

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, NOVEMBER 26, 2013 AT 7:03 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Alternate	
Director L. Salter	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director J. Fell	Electoral Area F
Director G. Anderson	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
R. Alexander	Gen. Mgr. Regional & Community Services
D. Pearce	A/Mgr. Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order.

## **DELEGATIONS**

### **Mike Hooper, Nanaimo Airport, re Nanaimo Airport Planning Process.**

Mr. Hooper provided a visual presentation along with an update on the Nanaimo Airport Planning Process.

## **LATE DELEGATIONS**

MOVED Director Holme, SECONDED Director Bestwick, that late delegations be permitted to address the Board.

CARRIED

### **Dave Hammond, International Composting Corporation, re International Composting Corporation Reorganization.**

Mr. Hammond provided a progress report on the International Composting Corporation and asked the Board to support the agreement in principle to their proposal.

### **Gerry Thompson, Fairwinds Community Association, re Proposed Revisions to Amendment Bylaw No. 500.385, 2013.**

Mr. Thompson thanked the Board and staff for the progress to date and asked that the Board give 1st and 2nd readings to the bylaw so the required public hearing can be held in early December with 3rd reading to be considered before Christmas.

## **BOARD MINUTES**

### **Minutes of the Regular Board meeting held Tuesday, October 22, 2013.**

13-753 MOVED Director Holme, SECONDED Director Johnstone, that the minutes of the Regular Board meeting held on Tuesday, October 22, 2013, be adopted.

CARRIED

### **Minutes of the Special Board Meeting held Tuesday, November 12, 2013.**

13-754 MOVED Director Holme, SECONDED Director Johnstone, that the minutes of the Special Board meeting held Tuesday, November 12, 2013, be adopted.

CARRIED

## **COMMUNICATION/CORRESPONDENCE**

### **Wendy Carmichael, re Development Variance Permit Application No. PL2013-108.**

13-755 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Wendy Carmichael, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Nettie and William Kokura, re Fairwinds Schooner Cove Development.**

13-756 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Nettie and William Kokura, regarding Fairwinds Schooner Cove Development, be received.

CARRIED

**Brian and Delores Dailly, re Development Variance Permit Application No. PL2013-108.**

13-757 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Brian and Delores Dailly, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Carol Bell, re Development Variance Permit Application No. PL2013-108.**

13-758 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Carol Bell, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Rob and Mary Lou Henry, re Development Variance Permit Application No. PL2013-108.**

13-759 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Rob and Mary Lou Henry, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Donna Newall, re Development Variance Permit Application No. PL2013-108.**

13-760 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Donna Newall, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Melanie Van Der Stock, re Development Variance Permit Application No. PL2013-108.**

13-761 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Melanie Van Der Stock, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Rob Wesson, re Development Variance Permit Application No. PL2013-108.**

13-762 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Rob Wesson, regarding Development Variance Permit Application No. PL2013-108, be received.

CARRIED

**Laurie Gourlay, Vancouver Island & Coast Conservation Society, re Nanaimo Airport Planning Process.**

13-763 MOVED Director Holme, SECONDED Director Bestwick, that the correspondence received from Laurie Gourlay, Vancouver Island & Coast Conservation Society, regarding Nanaimo Airport Planning Process, be received.

CARRIED

## **UNFINISHED BUSINESS**

### **BYLAW ADOPTION**

#### **Zoning Amendment Application No. PL2013-038 – Bylaw No. 500.386 – Magnolia Enterprises Ltd. – 6996 Island Highway West, Electoral Area 'H'.**

- 13-764 MOVED Director Veenhof, SECONDED Director Young, that the "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.386, 2013", be adopted.

CARRIED

#### **Ravensong Aquatic Centre and Oceanside Place Apportionment Formula Bylaw Amendments – Bylaws 899.01 and 1358.01.**

- 13-765 MOVED Director Willie, SECONDED Director Lefebvre, that "Regional District of Nanaimo District 69 Swimming Pool Service Amendment Bylaw No. 899.01, 2013", be adopted.

CARRIED

- 13-766 MOVED Director Willie, SECONDED Director Lefebvre, that "Regional District of Nanaimo District 69 Ice Arena Amendment Bylaw No. 1358.01, 2013", be adopted.

CARRIED

## **STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS**

### **ELECTORAL AREA PLANNING COMMITTEE**

#### **Minutes of the Electoral Area Planning Committee meeting held Tuesday, November 12, 2013.**

- 13-767 MOVED Director Holme, SECONDED Director Veenhof, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, November 12, 2013, be received for information.

CARRIED

#### **Development Permit with Variance Application No. PL2013-110 – Manhas – 5469 Island Highway West, Electoral Area 'H' – Amended Recommendation.**

- 13-768 MOVED Director Veenhof, SECONDED Director Young, that Development Permit with Variance Application No. PL2013-110 to reduce the minimum required setback from the western lot line from 5.0 metres to 1.06 metres to legalize the siting of a garage, and to permit the construction of a deck and fire escape be approved subject to the conditions outlined in Attachments 2-4.

CARRIED

### **DEVELOPMENT PERMIT APPLICATIONS**

#### **Development Permit and Site Specific Exemption Application No. PL2013-099 – Jim Hamm – 6161 Island Highway West, Electoral Area 'H'.**

- 13-769 MOVED Director Veenhof, SECONDED Director Salter, that Development Permit and Site Specific Exemption Application No. PL2013-099 to allow the construction of a studio on the subject property be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

***DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS***

**Development Permit with Variance & Site Specific Exemption Application No. PL2013-106 – Fern Road Consulting Ltd. – 168 Cochrane Road, Electoral Area 'H'.**

- 13-770 MOVED Director Veenhof, SECONDED Director Holme, that Development Permit with Variance and Site Specific Exemption to the Floodplain Management Bylaw Application No. PL2013-106 to reduce the required setback to a watercourse for construction of a dwelling unit be approved subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

**Development Permit with Variance Application No. PL2013-103 – Whittall – 960 Woodpecker Place, Electoral Area 'G'.**

- 13-771 MOVED Director Holme, SECONDED Director Young, that Development Permit with Variance Application No. PL2013-103 to permit the construction of an accessory building on the subject property be approved subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

***DEVELOPMENT VARIANCE PERMIT APPLICATIONS***

**Development Variance Permit Application No. PL2013-108 – Sydney Lee – 1266 Marina Way, Electoral Area 'E'.**

Susan Watkins spoke in opposition  
Richard Stewart spoke in opposition  
Ashley Henry spoke in opposition  
Andy Lankester spoke in opposition  
Syd Lee spoke in favor  
Anthony Taylor spoke in favor  
George Rhodes spoke in favor  
Carol Bell spoke in opposition  
Sharon Lee spoke in favor

- 13-772 MOVED Director Holme, SECONDED Director Veenhof, that Development Variance Permit Application No. PL2013-108 to reduce the minimum required setback to the sea and increase the maximum permitted accessory structure height to legalize the siting of a residential scale wind turbine on the subject property be approved subject to the terms and conditions outlined in Attachment 2.

CARRIED

**Development Variance Permit Application No. PL2013-072 – Ashton – 1965 Stewart Road, Electoral Area 'E'.**

- 13-773 MOVED Director Holme, SECONDED Director Veenhof, that Development Variance Permit Application No. PL2013-072 to reduce the setback from the interior lot line from 8.0 metres to 0.3 metres to legalize the siting of a shop be approved.

CARRIED

**Development Variance Permit Application No. PL2013-111 – Rakowski – 1716 Vowels Road, Electoral Area 'A'.**

- 13-774 MOVED Director McPherson, SECONDED Director Veenhof, that Development Variance Permit Application No. PL2013-111 to reduce the interior lot line setback from 8.0 metres to 7.0 metres to permit the construction of a dwelling unit be approved.

CARRIED

**OTHER**

**Regulatory Amendments to Address Marihuana for Medical Purposes Regulations.**

- 13-775 MOVED Director Holme, SECONDED Director Veenhof, that the Board direct staff to prepare land use regulation amendments to address the Marihuana for Medical Purposes Regulations in order to limit the location of medical marihuana production facilities to parcels in the Agricultural Land Reserve (ALR) for Bylaw 500.

CARRIED

- 13-776 MOVED Director Holme, SECONDED Director Veenhof, that the Board direct staff to prepare land use regulation amendments to address the Marihuana for Medical Purposes Regulations in order to limit the location of medical marihuana production facilities to parcels within the A-1 and I-2 zones for Bylaw 1285.

CARRIED

- 13-777 MOVED Director Holme, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.387, 2013", be introduced and read two times.

CARRIED

- 13-778 MOVED Director Holme, SECONDED Director Veenhof, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.387, 2013", be chaired by Chairperson Stanhope or his alternate.

CARRIED

- 13-779 MOVED Director Holme, SECONDED Director Veenhof, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Bylaw No. 1285.18, 2013", be introduced and read two times.

CARRIED

- 13-780 MOVED Director Holme, SECONDED Director Veenhof, that the Public Hearing on "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Bylaw No. 1285.18, 2013", be chaired by Director Fell or his alternate.

CARRIED

**COMMITTEE OF THE WHOLE STANDING COMMITTEE**

**Minutes of the Committee of the Whole meeting held Tuesday, November 12, 2013.**

- 13-781 MOVED Director Veenhof, SECONDED Director Houle, that the minutes of the Committee of the Whole meeting held Tuesday, November 12, 2013, be received for information.

CARRIED

**COMMUNICATION/CORRESPONDENCE**

**Coralee Oakes, Minister of Community Sport and Cultural Development, re Funding request for a restructure study.**

- 13-782 MOVED Director Lefebvre, SECONDED Director Veenhof, that the correspondence received from Coralee Oakes, Minister of Community Sport and Cultural Development, regarding the funding request for a restructure study, be received.

CARRIED

**Douglas White, Snuneymuxw First Nation, re RDN Liquid Waste Management Plan Amendment.**

- 13-783 MOVED Director Lefebvre, SECONDED Director Veenhof, that the correspondence received from Douglas White, Snuneymuxw First Nation, regarding Regional District of Nanaimo Liquid Waste Management Plan Amendment, be received.

CARRIED

**Blain Sepos, Parksville Qualicum Beach Tourism Association, re Tax amounts collected by accommodation providers.**

- 13-784 MOVED Director Lefebvre, SECONDED Director Veenhof, that correspondence received from Blain Sepos, Parksville Qualicum Beach Tourism Association, regarding tax amounts collected by accommodation providers, be received.

CARRIED

**Claude Dauphin, Federation of Canadian Municipalities, re Achievements in the Partners for Climate Protection Program.**

- 13-785 MOVED Director Lefebvre, SECONDED Director Veenhof, that correspondence received from Claude Dauphin, Federation of Canadian Municipalities, regarding achievements in the Partners for Climate Protection Program, be received.

CARRIED

**BC Food Systems Network, re Core Review of the Agricultural Land Reserve and Agricultural Land Commission.**

- 13-786 MOVED Director Lefebvre, SECONDED Director Veenhof, that correspondence received from BC Food Systems Network, regarding the Core Review of the Agricultural Land Reserve and Agricultural Land Commission, be received.

CARRIED

**Tamie Nohr, District of Lantzville, re Trail Establishment along E&N Rail Corridor.**

- 13-787 MOVED Director Lefebvre, SECONDED Director Veenhof, that correspondence received from Tamie Nohr, District of Lantzville, regarding trail establishment along E&N Rail Corridor, be received.

CARRIED

**CORPORATE SERVICES**

**ADMINISTRATIVE SERVICES**

**Mail Ballot Voting.**

- 13-788 MOVED Director Veenhof, SECONDED Director Houle, that the Board direct staff to prepare a new Election Bylaw for consideration by the Board, to include mail ballot voting and to permit elector registration in conjunction with mail ballot voting for the 2014 Regional District of Nanaimo local government elections.

CARRIED

**2014 AVICC Resolutions Notice and Call for Nominations.**

- 13-789 MOVED Director Veenhof, SECONDED Director Houle, that the Board receive the 2014 Association of Vancouver Island Coastal Communities Resolutions Notice and identify topics for which the Board wishes staff to draft resolutions.

CARRIED

- 13-790 MOVED Director Veenhof, SECONDED Director Houle, that the Board direct staff to present the resolutions to the Board for consideration of adoption and submission to the Association of Vancouver Island Coastal Communities Annual General Meeting.

CARRIED

**FINANCIAL SERVICES**

**Bylaw No. 1691 – Cedar Sewer Service Reserve Fund Establishment Bylaw.**

- 13-791 MOVED Director McPherson, SECONDED Director Young, that the "Cedar Sewer Service Reserve Fund Establishment Bylaw No. 1691, 2013" be introduced and read three times.

CARRIED

- 13-792 MOVED Director McPherson, SECONDED Director Young, that the "Cedar Sewer Service Reserve Fund Establishment Bylaw No. 1691, 2013" be adopted.

CARRIED

**2014-2018 Financial Plan, Implications of Limiting Tax Increases to Inflation.**

- 13-793 MOVED Director Veenhof, SECONDED Director Lefebvre, that the report be received for information, and that staff be directed to proceed with preparation of the 2014 Budget following the process and practices as established in the Regional District of Nanaimo.

CARRIED

- 13-794 MOVED Director Veenhof, SECONDED Director Kipp, that staff be directed to continue to use the Consumer Price Index as a guide in relation to tax requisition increases for existing service levels.

CARRIED



**REGIONAL AND COMMUNITY UTILITIES**

**WATER & UTILITY**

**Bylaws No. 889.66 and 1124.11 - Inclusion of 962 Surfside Drive into Sewer Service Areas, Electoral Area 'G'.**

13-795 MOVED Director Holme, SECONDED Director Bestwick, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.66 2013", be introduced and read three times.

CARRIED

13-796 MOVED Director Holme, SECONDED Director Bestwick, that the "Surfside Sewer Local Service Boundary Amendment Bylaw No. 1124.11, 2013", be introduced and read three times.

CARRIED

**Nanoose Bay Peninsula Water Service Area and Nanoose Bay Bulk Water Development Cost Charge Process.**

13-797 MOVED Director Holme, SECONDED Director Ruttan, that the Board receive the report for information.

CARRIED

13-798 MOVED Director Holme, SECONDED Director Ruttan, that the Board direct staff to develop a combined Development Cost Charge bylaw for both the Nanoose Bay Peninsula Water Service Area and the Nanoose Bay Bulk Water service.

CARRIED

13-799 MOVED Director Holme SECONDED Director Ruttan, that the Board approve the development of a Development Cost Charge program and the development of a Development Cost Charge bylaw based on the Development Cost Charges Best Practices Guide.

CARRIED

**STRATEGIC AND COMMUNITY DEVELOPMENT**

**BUILDING, BYLAW, AND EMERGENCY PLANNING**

**1554 Hill Ave - Electoral Area 'A' — Unsightly Premises.**

A representative of the home owner provided an update on the cleanup progress.

13-800 MOVED Director McPherson, SECONDED Director Ruttan, that the Board, pursuant to Regional District of Nanaimo Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owners of Lot A (DDE34422), Block 13, Section 9, Range 7, Plan 2055, Cranberry District, Plan 2055, (1554 Hill Ave) to remove the accumulation of derelict vehicles, RV's and motorcycles, tires, scrap wood, plastic, glass, tarps and machinery from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the Owners' cost.

CARRIED

**Canadian Red Cross Society – Agreement for Disaster Recovery Services.**

- 13-801 MOVED Director Brennan, SECONDED Director Johnstone, that the Board approve the agreement between the Regional District of Nanaimo and the Canadian Red Cross Society for the provision of disaster support and recovery services for a term commencing December 1, 2013, and ending December 31, 2018.

CARRIED

**LONG RANGE PLANNING**

**Nanaimo Airport Planning Process.**

- 13-802 MOVED Director McPherson, SECONDED Director Bestwick, that the Terms of Reference for the Nanaimo Airport Planning Process Advisory Committee be approved.

CARRIED

- 13-803 MOVED Director McPherson, SECONDED Director Bestwick, that the Regional District of Nanaimo proceed with Phase 2 of the Nanaimo Airport planning process.

CARRIED

**Proposed Agricultural Area Plan 2014 - 2016 Action Plan.**

- 13-804 MOVED Director Johnstone, SECONDED Director Brennan, that the Board receive and endorse the proposed Agricultural Area Plan 2014-2016 Action Plan as attached.

CARRIED

**TRANSPORTATION AND SOLID WASTE**

**SOLID WASTE**

**Solid Waste Management Regulation Bylaw No. 1531.05 – 2014 Tipping Fees.**

- 13-805 MOVED Director Holme, SECONDED Director Ruttan, that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.05, 2013", be introduced and read three times.

CARRIED

- 13-806 MOVED Director Holme, SECONDED Director Ruttan, that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.05, 2013", be adopted.

CARRIED

**COMMISSIONS, ADVISORY & SELECT COMMITTEES**

**Electoral Area 'A' Parks, Recreation, and Culture Commission.**

- 13-807 MOVED Director McPherson, SECONDED Director Holme, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, September 11, 2013, be received for information.

CARRIED

**Agricultural Advisory Committee.**

**Minutes of the Agricultural Advisory Committee meeting held Friday, September 27, 2013.**

- 13-808 MOVED Director Johnstone, SECONDED Director Ruttan, that the minutes of the Agricultural Advisory Committee meeting held Friday, September 27, 2013, be received for information.

CARRIED

**Grants-in-Aid Advisory Committee.**

**Minutes of the Grants-in-Aid meeting held Monday, October 21, 2013.**

- 13-809 MOVED Director Young, SECONDED Director Houle, that the minutes of the Grants-in-Aid Advisory Committee meeting held Monday, October 21, 2013, be received for information.

CARRIED

- 13-810 MOVED Director Young, SECONDED Director Houle, that the Gabriola Arts Council be awarded \$2,000.00 to be used for materials for the ART ARC workshops for teens and ART ARC Jr. workshops for children.

CARRIED

- 13-811 MOVED Director Young, SECONDED Director Houle, that the Gabriola Players Theatre Society be awarded \$2,304.75 to be used for the purchase of a portable stage.

CARRIED

- 13-812 MOVED Director Veenhof, SECONDED Director Lefebvre, that the Oceanside Building Learning Together Society be awarded \$1,000.00 for the purchase of books for the Books for Babes Program.

CARRIED

- 13-813 MOVED Director Veenhof, SECONDED Director Lefebvre, that the Oceanside Minor Lacrosse Association be awarded \$3,400.00 for arena costs and keepsake t-shirts for the 2014 Tyke Tournament.

CARRIED

- 13-814 MOVED Director Veenhof, SECONDED Director Lefebvre, that the remaining District 69 funds in the amount of \$5,336.00 be carried forward to the 2014 Grants-in-Aid budget.

CARRIED

**Electoral Area 'E' Parks and Open Space Advisory Committee.**

**Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee held, Monday, October 28, 2013.**

- 13-815 MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee held, Monday, October 28, 2013, be received for information.

CARRIED

**District 69 Community Justice Select Committee.**

**Minutes of the District 69 Community Justice Select Committee meeting held Monday, November 4, 2013.**

13-816 MOVED Director Lefebvre, SECONDED Director Veenhof, that the minutes of the District 69 Community Justice Select Committee meeting held Monday, November 4, 2013, be received for information.

CARRIED

13-817 MOVED Director Veenhof, SECONDED Director Lefebvre, that the 2014 requisition for funding to support the Oceanside Victim Services and Restorative Justice Programs be approved at \$77,500.

CARRIED

13-818 MOVED Director Veenhof, SECONDED Director Lefebvre, that a 2014 grant in the amount of \$3,232 for the Citizens on Patrol Society, District 69, be approved.

CARRIED

**Funding Request for Crime Prevention Programs in Oceanside.**

13-819 MOVED Director Willie, SECONDED Director Lefebvre, that the report on the Additional Funding Request for Crime Prevention Programs in Oceanside be received for information and be forwarded to the 2014-2018 Financial Plan discussion for consideration with other funding requirements of the Regional District of Nanaimo.

CARRIED

***BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS***

**Coralee Oakes, Minister of Community Sport and Cultural Development, re Funding request for a restructure study.**

13-820 MOVED Director McPherson, SECONDED Director Young, that Director McPherson and Director Fell meet with staff to discuss the funding request for a restructure study and derive a plan of action from those discussions.

CARRIED

**Blain Sepos, Parksville Qualicum Beach Tourism Association, re Tax Amounts Collected by Accommodation Providers.**

13-821 MOVED Director Willie, SECONDED Director Lefebvre, that the Regional District of Nanaimo Board supports Parksville Qualicum Beach Tourism Association's (formerly the Oceanside Tourism Association) renewal of the 2% Municipal Regional District Tax in Electoral Areas E, F, G & H; and further that the Regional District of Nanaimo Board supports Municipal Regional District Tax amounts collected by accommodation providers in Electoral Areas E, F, G & H to be provided directly to Parksville Qualicum Beach Tourism Association by the Province.

CARRIED

**NEW BUSINESS**

**Removing Electoral Area 'B' from the Regional Growth Management Service.**

- 13-822 MOVED Director Houle, SECONDED Director Veenhof, that the Board direct staff to prepare a report on options to remove Electoral Area 'B' from the Regional Growth Management Service.

CARRIED

**SCHEDULED ADVISORY AND SELECT COMMITTEES**

**Electoral Area 'B' Parks and Open Space Advisory Committee.**

**Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, November 5, 2013.**

- 13-823 MOVED Director Houle, SECONDED Director Veenhof, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, November 5, 2013, be received for information.

CARRIED

**Mudge Island Water Access.**

- 13-824 MOVED Director Houle, SECONDED Director Young, that improving parking, shore access and installing signage at the existing Davidson Bay (MI-15) boat launch on Mudge Island be listed as a first priority for development.

CARRIED

- 13-825 MOVED Director Houle, SECONDED Director Young, that RDN staff review the feasibility of constructing and operating a public barge & boat landing on the Ministry of Transportation and Infrastructure Lands at Flat Fish Road on Mudge Island.

CARRIED

**Gabriola Island Parks Rezoning Referral – Islands Trust Draft Bylaws.**

- 13-826 MOVED Director Houle, SECONDED Director Veenhof, that Gabriola Island draft Bylaws 271 and 272 be supported with the following amendments:

- a. To allow a maximum sign area of 2 sq. m. per park entrance rather than the current restriction of a maximum sign area of 4 sq. m. per park to include a new permitted use; and
- b. To specifically allow special events in all park zones under permit by the Regional District of Nanaimo per RDN Bylaw No. 1399 – Regulation of Park Use.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS/COMMUNICATIONS**

**DeCourcy Community Park.**

- 13-827 MOVED Director Houle, SECONDED Director Veenhof, that a trail be developed in DeCourcy Drive Community Park (B-24) to provide a view point.

CARRIED

## **ADMINISTRATOR'S REPORTS**

### **Operating Results for the Period Ending September 30, 2013.**

- 13-828 MOVED Director Brennan, SECONDED Director Veenhof, that the summary report of financial results from operations to September 30, 2013 be received for information.

CARRIED

### **Packaging and Printed Paper – MMBC Contract Documents.**

- 13-829 MOVED Director Dempsey, SECONDED Director Houle, that the Board approve executing the Master Services Agreement and Statement of Work to become a service provider under contract to Multi Material BC for a five year term.

CARRIED

### **International Composting Corporation Odour Study.**

- 13-830 MOVED Director Brennan, SECONDED Director Holme, that the Board receive the International Composting Corporation Odour Study and that staff be directed to amend the International Composting Corporation Waste Stream Management License to include the necessary facility improvements identified in the report to reduce odours resulting from their operations.

CARRIED

### **Municipal Finance Authority Update.**

- 13-831 MOVED Director Johnstone, SECONDED Director Brennan, that the report be received for information.

CARRIED

### **2014 Proposed Budget Overview.**

- 13-832 MOVED Director Veenhof, SECONDED Director Houle, that the report on the proposed 2014 budget be received and the requested additions from community groups as well as any other requested analyses or recommended adjustments for the 2014 budget be further reviewed at a Special Committee of the Whole meeting to be scheduled in January, 2014.

CARRIED

### **Proposed Revisions to Amendment Bylaw No. 500.385, 2013 - Lakes District & Schooner Cove.**

- 13-833 MOVED Director Holme, SECONDED Director Veenhof, that second reading of "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.385, 2013" be rescinded.

CARRIED

- 13-834 MOVED Director Holme, SECONDED Director Dempsey, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.385, 2013" be amended as set out in Attachment 2 of the staff report.

CARRIED

- 13-835 MOVED Director Holme, SECONDED Director Veenhof, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.385, 2013" be amended as set out in Attachment 3 of the staff report.

CARRIED

- 13-836 MOVED Director Holme, SECONDED Director Veenhof, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.385, 2013" be read a second time as amended.

CARRIED

#### **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

##### **Request for Additional Funding in Relation to ICC Operations and Odour Mitigation.**

- 13-837 MOVED Director Brennan, SECONDED Director Kipp, that staff be directed to prepare for consideration by the Regional District of Nanaimo Board a staff report outlining options and approach to the request for additional funding in relation to operations and odour mitigation works at the International Composting Corporation facility including a revised agreement with International Composting Corporation.

CARRIED

#### **NEW BUSINESS**

##### **Mudge Island Citizens Society Request for Assistance for Fire Protection.**

- 13-838 MOVED Director Houle, SECONDED Director Holme, that the Board direct staff to investigate and report back to the Board on the feasibility of an agreement between the Mudge Island Citizens Society and the Nanaimo Port Authority and the City of Nanaimo (Nanaimo Fire Rescue) for the provision of assistance in the event of waterfront fire on Mudge Island.

CARRIED

Director Greves left the meeting at 9:53 pm citing a possible conflict of interest in the next agenda item.

##### **Island Corridor Foundation Establishment of Biking and Walking Facilities.**

MOVED Director Brennan, SECONDED Director Johnstone:

WHEREAS the Island Corridor Foundation is working to re-establish the passenger train service on the E&N railway; and

WHEREAS the E&N rail corridor has other important transportation and recreation values whether or not the passenger rail service is re-established at this time;

THEREFORE BE IT RESOLVED, that the Regional District of Nanaimo request that the Island Corridor Foundation work with all local governments and first nations along the route on the high priority of establishing bike and walking facilities along the entire length of the corridor without compromising future or existing rail services; and

BE IT RESOLVED, that the Island Corridor Foundation also seek senior government funding assistance for walking and biking facilities along the rail corridor; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to all local governments and first nations along the E&N railway corridor.

- 13-839 MOVED Director Kipp, SECONDED Director Salter, that the Island Corridor Foundation Establishment of Biking and Walking Facilities motion be tabled until the proponent is present for the Board to ask questions.

CARRIED

**IN CAMERA**

- 13-840 MOVED Director Holme, SECONDED Director Young, that pursuant to Section 90 (1) (c), (e) and (i), and 90 (2) (c) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to labour relations, acquisition of land and improvements, advice subject to solicitor-client privilege, and an Ombudsperson investigation.

CARRIED

TIME: 9:55 pm

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Young, that this meeting terminate.

CARRIED

TIME: 10:10 PM

---

CHAIRPERSON

---

CORPORATE OFFICER