

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE SPECIAL COMMITTEE MEETING OF THE WHOLE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 15, 2013 AT 5:00 PM IN THE
RDN BOARD CHAMBERS**

Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks Services
D. Trudeau	Gen. Mgr. Transportation & Solid Waste Services
S. DePol	A/Gen. Mgr., Regional & Community Utilities
J. Hill	Manager, Administrative Services

CALL TO ORDER

The Chairperson welcomed the Directors to the Special Committee of the Whole meeting.

COMMUNICATIONS/CORRESPONDENCE

Wendy Idema, re Regional District Debt Limits.

MOVED Director Holme, SECONDED Director Houle, that the correspondence from Wendy Idema regarding Regional District debt limits be received.

CARRIED

REPORTS***FINANCIAL SERVICES*****2013 Proposed Budget Overview.**

The Director of Finance presented an overview of the 2013 proposed budget and the 2013 to 2017 Financial Plan providing a schedule of upcoming meetings with respect to budget approval, as well as answered Director's questions.

Island Corridor Foundation.

MOVED Director Brennan, SECONDED Director Lefebvre that \$68,000 of the 2013 Provincial Strategic Community Investment Funds in the amount of \$86,000 be applied to Island Corridor Foundation expense.

CARRIED

2013 Budget Proposed Service Level Reductions.

MOVED Director Lefebvre, SECONDED Director Willie, that the Legislative Services function public education materials budget be decreased in the amount of \$4,000.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone that the Arbitrations/Bargaining and Other Professional Fee budgets be decreased in the amount of \$44,000 and further that the Disaster Recovery plan for IT and the carpet replacement in Corporate Administration be deferred.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that the Electoral Areas Administration Service budget be decreased in the amount of \$15,250 increasing the transfer from Building Inspection for Electoral Areas Building Policy and Advice Service and the deferral of vehicle purchase for one year.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Electoral Area Community Planning Service budget be decreased in the amount of \$20,000 with a reduction by \$10,000 of the general legal budget and a reduction by \$10,000 of the professional fees for the Airport project.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the Northern Community Economic Development Service budget be decreased in the amount of \$10,000 by carrying forward surplus funds from 2012.

CARRIED

MOVED Director Willie, SECONDED Director Veenhof, that the Oceanside Place Service budget be decreased in the amount of \$8,220 by the reduction of Administration recovery funds in the amount of \$3,220 and a six week earlier closure of the Pond and removal of the ice surface.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that the Northern Community Recreation Service budget be decreased in the amount of \$7,000 by the elimination of Camp Suntastic.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that the Northern Community Recreation Service budget be decreased in the amount of \$6,750 by reducing the D69 Recreation grants by a partial amount of the 2012 carry forward surplus.

CARRIED

MOVED Director McPherson, SECONDED Director Fell, that the Area 'A' Recreation and Culture Service budget be decreased in the amount of \$2,000 by reducing the grants in aid requisition by the amount of unused 2012 grant funds.

CARRIED

MOVED Director Brennan, SECONDED Director Ruttan, that the Regional Parks – Operating Service budget be decreased in the amount of \$62,660 by the deferral of some signage work for one year, the rescheduling of the ERRP trail development work to spread over 2 years, the deferral of a parking lot for the Little Qualicum River trail and the deferral of the Horne Lake Group Shelter to a future year pending a new contract.

CARRIED

MOVED Director McPherson, SECONDED Director Ruttan, that the Community Parks – Electoral Area 'A' Service budget be decreased in the amount of \$1,185 by the deferral of a portion of the Cedar Plaza work to 2014.

CARRIED

MOVED Director Houle, SECONDED Director Lefebvre, that the Community Parks – Electoral Area 'B' Service budget be decreased in the amount of \$1,700 by reducing a signage budget item, adjustment of the reserve transfer and the deferral of a portion of the Rollo parking lot to 2014.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Community Parks – Electoral Area 'C' (Extension) Service budget be decreased in the amount of \$3,035 by reducing a signage budget item, increase to the reserve transfer and the deferral of a portion of the Extension Miners park landscape installation to 2014.

CARRIED

MOVED Director Young, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'C' (East Wellington) Service budget not be decreased in the amount of \$2,400 as recommended by staff.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Community Parks – Electoral Area 'E' Service budget not be decreased in the amount of \$900 as recommended by staff.

CARRIED

MOVED Director Fell, SECONDED Director Brennan, that the Community Parks – Electoral Area 'F' Service budget not be decreased in the amount of \$1,000 as recommended by staff.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Community Parks – Electoral Area 'G' Service budget be decreased in the amount of \$2,000 by deferral of the Rivers Edge Concept Plan to 2014 and the increased transfer to reserves to set aside funds for this project.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that the Community Parks – Electoral Area 'H' Service budget be decreased in the amount of \$3,715 by reducing a signage budget item.

CARRIED

MOVED Director Bestwick, SECONDED Director Dempsey, that the Southern Community Wastewater budget be decreased in the amount of \$184,430 by deferral of small capital funds, revision of reserve funds, use of reserve funds for the HVAC replacement and the impact of Corporate Administration recovery decreases.

CARRIED

MOVED Director Willie, SECONDED Director Johnstone, that the Northern Community Wastewater Service budget be decreased in the amount of \$98,215 by deferral of the shower/washroom building, design review, transfer of a portion of the shower building budget to reserves and the impact of Corporate Administration recovery decreases.

DEFEATED

MOVED Director Willie, SECONDED Director Johnstone, that the Northern Community Wastewater Service budget be decreased in the amount of \$100,000 by deferral of the shower/washroom building, design review, transfer of a portion of the shower building budget to reserves and the impact of Corporate Administration recovery decreases.

CARRIED

MOVED Director Veenhof, SECONDED Director Dempsey, that the Northern Community Transit Service budget not be decreased in the amount of \$48,040 as recommended by staff.

CARRIED

2013 Budget Utility Parcel Tax Adjustments.

MOVED Director Lefebvre, SECONDED Director Holme, that the Surfside Water Service budget be decreased in the amount of \$407 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the French Creek Water Service budget be decreased in the amount of \$1,592 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Whiskey Creek Water Service budget be decreased in the amount of \$2,734 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Decourcey Water Service budget be decreased in the amount of \$535 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the San Pareil Water Service budget be decreased in the amount of \$5,898 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised quote for well maintenance.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Englishman River Water Service budget be decreased in the amount of \$3,135 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and the reduction of the reserve transfer.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Melrose Place Water Service budget be decreased in the amount of \$203 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Nanoose Bay Peninsula Water Service budget be decreased in the amount of \$22,331 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised estimate for new treatment plan costs.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the Nanoose Bay Wastewater / Fairwinds Sewer Service budgets be decreased in the amount of \$6,876 by the revision of the small capital program for kiosks and flow meters, and adjustment of the reserve transfers.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that Board direction to staff be that increases for existing services in the five year budget, year by year, not exceed 1.5 percent.

DEFEATED

2013 Budget – New Requests.

MOVED Director Greves, SECONDED Director Johnston, that the Grants in Aid Service 2013 budget be increased in the amount of \$10,000 to allow for a grant to the Nanaimo Hospice Society for their new building project.

CARRIED

MOVED Director Brennan, SECONDED Director Young, that the Regional Parks Operations 2013 budget be increased in the amount of \$30,000 to allow for an annual operating funding request by the Nanaimo Area Land Trust.

CARRIED

MOVED Director Fell, SECONDED Director Veenhof, that the Northern Community Recreation Service 2013 budget be increased in the amount of \$9,700 to allow for Arrowsmith Community Enhancement Society's request for additional recreational program funding.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that the Drinking Water / Watershed Protection Service 2013 budget be increased in the amount of \$3,000 to allow for the Mid Vancouver Island Habitat Enhancement Society three to four year program.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that the 2013 budget be increased in the amount of \$11,500 to allow for reimbursement of mileage costs for Committee Volunteers.

CARRIED

MOVED Director Holme, SECONDED Director Bestwick, that the 2013 budget not be increased in the amount of \$10,000 to allow for Electoral Area community meetings.

CARRIED

MOVED Director Anderson, SECONDED Director Brennan, that the Corporate Administration 2013 budget be increased in the amount of \$47,000 to allow for web streaming of Board meetings.

DEFEATED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Willie, that this meeting be terminated.

TIME: 7:28 PM

CHAIRPERSON

CORPORATE OFFICER