

REGIONAL DISTRICT OF NANAIMO
DISTRICT 69 RECREATION COMMISSION
THURSDAY, JANUARY 17, 2013
2:00 PM

(Oceanside Place, Multipurpose Room)

A G E N D A

PAGES

CALL TO ORDER

APPOINTMENTS

Election of Chair and Deputy Chair

Appointment to Recreation Grants Committee

Appointment to Fees and Charges Committee

PRESENTATION

Colleen Jordan, Recreation Programmer – Recreation Promotions Review

DELEGATIONS

Motion to late receive delegation.

MINUTES

3-5 Minutes of the Regular District 69 Recreation Commission meeting held November 15, 2012.

Motion to approve Minutes.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

6 **S. Pearson, RDN to J. Ansell, SD 69** Re: Agreement with School District 69 for Work Experience Program.

7 **T. Coates, Town of Qualicum Beach to T. Osborne, RDN** Re: Town of Qualicum Beach Appointment to the District 69 Recreation Commission

Motion to receive Communications/Correspondence.

UNFINISHED BUSINESS

Track and Field Sports Complex

RAC Assessment

REPORTS

- 8-9 Monthly Update – Oceanside Place – December 2012
- 10-11 Monthly Update – Ravensong Aquatic Centre – December 2012
- 12-13 Monthly Update – Northern Recreation Program Services – December 2012
- Monthly Update of Community and Regional Parks and Trails Projects December 2012 *(to be circulated)*
- 14-22 2015/2016 BC Senior Games – Hosting in District 69
- 23-34 District 69 Arena Land Lease Agreement with the City of Parksville

Motion to receive Reports.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

- 2013 Budget Update Presentation (to be circulated)
- 35-37 2012 Accomplishments
- Agenda for February Meeting/Workshop

COMMISSIONER ROUNDTABLE

ADJOURNMENT

Motion to adjourn.

NEXT MEETING

February 21, 2013
Deep Bay Shellfish Centre

Distribution: R. Nosworthy, Chair, J. Stanhope, B. Veenhof, G. Wiebe, R. Leontowich, P. Morrison, R. Milligan, S. Tanner, J. Fell, P.Thorkelsson, T. Osborne, W.Marshall, D. Banman, J. Marcellus, S. Pearson, M. Chestnut

For Information Only: D. Brennan, A. McPherson, H. Houle, M. Young, G. Holme, M. Lefebvre, D. Willie, B. Dempsey, J. Ruttan, B. Bestwick, D. Johnstone, J. Kipp, G. Anderson, T. Greves, L. Salter, B. Luchtmeijer, A. Kenning, T. Graff, F. Manson, M. Brown

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, NOVEMBER 15 , 2012
AT OCEANSIDE PLACE**

Attendance: Reg Nosworthy, Chair, Electoral Area 'F'
Scott Tanner, Deputy Chair, Councillor, Town of Qualicum Beach
Ross Milligan, Trustee, District #69 School Board
Bill Veenhof, Director, RDN Board, Electoral Area 'H'
Gordon Wiebe, Electoral Area 'E'
Richard Leontowich, Electoral Area 'H'
Joe Stanhope, Director, RDN Board, Electoral Area 'G'
Peter Morrison, Councillor, City of Parksville

Staff: Tom Osborne, General Manager of Recreation and Parks
Dean Banman, Manager of Recreation Services
Ann-Marie Harvey, Recording Secretary

CALL TO ORDER

Chair Nosworthy called the meeting to order at 2:02pm.

MINUTES

Commissioner Tanner indicated that his name in the October 18, 2012 minutes be corrected to read Commissioner Tanner, not Commissioner Scott.

Commissioner Milligan asked to have added to the minutes the Commissions' request to have the remaining grant funds rolled over to 2013 budget.

MOVED Commissioner Veenhof, SECONDED Commissioner Wiebe that the Minutes of the District 69 Recreation Commission Regular Meeting held October 18, 2012 be approved as amended.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Mr. Banman clarified that upon request from Commission members, staff can assist with written motions for the members that can be used to advance Commission directives. He stated that they are merely a suggestion and may be changed or not brought forth based on the Commissions' discussion. Upon future requests for written motions, staff will circulate these motions to all members prior to the meeting.

MOVED Commissioner Veenhof, SECONDED Commissioner Tanner, that a request from the Bard to Broadway grant recipients that they may use their funds towards the Spring Break a Leg program instead of the B2Glee Show be approved.

CARRIED

COMMUNICATION/CORRESPONDENCE

MOVED Commissioner Veenhof, SECONDED Commissioner Milligan that the following Correspondence be received:

K.Mowat, Parksville Elementary PAC to RDN, Re: Silent Auction Donation Thank you.

CARRIED

REPORTS

Monthly Update – Oceanside Place – October 2012

Mr. Banman reviewed some highlights of the Oceanside Place – October Update and reported the Oceanside Place now has WIFI.

Monthly Update – Ravensong Aquatic Centre – October 2012

Mr. Banman reviewed some highlights of the Ravensong Aquatic Centre – October Update.

Monthly Update – Northern Recreation Program Services – October 2012

Mr. Banman reviewed some highlights of the Northern Recreation Program – October Update.

Monthly Update of Community and Regional Parks and Trails Projects – October 2012

Mr. Osborne updated the Commission on the applicable Community and Regional Parks and Trail Projects, highlighting the northern portion of the Regional District for October 2012.

Track and Field Sports Complex Report

MOVED Commissioner Veenhof, SECONDED Commissioner Morrison that staff be directed to meet with representatives from School District #69, Town of Qualicum Beach and the City of Parksville to review the 2009 Track and Field Facility Feasibility Study and to discuss further the possibility to use existing School District 69 property for an upgraded track and field facility, and that staff review the Feasibility Study with the steering committee in addition to requesting comments from track and field user groups on the current relevancy of the document.

CARRIED

RAC Assessment Survey Report

Mr. Banman reported that due to an unforeseen delay, this report was not ready for this Commission meeting as planned and will be distributed to Commissioner members prior to the next Commission meeting.

MOVED Commissioner Stanhope, SECONDED Commissioner Veenhof, that the Reports be received.

CARRIED

COMMISSIONER ROUNDTABLE

Commissioner Milligan stated his desire to see a training track at Kwalicum Secondary School.

Commissioner Stanhope asked staff if there is a grant available from Fortis for the boiler replacement at RAC. Mr. Stanhope offered his assistance if needed. Mr. Osborne stated that there is a grant program through Fortis in place and the RDN will apply for pre-approvals so that the reimbursement criteria are met before the replacement takes place.

Commissioner Tanner reported that the Town of Qualicum Beach is in the process of reviewing their areas of responsibility for their elected officials.

Commissioner Wiebe reported the Blueback Community Park survey will be taking place with the Open House on November 24 for developing the park for Scuba Divers.

ADJOURNMENT

MOVED Commissioner Veenhof the meeting be adjourned at 3:05pm.

CARRIED

Performance Recognition Reception followed at 4:00pm with the Commissioners in attendance.

Reg Nosworthy, Chair



December 19, 2012

Mr. Jim Ansell
Superintendent of Schools
School District #69
PO Box 430
Parksville, BC, V9P 2G5

Dear Jim:

Re: Agreement with School District #69 for Work Experience Program

The Regional District of Nanaimo (RDN) Recreation and Parks Department is pleased to enter into an agreement to provide placements for SD#69 Work Experience students. Students may be placed in Parks (Operations and Planning), Recreation (Reception, maintenance – Arena and Aquatics), Lifeguarding and Programming (Recreation, Arena, Aquatics).

The SD#69 Work Experience program aligns with the RDN Youth Recreation Strategic Plan (2011-2016) to “Enhance opportunities for youth to volunteer, develop leadership skills, and mentor in the community” (p. 43) More specifically the YRSP speaks to working with SD#69 career coordinators to capitalize on graduation credits for work experience. This new partnership will assist the department in accomplishing the strategies laid out in the YRSP.

Initial contacts for work experience placements will be:

- Dean Banman, Manager of Recreation Services, 250-947-2554, dbanman@rdn.bc.ca
- Wendy Marshall, Manager of Parks, 250-947-2553, wmarshall@rdn.bc.ca

We appreciate the patience and cooperation of Mr. Luc Ouellet in formalizing this agreement with the RDN. We look forward to working with staff and students from Ballenas Secondary School and Kwalikum Secondary School.

Sincerely,

Sandra Pearson
Superintendent of Recreation Program Services

- cc. D. Banman
W. Marshall
L. Ouellet
S. Stahley

RECREATION AND PARKS DEPARTMENT

HEAD OFFICE:
Oceanside Place
830 West Island Highway
Parksville, BC
V9P 2X4
(250) 248-3252
Fax: (250) 248-3159
Toll Free: 1-888-828-2069

Ravensong Aquatic Centre
737 Jones Street
Qualicum Beach, BC
V9K 1S4
(250) 752-5014
Fax: (250) 752-5019

RDN Website: www.rdn.bc.ca



TOWN OF QUALICUM BEACH

INCORPORATED 1942

201 - 660 Primrose St.
P.O. Box 130
Qualicum Beach, B.C.
V9K 1S7

Telephone: (250) 752-6921
Fax: (250) 752-1243
E-mail: qbtown@qualicumbeach.com
Website: www.qualicumbeach.com

November 27, 2012

Emailed: tosborne@rdn.bc.ca
Tom Osborne, General Manager
Regional District of Nanaimo
District 69 Recreation Commission
830 West Island Highway
Parksville, BC V9P 2X4

Dear Tom Osborne:

Town of Qualicum Beach Appointment to the District 69 Recreation Commission

Council, at their November 19, 2012 regular Council meeting passed a motion appointing to the District 69 Recreation Commission Councillor Scott Tanner as the Town of Qualicum Beach member and Councillor Bill Luchtmeijer as his alternate, for a term, ending April 30, 2013.

We understand that your contact information and meeting schedule is as follows:

- Meetings: held 3rd Thursday of each month @ 2:00 p.m. @ Oceanside Place
- Contact Tom Osborne, General Manager
- Email: tosborne@rdn.bc.ca
- Phone: 250.248.3252 (office)

Correspondence or agendas for the appointee should be forwarded to the Town's postal address or via the Councillor's email: stanner@qualicumbeach.com and bluchtmeijer@qualicumbeach.com.

Please contact me at 250.738.2202 if any of the above information is incorrect or you require any additional information.

Yours truly,

Trudy Coates

Corporate Administrator

c. Councillor Tanner

c. Councillor Luchtmeijer

N:\Letters\2012\appointments council mtg Nov 19.docx

File: 0360-20-D69RC

MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: January 3, 2013

FROM: John Marcellus
Superintendent of Arena Services

FILE:

SUBJECT: District 69 Recreation Commission -December 2012 Report Oceanside Place

PROGRAMS/EVENTS/ICE RENTALS:

- Winter Wonderland operated for 8 days in comparison to 12 days in 2011, and attendances were excellent. School bookings were up to 11 (8 in 2011) and private rentals were up to 12 (11 in 2011). Overall, an estimated 4452 skaters attended with the busy days being Dec. 20th (833 skaters) and Dec. 21st (840 skaters)
- The Public Skates were extremely busy with attendances reaching a high on Dec. 23 with 635 skaters. The Lions Free Family Skate was filled with over 300 skaters and due to this being capacity, an estimated 100 skaters were asked to return for the following Tim Horton's sponsored Skate for which 265 skaters were in attendance.
- Fall lesson evaluations were returned and a review showed that all rated the "Overall Level of Satisfaction" and Quality of Instruction" as either " Excellent" or "Very Good".
- Registration for January classes has started strong.
- Staff are currently planning for the Spring and Summer programs.
- OMHA hosted two events over the Christmas season which included an All-Division Female Tournament on Dec. 27+28, and a Midget Tournament Dec. 29, 30 + 31. Teams from Vancouver Island and the Lower Mainland attended.
- Oceanside Place staff , in conjunction with the Parksville/Qualicum Beach Tourism Association, conducted a familiarization presentation and tour of the facility on Dec. 19th. Attendees included the Mayor and Council members from Parksville, private business representatives, and the media.
- Ice use for December was up by 34 hours to 530 hours. Revenue saw an increase of \$5,239 for a total of \$48,243.

FACILITY OPERATIONS:

- Capital projects for 2012 were completed with the installation/replacement of tempering valves in the dressing room showers and the replacement of a Hot Water storage tank .
- Requests for Proposals were reviewed and a new vending agreement with Complete Vending was implemented. The changeover will occur in January 2013.

FACILITY ADMISSIONS:

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	106	87	48	16	0	0	1	6	12	59	84	96	515
Child	700	565	686	126	0	0	159	67	151	674	776	1071	4975
Youth	118	88	92	16	0	0	3	3	18	166	403	313	1220
Adult	525	477	396	213	113	14	33	41	246	375	520	665	3618
Senior	718	738	743	336	176	1	161	73	475	808	766	573	5568
Family	750	714	494	19	0	0	60	84	106	797	804	1835	5663
Golden	32	31	27	2	4	0	0	0	26	28	27	12	189
Totals	2949	2700	2486	728	293	15	417	274	1034	2907	3380	4565	21748

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	81	72	64	15	0	0	1	4	4	52	58	84	435
Child	599	552	624	113	1	0	48	59	97	631	683	1000	4407
Youth	181	171	119	8	0	0	25	24	18	190	213	178	1127
Adult	533	430	446	180	182	143	37	23	140	370	482	695	3661
Senior	828	765	617	449	277	214	187	98	453	637	703	520	5748
Family	985	634	478	12	0	0	40	32	99	708	735	1941	5664
Golden	24	31	25	23	4	0	6	3	21	38	54	36	265
Totals	3231	2655	2373	800	464	357	344	243	832	2626	2928	4454	21307

Recommendation:

That the Oceanside Place report for December 2012 be received.

Original copy signed by J. Marcellus

Original copy signed by D. Banman

 Report Writer

 Manager Concurrence



MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: January 7, 2013

FROM: Mike Chestnut
Superintendent of Aquatics Services

FILE:

SUBJECT: District 69 Commission – December 2012 Report Ravensong Aquatic Centre

PROGRAMS/EVENTS/ RENTALS:

Dec 3 Homeschool Lessons finished: 35 participants; revenue \$2,432	Dec 19 Team Leader Meeting with 8 team leaders
Dec 11 Wet skill interview for 3 potential employees	Dec 21 st last day of Fall lessons
Dec 14 Interviews for new Aquatic staff	Dec 22 nd Santa Swim during Family swim
Dec 14 Island Swim challenge completed; 47 participants which is above our average of 30 participants. Several donations from local business.	Dec 22 Elf Swim during everyone welcome; 86 participants
Dec 17-21 4 school rentals; 240 participants	Dec 29 Kwalikum First nations swim rental
Registration/Revenue for Fall aquatic programs that included three sessions of after school and weekend swim lessons is at 867 participants with revenue of \$55,003. This is an increase from 2011 which was 821 participants and revenue of \$48,750. The budget report does show a good year for lessons overall.	

SWIM ADMISSIONS

2012

Swim Sessions	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Total
Tot	296	353	390	255	213	258	149	44	153	189	269	241	2810
Child	443	478	973	477	481	408	786	173	283	378	348	428	5656
Student	402	494	595	395	377	359	231	51	176	331	398	293	4102
Adult	2781	2782	2779	2210	2080	2145	1825	504	1354	2403	2317	2176	25356
Senior	3298	3234	3500	3069	3014	2959	2428	750	2033	3539	3757	2840	34421
Family	1418	1103	1813	881	585	766	1044	448	535	1032	958	1240	11823
Golden	472	534	542	524	516	477	416	140	342	584	559	439	5545
Totals	9110	8978	10592	7811	7266	7372	6879	2110	4876	8456	8606	7657	89713

2011

Swim Sessions	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Total
Tot	373	301	338	286	214	202	188	109	198	246	233	283	2971
Child	577	527	912	330	442	395	971	482	218	507	430	486	6277
Student	378	557	717	580	448	284	211	166	172	249	410	329	4501
Adult	2790	2443	2789	2075	2069	1858	1698	1012	1526	2389	2431	2232	25312
Senior	3114	3092	3412	2723	2715	2712	2120	1491	1705	2770	2887	2728	31469
Family	1769	1484	2594	1105	1054	669	1989	724	627	1102	1140	1140	15397
Golden	357	415	583	452	486	661	410	321	323	506	531	421	5466
Totals	9358	8819	11345	7551	7428	6781	7587	4305	4769	7769	8062	7619	91393

FACILITY OPERATIONS

Two quotes have been obtained for the design and engineering portion of the boiler replacement. Staff will select a contractor in January 2013. Staff also requested separate quotations on a re-commissioning of the facility. Re-commissioning in conjunction with the boiler replacement will ensure all operating systems are being utilized to optimize economic efficiencies and facility longevity.

Recommendation

That the Ravensong Aquatic Centre report for December 2012 be received.

Original copy signed by M. Chestnut

Original copy signed by D. Banman

Report Writer

Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: January 7, 2012

FROM: Sandra Pearson
Superintendent Recreation Program Services

FILE:

**SUBJECT: District 69 Recreation Commission – December 2012
Northern Community Recreation Services Report**

INCLUSION:

- One child needed inclusion support to participate in the last set of Pond Rascals lessons this fall. The grandparent was very pleased with the support provided and hopes to get the support again in February.

PRESCHOOL PROGRAMS:

- Programmer setting up new gymnastics program for Winter, Spring, and Summer seasons for preschool and children's age groups.

CHILDRENS' PROGRAMS:

- **Home Alone** (9yrs+) – 4 registrants (low)
- **Zumbatomic** (4-7yrs, 8-12 yrs) – programs finished

YOUTH PROGRAMS:

- Programmer reviewed 3 proposals for summer soccer camps. Proposals were weighed using a newly developed evaluation grid. An interview with the leading candidate is scheduled for mid-January.
- Programmer met with Summer Sports and Specialty Contractors for Byte Computer Camp and Tennis Camp. Programmer has changed the weeks we offer Byte Camp from three 5-day weeks to one 5-day week and two 4-day weeks. This will help keep the cost of this specialty camp down and ensure the fee is affordable.
- Programmer met with a new contractor who will be offering Circus Camp at Oceanside Place Arena this summer.
- Programmer planned main activities for Express Camp for summer 2013. Express camp will be offered for 7 weeks this summer rather than for 9 weeks.

ADULT PROGRAMS: These programs ended in Dec 2012.

- **Nia Class** –7 participants (good)
- **Minds in Motion** – 20 registered (excellent)
- **Seated Fitness** in Qualicum Beach - 12 registered (excellent)
- **Seated Fitness** in Parksville - 18 registered (good).
- **Hatha Yoga** in Qualicum Beach – 10 registered (good)
- **Zumba** – 39 registered (excellent)
- **Zumba Gold** starts – 25 registered (excellent)
- **RunFluid Running Clinic** – 12 registered (good)

- Programmer is in process of hiring a new Adult Yoga Contractor for Parksville, Qualicum and Area G locations. New RFP and evaluation grid used successfully.
- Programmer is meeting community partners and new contractors for spring, as well as starting the preparation and planning for children’s summer camps.

AREA H PROGRAMS:

- Programmer is preparing for Spring & Summer Active Living Guide 2013.
- Registration: Programmer continues to assist community members with registrations.
- Continued with regular promotions in the Eyes on BC Publication.

PROMOTIONS:

- Assisted Arena Programmer to host the Parksville-Qualicum Beach Tourism Association Familiarization Tour for 10 delegates which was a good number considering the snowfall that day.
- Preparing and circulating promotions for Winter Registration Campaign “Winter Proof your Health“, soliciting Active Living Guide advertising, and promoting Winter Wonderland on Ice at Oceanside Place.

COMMUNITY DEVELOPMENT:

- Financial Assistance Program: There was a high demand for Financial Assistance this year with a total of 175 households served; 45% of requests were from new families/couples this year. A total of \$24,249 was allocated to families with 71% of funds used to access public swim sessions at Ravensong Aquatic Centre.
- The next District 69 Recreation Grant deadline is January 25, 2013.
- **Area H:** Superintendent and Programmer met with Salish Sea Market to review and set-up new agreement for 2013 office space for Programmer.
- **Youth Recreation Strategic Plan (YRSP):** Programmer meeting with website developer for ideas on how to develop and design the youth website.
- Programmer attended YouthLink. Representatives from SD69, SOS, FRA, MCFD, VIHA, the library, Young Life present.
- Programmers assisted with the Winter Wonderland set up on Dec 17.
- Adult Programmer met with Oceanside Community Arts Council (V. Dare) regarding rental space for recreation programs at the Mc Millan Art Centre. Currently, one class has been scheduled for winter and one for the spring session.

That the Northern Community Recreation Services December 2013 report be received.

Original copy signed by S. Pearson

Original copy signed by D. Banman

Report Writer

Manager Concurrence



RDN REPORT	
CAO APPROVAL	
EAP	
COW	
JAN 08 2013	
RHD	
BOARD	
D69 Rec Comm.	

MEMORANDUM

TO: Tom Osborne
General Manager of Recreation and Parks

DATE: January 8, 2013

FROM: Dean Banman
Manager of Recreation Services

FILE:

SUBJECT: 2015 / 2016 BC Seniors Games – Hosting In District 69

PURPOSE

To seek Regional Board direction on the pursuit of hosting either the 2015 or 2016 BC Seniors Games.

BACKGROUND

In June of 2011 the Recreation and Parks Department received correspondence from the Town of Qualicum Beach inquiring into the RDN's interest in a joint application for a future BC Seniors Games. This request was presented to the District 69 Recreation Commission at their September 2011 Regular Meeting where a resolution was carried directing staff to meet with Town of Qualicum Beach to gather more details on the facility and financial responsibilities expected by the RDN.

Staff reported back to Commission that the Town of Qualicum Beach would be a co-applicant to host of the event and based on the established premise for delivery of recreation services for the area the Town would expect that the RDN Recreation and Parks Department would be looked upon to provide the primary support for this event. This information was reported back to D69 Recreation Commission where the following resolution was recommended to the RDN Board and adopted at the January 24, 2012 regular meeting.

1. *That the request from the Town of Qualicum Beach to be a joint applicant hosting a BC Senior Games event be put in abeyance until the new appointments to the District 69 Recreation Commission and the new municipal councils of the Town of Qualicum Beach and the City of Parksville are in place.*
2. *That staff be directed to prepare a report with regard to the financial implication, including staff resources and the capital costs required to host the BC Senior Games, and to explore the possible financial assistance to host the event from the two municipalities of Parksville and Qualicum Beach and the provincial and federal governments.*

The remainder of this report will focus on resolution number two.

Examination of past BC Seniors Games actual financials for games back to 2005, discussions with BC Seniors Games executive, review of the 2005/2006 Oceanside bid for the BC Seniors Games and finally review of the BC Seniors Games 2014 / 2015 draft bid package have been used as references in the writing of this report. Meetings and discussions with staff and elected officials from the Town of

Qualicum Beach, City of Parksville, School District #69 and Parksville Qualicum Beach Tourism Association have also occurred.

Joint applications to host BC Seniors Games between neighbouring communities can and have occurred in the past with the most recent one being the 2011 games held in the West Kootenays and hosted jointly by the communities of Trail, Castlegar and Nelson. Co-host communities are required to provide some more additional background information within their bid specific to travel distances between sport and event venues as well accommodations (minimum requirement is 1,000 rooms and 400 RV sites within a 40 km radius of the Games Village).

Bid packages officially are released from the BC Seniors Games Society in January of 2013 with an anticipated deadline of June 28, 2013.

APPLICATION COMPONENTS

Hosting bids for the BC Seniors Games are evaluated based on the following criteria and awarded points for each of the areas presented in the bid.

1. Local Government Support
2. School Board Support
3. Letters of support from community organizations
4. Information about your community
5. Accommodation statistics
6. Core facilities
7. Sport selection and relevant information
8. Use of legacy monies

There are three organizations involved in organizing the games: The BC Seniors Games Society (BCSGS), the Host Society, and the BC Games Society (BCGS). Typically the applicant will utilize volunteers and relevant staff in the preparation of the bid package and upon successful awarding of the games a non-profit "Host Society" is formed that then becomes the official partner in the delivery of the games with the BCSGS and BCGS. Local government typically supports the "Host Society" with in-kind services such as facility and equipment rental/ use as well as staff resources and financial support. To host either the 2015 or 2016 BC Seniors Games, an operating budget of approximately \$300,000 would be expected. Detailed roles and responsibilities are outlined in BC Seniors Games bid applications. Specific financial and in-kind support is identified as follows;

1) Local Government Support

The application must contain an official document/formal letter of resolution from the local government indicating support for the bid application. This resolution will include a minimum commitment of a \$60,000.00 financial contribution to the Host Society, in addition to at least \$55,000.00 of in-kind support.

2) Volunteers

To stage a successful BC Seniors Games, the host society board of directors will need to recruit, train, and direct the efforts of approximately 1,200 community volunteers.

3) Legacy Policy

Any surplus revenue which accrues to the Host Society from the staging of the BC Seniors Games (the "Legacy Funds") shall be divided equally between the Host Society and the BC Seniors Games Society.

Further, the 50% of Legacy Funds which are transferred to the BC Seniors Games Society will go towards the staging of future Seniors Games, while the 50% of Legacy Funds remaining with the Host Society will be spent primarily on the development of facilities or services for Seniors to promote an active healthy lifestyle within the boundaries of the Host Society.

4) Core Facilities

The Host Society must be able to accredit 3,500 to 4,000+ participants and non-participants at an accreditation centre, stage a centralized Games Village, showcase the Games during Opening and Closing Ceremonies, feed and entertain 3,500 to 4,000+ participants during the Friday night Banquet, and have adequate computer facilities and resources for managing Games results.

5) Ceremony Venue

Identify potential venues for the Opening and Closing Ceremonies, indicating indoor or outdoor seating capacities of these venues. Expect 2,000 to 3,000 at the Opening Ceremony and approximately 700 at the Closing Ceremony.

6) Food Services

The facility for the Banquet must be large enough to adequately sit and feed 3,500 to 4,000+ participants and non-participants in two or more sittings (e.g. ice arena) or in the case of two or more communities, the banquet divided by sport in each Community.

FINANCIAL REQUIREMENTS:

The operational budget for the B.C. Seniors Games is approximately \$300,000:

- I. \$85,000 is provided by the Ministry of Community, Sport and Cultural Development.
- II. \$105,000 comes from participant registration fees.
- III. \$60,000 is provided by local government
- IV. Remaining amount comprised of contributions from local sponsors.

ALTERNATIVES

1. That the Regional District of Nanaimo support the bid for either the 2015 or 2016 BC Seniors Games with a financial contribution of up to \$20,000 in financial support through the Northern Community Recreation Services Function and in-kind support of up to \$20,000 and that this support be contingent on the formal endorsement and equitable financial contributions from the City of Parksville and Town of Qualicum Beach and that this support be contingent on the formal support from School District 69.
2. That the Regional District of Nanaimo support the bid for either the 2015 or 2016 BC Seniors Games with a financial contribution of up to \$60,000 in financial support through the Northern Community Recreation Services Function and in-kind support of up to \$20,000 and that this support be contingent on the formal support from the City of Parksville, Town of Qualicum Beach and School District 69.
3. That the Regional District of Nanaimo not pursue the hosting of the 2015 or 2016 BC Seniors Games and that staff be directed to actively pursue sport tourism initiatives in partnership with the Parksville Qualicum Beach Tourism Association that better suit existing sport facilities and community resources in District 69.

FINANCIAL IMPLICATIONS

Specific allocation of the required \$60,000 noted in Alternative 1 could be sourced from the three main local government bodies within District 69 which include the Regional District of Nanaimo, Town of Qualicum Beach and City of Parksville. If successful in the awarding of the games, the three bodies could elect to directly contribute their portion to the Host Society.

The second alternative that could be considered is to fund the entire amount through the Northern Community Recreation Services Function in the year of the games as a separate line item. This would be possible as all communities fund this service already through the existing service bylaw. The RDN would have to make adjustments to the tax requisition in order to fund this initiative.

Over and above the direct financial contribution required above, local government is also expected to provide up to \$55,000 of “in kind” support. Typically this support is by way of free facility use, staff support and other equipment and supplies required to successfully hosting the games. Examples of relevance include the use of Oceanside Place and Ravensong Aquatic Centre.

Seventy hours of ice time would be required to host the hockey segment of the games. Projected hourly rental rates for 2015 (\$117.74) put this in-kind contribution at \$8,300. Lost revenue and the displacement of regular users would be factored in as well. While depending on the actual days selected for the event, it is estimated between 14 and 60 hours of lost time to regular users resulting in loss revenue of \$1,500 to \$10,000. Should the facility be required for other non-hockey use during the event additional cancellations and in-kind contributions would occur. Between 30 and 60 hours of additional non-hockey use may be required which would result in an additional \$6,100 of lost revenue.

The BC Seniors Games also has a swimming portion of events that would require pool time at Ravensong Aquatic Centre. To host the swimming portion of the event would require approximately 20 hours of facility use at a cost of \$3,763 as an in-kind contribution. Typically the facility closes for annual maintenance around the same time proposed for the games. This annual closure would need to be held earlier in the year to not impact the event. Lost revenue is estimated to be between \$6,500 - \$8,100 due mostly to the reduction of swim sessions and lesson revenues.

Currently within District 69 no suitable athletics (Track and Field) venue exists. Any bid on an event such as this would require the use of a neighbouring track and field venue (Nanaimo / Port Alberni). With this in mind it is quite likely that athletes involved in the athletics portion of the games would spend the majority of their time and accommodation requirements close to the athletics venue and not in the host community of District 69.

Sport Tourism continues to grow in economic significance as communities continue to diversify their economies by capitalizing on unique community characteristics and sport amenities. Based on reports from the BC Seniors Games Society and past host communities, the economic impact or spin offs benefitting host communities of the BC Seniors Games has been valued at levels up to \$2 million dollars.

As with any investment there is uncertainty on the actual return. Not only would the hosting of such an event include the financial commitment outlined above but also a heavy commitment from the communities in the way of volunteer and local business support.

CITIZEN and SPORT TOURISM IMPLICATIONS

Increasingly participation in physical fitness is seen as vital in the pursuit of a healthy lifestyle and a key preventative measure in the health and well being of individuals at all ages. In addition to the physical benefits the social and community based activities that are part of the Games provide an effective way to build community spirit and bring residents together. The long term positive increase in social capital to the host communities is anticipated to last years and likely be relied upon in the future to host more sports tourism or community type events.

The communities that make up District 69 by all accounts represent an ideal community setting. The existing demographics show that close to 50% of residents in the RDN would be eligible to participate in the games. However the success of the event would be responsibility of the communities and require significant commitment not only financial but also in volunteerism, facility use and related staff resources. The BC Seniors Games is of significant magnitude that would require effort and resources.

The benefits that the Senior Games and sport tourism in general create are widely accepted and the possibilities and variety of both scale and sport are extensive. While the communities and local sport organizations within District 69 have and continue to host a wide variety of sporting events that draw visitors, one the size of the BC Seniors games that relies on efforts from the entire community have not been hosted before.

In 2011 the Parksville Qualicum Beach Tourism Association, at that time known as Oceanside Tourism Association, commissioned an advanced sport tourism workshop that brought together many of the organizations, individuals and businesses that have an interest in and have participated in sport tourism related endeavors. From this workshop came initiatives to move sport tourism forward along with a process that helped identify sport events that District 69 currently has the capacity to host. Fifty-nine potential sport venues were identified with fourteen sports identified as good candidates for being hosted within the area and nine being classified as moderate candidates.

Sport tourism within the area is being further developed through participation in the Vancouver Island Sport Tourism Council (VISTC). Made up of local government and tourism association representatives from mid-Vancouver Island communities, VISTC is working on larger sport events that would be jointly hosted and bid on. Working with other members of VISTC increases the opportunities to bring larger more regional focus events to the Parksville Qualicum area.

The Parksville Qualicum Beach Tourism Association has now compiled a list of Sport Tourism Events that have been hosted in District 69 in the past, sport tourism events held annually and events that have been confirmed for 2012 and beyond (Appendix I).

In September and December of this year more discussion related to the possibility of bidding on the 2015 or 2016 BC Seniors games was held with representatives from the City of Parksville, Town of Qualicum Beach, School District 69, Regional District of Nanaimo and Parksville Qualicum Beach Tourism Association. The unanimous consensus from these discussions was not to bid for the BC Senior Games and to continue to pursue and secure sport tourism initiatives that are better suit the existing resources of the District 69 communities

SUMMARY

In June of 2011 there began discussion around the viability of RDN District 69 communities submitting a bid application to host either the 2015 or 2016 BC Seniors Games. RDN recreation staff researched the requirements and obligations that hosting such an event would require and participated in some early preliminary discussions with the City of Parksville, Town of Qualicum Beach and District 69 Recreation Commission. With pending local government elections taking place in the Fall of 2011, further detailed work regarding the possibility of submitting a bid was deferred until the Fall of 2012.

Host communities of past and future BC Seniors games are expected to provide both resources and support in the areas of financial contributions (\$60,000), in-kind services (\$55,000) and volunteer support. The financial contributions are components of the projected \$300,000 budget required to successfully deliver the games.

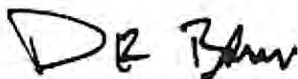
Like other sport tourism events, the BC Seniors Games would provide an opportunity to showcase the community while providing valuable economic spinoffs to the local economy. The event would also be beneficial in building community spirit.

District 69 already has a sizable inventory of sport tourism events hosted as show in *Appendix 1* but does not currently have all the required venues to host the BC Seniors Games, specifically a venue for Athletics (Track and Field). Although it would be possible to use the track and field complexes in either Nanaimo or Port Alberni, some of the economic benefits associated with hosting the BC Senior Games would be lost to these neighbouring communities.

There are many opportunities for sport tourism that fit the current capacity of District 69 better than the BC Seniors Games. These opportunities were identified in a 2011 sport tourism workshop hosted by the Parksville Qualicum Beach Tourism Association. Further work on developing and actively pursuing sport tourism initiatives that fit District 69 current capacity are being identified. These initiatives should bring the benefits of hosting an event, that were the prime focus when considering the BC Seniors Games bid, in perhaps a smaller scale but better suited for the existing sport facility assets in District 69.

RECOMMENDATION

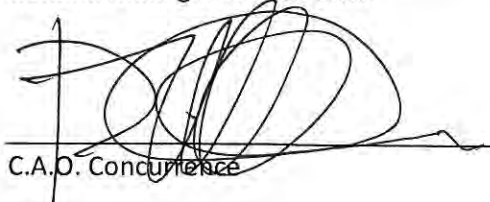
That the Regional District of Nanaimo not pursue the hosting of the 2015 or 2016 BC Seniors Games and that staff be directed to actively pursue sport tourism initiatives in partnership with the Parksville Qualicum Beach Tourism Association that better suit existing sport facilities and community resources in District 69.



Report Writer



General Manager Concurrence


C.A.O. Concurrence

Appendix I –

Sport Tourism Initiatives Hosted or Secured in District 69

Year	Event	Notes
2019	Canadian Seniors Men's Championships	National event Morningstar Golf Club 156 Players from across Canada and the US
2012	Canadian Direct Insurance BC Men's Curling Championships	Provincial event Parksville Curling Club
2011	BC Masters Curling Championships	Provincial event Qualicum Beach Curling Club
2011	Vancouver Island Skate International	International event Sandy Shores Skating Club Oceanside Place
2011	BC Bronze Gloves Boxing – Provincials	Provincial event Genesis Gym Oceanside Place
2011	Canadian PGA Tour Spring (Final) Qualifying Event	International event Morningstar Golf Club 65 Players from around the world
2011	BMX Island Cup	Regional event Qualicum Erik Goetzinger BMX
2010	RCGA Canadian Women's Senior Championships	International event Morningstar Golf Club 150 Players: 10 from US, 1 from UK, and minimum of 4 from each province
2010	Canadian PGA Tour Spring (Final) Qualifying Event	International event Morningstar Golf Club 63 Players from Japan, US, Sweden, Chile, Australia, New Zealand and Canada

Year	Event	Notes
2010	Junior Hockey Cyclone Taylor Cup	Provincial/National event Oceanside Place
2010	World Croquet Championships	International event Parksville Croquet Club
2009	RCGA Future Links Juniors Championships	National event Morningstar Golf Club Top 99 Junior players from across Canada
2009	World U17 Hockey Challenge	International event Oceanside Place and Port Alberni, Nanaimo, Cowichan and Campbell River 5 Countries and 5 CDN regional teams
2009	BC Scotties Tournament of Hearts	Provincial event Parksville Curling Club
2008	Provincial Junior Lawn Bowl Singles	Provincial event Parksville Lawn Bowling
2008	Western Blind Curling Championships	National event Qualicum Curling Club
2008	Provincial Mixed Curling Championships	Provincial event Qualicum Curling Club
2007	World Cup Youth Soccer Tournament	International event Oceanside Youth Soccer PQB Fields
2007	Men's BC Amateur Golf Championships	Provincial event Morningstar Golf Club Provincial Championships
2007	BC Masters Mens & Ladies Playdowns	Provincial event Parksville Curling Club
2007	BC Junior Men's PGA	Provincial event Fairwinds Golf Club
2005	National Pee Wee Girls Baseball Tournament	National event Springwood Field
2005	BCPGA Pro Lady Tournament	Provincial event Fairwinds Golf Club
2005	Canadian Mixed Pairs Lawn Bowling	National event Parksville Lawn Bowling Club
2005	Provincial Senior Women's Curling Championships	Provincial event Qualicum and District Curling Club

Year	Event	Notes
2004	BC WINTER GAMES	Provincial event Oceanside Place – hosted short track, speed skating & figure skating Port Alberni was main host
2004	Provincial Pee Wee AA Baseball Championships	Provincial event Springwood Field
2003	BMO Professional Ladies Canadian Tour	National event Fairwinds Golf Club
Annual	Old Timers Hockey Challenge Hockey Tournament	International event
Annual	Hammerfest Downhill & Cross Country Mountain Bike	Regional event
Annual	Qualicum Beach Triathlon & 10K	Regional event
Annual	Qualicum Beach Ocean Mile Swim	Regional event
Annual	OYSA U11 – U12 Boys/Girls Soccer	Regional event PQB Fields
Annual	VolleyBash	Provincial event Parksville, Biggest beach volleyball tournament in BC
Annual	Panters Hockey Classic	International event Oceanside Place
Annual	Grumpy Old Men Hockey Tournament	International event Oceanside Place
Annual	Oceanside Minor Hockey Tournaments	Local/Regional events Oceanside Place
Annual	Seagals Womens Hockey Tournament	Regional event Oceanside Place
Annual	Fun In the Sun Mixed Slo Pitch Tournament	Regional event Springwood
Annual	Oceanside Minor Lacrosse Dilly Bar Tournament	Regional event
Annual	Arrowsmith Cricket Invitational	International event Teams from USA & Australia
Annual	Parksville Royals	Provincial event Springwood
Annual	Arbutus Meadows Winter Series Hunter Jumper Classic	Regional Arbutus Meadows Equestrian Centre



RDN REPORT	
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MEMORANDUM

TO: Tom Osborne
General Manager, Recreation and Parks

DATE: January 7, 2013

FROM: Dean Banman
Manager of Recreation Services

FILE:

SUBJECT: District 69 Arena Land Lease Agreement with the City of Parksville

PURPOSE

To review and renew the Lease Agreement for the District 69 Arena lands with the City of Parksville.

BACKGROUND

A Lease Agreement between the City of Parksville and the Regional District has been in place since 1977 to provide for the lands on which the District 69 Arena is located and operated (attached as Schedule B in Appendix I) in the Parksville Community Park. The Agreement was revised in 1980, and then renewed in 1987, 1992, 1997, 2002 and 2008 each for a period of five years. The existing lease will end on March 31, 2013.

At present there is a covenant on the Lands that limits the City of Parksville from entering into a Lease Agreement beyond Five years, unless electoral assent is provided.

With the construction of Oceanside Place completed in 2003, the Regional District entered into a sublease with the Parksville Curling Club Society for a period of five years and then again for another 5 years in 2008. The sublease is intended to allow the non-profit society to manage and operate the District 69 Arena as a curling facility. The current sublease will expire on March 31, 2013. A separate report recommending approval for renewal of this sublease will be provided upon approval of the Lease for the land with the City of Parksville.

With the expiry of the existing land lease agreement occurring March 31, 2013, it is necessary for the Regional District to enter into a new Lease Agreement with the City of Parksville for another period of five years.

ALTERNATIVES

1. That the Regional District of Nanaimo enter into a five-year Lease Agreement (Appendix I) with the City of Parksville for the lands on which the District 69 Arena is located for a term from April 1, 2013 to March 31, 2018.
2. To provide alternative direction to staff.

FINANCIAL IMPLICATIONS

Within the terms and conditions of the lease the RDN assumes financial obligations related to insurance provision, both liability and property, taxes associated with the property and pays an annual rental amount of \$5.00. These financial expenses are minimal as through the sublease with the Parksville Curling Club Society insurance costs and the nominal annual rental fee are assumed. Currently the City of Parksville provides an annual permissive tax exemption on the leased property.

COMMUNITY IMPLICATIONS

In the absence of a signed lease agreement, common legal practice provides for the lease to be reviewed from month-to-month. Given the extent of the Regional District's past investment in the facility, the Curling Clubs current investment in the facility and the continued recreational use of the facility, a lease agreement between the two parties is required to maintain the certainty of the facility's use plus the continued operation of the society.

The sport of Curling continues to provide a lifelong activity with many health and social benefits. The value the facility and society provides to the community was acknowledged in the 2006 "Recreation Services Master Plan for Oceanside".

SUMMARY

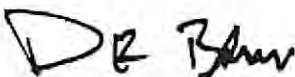
A series of Lease Agreements between the City of Parksville and the Regional District have been signed since 1977 to provide for the lands on which the District 69 Arena is located in the Parksville Community Park with the latest lease period ending on March 31, 2013.

The Regional District entered into a series of subleases beginning in 2003 for five year terms with the Parksville Curling Club Society for the non profit society to manage and operate the District 69 Arena as a curling facility. This current sublease ends on of March 31, 2013.

A new five-year Lease Agreement between the City of Parksville and the Regional District of Nanaimo for the land the arena is situated on, in conjunction with a new sublease with the Parksville Curling Club, will allow for the District 69 Arena to continue to operate and provide public recreation opportunities to residents of District 69.

RECOMMENDATION

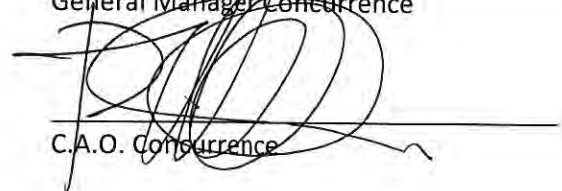
That the Regional District of Nanaimo enter into a five-year Lease Agreement attached as Appendix I with the City of Parksville for the lands on which the District 69 Arena is located for a term from April 1, 2013 to March 31, 2018.



Report Writer



General Manager Concurrence



C.A.O. Concurrence

APPENDIX 1

LEASE

THIS LEASE made the day of , 2013

**UNDER THE *LAND TRANSFER FORM ACT, PART 2*
AND THE *LOCAL GOVERNMENT ACT***

BETWEEN:

CITY OF PARKSVILLE

100 E. Jensen Avenue
P.O. Box 1390
Parksville, B.C. V9P 2H3

(the "**Landlord**")

OF THE FIRST PART

AND:

REGIONAL DISTRICT OF NANAIMO

6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2

(the "**Tenant**")

OF THE SECOND PART

WHEREAS:

- A. On the 1st day of July, 1977, an Agreement was entered into between the City of Parksville and the Regional District of Nanaimo providing for the lease of a specified area of land within the Parksville Community Park for the erection of the District 69 Ice Arena;
- B. On the 15th day of April, 1980, a Memorandum of Agreement was entered into between the parties providing for a revised description of the specified area of land within the Parksville Community Park for the location of the District 69 Ice Arena;
- C. On the 1st day of July, 1987, an Agreement was entered into between the parties for a lease of the specified area of land within the Parksville Community Park for the location of the District 69 Ice Arena, a recreational facility operated by the Tenant, for a five year term;
- D. On the 15th day of June, 1992, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years;
- E. On the 1st day of July, 1997, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena,

- a recreational facility operated by the Tenant, for a period of five years;
- F. On the 21st day of July, 2003, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years ending on the 30th day of April, 2008;
- G. On the 1st day of October, 2003, a Sublease was entered into between the Tenant and the Parksville Curling Club Society to manage and operate the District 69 Ice Arena as a Curling facility for a period of five years ending on the 31st day of March, 2008;
- H. On the 29th day of April 2008, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years ending on the 31st day of March 2013;
- I. On the 5th day of May 2008, a Sublease was entered into between the Tenant and the Parksville Curling Club Society to manage and operate the District 69 Ice Arena as a Curling facility for a period of five years ending on the 31st day of March, 2008;
- H. The Parties wish to enter into a new agreement for the lease of the same lands and premises for a further term of five years to permit the Tenant to continue to operate the District 69 Ice Arena;
- I. The Tenant has requested and the Landlord has agreed to grant a lease in the following terms.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the rents and agreements to be paid and performed by the Tenant,

1.0 Premises

The Landlord leases to the Tenant the land described in Schedule "A" annexed to this Lease (the "**Premises**").

2.0 Term

For the term of five years commencing on the 1st day of April 2013, and ending on the 31st day of March, 2018.

3.0 Use

The Tenant may use the Premises only for those purposes permitted by City of Parksville Zoning and Development Bylaw 1994 No. 2000 and any amendments thereto.

4.0 Rent

The Tenant shall pay to the Landlord an annual rent of five (\$5.00) dollars due and payable on the first day of each year of the term.

5.0 Tenant's Covenants

The Tenant covenants with the Landlord:

Rent

5.1 to pay all rents reserved under this Lease;

Taxes

5.2 to pay all taxes, rates, duties and assessments whatsoever, whether municipal, provincial, federal, or otherwise, including GST, charged upon the Tenant or the Landlord as a result of the Tenant's occupation of or use of the Premises unless exempted by municipal bylaw;

Utilities

5.3 to pay as they become due all user fees and rates for utility services including, without limitation, all charges for all gas, oil, telephone and electric light and power used on the Premises;

Construction

5.4 that it will not construct any buildings or structures on the Premises without the Landlord's approval, which may be withheld at the sole discretion of the Landlord and that it will not construct or renovate any buildings or structures on the Premises unless, prior to any construction or renovation, it obtains

- (a) a development permit from the Landlord, if required under the Official Community Plan and Zoning Bylaw of the City of Parksville;
- (b) a building permit, where required by the bylaws of the City of Parksville regulating building construction, authorizing the construction or renovations of the buildings and structures set out in the permit and the plans and specifications attached to it; and
- (c) such inspections as are required under the bylaws of the City of Parksville regulating building construction,

and all work shall be carried out at the cost of the Tenant;

Assign or Sublet

5.5 that it will sublet the Premises only to The Parksville Curling Club Society (Reg. No. 28480), and only for the purposes of operating a curling, recreation and community use facility, and will not otherwise sublease the Premises or assign this Lease without the

prior written consent of the Landlord, which consent may be withheld in the sole discretion of the Landlord;

Nuisance

5.6 that it will not carry on or do or allow to be carried on or done on the Premises anything that may be or become a nuisance to the Landlord or the public;

Regulations

5.7 that it will

(a) comply promptly at its own expense with the legal requirements of all authorities pertaining to the operation and use of the Premises, including an association of fire insurance underwriters or agents, and all notices issued under them that are served upon the Landlord or the Tenant; and

(b) indemnify the Landlord from all lawsuits, damages, losses, costs or expenses that the Landlord may incur by reason of non-compliance by the Tenant with legal requirements or by reason of any defect in the Premises or any injury to any person or to any personal property contained on the Premises unless the damages, losses, costs, expenses or injuries are the result of the negligence of the Landlord;

Insurance

5.8 that it will take out and maintain during the Term, a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the Premises by the Tenant in the amount of not less than Five Million (\$5,000,000.00) Dollars per single occurrence or such greater amount as the Landlord may reasonably designate, from time to time, naming the Landlord as an insured party thereto and shall provide the Landlord with a certified copy of such policy or policies;

5.9 that

(a) it will take out and maintain during the Term a policy of insurance in the name of the Tenant insuring the ice arena and all fixtures and improvements to the full insurable replacement value thereof against risk of loss or damage caused by or resulting from fire, lightning, tempest, or earthquake and any additional peril against which the Landlord normally insures, and

(b) the Tenant shall provide the Landlord with a certified copy of the policy;

5.10 that all policies of insurance shall contain a waiver of subrogation clause in favour of the Landlord and shall also contain a clause requiring the insurer not to cancel or change the insurance without first giving the Landlord thirty (30) days' prior written notice;

5.11 that if the Tenant does not provide or maintain in force the insurance required by this Lease, the Landlord may take out the necessary insurance and pay the premium for periods of one year at a time, and the Tenant shall pay to the Landlord as additional rent the amount of the premium immediately on demand;

Damage or Destruction

5.12 that if the ice arena or other building or structure is destroyed or damaged by fire, tempest or other event and, in the opinion of the Tenant acting reasonably, either:

- (a) the estimated cost of repairing such destruction or damage is unreasonably high; or
- (b) the time reasonably anticipated as being necessary for the repair of such destruction or damage is too long;

then the Tenant may, at its option, and upon written notice to the Landlord delivered within ninety (90) days after the occurrence of the destruction or the damage, terminate this lease, such termination to take effect sixty (60) days after the exercise of the option to terminate. On such termination all proceeds of insurance payable in respect of such destruction or damage shall be paid to the Tenant.

In the event the Tenant chooses to terminate the lease in accordance with the provisions within this clause and does not reconstruct the building, then the Tenant at their cost will return the Premises to a condition that is acceptable to the Landlord. The landlord further agrees that an acceptable condition will be a condition that is generally comparable to those portions of the City of Parksville Community Park outside of the Premises;

Indemnification

5.13 that it will indemnify the Landlord from and against all lawsuits, damages, losses, costs or expenses which the Landlord may incur by reason of the use of the Premises by the Tenant or the carrying on upon the Premises of any activity in relation to the Tenant's or any subtenants use of the Premises and in respect of any loss, damage or injury sustained by the Tenant, or by any person while on the Premises for the purpose of doing business with the Tenant or otherwise dealing with the Tenant, except insofar as any damage, loss, injury, cost or expense is caused or contributed to by the negligence of the Landlord or its officers, employees or agents and this indemnity shall survive the expiry or sooner determination of this Lease;

Builders Liens

5.14 that it will indemnify the Landlord from and against all claims for liens for wages or materials or for damage to persons or property caused during the making of or in connection with any excavation, construction, repairs, alterations, installations and additions which the Tenant may make or cause to be made on, in or to the Premises; and will allow the Landlord to post and will keep posted on the Premises any notice that the Landlord may desire to post under the provisions of the *Builders Lien Act*;

Maintenance

5.15 to maintain the Premises and the building, at all times to a reasonable standard of maintenance as is commonly provided to municipal ice arenas and the City of Parksville Community Park..

Inspection and Access

- 5.16 to permit the Landlord at any time and from time to time to enter and to have its authorized agents, employees, and contractors enter the Premises for the purpose of inspection, making repairs, alterations, and improvements to the Premises in general or to make improvements as outlined in Section 4 of the City of Parksville March 2006 Community Park Master Plan or to have access to utilities and services, and the Tenant shall provide free and unimpeded access for the purpose, and shall not be entitled to compensation for any inconvenience, nuisance, or discomfort caused thereby, but the Landlord in exercising its rights hereunder shall proceed to the extent reasonably possible so as to minimize interference with the Tenant's use and enjoyment of the Premises.
- 5.17 to obtain approval from the Landlord for any special event to be held within the facility that will likely exceed the parking capacity of the premises. The Landlord agrees that dependent only upon requirements of other special events scheduled for the same time in the City of Parksville Community Park, such approval will not be unreasonable withheld.

6.0 Landlord's Covenants

The Landlord covenants with the Tenant for quiet enjoyment.

7.0 Miscellaneous Covenants

And it is hereby mutually agreed:

Re-entry

- 7.1 that if the Tenant shall default in the payment of rent, or the payment of any other sum payable hereunder, or fail to perform any covenant hereunder and if such default shall continue for thirty (30) days after the giving of written notice by the Landlord to the Tenant, then the Landlord may re-enter the Premises and the rights of the Tenant with respect to the Premises shall lapse and be absolutely forfeited;

Forfeiture

- 7.2 that the Landlord, by waiving or neglecting to enforce the right to forfeiture of this Lease or the right of re-entry upon breach of any covenant, condition or agreement in it, does not waive the Landlord's rights upon any subsequent breach of the same or any other covenant, condition or agreement in this Lease;

Fixtures

- 7.3 that the ice arena is owned by the Tenant and if the Tenant elects not to rebuild the ice arena under section 5.12, or if this Lease is otherwise terminated, the ice arena or the remains of it, and the proceeds of any fire insurance or sale are the property of the Tenant, as an asset of the recreation local service provided by the Tenant for and within the City of Parksville (the Landlord) the Town of Qualicum Beach and Electoral Areas F, G and H of the Regional District of Nanaimo or any amended or successor local service providing community recreation services within the Regional District of Nanaimo, in accordance with the *Local Government Act* and in spite of any law to the contrary;

- 7.4 if the Landlord and the Tenant do not enter into a new lease to become effective immediately following the expiration of the Term, the Landlord and the Tenant will negotiate in good faith towards an agreement on the disposition of the Tenant's Improvements (including the arena, parking lots, fencing, signage and other improvements made by the Tenant), either by way of removal of those improvements from the Premises by the Tenant, or the transfer of those improvements to the Landlord, on terms that are mutually acceptable to the parties. If the parties are unable to agree upon a transfer value within six (6) months after expiration of the Term, that dispute will be submitted to binding arbitration and the arbitrator may order removal or transfer for value (or a combination of removal and transfer) taking into account such factors as depreciated building value.
- 7.5 if the lease is not renewed by reason of the District 69 Ice Arena having come to the end of its useful life, then in accordance with the provisions of section 7.4 for removal of the improvements from the Premises by the Tenant, the tenant agrees to remove those portions of the improvements requested to be removed by the Landlord and to return the Premises to a condition acceptable to the Landlord as outlined in Section 5.12.

Holding Over

- 7.6 that if the Tenant holds over following the Term and the Landlord accepts rent, this Lease becomes a tenancy from month to month subject to those conditions in this Lease applicable to a tenancy from month to month;

Renewal

- 7.7 that upon the expiration of the Term the parties may agree to enter into a new lease of the Premises containing agreed terms and conditions.

Time

- 7.8 that time shall be of the essence of this Lease;

Notices

- 7.9 that any notice required to be given under this Lease shall be deemed to be sufficiently given:
- (a) if delivered, at the time of delivery, and
 - (b) if mailed from any government post office in the Province of British Columbia by prepaid, registered mail addressed as follows:

If to the Landlord:

City of Parksville
100 E. Jensen Avenue
P.O. Box 1390
Parksville, B.C. V9P 2H3

If to the Tenant:

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight (48) hours after the time and date of mailing. If, at the time of the mailing the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lockout or other labour dispute then the notice may only be given by actual delivery of it;

Net Lease

- 7.10 that this Lease shall be a complete carefree net lease to the Landlord as applicable to the Premises and the Landlord shall not be responsible during the Term for any cost, charges, expenses or outlays of any nature whatsoever in respect of the Premises or its contents except those mentioned in this Lease;

Binding Effect

- 7.11 that this Lease shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees;

Amendment

- 7.12 that the parties hereto may by agreement amend the terms of this Lease, such amendment to be evidenced in writing and executed by both parties;

Law Applicable

- 7.13 that this Lease shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia;

Interpretation

- 7.14 that when the singular or neuter are used in this Lease they include the plural or the feminine or the masculine or the body politic or corporate where the context or the parties require;
- 7.15 all provisions of this Lease are to be construed as covenants and agreements as though the words importing covenants and agreements were used in each separate paragraph;
- 7.16 that the headings to the clauses in this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease or provision of it.

IN WITNESS the parties have signed and sealed this Lease on the _____ day of _____, 2013.

CITY OF PARKSVILLE by its authorized signatories)

_____)

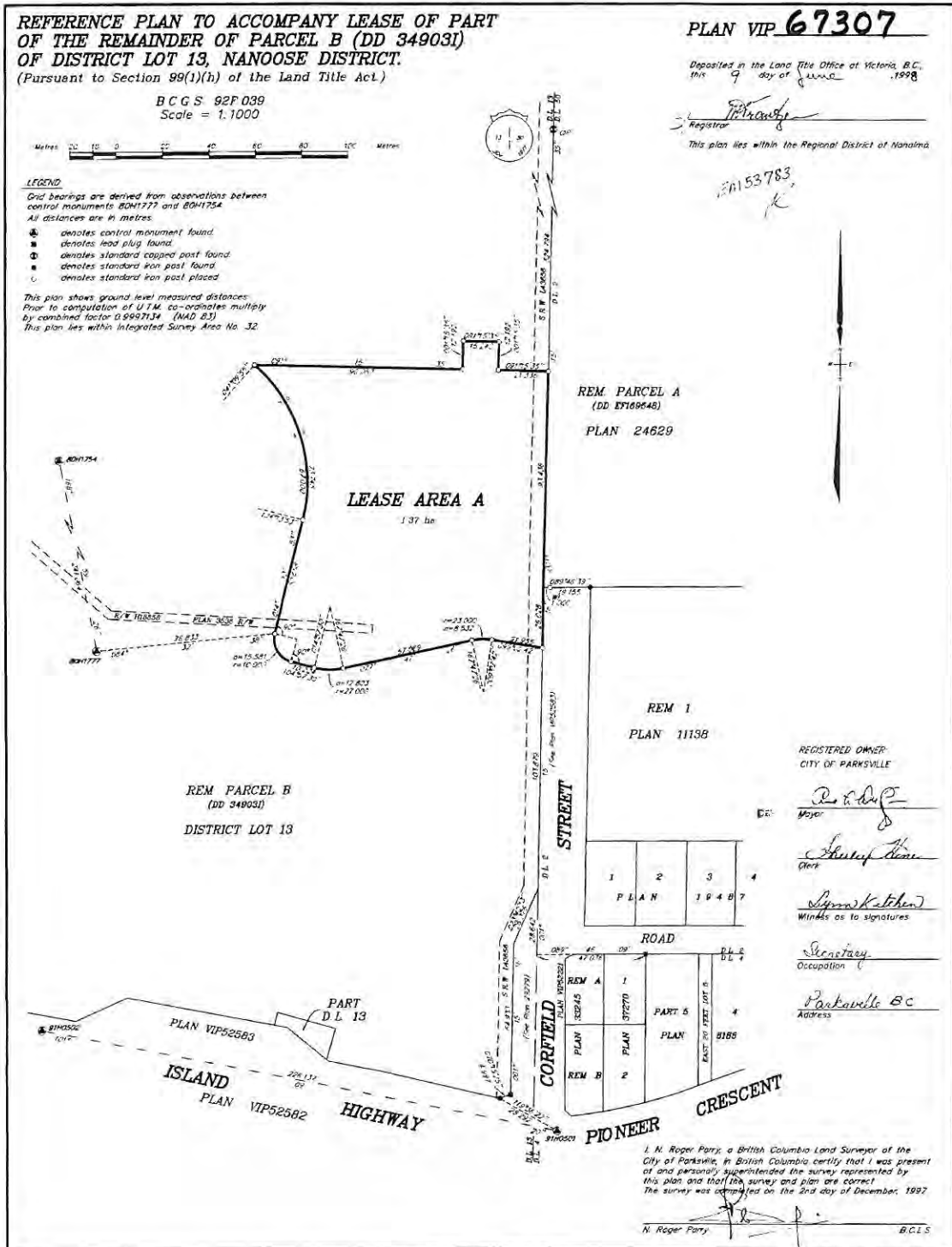
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REGIONAL DISTRICT OF NANAIMO by its authorized signatories)

_____)

_____)

SCHEDULE "A"



FILED: YVWF67307 (67307) 2009 07 02 15:11:16.337.B1

REGIONAL DISTRICT OF NANAIMO – RECREATION AND PARKS
2012 DEPARTMENTAL ACTIVITIES AND ACCOMPLISHMENTS

RECREATION AND PARKS SERVICES

Community Parks:

- Boat launch and parking area was constructed at Quennell Lake/Ridden Road (EA A).
- Cedar Skate and Bike Park was successful with a grant application in the amount of \$439,410 from the Province (EA A).
- South Road water access stairs were constructed (EA B).
- Completion of the 707 Community Park sign installation (EA B).
- Completed the Rollo McClay Community Park irrigation pond upgrade (EA B).
- Initiated the Mudge Island beach access online survey (EA B).
- Finalized the Anders Dorritt Community Park estate donation and preliminary site preparations were undertaken (EA C).
- An open house was held for the Blueback Community Park redevelopment plan (EA E).
- Parking lot upgrades were completed at the Jack Bagley Community Park in partnership with School District #69 (EA E).
- Official opening of Arrowsmith Community Trail (EA F).
- A grant application to the provincial government for the Meadowood Community Park development was successful in the amount of \$54,500 (EA F).
- Developed a concept plan for the Meadowood Community Park (EA F).
- Completed the French Creek/Miller Road Community Park bank stabilization and habitat improvement (EA G).
- Successful provincial grant application for the Henry Morgan Community Park development in the amount of \$85,000 (EA H).
- Completed a detailed design and tendering for the Henry Morgan Community Park development (EA H).
- Ongoing support to Community Park Advisory Committees (All EAs).
- Ongoing support for review of subdivisions, park land dedications and acquisitions (All EAs).

Regional Parks and Trails:

- Completed repairs to the caretaker cabin and removed a barn at Coats Marsh Regional Park.
- Installed a porta potty with a surround at Beachcomber Regional Park.
- Upgrades were completed at Descanso Bay Regional Park, including road and fencing repairs, and resurfacing of select sites.
- Development of Moorecroft Regional Park Management Plan.
- Moorecroft Regional Park Upgrades including boardwalk, parking area and flood mitigation.
- Developed the Little Qualicum River Regional Park Management Plan.
- Land tenure agreements were secured for Witchcraft Lake Regional Trail (Mt. Benson Regional Park).
- Installed a kiosk at the Mount Benson Regional Park.
- A request for proposals for the Horne Lake Regional Park Operator was issued.
- Upgraded water system and road at the Horne Lake Regional Park.
- Completed the covenant and lease registration for the Little Qualicum River Regional Conservation Area.
- Completed the Lighthouse Country Regional Trail and held the official opening.

- Permit applications were processed and issued for community events, tours and commercial filing for parks and trails system.

Recreation Programs and Facilities:

- Served 2,136 preschool, children and youth participants through high quality summer camps and programs. Eight Canada Summer Jobs students were placed with the department.
- Leaders In Training (LIT's): 37 LIT's were trained for summer leadership volunteer opportunities, with 7 LIT's returning from 2011. LIT's completed 13.5 hours of training July 3, 4 and 5 for a total of 499.5 training hours, and completed 2,027 hours of volunteering in July and August.
- Year two of the implementation of the Youth Recreation Strategic Plan, with:
 - Second year of financial support to additional staffing for youth events at Oceanside Place;
 - First year of financial support for additional staff for youth events at Ravensong Aquatic Centre;
 - Second year of grants (\$1,000 each) to three middle schools for recreation initiatives at their schools;
 - First year of grants (\$1,000 each) to two secondary schools for recreation initiatives at their schools;
 - First year of grants (\$1,000) to rural organizations for recreation initiatives in their communities;
 - Development of new youth recreation website;
 - Second year of Youth Recreation Advisors (12) initiative to advise programmer on new website development and social media, communications with youth, youth events, and review grant applications. YRA's receive honorarium and receive valuable leadership experience.
- New agreement with VIHA – Integrated Health Network (IHN) to provide seated fitness programs to IHN (and public clients). VIHA–IHN also sponsors their clients with two or more designated chronic illnesses with access to RDN recreation services including registered programs and membership/passes to Ravensong Aquatic Centre and Oceanside Place Arena.
- Electoral Area 'H' four year service review and report to the Commission. Completed fifth year of service delivery in EA 'H', working collaboratively with Lighthouse Recreation Commission.
- Inclusion clients served 31 participants and 992 hours of inclusion support. The majority of participants receive assistance in the summer with 21 full time weeks and 11 part-time weeks.
- Reduced the fall season cancellation rate for preschool and children's programs from 44% in 2010 and 2011, to 15% in 2012.
- Implemented a mentoring program at Parksville Elementary School to assist the school with their noon hour sports for students.
- Completed facilities vending/pouring RFP and interview process.
- Completed new commission orientation for new members of both District 69 Recreation and Electoral Area 'A' Parks, Recreation and Culture Commissions.
- Completed 2012 Cedar Heritage Centre capital projects as planned.
- Active involvement and support with District 69 events (Qualicum Beach Day (new), QB Family Day, Kite Festival, Kidfest, Terry Fox Run, Youth Week, Volunteer Week, various BLT events).
- Continuation of the Financial Assistance Program to enable low-income individuals and families to access facilities and programs. 145 households received subsidies this year.
- Active Living Guide 15,000 delivered semi-annually by unaddressed ad mail; 18,500 produced twice per calendar year.
- 36 projects and initiatives were supported by the District 69 Recreation Commission Community and Youth Grants, totaling \$51,132.

- Coordinated over 3,800 field bookings in District 69 with 149 field use contracts completed.
- Third year of RDN Performance Recognition Awards program with 33 athletes recognized for their gold medal performances in 2012.
- Recreation programmers received certification through Pacific Sport on the Fundamental Movement Skills and incorporating physical literacy in recreation programs.
- Completed fifth year of Recreation Services Agreement with Arrowsmith Community Enhancement Society for Electoral Area 'F'.
- Review and implementation of 2012 Fees and Charges policy.
- Active partnership meetings with School District 69. New partnership agreement for providing Work Experience placements for grade 11 and 12 students in District 69.
- Continued support as a founding member of the Vancouver Island Sport Tourism Council and Oceanside Sport Tourism initiatives.
- Complete Electoral Area 'A' Parks, Recreation and Culture Commission planning session.
- Obtain approval from local medical sponsor to implement Public Access Defibrillation (PAD) program for RDN Recreation facilities in District 69. The PAD program allows AED units to be installed in public areas for general use.
- Submitted a grant application to Western Economic Diversification Canada for the Canadian Infrastructure Improvement Fund. Funding, if approved, to be used for upgrades to the lighting at Oceanside Place.
- Continued operation of regional aquatic complex (Ravensong Aquatic Centre) providing over 4,700 hours of use and 89,000 admissions for public sessions.
- Provided learn to swim programs for 2,496 children.
- Replaced entire pool deck tile at Ravensong Aquatic Centre.
- Provided higher level aquatic leadership instruction to 92 learners.
- Aquatic programs offered and supported away from Ravensong within the community included; Qualicum Beach Mile Swim, School Salmon Observation, Polar Bear Swim at Parksville Beach, various school district 69 outings to the beach, Horne Lake Summer First Aid, and Little Qualicum River Hatchery.
- Completed maintenance shut down for Meeker arena to replace and upgrade rink dasher boards, sills, gates and rink board lexan.
- Developed and implemented additional programs designed to enhance hockey and skating skills through camps for female hockey players, birthday parties for youth, and public skate sessions for Adults.
- Created skating sessions available to groups and individuals within the community that allows access to rentals within prime time without affecting regular users.
- Developed and implemented new facility rental Terms and Conditions.
- Coordinated with the Parksville Panter's hockey organization in the development of a four-team league for Seniors Hockey players 55+.
- Continued to increase Sport Tourism by attracting two major Skate Canada events to the community.
- Installed wireless internet services at Oceanside Place.
- Developed and implemented programs and events through the Youth Services Plan which has resulted in an increase in youth participation.
- Continued operation providing over 9,800 hours of arena use and over 25,000 in attendance for public skating sessions.
- Continue to host local and regional tournaments involving youth, adults and seniors.