

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
THURSDAY, JUNE 5, 2013
7:30PM**

Attendance: Bill Veenhof, Chair, Director, RDN Board
Barry Ellis
Richard Leontowich
Valerie Weismiller
Nancy Robertson
David Wiwchar

Staff: Wendy Marshall, Manager of Park Services
David Palidwor, Parks Superintendent
Elaine McCulloch, Parks Planner

REGRETS: Dagmar Seydel

CALL TO ORDER

Chair Veenhof called the meeting to order at 3:35.

MINUTES

MOVED R. Leontowich, SECONDED V. Weismiller, that the minutes from the February 27, 2013 meeting be approved.

COMMUNICATIONS/CORRESPONDENCE

MOVED V. Weismiller, SECONDED B. Ellis that the following Correspondence be received:

P.& J. McLean to RDN Parks and Open Space Advisory Committee, Electoral Area 'H'
RE: Request for Funding – Electrical Upgrades to the Lighthouse Community Centre

CARRIED

REPORTS

**Monthly Update of Community and Regional Parks and Trails Projects – Feb/March 2013
Monthly Update of Community and Regional Parks and Trails Projects – April 2013**

Ms. Marshall gave a summary of the Community and Regional Parks Reports for February/March and April 2013.

Community Parks and Trails Strategy – Update

Mr. Palidwor gave an update on the Community Parks and Trails Strategy (CPTS).
The final Open House including survey for Phase 2 is scheduled for June 5th in EA H. A public engagement summary will follow and these will be posted on the RDN website. Two other studies are being finalized: Trail Design Guidelines and Construction Standards and the Cultural

Mapping project. These works will be integrated with the public input into the draft final report that will be reviewed by the Advisory Committee and the four EA POSACS in July. Public input will then be sought through a survey to be posted on the RDN website in August.

The following handouts were provided and discussed: CPTS Engagement #1 Summary: Survey & Open House; Community Parks Classifications and Land Suitability Criteria; RDN Area "H" Parks Classifications; Park Class Comparison

Mr. Veenhof introduced the idea that the Provincial Community Works Fund could be accessed to help finance the construction of a roadside trail. There was further discussion regarding roadside trails and other potential unique uses of the rail track/corridor for transportation.

Henry Morgan CP: Park Construction – Update

Mr. Palidwor provided an update on the park construction project. The construction work is nearing 90% completion. The major park components that have not been completed include the 2 upside-down tree features and the 'driftwood' play component. In addition to these components the contractor will need to address a list of other minor deficiencies before the project is considered complete. An official park opening date has yet to be determined. The public can view the park construction progress, however, it is important to note that the park is still a construction site and the public is restricted from entering.

Water Access Report

The water access summary report recently completed by the Committee members was reviewed with the following comments provided: add McColl Rd (#29) as a potential water access development site; consider installing signage at water access sites at RDN managed sites, where access is clearly defined and access does not trespass on neighbouring properties. Further discussion on development priorities is to be continued at the next meeting.

MOVED V. Weismiller, SECONDED B. Ellis that the reports be received.

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

MOVED B. Ellis, SECONDED R. Leontowich that \$6,850 in Electoral Area 'H' Community Parks funding be provided for the Lighthouse Community Center electrical system upgrade as requested by the Bow Horn Bay Community Club.

CARRIED

ADJOURNMENT

MOVED B. Ellis that the meeting be adjourned at 5:25pm.

Chair