period of 2007 to 2012. The graph shows average annual water use in green, with a decreasing trend over the period. It also shows average use in winter and summer periods to separate the effects of outdoor water use in the summer (June through September) from the predominantly indoor water use in the longer winter period. The decreasing trends suggest that residents are reducing both the amount of water they use in the household and outdoors. Summer water use is more than double winter water use, showing the significant impact of outdoor water use on residential demand.

<sup>4</sup> Figures for Whiskey Creek are not included in this table because residential water meters were installed in the Whiskey Creek WSA part way through 2011.



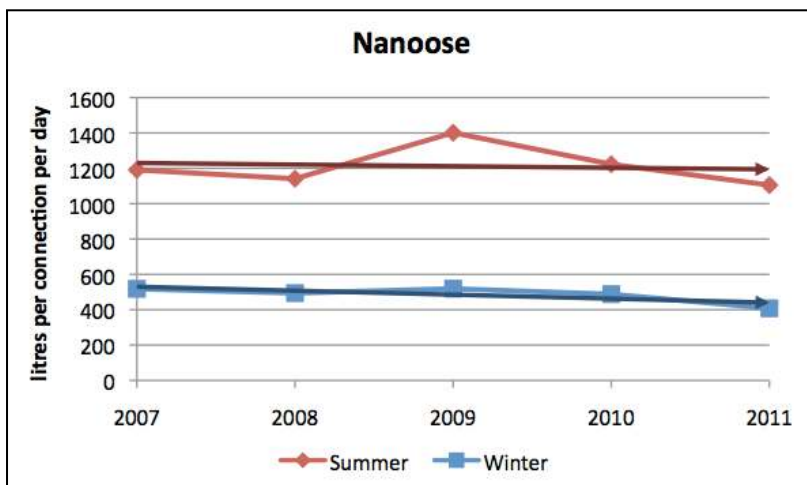
**Figure 3.5. Average Daily Residential Water Use Across All RDN Systems**

Note: -Whiskey Creek is represented in this graph starting in 2012. This figure does not include data for condos and mobile home parks

The trends in winter and summer water use also vary significantly between some WSAs. Figure 3.6 shows average winter and summer water use per single-family household in Nanoose Bay Peninsula over the period of 2007 to 2011. Corresponding charts for the other WSAs are shown in Appendix B.

All WSAs have experienced decreasing winter water use, with the exception of Decourcey. This indicates reduced indoor water use, which may be a result of more water efficient fixtures installed in homes, and of water conserving behavior.

Summer water use has increased in some water service areas, and decreased in others. Changes in summer water use indicate changes in outdoor water use behavior, such as water used for landscaping. San Pareil, French Creek and Melrose Terrace all experienced declines in average summer water use, while Nanoose Bay Peninsula summer use has remained relatively stable and



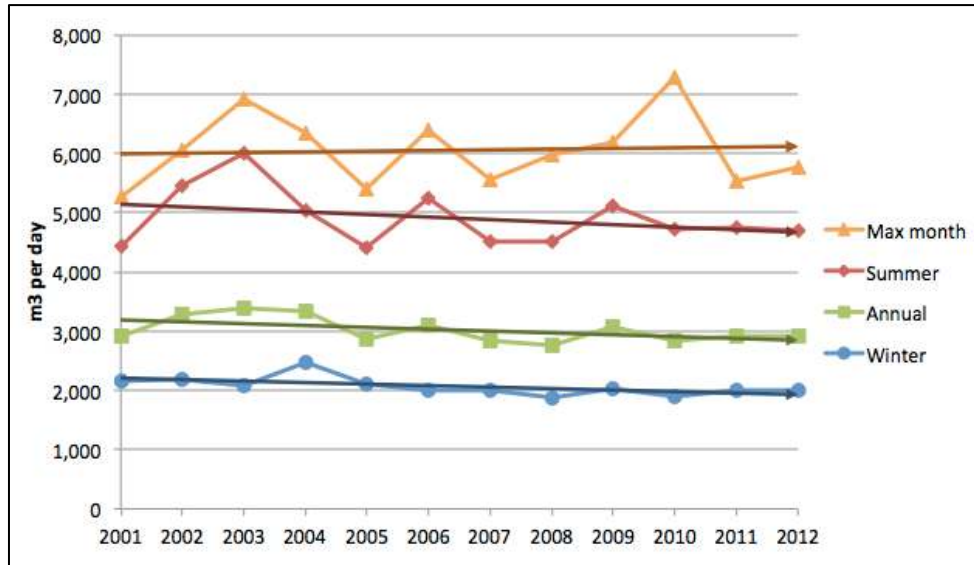
**Figure 3.6. Seasonal Residential Water Use in Nanoose Bay Peninsula**

Note: This figure does not include data for condos and mobile home parks

Englishman River and Decourcey have experienced increasing summer water use per household.

Melrose Terrace has very similar winter and summer water use, while all other systems have significantly higher water use in the summer than in the winter. This is due to the smaller lot sizes with minimal landscaping in Melrose Terrace.

Review of total system water production over a longer period of time shows how overall water use by the WSAs is changing. Changes in water production are partly due to changes in the population being served, and partly due to changes in water use behaviour by the population. Figure 3.7 illustrates the average daily water production across all WSAs for the period of 2001 to 2012. The graph shows a decrease in annual, winter, and summer water production, with significant fluctuations in summer water production. These declines in overall water production have been achieved even as the number of connections being served in the WSAs has increased.



**Figure 3.7. Average Daily Production Across All RDN Systems**

Figure 3.7 also displays the average daily system production during the month with the highest water use each year, referred to as **max month**, which is typically July or August. As with the summer trend, maximum month production fluctuates significantly, but it displays a slight increasing trend. Water production is more variable in the summer than in the winter due to outdoor water use, which is highly responsive to the amount of precipitation locally (i.e. when there is less precipitation, there is more outdoor water use). The spike in maximum-month production in 2010 corresponds to the month with the lowest precipitation on record over the period of 2001 to 2012. Summers are expected to become drier in the Nanaimo Region as a result of climate change, which could lead to increasing outdoor water use during summer months when water demand is already at its highest.

## Water Use Projections

The information on historical usage may be used as a guide to water use in the future. In each Water Service Area (WSA) water use is predominantly influenced by two factors: the number of service connections and the average water use per connection.

### Number of Connections

The number of connections in all service areas combined has increased at an average rate of 1.7% within recent years. Future growth in the number of connections will be influenced by several factors including trends in the RDN population as a whole, demographic factors such as the aging of the population, and zoning for development in each of the WSAs. Under current zoning all WSAs are fully



built except for Nanoose Bay Peninsula and Englishman River. The projections in this plan are based on the current zoning, and assume that no additional connections will be added in the WSAs that are fully-built. Englishman River is zoned for an additional 17 residential connections. Nanoose Bay Peninsula is zoned for development that anticipates the population to double between 2011 and 2046, from 5085 to 10,000 people. Zoning provides for an additional 1167 single-family residences, 1231 multi-family units, more than five times the current commercial development, and additional institutional development, as detailed in Table 3.2. The planned development in these two WSAs is incorporated in the future water use projections.

### Water Use per Connection

Water use per connection across the WSAs has decreased over the past 5 years. Since 2007 annual residential water use per connection has decreased by over 2.5% per year on average, while summer residential water use per connection has decreased on average by 1% per year. These reductions indicate that reductions in water use have primarily occurred inside the home, and may be a result of both improved water efficiency of fixtures inside the home and more water conscious behaviour by residents with greater water conservation awareness.

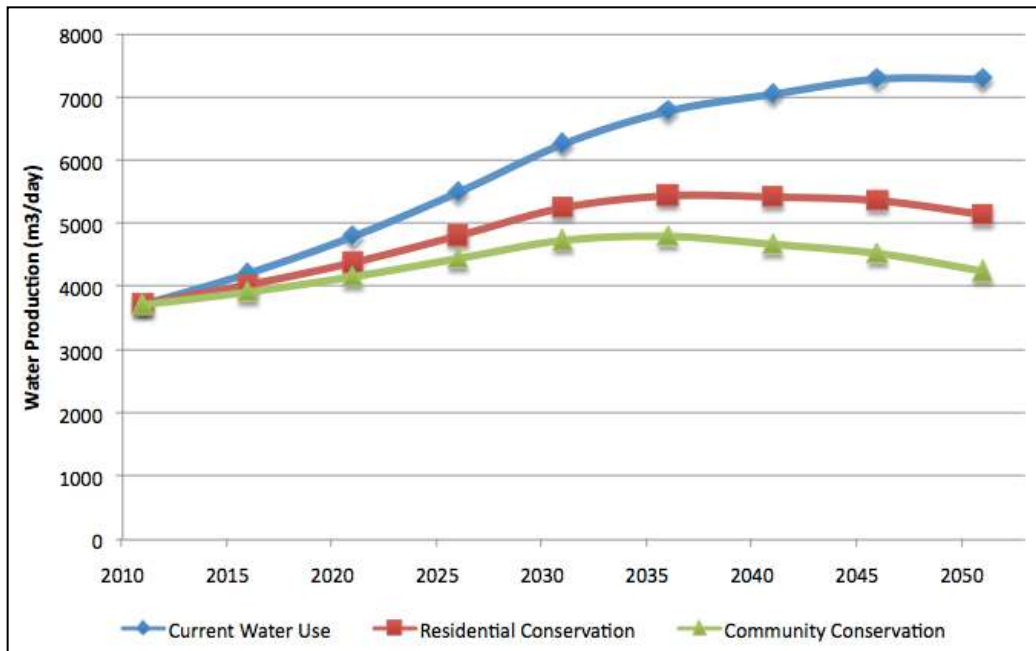
Future water use per connection will be influenced both by water conservation measures that encourage further reductions in water use and by changes in climate. Hotter summers with longer dry periods are expected for this region, which may increase summer water use. Projections include scenarios for both constant water use per connection and for a continuing reduction in average water use per connection. A reduction in summer water use of 1% per year for the conservation scenarios was selected to reflect the average reduction achieved across the RDN between 2007 and 2011.

Projections for future water use to 2051 according to three scenarios are shown for each WSA in Figure 3.8 and Appendix C. The projections show **average daily summer production**, indicating the average volume of water that the system would be required to supply daily throughout the peak water use season. Maximum month production per day has historically been 11% to 54% higher than average summer production, so a significantly higher volume of water than shown in the projections is expected to be required during the peak month of each summer. The three future water use scenarios shown for each Water Service Area are:

- **Current Water Use** – average residential water use, other metered water uses and unmetered water remain at 2011 values
- **Residential Conservation** – average residential water use is reduced at 1% per year while other metered water uses and unmetered water remain at 2011 values
- **Community Conservation** – average residential water use, other metered uses and unmetered water are reduced at 1% per year

Figure 3.8 shows the future water use scenarios for the Nanoose Bay Peninsula Water Service Area. Development is expected to continue in the service area until 2046, which is reflected in the increasing water production across all scenarios. Production in the Current Water Use scenario increases until parcels are developed to full current zoning potential in 2046, while the Residential Conservation and Community Conservation scenarios peak in 2036 due to reductions in average water use per connection. Peak average production is 7300 m<sup>3</sup>/day under the Current Water Use scenario, 5450 m<sup>3</sup>/day under Residential Conservation, and 4800 m<sup>3</sup>/day under Community

Conservation. These represent increases of 97%, 47% and 30% respectively from the 2011 summer average production of 3700 m<sup>3</sup>/day. Data for the Nanoose Bay Peninsula projection in Figure 3.8 is provided in Appendix D.



**Figure 3.8. Projected Average Daily Summer Water Production for Nanoose Bay Peninsula**

Projections for the other WSA, with the exception of Englishman River, show steady water use for the Current Water Use scenario, given that they are fully-built and no additional service connections are planned. Englishman River is expected to experience a continued increase in water demand as additional residences are built and then a levelling-off or reduction in water demand. The difference in water production between the Residential Conservation and Community Conservation scenarios depends on the proportion of unmetered water leaving each system (Table 3.3). The proportion of water use that was unmetered in the summer of 2011 has been used for the projections.

Reductions in average water use will require continued conservation measures. Particular emphasis should be placed on the WSAs where there is significant water use by non-residential metered or unmetered uses (i.e. Nanoose Bay Peninsula, San Pareil and Melrose Terrace). Addressing these gaps and encouraging wise water use by all residents will contribute to significant reductions in water production and support the overall protection of water resources.

## 4. Conservation Goals and Targets

Water conservation **goals** outline the benefits that a community would like to realize from water conservation. Water conservation **targets** are specific objectives for water conservation that help to ensure the desired benefits are achieved.

### Water Conservation Goals

Benefits from water conservation may be divided into three categories: protecting the natural environment; reducing water supply costs; and improving water supply. Goals for water conservation in the RDN are listed in Table 4.1.

**Table 4.1. Water Conservation Goals**

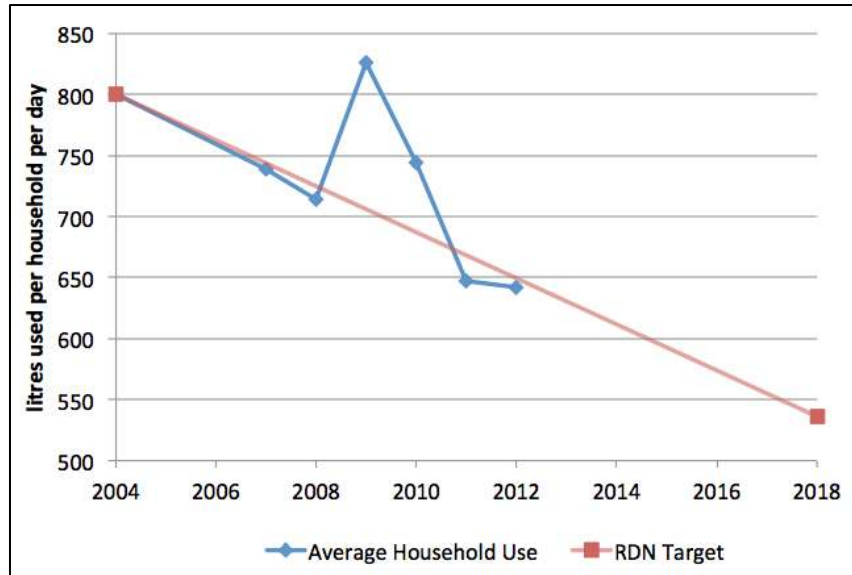
<b>Protect the natural environment</b>
1. Protect and preserve natural water resources.
2. Reduce the amount of greenhouse gases (GHG) that are produced when treating and moving water and wastewater.
<b>Reduce water supply costs</b>
3. Eliminate, reduce, or postpone the costs of new infrastructure, including water wells, reservoirs, treatment facilities, pumping stations and pipelines.
4. Lower variable operating costs, for example energy and water treatment costs.
<b>Improve water supply</b>
5. Improve ability to provide water services with water of appropriate quality and quantity to meet customer needs.
6. Improve drought and emergency preparedness.

### Water Conservation Targets

Setting targets that are in line with the goals in Table 4.1 requires knowledge of the capacity and characteristics of the water supply sources and delivery systems. Conceptual water budgets for each of the watersheds in the RDN have recently been completed, which inform the selection of targets related to the water supply source. Two targets to minimize strain on local water resources are recommended:

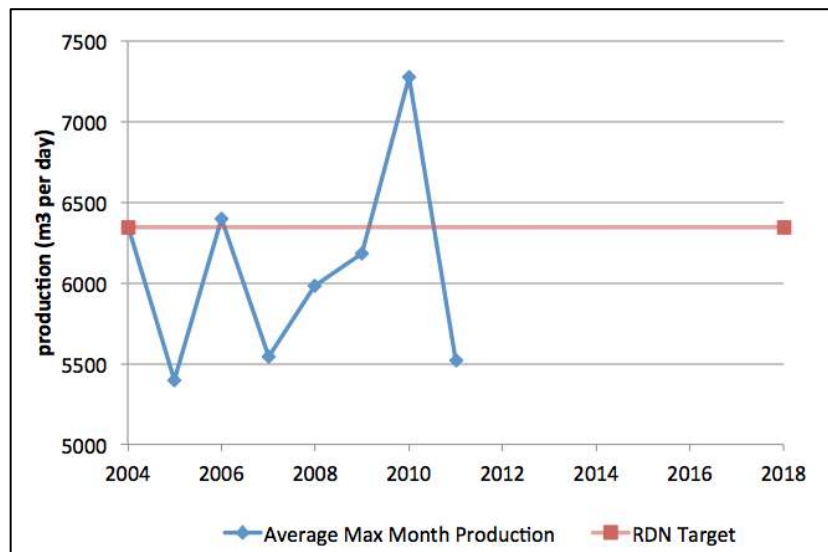
1. **Reduce average residential water use by 33% between 2004 and 2018 (*Innovative Options and Opportunities for Sustainable Water Use, 2008*); and**
2. **Maintain maximum month water production at or below 2004 levels until 2018 (*RDN Water Conservation Plan, 2013*).**

The 2008 *Innovative Options and Opportunities for Sustainable Water Use* report recommended the target of 33% reduction in average residential use, from 800 litres per day in 2004 to 536 litres per day in 2018. This target was selected to keep overall water use across the RDN steady even with the 49% population increase that is forecast between 2004 and 2030. The RDN has moved more than halfway towards this target already, with a 20% reduction in average water use per household since 2004. As shown in Figure 4.1, the RDN is on track to meet the target of 33% reduction by 2018.



**Figure 4.1. Residential Water Use Target**

A second target is recommended for the total amount of water that is withdrawn from the environment during the summer months. Summer is the most ecologically sensitive time of the year, and it is also when water use is highest. This report recommends a short-term target of maintaining maximum month water production at or below 2004 levels until 2018 (Figure 4.2).



**Figure 4.2. Maximum Month Production Target**

Maximum month water production is highly variable, and very responsive to the amount of precipitation in the month. As increasingly dry summers are anticipated for the region, it may be a challenge to reduce maximum month peaks, such as that experienced in the summer of 2010. Measures focused on outdoor water use will be necessary.

## 5. Water Conservation Measures

This section of the plan outlines some current and potential conservation measures for the RDN.

### Current Water Conservation Measures

The RDN has implemented numerous water conservation measures in the Water Service Areas (WSAs), with bylaws prohibiting wastage of water introduced as early as 1986. The RDN has introduced water conservation measures across all of the WSAs that they manage, and also undertaken water conservation activities across the broader region, such as Team WaterSmart outreach. Table 5.1 shows the water conservation measures carried out by the RDN and the year that they were introduced.

### Potential Conservation Measures

There are many types of measures that can be used to encourage water use reductions, including those referenced by the US Environmental Protection Agency (USEPA). The USEPA Water Conservation Plan Guidelines are organized into three levels as shown in Table 5.1. Level 1 measures are broadly considered the easiest to implement, and Level 3 measures are generally applied in larger water systems. Other measures have been identified through public interaction, including:

#### 1. Innovative Options Report

The *Innovative Options and Opportunities for Sustainable Water Use* report (2008) prepared for the RDN by HB Lanarc Consultants provides detailed recommendations for a number of conservation measures, emphasizing the need to reduce peak summer water use. Conservation measures that the report identified as priorities, and actions that the RDN has since taken on these recommendations, are listed in Appendix E.

As described in the report, the basic principles that guide water conservation in the RDN are:

- Use less water through demand side management; and
- Develop alternate water supplies through rainwater harvesting and water reuse.

#### 2. Suggestions From Residents

The water conservation priorities identified in the Innovative Options report were reinforced during consultation with RDN residents in 2010 during the preparation of the RDN *Watershed Snapshot Report 2010*. During that consultation residents provided the following recommendations regarding water conservation:

1. Continue water conservation outreach activities;
2. Develop and implement a strategy for rainwater reuse;
3. Provide school education programs; and
4. Provide incentives for water conservation practices, both indoor and outdoor.

Community water conservation workshops hosted by the RDN and the City of Nanaimo in April 2013 also generated ideas specific to water conservation measures that would be appropriate for the RDN.

**Table 5.1. Current RDN Water Conservation Measures**

<b>Title of Measure</b>	<b>Description of RDN Measure</b>	<b>Year Implemented</b>
<b>USEPA LEVEL 1 MEASURES</b>		
<b>Universal Metering</b>		
Source-water metering	<b>Metering production wells</b>	
Service-connection metering	<b>Universal metering</b>	1990
<b>Water Accounting &amp; Loss Control</b>		
Repair known leaks (residential)	<b>Refund part of water bill when leak is repaired</b>	2006
System audit	<b>Water system loss review</b>	2006
Leak detection & repair strategy	<b>Letters notify high users of their high water use</b>	2007
Water Use Reporting Centre Tool	<b>Online real-time reporting of water use</b>	Pilot – 2013 Full - 2014
Water Budgets	<b>Region-wide water resource inventory</b>	2013
Agricultural Water Demand Model	<b>Estimate of agricultural water demand</b>	2012
<b>Costing &amp; Pricing</b>		
Advanced pricing methods	<b>Inclining block rates (increasing water rates with increasing use)</b>	2007
<b>Information &amp; Education</b>		
Information available	<b>Website with conservation tips; fridge magnets showing watering days, newsletters, RDN publication</b>	Ongoing
School program	<b>In-school programs, lectures</b>	2006
Public education program	<b>Team WaterSmart</b>	2005
Workshops	<b>Free WaterWise workshops on gardening, rainwater harvesting, and greywater re-use</b>	2006
Technical advisory committee	<b>Drinking Water – Watershed Protection Stewardship Committee</b>	2009
<b>USEPA LEVEL 2 MEASURES</b>		
<b>Customer Water Use Audits</b>		
Outdoor water use audits	<b>Free irrigation system audits</b>	2010
<b>Outdoor Efficiency</b>		
Irrigation management	<b>Watering day patrols</b>	2003
<b>USEPA LEVEL 3 MEASURES</b>		
<b>Replacements &amp; Promotions</b>		
Promotion of new technologies	<b>Low flush toilet rebates* &amp; promotional materials</b>	2010
	<b>Rainwater Harvesting Incentive program</b>	Pilot - 2011 Full - 2012
<b>Water-Use Regulation</b>		
Water-use standards & regulations	<b>Bylaws prohibiting wastage</b>	1986
	<b>Seasonal watering restrictions</b>	2003

**Note:** \* The toilet rebate program is currently under review after over 1200 rebates

## 6. Priority Measures 2014 - 2016

This report has identified a number of measures to add to the suite of existing water conservation activities during the period of 2014 – 2016. These measures will continue progress towards the water use targets in the Water Service Areas, and support water conservation across the RDN as a whole. The selection of measures has been made in consideration of the commitment under the Drinking Water & Watershed Protection Program (DWWP) to protect drinking water supplies and water resources throughout the region. These measures allow the RDN to make strides on water conservation within the WSAs that it manages while supporting conservation efforts across the RDN. Priority water conservation measures for 2014 – 2016 are described below.

### Conservation Measures

#### 1. Run a “golden lawns” campaign

Run a “golden lawns” campaign, providing lawn signs for homeowners to put on their lawn that communicate the environmental benefits of conserving water by not watering lawns, allowing them to go “golden” during the summer. This campaign may be carried out in collaboration with the City of Nanaimo and other water providers, local habitat and conservation groups, and in conjunction with the Team WaterSmart residential irrigation audits.

#### Priority Measures 2014 - 2016

- (1) Run a “golden lawns” campaign
- (2) Offer an outdoor water efficiency rebate
- (3) Enhance water billing information
- (4) Expand Team WaterSmart activities
- (5) Prepare Grey-water Guidelines

#### 2. Offer an outdoor water efficiency rebate

Develop a rebate program aimed at improving household water efficiency related to outdoor water use (e.g. smart-irrigation technology). Eligibility for rebates associated with the purchase of hardware (i.e. monitoring devices) will require system installation by a certified irrigation technician.

#### 3. Enhance water billing information

Develop a more informative and visual water bill for both online and paper billing. Bills will show information such as trends in household water use and a comparison with average water use in the community. In parallel with this, online tools for residents to monitor and track their water use may be created.

#### 4. Expand Team WaterSmart activities

Team WaterSmart undertakes a host of popular educational outreach activities around water conservation as part of the Drinking Water and Watershed Protection Program. It is recommended that the activities of Team WaterSmart be expanded to include:

- Support School District 68 to host a competition between high schools to create demonstration water-efficient sites on school grounds;
- Host workshops at schools and organize field trips to the City water reservoir;
- Expand the popular residential irrigation check-up campaign;

- Host a tour of grey-water systems;
- Host an event with a celebrity gardener at a water efficient demonstration site; and
- Prepare a simple indoor water conservation kit that includes a water efficient faucet and a showerhead.

#### **5. Prepare Grey-Water Guidelines**

As part of the Green Building Series of guidebooks being prepared by the RDN, it is recommended that a guidebook on the design and installation of grey-water systems be created in partnership with the RDN Sustainability Department. The successful *Rainwater Harvesting: Best Practices Guidebook* promotes the use of rainwater harvesting and provides region-specific information needed to design and install a rainwater system. A similar guidebook for grey-water systems will support residents to reduce their water consumption through the installation of grey-water systems in their homes.



## 7. Implementation Strategy

The measures described in this strategy are recommended for implementation over the years 2014 to 2016. Regional District of Nanaimo staff will prepare detailed plans and budgets for the individual measures. The RDN's commitment to protecting water resources throughout the region will guide the implementation of the measures. Taking a holistic view of the pressures on our shared water resources, the RDN will aim to show leadership in the Water Service Areas that it manages, while working closely with other water providers in the region and developing water conservation measures that benefit the region as a whole.

For the successful implementation of the plan, this report recommends that partnerships be strengthened and continued, some activities focus on select Water Service Areas, additional water use monitoring be undertaken, and the plan be periodically reviewed. Each of these elements of the implementation strategy is briefly described below.

### Continue to Build Regional Partnerships

Partnerships with water suppliers and individuals in the region have been initiated and strengthened during the preparation of this water conservation strategy. These partnerships have helped to identify opportunities for water conservation that are specific for the RDN, and they will be important for carrying out the activities. The City of Nanaimo is currently reviewing its water conservation strategy, and the City and the RDN have identified activities that may be undertaken together. This is an important partnership, and the RDN will continue to work with the City of Nanaimo and other water providers to identify select activities that can be delivered in partnership. This report recommends that the RDN communicate and work with partners wherever possible while putting the new water conservation measures into practice and during future reviews of the water conservation strategy.

### Focus on Priority Areas

Some activities may be focused or promoted more in specific areas within the RDN or RDN WSAs where summer water use is highest and/or on an increasing trend (i.e. Nanoose Bay Peninsula; Englishman River; Surfside; and Decourcey Water Service Areas), and areas with significant unmetered non-residential water use (i.e. Nanoose Bay Peninsula; San Pareil, and Melrose Terrace). Dependant on the geographic location of priority areas, activities may be undertaken by the RDN, municipalities or other water providers. Where suitable, the RDN may seek to deliver activities in partnership with these groups.

### Additional WSA Monitoring

The RDN meters all residential and commercial connections in WSA systems, as well as the water produced by wells, bulk water brought into the system, water leaving reservoirs, and flow at other points in the water distribution system. Some targeted expansion of monitoring will provide valuable information for the management of water use and the water supply systems. The following additional monitoring is recommended:

#### 1. Peak-day production

Identifying production peaks is critical for assessing the demand on the system, determining the sufficiency of system components, and setting targets for peak production. Monitoring daily water production will allow the identification of peak-day production volumes.

## 2. System water use

Metering system water uses that are known to use significant amounts of water (e.g. maintenance activities and the Melrose Terrace treatment plant) will assist in managing this significant component of water use.

## 3. Categories of non-residential water use

Information on how much water is being used by the various non-residential water users, their seasonality, and their trends over time will help target reductions in non-residential water use. Currently all non-residential metered water use in the WSAs is calculated as “commercial”, while it includes commercial, institutional, multi-family dwellings, and municipal services. Tracking these components of non-residential water use discretely will allow trends in non-residential water use to be identified.

### Additional Water Service Area Monitoring

- (1) Peak-day production
- (2) System water use
- (3) Categories of non-residential water use

## Plan Review

Successful water conservation programming requires regular review to ensure it is having the desired effect and to respond to changing conditions. Table 7.1 presents the schedule for reviewing and updating the RDN water conservation plan. The first review is scheduled for 2016, which will provide for an examination of water use trends sufficiently in advance of 2018 to allow for any adjustments to the plan that are necessary to meet the conservation targets for 2018. In 2018 new medium-term targets will be set, and the plan will then be reviewed every four years.

**Table 7.1. Water Conservation Plan Review Schedule**

Date	Actions
2016	<ul style="list-style-type: none"> <li>• Review water conservation targets</li> <li>• Review water use trends and update forecasts</li> <li>• Review conservation measures and select additional measures if needed</li> </ul>
2018	<ul style="list-style-type: none"> <li>• Set new medium-term conservation targets</li> <li>• Review water use trends and update forecasts</li> <li>• Review and update profiles of water systems</li> <li>• Review conservation measures and select additional measures if needed</li> <li>• Consult with residents on targets and measures</li> </ul>
2022 and every 4 years	<ul style="list-style-type: none"> <li>• Review water use trends and update forecasts</li> <li>• Review conservation measures and select additional measures if needed</li> <li>• Review and update profiles of water systems</li> <li>• Consult with residents on targets and measures</li> </ul>

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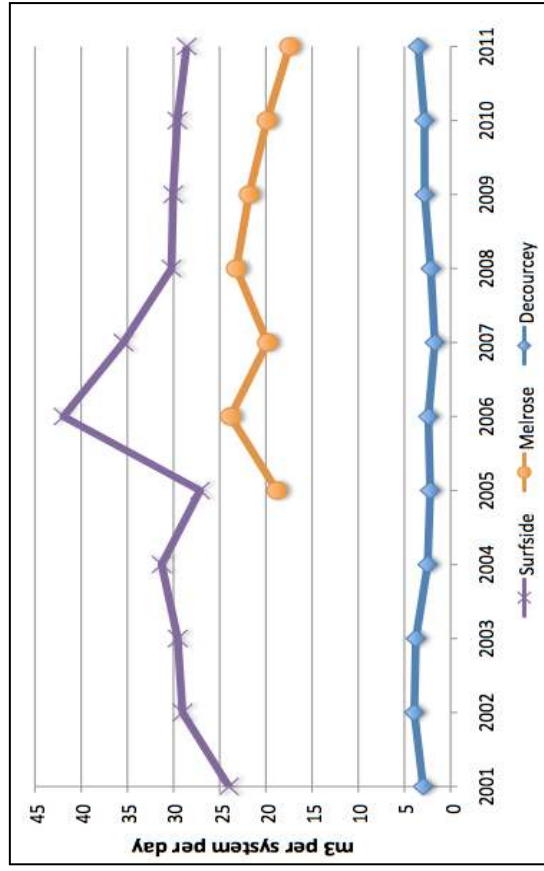
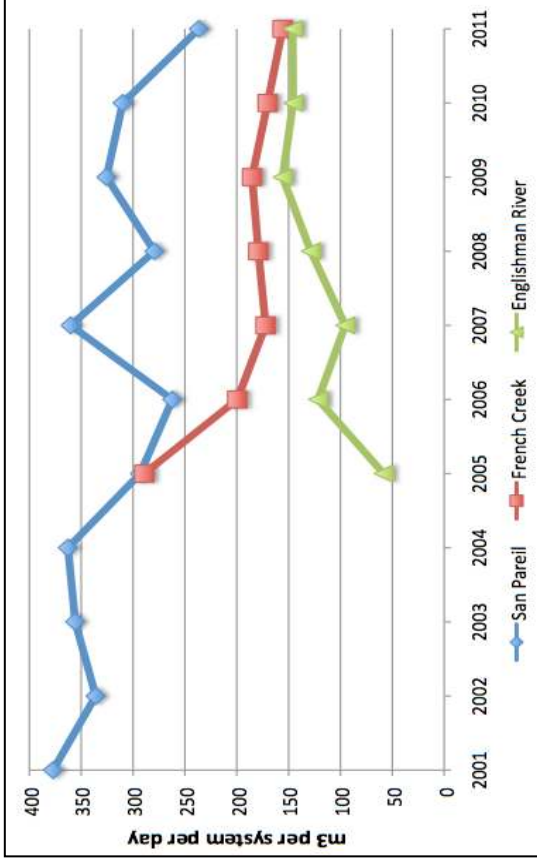
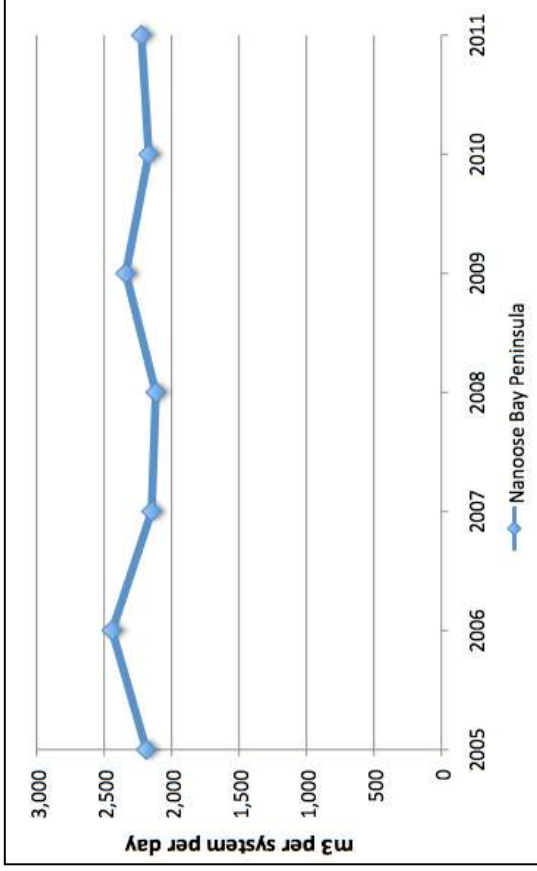
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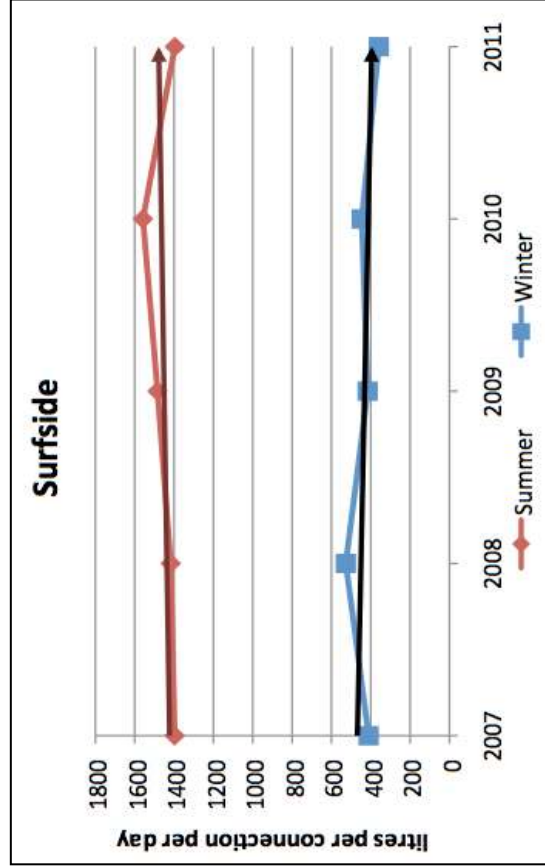
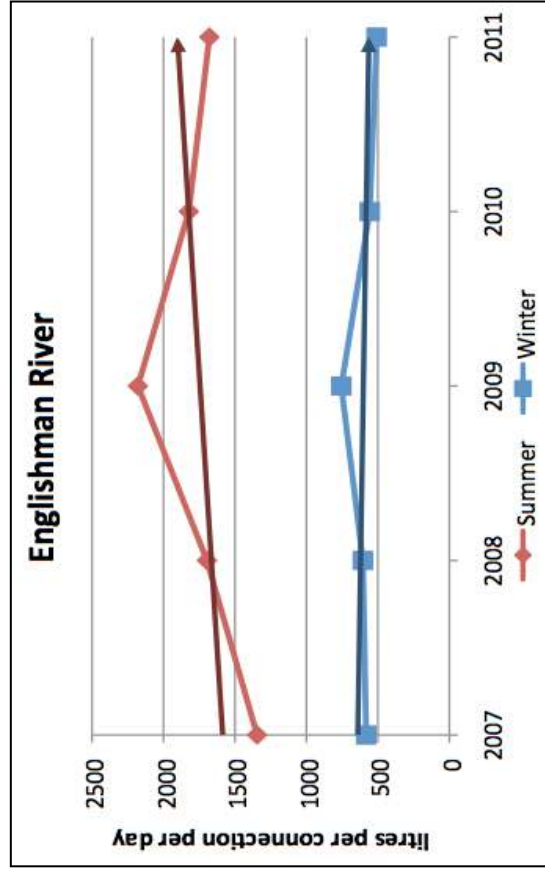
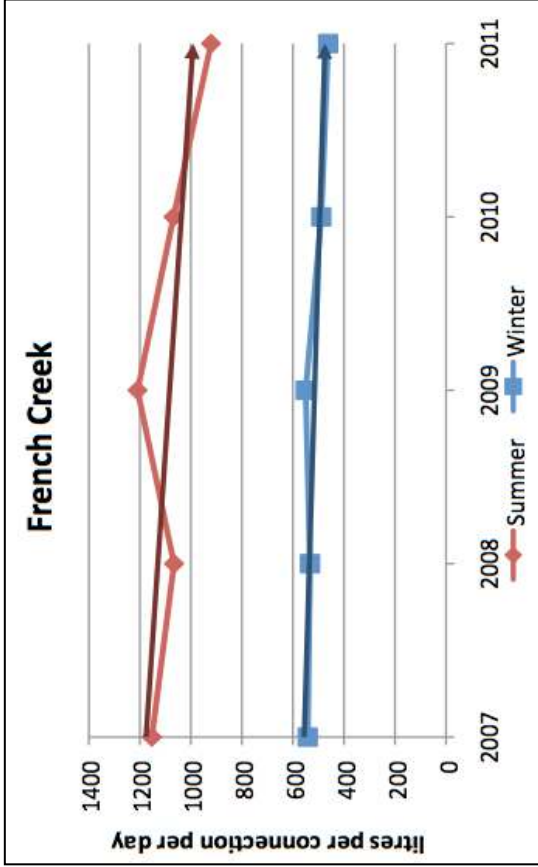
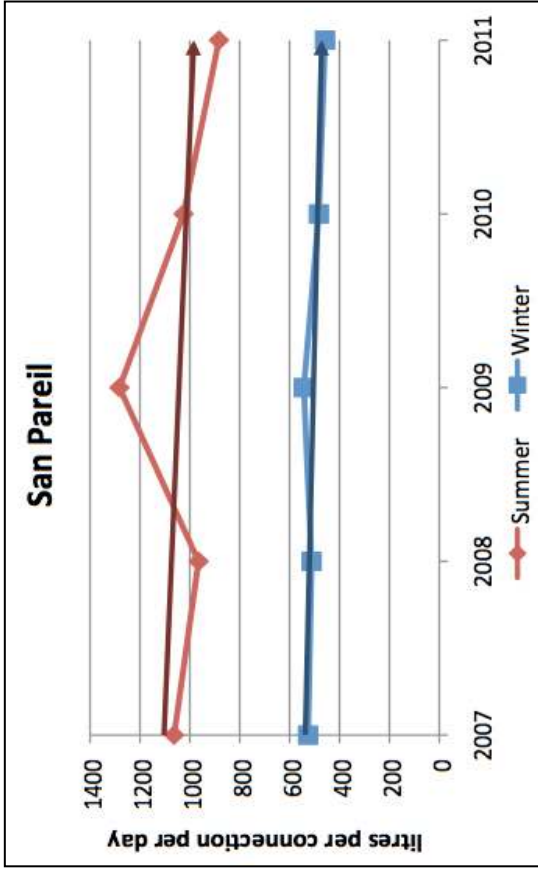
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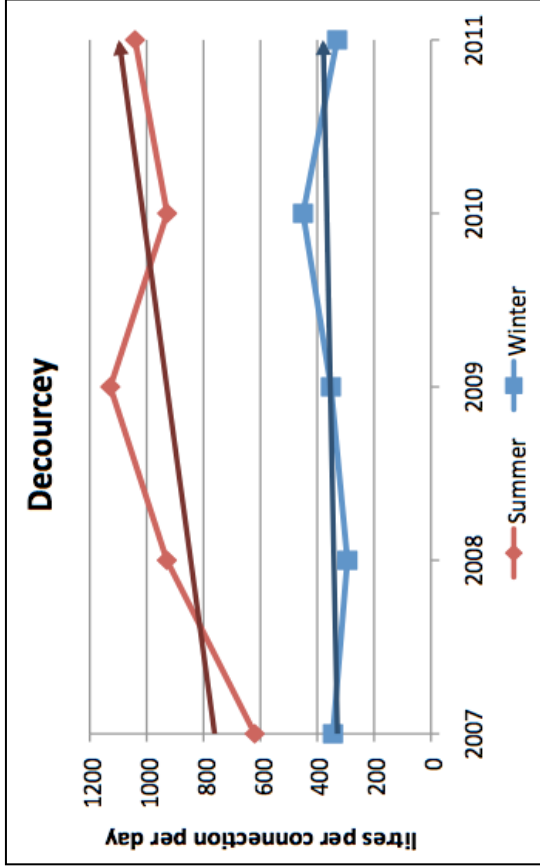
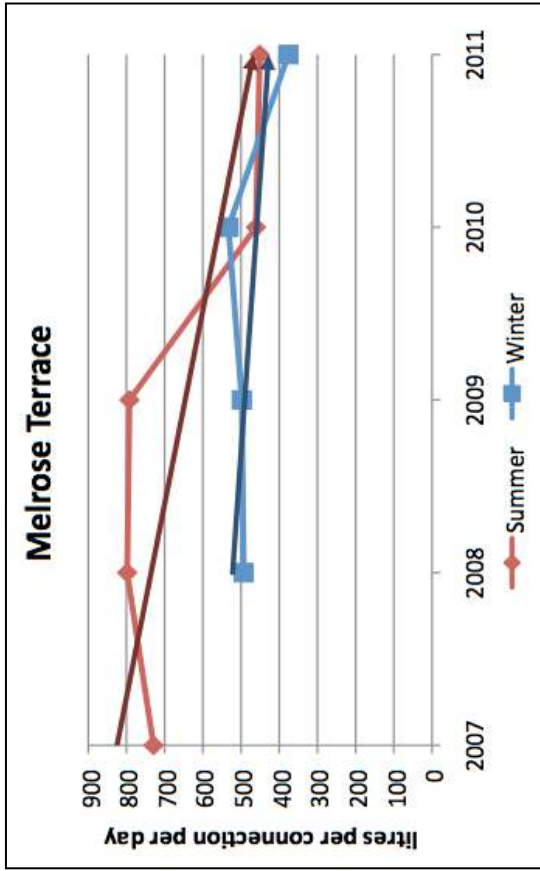
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**Appendix A: Average Water Production 2001 - 2011**



**Appendix B: Average Winter and Summer Residential Water Use**



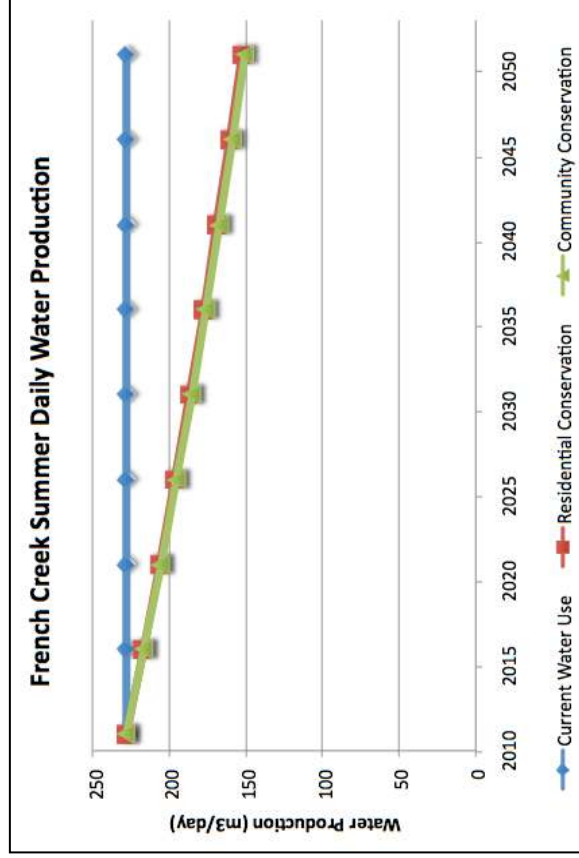
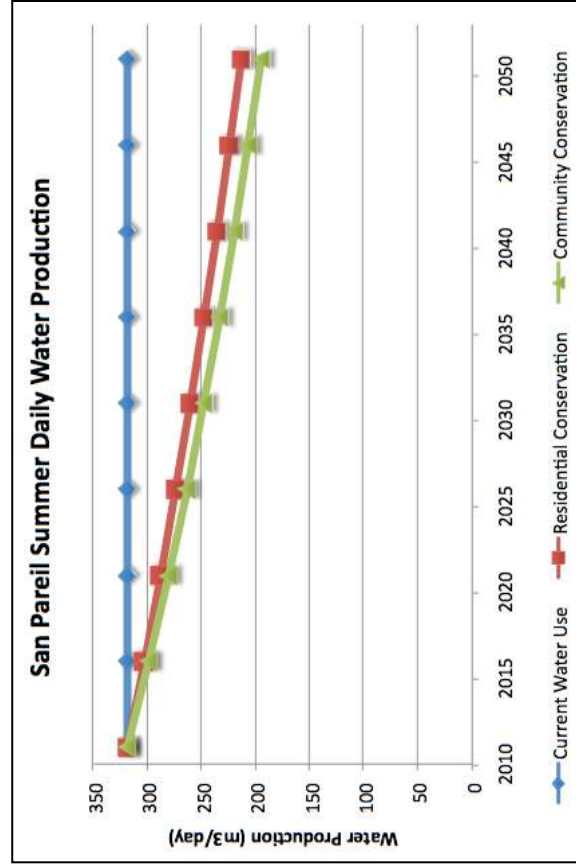


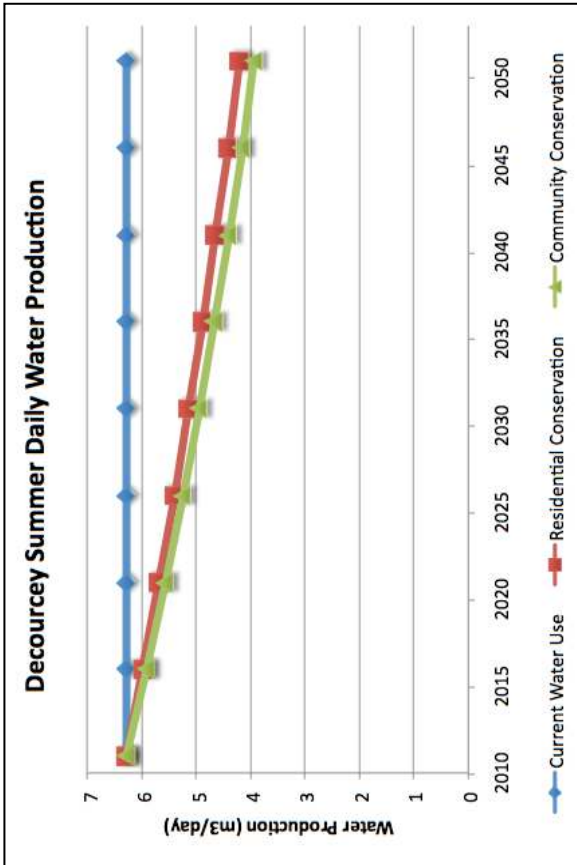
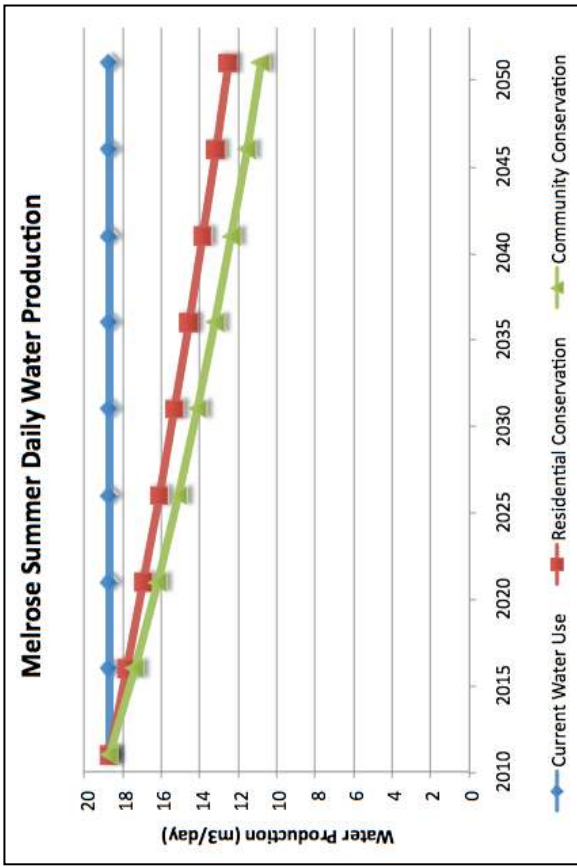
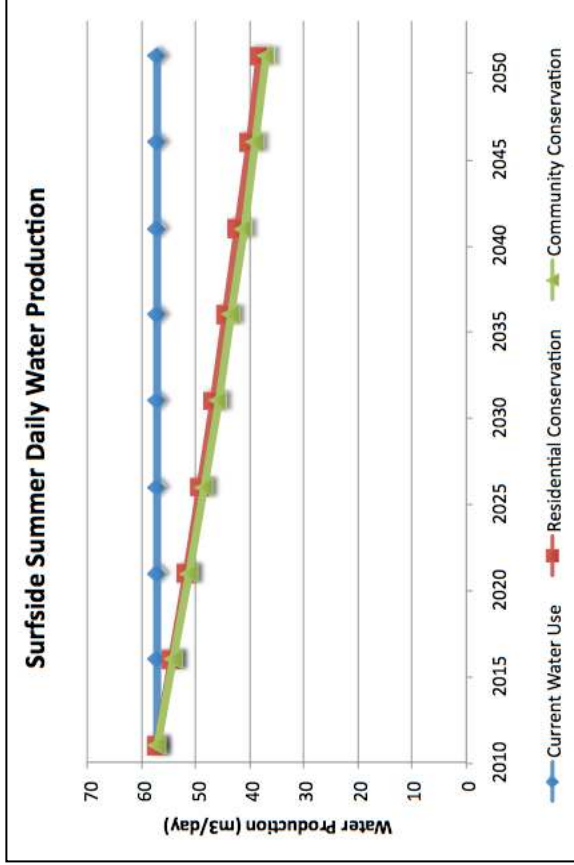
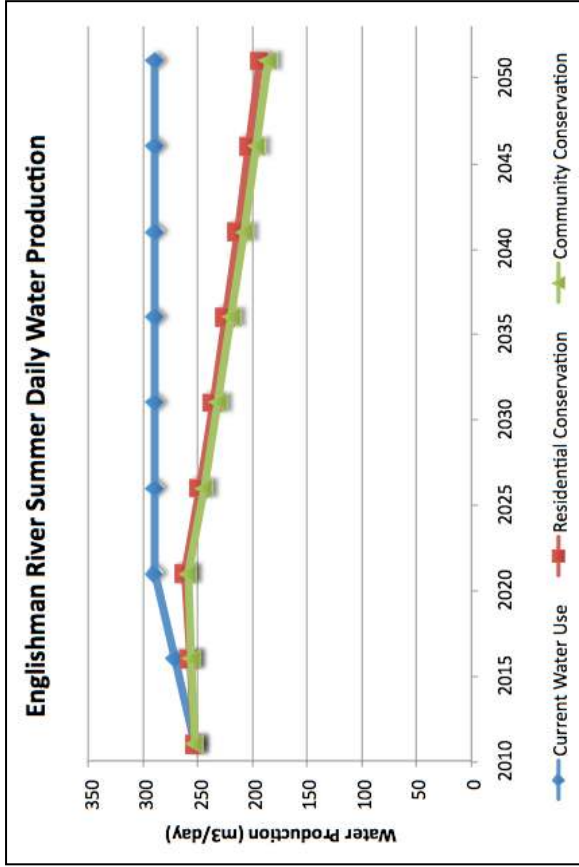
### Appendix C: Water Use Projections

The water use projections below are based on the zoning for each WSA, which indicates that all areas are fully-built except for Englishman River. Three future water use scenarios are shown for each Water Service Area:

- **Current Water Use** – average residential water use and unmetered water remain at 2011 values
- **Residential Conservation** – average residential water use is reduced at 1% per year, unmetered water remains at 2011 values
- **Community Conservation** – average residential water use and unmetered water are reduced at 1% per year

A reduction of 1% per year for the conservation scenarios was selected to reflect the average annual reduction of summer water use per single family residence across the RDN between 2007 and 2011, which was 0.92%.







### Appendix D: Water Use Projection Data Nanoose Bay Peninsula

The following tables present data for the Nanoose Bay Peninsula Water Service Area water use projections shown in Figure 3.8. Peak values reached for each category are highlighted in orange.

#### Projected Units Nanoose Bay Peninsula WSA

\*Assuming 2% annual growth rate for single family units, 4.5% for multi-family units, 1.5 congregate care units per year, and 7.5% annual growth for commercial and institutional floor space to reach Koers' 2031 forecasts and complete build-out by 2046.

Year	2011	2016	2021	2026	2031	2036	2041	2046	2051
Single family residences	2014	2224	2455	2711	2993	3177	3177	3177	3177
Multi-family residences	326	406	506	631	786	980	1221	1474	1474
Congregate care units	0	7.5	15	22.5	30	37.5	45	50	50
Commercial floor space (m <sup>2</sup> )	2900	4205	6097	8841	12819	14101	15512	15625	15625
Institutional floor space (m <sup>2</sup> )	5085	7373	10691	15502	17733	17733	17733	17733	17733

#### Current Water Use Scenario – Average Summer Water Use and Production (m<sup>3</sup>/day)

\*Assuming water use/unit remains at 2011 values, congregate care units use the same amount of water as multi-family units, services remain at 2.4% of production, and unmetered water use remains at 29% of production.

Year	2011	2016	2021	2026	2031	2036	2041	2046	2051
Single family residences	2244	2477	2735	3020	3334	3540	3540	3540	3540
Multi-family residences	204	254	317	395	492	613	764	922	922
Congregate care units	0	5	9	14	19	23	28	31	31

Commercial	63	91	132	192	278	306	336	339	339
Institutional	59.7	87	126	182	208	208	208	208	208
Services	87	99	112	129	147	159	165	171	171
<b>Water Production</b>	<b>3720</b>	<b>4217</b>	<b>4804</b>	<b>5503</b>	<b>6268</b>	<b>6788</b>	<b>7057</b>	<b>7294</b>	<b>7294</b>
Unmetered water	1063	1205	1372	1572	1791	1939	2016	2084	2084

### Residential Conservation Scenario – Average Summer Water Use and Production (m<sup>3</sup>/day)

\*Assuming summer residential water use/unit is reduced at 1% per year, congregate care units use the same amount of water as multi-family units, services remain at 2.4% of production, and unmetered water use remains at 29% of production.

Year	2011	2016	2021	2026	2031	2036	2041	2046	2051
Single family residences	2244	2356	2474	2597	2727	2753	2618	2490	2368
Multi-family residences	204	242	286	339	402	477	565	649	617
Congregate care units	0	4	8	12	15	18	21	22	21
Commercial	63	91	132	192	278	306	336	339	339
Institutional	59.7	87	126	182	208	208	208	208	208
Services	87	94	103	113	123	127	127	126	120
<b>Water Production</b>	<b>3720</b>	<b>4023</b>	<b>4380</b>	<b>4809</b>	<b>5255</b>	<b>5445</b>	<b>5425</b>	<b>5366</b>	<b>5142</b>
Unmetered water	1063	1149	1251	1374	1501	1556	1550	1533	1469

**Community Conservation Scenario – Average Summer Water Use and Production (m<sup>3</sup>/day)**

\*Assuming summer residential, commercial and institutional water use/unit is reduced at 1% per year, congregate care units use the same amount of water as multi-family units, and services and unmetered water use are reduced at 1% per year.

Year	2011	2016	2021	2026	2031	2036	2041	2046	2051
Single family residences	2244	2356	2474	2597	2727	2753	2618	2490	2368
Multi-family residences	204	242	286	339	402	477	565	649	617
Congregate care units	0	4	8	12	15	18	21	22	21
Commercial	63	87	120	165	227	238	249	238	227
Institutional	59.7	82	114	157	170	162	154	146	139
Services	87	87	88	90	91	87	81	75	67
<b>Water Production</b>	<b>3720</b>	<b>3925</b>	<b>4166</b>	<b>4454</b>	<b>4741</b>	<b>4803</b>	<b>4676</b>	<b>4530</b>	<b>4251</b>
Unmetered water	1063	1066	1076	1094	1108	1067	988	910	812

**Appendix E: Actions taken on Recommendations from the 2008 Innovative Options Report**

Water Conservation Recommendations	Actions taken by the RDN
<b>Rainwater Harvesting</b>	
1. Promote rainwater harvesting systems on the WaterSmart website	WaterSmart website promotes rainwater harvesting and provides advice on purchasing and installing rain barrels
2. Offer a rebate for installation of a rainwater harvesting system	A pilot rainwater harvesting incentive program was run in 2011 and was implemented region-wide in 2012. Incentives for rainwater harvesting, water efficient fixtures and landscaping, and wastewater reuse are also provided as part of a broader RDN Sustainable Development Checklist & Guide for homeowners and owner-builders.
3. Develop rainwater-harvesting guidelines	The RDN has developed a Rainwater Harvesting Best Practices Guidebook with detailed information on residential rainwater harvesting system design and installation. The RDN also provides advice on purchasing and installing rain barrels on the WaterSmart website.
<b>Water Efficiency</b>	
4. Distribute the <i>Landscape Guide to Water Efficiency</i> brochure	Brochure is available on the Team WaterSmart website and is distributed at community events and at residential irrigation audits.
5. Post Team WaterSmart brochures on the website	Brochures are posted on the Team WaterSmart website and are distributed at community events, workshops and at residential irrigation audits
6. Promote the removal of lawns, or the installation of and retrofit to drought-resistant grass	Free Lawn Alternatives & Xeriscaping workshop will be offered to residents twice in spring 2013.
7. Consider other rebates for outdoor water conservation including: <ul style="list-style-type: none"> <li>• Removal or renovation of an inefficient irrigation system</li> <li>• Water efficient garden designs</li> <li>• Installation of devices that connect irrigation systems to weather stations or other moisture sensors with automatic shut-off device</li> <li>• Irrigation systems designed and installed by an irrigation professional registered with IIABC</li> </ul>	Incentives for water efficient fixtures are also provided as part of a broader RDN Sustainable Development Checklist & Guide for homeowners and owner-builders. \$100 subsidies offered towards the Irrigation Industry Association of BC's Certified Irrigation Technician (CIT) level 1 course held in Nanaimo, March 2013 to promote efficient design and installation of irrigation systems in the RDN.

<b>Water Conservation Recommendations</b>	<b>Actions taken by the RDN</b>
<ul style="list-style-type: none"> <li>Water efficient fixtures and appliances</li> </ul>	
8. Provide information on checking system pressure and properly adjusting irrigation based on available pressure	Free workshops are offered to residents on how to audit their irrigation system and free on-site irrigation check-ups are offered between May and September.
9. Promote retrofits to water efficient fixtures and appliances	Team WaterSmart website promotes retrofits to water efficient fixtures and appliances and provides information on types of retrofits that can be performed
10. Work with school boards and municipalities to support the development of water efficient landscape and irrigation designs at public sites	RDN has hosted meetings such as round-tables for grounds crew to discuss efficient irrigation practices
11. Offer a do-it yourself water audit program to help residents assess water usage and means of improvement	Free workshops are offered to residents on how to audit their irrigation system and free on-site irrigation check-ups are offered between May and September.
12. Encourage contractors and installers to become certified under the existing IABC program	Course scheduled and subsidized in RDN for 2013
13. Continue to work with residents on leak identification	Information is provided on the Team WaterSmart website on how to identify and repair leaks and possible issues often identified with billing
<b>Water Reuse</b>	
14. Collaborate with other authorities to develop policy for water reuse projects	Working with Province
15. Showcase a business or development that installs a greywater or wastewater reuse system	Done through Team WaterSmart workshops
<b>Public Awareness and Involvement</b>	
16. Enhance the development of the Team WaterSmart website, including calculators and PDF versions of all brochures	The website has been enhanced with PDF versions of brochures
17. Collaborate with the Vancouver Island Watershed Steering Committee	Ongoing
18. Support and promote pilot projects	A pilot cistern project has been completed
19. Expand Team WaterSmart with membership from local municipalities	Completed
20. Highlight positive water conservation stories	The Green Building Recognition Program provides recognition for rainwater harvesting, water efficient fixtures and landscaping, and wastewater reuse in a broader sustainability program

Water Conservation Recommendations	Actions taken by the RDN
21. Continue door-to-door and water audit campaigns	Free residential irrigation system check-ups are performed by Team WaterSmart representative
22. Promote various contests and campaigns for high school students and/or residents	Drinking Water Week photo contest and kids colouring contest to launch in March for Drinking Water Week in May.