

REGIONAL DISTRICT OF NANAIMO

**REGULAR BOARD MEETING
TUESDAY, FEBRUARY 26, 2013
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

- 1. CALL TO ORDER**
- 2. DELEGATIONS**
 - 8 **Sasha Angus, Nanaimo Economic Development Corporation**, re Update on NEDC activities.
- 3. BOARD MINUTES**
 - 9 - 26 Minutes of the Regular Board meeting held Tuesday, January 22, 2013.
- 4. BUSINESS ARISING FROM THE MINUTES**
- 5. COMMUNICATIONS/CORRESPONDENCE**
 - 27 **Julie Keenan, Vancouver Island University**, re Chair in Tourism and Sustainable Rural Development.
 - 28 - 45 **Jack Froese, Mayor, Township of Langley**, re Request for Regulation – Langley Regional Airport.
 - 46 – 49 **Carolyn Black, Columbia Shuswap Regional District**, re 2013 Flood Management Responsibility on Crown Land.
 - 50 - 51 **Basia Ruta, Provincial Office of the Auditor General for Local Government**, re Audit Planning for 2013/14.
- 6. UNFINISHED BUSINESS**
 - BYLAW ADOPTION**
 - 52 - 57 **Zoning Amendment Application No. PL2011-070 – Bylaw 500.372 639582 BC Ltd., 1395 Island Highway West, Electoral Area ‘G’.**
- 7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE

58 - 59 Minutes of the Electoral Area Planning Committee meeting held Tuesday, February 12, 2013 (for information) (All Directors – One Vote).

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2012-167 – 639582 BC Ltd. Lot A, District Lot 28, Nanoose District, Plan VIP60624 – 1395 Island Highway West, Electoral Area ‘G’ (Electoral Area Directors Except EA ‘B’ – One Vote).

That Development Permit No. PL2012-167 to allow the construction of an addition to an existing commercial building be approved subject to the conditions outlined in Schedule 1.

OTHER

Zoning Amendment Application No. PL2012-119 – Justin Holder Inc. – Lot 36, District Lot 6, Nanoose District, Plan 23588 – 2470 Apollo Drive, Electoral Area ‘E’ (Electoral Area Directors Except EA ‘B’ – One Vote).

1. *That the summary of the public information meeting held on November 26, 2012 be received.*
2. *That Zoning Amendment Application No. PL2012-119 to amend the existing Commercial 7 (CM7) zoning of the subject property to permit an additional Floor Area Ratio of 0.1 for office use be approved.*
- 60 3. *That “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.380, 2013” be introduced and read two times.*
4. *That the public hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.380, 2013” be chaired by Director George Holme or his alternate.*

7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE

61 - 67 Minutes of the Committee of the Whole meeting held Tuesday, February 12, 2013 (for information) (All Directors – One Vote).

COMMUNICATION/CORRESPONDENCE

Cindy N. Solda, Chairperson, Alberni-Clayoquot Regional District, re Participation - Coastal Communities Network Conference Call (All Directors – One Vote).

That the correspondence from Cindy N. Solda, Chairperson for Alberni-Clayquot Regional District, regarding participation in the Coastal Communities Network conference call be received.

CORPORATE SERVICES

ADMINISTRATIVE SERVICES

Disclosure of Contracts Pursuant to Section 107 of the Community Charter (All Directors – One Vote).

That the report from the Manager of Administrative Services dated February 8, 2013 entitled "Disclosure of Contracts Pursuant to Section 107(1) of the Community Charter" be received for information.

FINANCIAL SERVICES

2013-2017 Financial Plan (All Directors – One Vote).

That the Board receive the report on the 2013 budget as amended and the 2013 to 2017 Financial Plan, and direct staff to prepare the Financial Plan bylaw on that basis.

Island Corridor Foundation Request for Funding – Additional Option.

(All Directors – Weighted Vote)

That the Board approve the provision of the approved Grant-in-Aid funding to the Island Corridor Foundation in two parts - \$404,500 in 2013 and \$472,500 in January, 2014.

(All Directors – One Vote)

That the proposed 2013 budget and 2013 to 2017 Financial Plan be revised to reflect this approach to funding for the Island Corridor Foundation rail infrastructure project.

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Coastal Douglas-Fir and Associated Ecosystems Conservation Partnership Statement of Cooperation (All Directors – Weighted Vote).

That the Board support the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership and sign the Statement of Cooperation.

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Packaging and Printed Paper Product Stewardship – Update Report (All Directors – One Vote).

That the Board receive the Packaging and Printed Paper Product Stewardship Update Report for information.

Contract Award for Bird Control at Regional Landfill (All Directors – Weighted Vote).

That the Board award the contract for bird control services at the Regional Landfill to PK Bird Control Services for a period of three years commencing March 1, 2013 at a total cost of \$649,500.

COMMISSION, ADVISORY & SELECT COMMITTEE MINUTES AND RECOMMENDATIONS

Sustainability Select Committee (All Directors – One Vote).

That the Minutes of the Sustainability Select Committee meeting held on Wednesday, January 16, 2013 be received for information with the amendment that Director Dempsey be added as attending.

Carbon Neutral Operations – 2012

- 1. That staff incorporate reductions associated with curbside organic collection and diversion in annual carbon neutral reporting to the Province.*
- 2. That staff issue letters to each of the member municipalities identifying total emission reductions for each jurisdiction based on participation in the regional curbside organic collection and diversion program.*

Transit Select Committee (All Directors – One Vote).

That the Minutes from the Transit Select Committee meeting held on Thursday, January 17, 2013 be received for information.

Greyhound Licensing Structure

That the Board direct staff to send a letter to the BC Passenger Transportation Board about the Regional District of Nanaimo's concerns of reduced transit service connecting communities of Vancouver Island.

District 69 Recreation Commission (All Directors – One Vote)

That the Minutes of the District 69 Recreation Commission meeting held on Thursday, January 17, 2013 be received for information.

2015/2016 BC Senior Games – Hosting in District 69 (All Directors – One Vote).

That the Regional District of Nanaimo not pursue hosting of the 2015 or 2016 BC Seniors Games and that staff be directed to actively pursue sport tourism initiatives in partnership with the Parksville Qualicum Beach Tourism Association that better suit existing sport facilities and community resources in District 69.

68 - 77

District 69 Land Lease Agreement with the City of Parksville (All Directors – Weighted Vote)

That the Regional District of Nanaimo enter into a five-year Lease Agreement attached as Appendix I with the City of Parksville for the lands on which the District 69 Arena is located for a term from April 1, 2013 to March 31, 2018.

Outdoor Sport Facility User Fees (All Directors – One Vote)

That Regional District of Nanaimo staff be directed to meet with representatives from the Town of Qualicum Beach, City of Parksville and School District 69 to review possible options for implementation of a sport field, tennis court, and lacrosse box user/booking fees for those such facilities located in District 69 owned by the Town of Qualicum Beach, the City of Parksville, School District 69 and the Regional District of Nanaimo.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

(All Directors – One Vote)

That Staff prepare correspondence on behalf of the Regional District of Nanaimo contacting the Director of Authorizations, West Coast Regional Operations, Ministry of Forests, Lands and Natural Resource Operations to request the Crown land asset and unauthorized dump site known as Little Mountain be cleaned up, and steps taken to detour any further dumping.

NEW BUSINESS

Further Consideration of Smart Meters (All Directors – One Vote).

- 1. That the evidence for medically harmful effects of Electromagnetic Radiation (EMR) justifies measures to reduce human exposure by both persons and government. BC Hydro has not demonstrated any serious consideration of the health-compromising effects of EMR.*

2. *That no person should be involuntarily exposed to Electromagnetic Radiation (EMR) including sources on neighbour's property, and every person is entitled to have their exposure to EMR minimized.*
3. *That no person should suffer trespass by BC Hydro or its agents intending to force a transmitting smart meter on to their residence; and the Regional District of Nanaimo Board requests that the RCMP not intervene to assist in the forced installation of smart meters on contesting properties; and that the RCMP enforce laws against trespass and protect residents in such events.*
4. *That the Regional District of Nanaimo Board requests that the Provincial Government and BC Hydro accept residents rights to refuse Electromagnetic Radiation irradiation and that a program of providing alternate methods of metering information transmission be initiated.*

BOARD INFORMATION

(All Directors – One Vote)

That the Regional District of Nanaimo support the City of Enderby in its complaint about the lack of rural Doctors.

7.3 COMMISSIONS

7.4 SCHEDULED ADVISORY AND SELECT COMMITTEES

8. ADMINISTRATOR'S REPORTS

78 - 79 **Microsoft Enterprise Agreement (Software Licensing) 2013-2016** (All Directors – Weighted Vote).

9. ADDENDUM

10. BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

11. NEW BUSINESS

12. BOARD INFORMATION

80 - 85 **Items Received for Board Information February, 2013** (All Directors – One Vote).

13. IN CAMERA

That pursuant to Section 90(1)(e), (i), and (j) of the Community Charter the Board proceed to an In Camera meeting for discussions related to land acquisition, solicitor-client privilege, and third-party information.

14. ADJOURNMENT

O'Halloran, Matt

Subject: FW: re NEDCorp meeting with directors/delegation to Board

From: Sasha Angus [<mailto:sasha.angus@investnanaimo.com>]
Sent: Thursday, February 14, 2013 11:42 AM
To: O'Halloran, Matt
Subject: Re: re NEDCorp meeting with directors/delegation to Board

H Matt, we are good to go!

Best regards,

Sasha Angus

Sent from my iPad

On 2013-02-14, at 10:31 AM, "O'Halloran, Matt" <MOhalloran@rdn.bc.ca> wrote:

Hi Sasha,

Just want to confirm that Feb. 26 is still Ok for you? I have your delegation on the agenda for the RDN Board Feb 26, 7:00 PM. If you have any questions please don't hesitate to get in touch.

Thanks
Matt

Matthew O'Halloran
Legislative Coordinator
Regional District of Nanaimo
250-390-6569
www.rdn.bc.ca

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 22, 2013 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Alternate	
Director B. McKay	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director J. Ruttan	City of Nanaimo
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Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
T. Armet	A/Gen. Mgr. Strategic & Community Development
S. DePol	A/Gen. Mgr. Regional & Community Services
J. Hill	Mgr. Administrative Services
T. Nohr	Recording Secretary

PRESENTATION

Ron Cantelon, MLA, re Queen Elizabeth II Diamond Jubilee Medal Award.

MLA Ron Cantelon presented RDN Chairperson Joe Stanhope with the Queen Elizabeth II Diamond Jubilee Medal. Mr. Cantelon explained that the commemorative medal was created to mark the 2012 celebrations of the 60th anniversary of the Queen's accession to the throne as Queen of Canada, and to honour individual Canadians, such as Director Stanhope, for their significant contributions and achievements.

DELEGATIONS

Sheila Malcomson, Islands Trust, re provincial oil spill preparedness related to shipping.

Ms. Malcomson gave a visual and verbal presentation to the Board regarding Provincial Oil Spill Preparedness related to shipping.

- 13-020 MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a letter for signature by the Chair to the attention of BC Minister of the Environment Terry Lake, to encourage the Province of BC to strengthen British Columbia's preparedness and response capacity for oil spills impacting the coastal environments with a copy to the appropriate Federal Ministers, Environment Canada (MP Peter Kent), and Ministry of Transportation, Infrastructure and Communities (MP Denis Lebel).

CARRIED

The Chairperson welcomed Alternate Director McKay to the meeting.

BOARD MINUTES

Minutes of the Inaugural Board meeting held Tuesday, December 11, 2012, and the Minutes of the Special Board meeting held Tuesday, January 15, 2013.

- 13-021 MOVED Director Holme, SECONDED Director Bestwick, that the Minutes of the regular Board meeting held December 11, 2012 and the Minutes of the Special Board Meeting held January 15, 2013, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Tim Pringle and Kim Stephens, The Partnership for Water Sustainability, re Champion Supporter of the Partnership.

- 13-022 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from T. Pringle and K. Stephens, The Partnership for Water Sustainability regarding Champion Supporter of the Partnership be received.

CARRIED

Anne and Ian Ward, re Development Variance Permit Application No. PL2012-157 – Fern Road Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

13-023 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from Anne and Ian Ward regarding Development Variance Permit No. PL2012-157 be received.

CARRIED

Melanie McConnell, re Development Variance Permit Application No. PL2012-157 – Fern Road Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

13-024 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from M. McConnell regarding Development Variance Permit No. PL2012-157 be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, January 8, 2013.

13-025 MOVED Director Holme, SECONDED Director Veenhof, that Minutes of the Electoral Area Planning Committee meeting held Tuesday, January 8, 2013 be received for information.

CARRIED

Development Permit with Variance Application No. PL2012-143 – Guy Robertson – 902 Barclay Crescent South, Electoral Area ‘G’.

13-026 MOVED Director Holme, SECONDED Director Young, that Development Permit with Variance Application No. PL2012-143 to permit the construction of a detached garage be approved subject to the conditions outlined in Schedule 1.

CARRIED

Development Variance Permit Application No. PL2012-157 – Fern Road Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

Delegations regarding Development Variance Permit Application No. PL2012-157

Robert Gillian spoke in opposition.

Bill McConnell spoke in opposition.

Guy Fletcher spoke in favour.

13-027 MOVED Director Holme, SECONDED Director McPherson, that Development Variance Permit Application No. 2012-157 be referred back to staff.

CARRIED

Development Variance Permit Application No. PL2012-037 – Glencar Consultants Inc. – Wally’s Way & Undeveloped Stanhope Road, Electoral Area ‘G’.

- 13-028 MOVED Director Holme, SECONDED Director Young, that the Development Variance Permit Application No. PL2012-037 to reduce the setback from “Other Lot Lines” adjacent to the existing walkway (lane) within the subject properties be approved subject to the conditions outlined in Schedule 1 to 3.
CARRIED

Development Permit Application and Request of the Minimum 10% Perimeter Frontage Requirement/Subdivision PL2012-161 & PL2012-111 – 1965 Widgeon Road, Electoral Area ‘H’.

- 13-029 MOVED Director Veenhof, SECONDED Director Holme, that Development Permit Application No. PL2012-161 to permit a proposed two lot subdivision be approved subject to the Conditions of Approval outlined in Schedules 1 and 2.
CARRIED

- 13-030 MOVED Director Veenhof, SECONDED Director Holme, that the request to relax the minimum 10% perimeter frontage for the proposed two lot Subdivision Application No. PL2012-111 be approved subject to the conditions outlined in Schedules 1 and 2.
CARRIED

Secondary Suites Study and Consultation Plan.

- 13-031 MOVED Director Fell, SECONDED Director McPherson, that the Secondary Suite Study and Consultation Plan be referred for review to an Electoral Area Directors Seminar.
CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, January 8, 2013.

- 13-032 MOVED Director Anderson, SECONDED Director Brennan, that Minutes of the Committee of the Whole meeting held Tuesday, January 8, 2013 be received for information.
CARRIED

COMMUNICATION/CORRESPONDENCE

Rosemary Bonanno, Vancouver Island Regional Library, re Appointment to the 2013 Vancouver Island Regional Library.

- 13-033 MOVED Director Holme, SECONDED Director Fell, that the correspondence from R. Bonanno, Vancouver Island Regional Library regarding appointments to the 2013 Vancouver Island Regional Library Board be received.
CARRIED

Amanda Weeks, City of Parksville, re 2013 Council Voting Representative - Arrowsmith Water Service Management Board.

- 13-034 MOVED Director Holme, SECONDED Director Fell, that the correspondence from A. Weeks, City of Parksville regarding the 2013 Council Voting Representative for Arrowsmith Water Service Management Board be received.

CARRIED

Amanda Weeks, City of Parksville, re 2013 Council Voting Representative - Englishman River Water Service Management Board.

- 13-035 MOVED Director Holme, SECONDED Director Fell, that the correspondence from A. Weeks, City of Parksville regarding the 2013 Council Voting Representative for Englishman River Water Service Management Board be received.

CARRIED

Mark Brown, Town of Qualicum Beach, re Qualicum Beach Airport Certificate.

- 13-036 MOVED Director Holme, SECONDED Director Fell, that the correspondence from M. Brown, Town of Qualicum Beach regarding Qualicum Beach Airport Certificate be received.

CARRIED

Lynn Burrows, Vancouver Island Photo Art, re RDN funding for Nanaimo and Area Land Trust.

- 13-037 MOVED Director Holme, SECONDED Director Fell, that the correspondence from L. Burrows, Vancouver Island Photo Art regarding Nanaimo and Area Land Trust's funding request be received.

CARRIED

Sara Norman and Wendy Taylor, British Columbia Agritourism Alliance, re feedback for improved highway signage program for agritourism in BC.

- 13-038 MOVED Director Holme, SECONDED Director Fell, that the correspondence from S. Norman and W. Taylor, British Columbia Agritourism Alliance regarding feedback for improved highway signage program for agritourism in BC be received.

CARRIED

Wendy Idema, Regional District of Nanaimo re Regional District Debt Limits.

- 13-039 MOVED Director Holme, SECONDED Director Fell, that the correspondence from Wendy Idema, Director of Finance regarding Regional District debt limits be received.

CARRIED

REPORTS

Corporate Services

Vancouver Island Regional Library Borrowing Alternative Approval Process – Corrected Documents.

13-040 MOVED Director Holme, SECONDED Director Fell, that the attached Bylaws, Indebtedness Agreement, and Elector Response Form related to the Vancouver Island Regional Library Borrowing Alternative Approval Process, be considered in place of those provided at the January 8, 2013 Committee of the Whole.

CARRIED

13-041 MOVED Director Holme, SECONDED Director Johnstone, that the recommendations of the January 8, 2013 Committee of the Whole related to the Vancouver Island Regional Library Borrowing Alternative Approval Process be adopted.

CARRIED

Vancouver Island Regional Library - Borrowing Alternative Approval Process.

13-042 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Loan Authorization Bylaw No. 1673, 2013” be given three readings.

CARRIED

13-043 MOVED Director Holme, SECONDED Director Anderson, that the Board direct staff to proceed with an Alternative Approval Process for elector approval in the entire service area (the entire Regional District of Nanaimo) for “Regional Library Capital Financing Service Loan Authorization Bylaw No. 1673, 2013” and an Indebtedness Agreement related to this funding.

CARRIED

13-044 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Security Issuing Bylaw No. 1674, 2013” be given three readings.

CARRIED

13-045 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Interim Financing Bylaw No. 1675, 2013” be given three readings.

CARRIED

13-046 MOVED Director Holme, SECONDED Director Anderson, that the Board establish 4:30 p.m. on Tuesday, April 9, 2013 as the deadline for receiving elector responses for the Alternative Approval Process.

CARRIED

13-047 MOVED Director Holme, SECONDED Director Anderson, that the Board approve the Elector Response Form as attached.

CARRIED

- 13-048 MOVED Director Anderson, SECONDED Director Holme, that the Board determine the number of electors to which the approval process applies (the whole of the Regional District of Nanaimo) to be 112,533.

CARRIED

Financial Services

Bylaw No. 1672 – A Bylaw to authorize the preparation of 2013 Parcel Tax Rolls.

- 13-049 MOVED Director Brennan, SECONDED Director Johnstone, that the “2013 Parcel Tax Assessment Roll Bylaw No. 1672, 2013” be introduced and read three times.

CARRIED

- 13-050 MOVED Director Brennan, SECONDED Director Johnstone, that the “2013 Parcel Tax Assessment Roll Bylaw No. 1672, 2013” be adopted.

CARRIED

- 13-051 MOVED Director Brennan, SECONDED Director Johnstone, that the Board appoint the Chairperson, the Manager, Administrative Services and the Director of Finance to preside as the 2013 parcel tax review panel.

CARRIED

Strategic and Community Development

Agreement between the City of Nanaimo and the Regional District of Nanaimo for Use of Nanaimo Animal Shelter Facilities.

- 13-052 MOVED Director Anderson, SECONDED Director Veenhof, that the agreement between the City of Nanaimo and the Regional District of Nanaimo for use of the animal shelter at 1260 Nanaimo Lakes Road for the administration of animal control services be approved for a two year period ending December 31, 2014.

CARRIED

Regional District Agricultural Advisory Committee (Revised Terms of Reference).

- 13-053 MOVED Director Johnstone, SECONDED Director Brennan, that the Board approve the amended Agricultural Advisory Committee Terms of Reference.

CARRIED

Transportation and Solid Waste

Bylaw 1591.03 – Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw.

13-054 MOVED Director Holme, SECONDED Director Anderson, that “Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.03, 2013” be introduced and read three times.

CARRIED

13-055 MOVED Director Holme, SECONDED Director Anderson, that “Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.03, 2013” be adopted.

CARRIED

Preliminary Transit Discussions with Snaw-Naw-As (Nanoose First Nation).

13-056 MOVED Director Brennan, SECONDED Director Willie, that the Board receive the report on preliminary transit discussions with Snaw-na-as First Nation (Nanoose First Nation).

CARRIED

COMMISSIONS, ADVISORY & SELECT COMMITTEES

Electoral Area ‘E’ Parks and Open Spaces Advisory Committee.

13-057 MOVED Director Holme, SECONDED Director Fell, that the Minutes of the Electoral Area ‘E’ Parks and Open Spaces Advisory Committee held Monday, November 5, 2012 be received for information.

CARRIED

Electoral Area ‘A’ Parks, Recreation, and Culture Commission.

13-058 MOVED Director McPherson SECONDED Director Young, that the Minutes of the Electoral Area ‘A’ Parks, Recreation, and Culture Commission meeting held Wednesday, November 21, 2012 be received for information.

CARRIED

13-059 MOVED Director McPherson, SECONDED Director Young, that an Electoral Area ‘A’ Grant-In-Aid be provided to St. Philip Anglican Church of Canada for a total of \$1,500 to purchase lightweight tables.

CARRIED

East Wellington and Pleasant Valley Parks and Open Spaces Advisory Committee.

13-060 MOVED Director Young, SECONDED Director Brennan, that the Minutes of the East Wellington and Pleasant Valley Parks and Open Spaces Advisory Committee meeting held Monday, November 26, 2012 be received for information.

CARRIED

Regional Parks and Trails Select Committee.

13-061 MOVED Director Brennan, SECONDED Director Veenhof, that the Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, December 4, 2012 be received for information.

CARRIED

13-062 MOVED Director Brennan, SECONDED Director Lefebvre, that the engineering costs required for detailing the boardwalk plan for Ministry of Environment approval be deferred to the 2013 budget.

CARRIED

13-063 MOVED Director Brennan, SECONDED Director Lefebvre, that the Little Qualicum River Regional Park Management Plan be approved.

CARRIED

13-064 MOVED Director Brennan, SECONDED Director Lefebvre, that the Moorecroft Regional Park Management Plan be approved.

CARRIED

Electoral Area 'G' Parks and Open Spaces Advisory Committee.

13-065 MOVED Director Holme, SECONDED Director Young, that the Minutes of the Electoral Area 'G' Parks and Open Spaces Advisory Committee meeting held Monday, December 10, 2012 be received for information.

CARRIED

13-066 MOVED Director Holme, SECONDED Director Brennan, that staff continue to monitor the health of the five co-dominant cottonwood trees at Boulton Community Park and that staff make the residents around Boulton Park aware of the Tree Management Policy C1.1.

CARRIED

Arrowsmith Water Service Management Board.

13-067 MOVED Director Lefebvre, SECONDED Director Veenhof, that the Minutes of the Arrowsmith Water Service Management Board meeting held Monday, December 10, 2012 be received for information.

CARRIED

13-068 MOVED Director Holme, SECONDED Director Lefebvre, that the Arrowsmith Water Service 2013 Provisional Budget and the 2013-2017 Financial Plan as shown on Table 1, dated December 4, 2012, be adopted.

CARRIED

Englishman River Water Service Management Board.

13-069 MOVED Director Lefebvre, SECONDED Director Holme, that the Minutes of the Englishman River Water Service Management Board meeting held Monday, December 10, 2012 be received for information.

CARRIED

- 13-070 MOVED Director Holme, SECONDED Director Veenhof, that the Englishman River Water Service 2013 Provisional Budget and the 2013-2017 Financial Plan as shown on Table 1, dated December 5, 2012, be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nanaimo & Area Land Trust, re 2012 NALT activities and to request renewal of an annual grant from the RDN to NALT.

- 13-071 MOVED Director Brennan, SECONDED Director Kipp, that Nanaimo Area Land Trust's request for a \$30,000 annual grant be referred to budget discussions.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE (Special)

Minutes of the Special Committee of the Whole meeting held Tuesday, January 15, 2013.

- 13-072 MOVED Director Holme, SECONDED Director Anderson, that Minutes of the Special Committee of the Whole meeting held Tuesday, January 15, 2013 be received for information.

CARRIED

Island Corridor Foundation.

- 13-073 MOVED Director Anderson, SECONDED Director Greves, that \$68,000 of the 2013 Provincial Strategic Community Investment Funds in the amount of \$86,000 be applied to Island Corridor Foundation expense.

CARRIED

2013 Budget Proposed Service Level Reductions.

- 13-074 MOVED Director Houle, SECONDED Director Veenhof, that the Legislative Services function public education materials budget be decreased in the amount of \$4,000.

CARRIED

- 13-075 MOVED Director Houle, SECONDED Director Veenhof, that the Arbitrations/Bargaining and Other Professional Fee budgets be decreased in the amount of \$44,000 and further that the Disaster Recovery plan for IT and the carpet replacement in Corporate Administration be deferred.

CARRIED

- 13-076 MOVED Director Houle, SECONDED Director Veenhof, that the Electoral Areas Administration Service budget be decreased in the amount of \$15,250 by increasing the transfer from Building Inspection for Electoral Areas Building Policy and Advice Service and the deferral of vehicle purchase for one year.

CARRIED

- 13-077 MOVED Director Houle, SECONDED Director Veenhof, that the Electoral Area Community Planning Service budget be decreased in the amount of \$20,000 with a reduction by \$10,000 of the general legal budget and a reduction by \$10,000 of the professional fees for the Airport project.
CARRIED
- 13-078 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Economic Development Service budget be decreased in the amount of \$10,000 by carrying forward surplus funds from 2012.
CARRIED
- 13-079 MOVED Director Houle, SECONDED Director Veenhof, that the Oceanside Place Service budget be decreased in the amount of \$8,220 by the reduction of Administration recovery funds in the amount of \$3,220 and a six week earlier closure of the Pond and removal of the ice surface.
CARRIED
- 13-080 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Recreation Service budget be decreased in the amount of \$7,000 by the elimination of Camp Suntastic.
CARRIED
- 13-081 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Recreation Service budget be decreased in the amount of \$6,750 by reducing the D69 Recreation grants by a partial amount of the 2012 carry forward surplus.
CARRIED
- 13-082 MOVED Director Houle, SECONDED Director Veenhof, that the Area 'A' Recreation and Culture Service budget be decreased in the amount of \$2,000 by reducing the grants in aid requisition by the amount of unused 2012 grant funds.
CARRIED
- 13-083 MOVED Director Houle, SECONDED Director Veenhof, that the Regional Parks – Operating Service budget be decreased in the amount of \$62,660 by the deferral of some signage work for one year, the rescheduling of the Englishman River Regional Park trail development work to spread over 2 years, the deferral of a parking lot for the Little Qualicum River trail and the deferral of the Horne Lake Group Shelter to a future year pending a new contract.
CARRIED
- 13-084 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'A' Service budget be decreased in the amount of \$1,185 by the deferral of a portion of the Cedar Plaza work to 2014.
CARRIED
- 13-085 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'B' service budget be decreased in the amount of \$1,700 by reducing a signage budget item, adjustment of the reserve transfer and the deferral of a portion of the Rollo parking lot to 2014.
CARRIED

- 13-086 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘C’ (Extension) Service budget be decreased in the amount of \$3,035 by reducing a signage budget item, increase to the reserve transfer and the deferral of a portion of the Extension Miner park landscape installation to 2014.
CARRIED
- 13-087 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘C’ (East Wellington) Service budget not be decreased in the amount of \$2,400 as recommended by staff.
CARRIED
- 13-088 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘E’ Service budget not be decreased in the amount of \$900 as recommended by staff.
CARRIED
- 13-089 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘F’ Service budget not be decreased in the amount of \$1,000 as recommended by staff.
CARRIED
- 13-090 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘G’ Service budget be decreased in the amount of \$2,000 by deferral of the Rivers Edge Concept Plan to 2014 and the increased transfer to reserves to set aside funds for this project.
CARRIED
- 13-091 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘H’ Service budget be decreased in the amount of \$3,715 by reducing a signage budget item.
CARRIED
- 13-092 MOVED Director Houle, SECONDED Director Veenhof, that the Southern Community Wastewater budget be decreased in the amount of \$184,430 by deferral of small capital funds, revision of reserve funds, use of reserve funds for the heating, ventilation, and air conditioning replacement and the impact of Corporate Administration recovery decreases.
CARRIED
- 13-093 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Wastewater Service budget be decreased in the amount of \$100,000 by deferral of the shower/washroom building, design review, transfer of a portion of the shower building budget to reserves and the impact of Corporate Administration recovery decreases.
CARRIED
- 13-094 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Transit Service budget not be decreased in the amount of \$48,040 as recommended by staff.
CARRIED

2013 Budget Utility Parcel Tax Adjustments.

- 13-095 MOVED Director Willie, SECONDED Director Houle, that the Surfside Water Service budget be decreased in the amount of \$407 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.
CARRIED
- 13-096 MOVED Director Willie, SECONDED Director Houle, that the French Creek Water Service budget be decreased in the amount of \$1,592 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.
CARRIED
- 13-097 MOVED Director Willie, SECONDED Director Houle, that the Whiskey Creek Water Service budget be decreased in the amount of \$2,734 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.
CARRIED
- 13-098 MOVED Director Willie, SECONDED Director Houle, that the Decourcey Water Service budget be decreased in the amount of \$535 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.
CARRIED
- 13-099 MOVED Director Willie, SECONDED Director Houle, that the San Pareil Water Service budget be decreased in the amount of \$5,898 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised quote for well maintenance.
CARRIED
- 13-100 MOVED Director Willie, SECONDED Director Houle, that the Englishman River Water Service budget be decreased in the amount of \$3,135 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and the reduction of the reserve transfer.
CARRIED
- 13-101 MOVED Director Willie, SECONDED Director Houle, that the Melrose Place Water Service budget be decreased in the amount of \$203 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.
CARRIED
- 13-102 MOVED Director Willie, SECONDED Director Houle, that the Nanoose Bay Peninsula Water Service budget be decreased in the amount of \$22,331 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised estimate for new treatment plan costs.
CARRIED
- 13-103 MOVED Director Willie, SECONDED Director Houle, that the Nanoose Bay Wastewater / Fairwinds Sewer Service budgets be decreased in the amount of \$6,876 by the revision of the small capital program for kiosks and flow meters, and adjustment of the reserve transfers.
CARRIED

2013 Budget – New Requests.

- 13-104 MOVED Director Johnstone, SECONDED Director Fell, that the Grants in Aid Service 2013 budget be increased in the amount of \$10,000 to allow for a grant to the Nanaimo Hospice Society for their new building project.
CARRIED
- 13-105 MOVED Director Johnstone, SECONDED Director Fell, that the Regional Parks Operations 2013 budget be increased in the amount of \$30,000 to allow for an annual operating funding request by the Nanaimo Area Land Trust.
CARRIED
- 13-106 MOVED Director Johnstone, SECONDED Director Fell, that the Northern Community Recreation Service 2013 budget be increased in the amount of \$9,700 to allow for Arrowsmith Community Enhancement Society's request for additional recreational program funding.
CARRIED
- 13-107 MOVED Director Johnstone, SECONDED Director Fell, that the Drinking Water / Watershed Protection Service 2013 budget be increased in the amount of \$3,000 to allow for the Mid Vancouver Island Habitat Enhancement Society three to four year program.
CARRIED
- 13-108 MOVED Director Johnstone, SECONDED Director Fell, that the 2013 budget be increased in the amount of \$11,500 to allow for reimbursement of mileage costs for Committee Volunteers.
CARRIED
- 13-109 MOVED Director Johnstone, SECONDED Director Fell, that the 2013 budget not be increased in the amount of \$10,000 to allow for Electoral Area community meetings.
CARRIED

SCHEDULED ADVISORY AND SELECT COMMITTEES

Emergency Management Select Committee.

- 13-110 MOVED Director Veenhof, SECONDED Director Houle, that Minutes of the Emergency Management Select Committee Meeting held Tuesday, January 15, 2013 be received for information.
CARRIED
- 13-111 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Cedar Community Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED

13-112 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Cranberry Fire Protection District for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-113 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Gabriola Senior Citizens Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-114 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Gabriola Island Community Hall Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-115 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Nanoose Bay Activities & Recreation Society for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-116 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Arrowsmith Agricultural Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-117 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Lighthouse Community Centre for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

13-118 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Bowser and District Branch (211) of the Royal Canadian Legion for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

Proposal for Recovery Services.

13-119 MOVED Director Dempsey, SECONDED Director Lefebvre, that staff be directed to prepare an Agreement with the Canadian Red Cross Society for the provision of disaster support and recovery services, for the Board's consideration.

CARRIED

Assessments of Dams in the Regional District of Nanaimo.

- 13-120 MOVED Director McPherson, SECONDED Director Brennan, that staff prepare a report on the status of reviews and assessments of dams in the Regional District of Nanaimo.
- CARRIED

ADMINISTRATOR'S REPORTS

Amended 2013 Board and Standing Committee Meeting Schedule.

- 13-121 MOVED Director Holme, SECONDED Director Veenhof, that the amended 2013 Board and Standing Committee Meeting Schedule be received.
- CARRIED

2013 AVICC Resolutions for Board Consideration.

- 13-122 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Streamkeepers — Works in Streams be approved as amended; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS streamkeepers and other such non-profit societies provide a valuable service in protecting and enhancing fish habitat;

AND WHEREAS, under the current Department of Fisheries and Oceans and Provincial Ministry regulations, societies are not able to receive the appropriate approvals to undertake certain projects that would greatly improve fish habitat:

THEREFORE BE IT RESOLVED that UBCM urge the Department of Fisheries and Oceans and the Province of British Columbia to permit societies to do works in streams for the purpose of improving fish habitat.

CARRIED

- 13-123 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Tsunami Warnings be approved as presented; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS the coastal communities of British Columbia are at risk of significant loss of life in the event of a tsunami;

AND WHEREAS early and accurate information is the key to ensuring that appropriate steps are taken by the effected communities:

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to take immediate action to resolve all issues with tsunami warning so as to ensure that warnings are broadcast within 2 minutes of a National Oceanic and Atmospheric Administration (NOAA) assessment of a warning, watch or advisory for any British Columbia coastal area.

CARRIED

- 13-124 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Licences Issued by the Provincial Ministries be approved as presented; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS the Provincial Ministry of Agriculture recently issued harvesting licences that allow for the removal of thousands of tonnes of beach-cast seaweed from the Vancouver Island shoreline;

AND WHEREAS local governments were not aware of the issuance of these licences and are not made aware of other licences issued by the Province that may impact the local government:

THEREFORE BE IT RESOLVED that Provincial Ministries be required to inform local governments when they are issuing licences on lands within or adjacent to any local government.

CARRIED

IN CAMERA

- 13-125 MOVED Director Anderson, SECONDED Director Brennan, that pursuant to Section 90(1)(f), (e), and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to law enforcement, land acquisition, and third-party information.

CARRIED

Time 9:02 p.m.

ADJOURNMENT

The meeting was called adjourned at 9:16 p.m.

CHAIRPERSON

CORPORATE OFFICER



VANCOUVER ISLAND
UNIVERSITY

ADVANCEMENT &
ALUMNI RELATIONS

February 12, 2013

Mr Joe Stanhope
Chair, Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC V9T 6N2

Dear Joe,

As you are aware, rural and remote communities in BC are experiencing economic shifts due to transitions in resource based sectors and growth in service and knowledge sectors. Given the rich natural and cultural resources in the province, tourism, recreation, arts and culture are being explored as potential ways to diversify rural economies.

With a mandate for education, applied research and issues of regional importance, Vancouver Island University (VIU) has a commitment to building resilient communities. As part of this commitment the creation of a BC Regional Innovation Chair (RIC) in Tourism & Sustainable Rural Development will bolster rural economic and social development.

Some of the many ways the Chair in Tourism & Sustainable Rural Development can support your communities include:

- Ongoing study of the long term benefits of young adult engagement in rural immersion activity;
- A series of "How-To" manuals ranging from community signage to tourism packaging and visitor research;
- Annual case studies and tourism audits;
- Access to specialized databases, survey reports and other research tools; and
- Advanced training and education opportunities for community leaders and professional staff

Attracting families to live and work in rural areas is an important part of building healthy communities and creating a resilient labour force. On a regular basis the activities of the Chair will bring in young professionals and post-secondary students to experience BC's rural regions.

VIU needs to build the chair's endowment to make this work sustainable and provide communities with a support structure that is ongoing, stable and reliable. VIU is requesting the Regional District of Nanaimo consider a contribution of \$86,123.50 per year for two years, contributing in total \$172,247 towards this important initiative for your rural communities. Suitable naming opportunities are available as described in the attached information package.

Thank you for your consideration, and we look forward to hearing from you.

Sincerely,

Julie Keenan
Director, Advancement & Alumni Relations
VIU, 250.740.6602, julie.keenan@viu.ca

OFFICE OF
THE MAYOR
JACK FROESE

Township of
Langley



Est. 1873

COUNCILLORS

DAVID DAVIS	BOB LONG
BEV DORNAN	KIM RICHTER
STEVE FERGUSON	MICHELLE SPARROW
CHARLIE FOX	GRANT WARD

January 28, 2013

File No. 8400-01

RECEIVED

JAN 31 2013

LEGISLATIVE SERVICES

To: Mayor and Council / Chair and Board Members of:

City of Abbotsford
Central Coast Regional District (Bella Coola Airport)
City of Campbell River
City of Chilliwack
Corporation of Delta
City of Fort St. John
City of Grand Forks
City of Kamloops
City of Nanaimo
Cowichan Valley Regional District
Village of Pemberton
District of Pitt Meadows
City of Prince George
City of Quesnel
Town of Smithers
Powell River Regional District

Dear Sirs/Mesdames:

Re: Request for Regulation – Langley Regional Airport

On behalf of the Council of the Township of Langley (the "Township"), I am writing to ask for your written support for the Township's recent request for an amendment to the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*, B.C. Reg. 171/2002 (the "Regulation").

The Township's request for an amendment to the Regulation arises out of its proposal to expand the existing Langley Regional Airport by adding an expansion lot and a park. The expansion is required to increase the airport's hangar capacity. The land targeted for the expansion is owned by the Township but is located within the Agricultural Land Reserve ("ALR") and is therefore subject to the provisions of the *Agricultural Land Commission Act*, S.B.C. 2002, c. 36 (the "Act") and the Regulation. Currently, the only airport or aerodrome use that is permitted under the Regulation is an 'unpaved airstrip or helipad'.

.../2

There are several reasons why the Township is seeking an amendment to the Regulation, rather than the exclusion of its land from the ALR or permission for a non-farm use. These reasons are detailed in our formal Request for Regulation ("RFR") which is enclosed with this letter. In part, the Township is aware that there are numerous other airports in the Province including the one within your boundaries, which would similarly be unable to expand their operations because the airports are partly or entirely located within the ALR. The requested Regulation would apply to all airports and aerodromes and allow operators of these facilities the flexibility to respond to emerging market pressures and the opportunity to expand and promote economic development while minimizing the risk and delay associated with individual applications to the Agricultural Land Commission (noting, for example, the Commission's recent rejection of a runway extension for Abbotsford Airport).

The Township kindly requests your support by writing to the Honourable Minister Norm Letnick and advising him that you support the Township's request for an amendment to the Regulation. The amendment that is required is simple and would be in accordance with the Minister's Service Plan as well as other Provincial objectives. The amendment would also benefit numerous local governments across the Province.

Thank you for your consideration.

Sincerely,



Jack Froese
MAYOR

Enclosures

copy: Mary Sjostrom, President, Union of British Columbia Municipalities
Suite 60, 10551 Shellbridge Way, Richmond, BC V6X 2W9

ATTACHMENT A

**Township of Langley
Request for Regulation**

**Proposed Amendment to the *Agricultural Land Reserve Use, Subdivision and Procedure
Regulation 171/2002* (the “Regulation”)**

The following supports the Township of Langley’s Request for Regulation (“RFR”):

1. Policy Discussion and Background;
2. Request for Regulation, including:
 - a. Summary of proposed regulation and the issue it is intended to address;
 - b. Brief history of the Regulation;
 - c. Explanation of any previous Cabinet decisions respecting this matter;
 - d. Identification of any legal opinions that have recommended the proposed regulatory change;
 - e. Description of the consultations that have already taken place, including the degree of agreement with the proposed initiative and dissenting views; and
 - f. Indication of any further consultations that are required;
3. Three Column Policy Review Document;
4. Drafting Instructions, including a draft amendment; and
5. *To be provided in due course: Comments of Treasury Board Staff and Legislative Counsel.*

1. POLICY DISCUSSION AND BACKGROUND

What is the problem?

The Township of Langley (“ToL”) wishes to expand the existing Langley Regional Airport by adding an expansion lot and a park. The expansion is required to increase the airport’s hangar capacity. The land targeted for the expansion is owned by ToL. However, this land is within an Agricultural Land Reserve (“ALR”), and is subject to the provisions of the *Agricultural Land Commission Act*, SBC 2002, c 36 (the “Act”) and its associated regulations.

The *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*, BC Reg 171/2002 (the “Regulation”) governs the permitted farm and non-farm uses on ALR land. While an unpaved airstrip or helipad is permitted by the Regulation on ALR land, no other airport or aerodrome use is permitted. Therefore, ToL may not as of right expand its airport operations into land that it owns within the ALR.

This is a problem that applies to a number of municipal and regional aerodromes or airports. Airport facilities in B.C. that are partly or entirely in the ALR include:

- Abbotsford
- Bella Coola
- Campbell River
- Chilliwack
- Delta (Boundary Bay)
- Fort St. John
- Grand Forks
- Kamloops
- Kelowna
- Langley
- Nanaimo
- Pemberton
- Pitt Meadows
- Prince George
- Quesnel
- Smithers
- Texada Island

This list does not include many aerodromes in BC that are not certified as airports.

The requested regulation would apply to all airports and aerodromes and would allow operators of these facilities the flexibility to respond to market pressures and opportunities while minimizing the risk and delay associated with individual applications to the Agricultural Land Commission (the “ALC”) to exclude land from an ALR or permit non-farm uses in specific circumstances.

What are the options to solve the problem?

The only effective way to replace the uncertainty, cost and risk associated with case-specific applications to the ALC is to amend the Regulation. The Regulation can be amended to add airport and aerodrome uses as permitted non-farm uses. This provides an efficient approach to solving the problem while providing an even playing field for all sizes of airport and aerodrome operators. The problem would be solved once and individualized applications to the ALC would not be necessary.

What specific outcome is required and why?

Airport and aerodrome operators require the ability to expand their facilities onto lands in the ALR with reasonable certainty and turn-around. Specifically, ToL requires the ability to expand aerodrome and ancillary uses on ALR land owned by ToL in order to increase its hangar capacity.

Is a regulation in fact needed for that outcome?

A regulation is required to avoid the uncertainty of the result of applications to the ALC, which may advantage or disadvantage particular airport or aerodrome operators. The proposed regulation is also required in order to give operators the flexibility to respond quickly and with certainty to emerging market conditions. Furthermore, given recent case law from the Supreme Court of Canada – in particular, *Quebec (Attorney General) v. Canadian Owners and Pilots Association*, 2010 SCC 39 (“COPA”), the Act and its associated regulations may be inapplicable to airport and aerodrome operators to the extent that they conflict with matters regarding aviation.

In the *COPA* case, the provincial legislation in question was similar to the Act and had the effect of prohibiting the use of lots in designated agricultural regions for any purpose other than agriculture, unless prior authorization had been received by Quebec's equivalent of the Agricultural Land Commission. Similarly in B.C., the Act and Regulation prohibit airport and aerodrome uses of land, other than an unpaved airstrip or helipad for use of aircraft flying non-schedule flights, unless the Commission grants permission to carry out a non-farm use or the land is excluded from the ALR. In *COPA*, although the Supreme Court of Canada held that the Provincial legislation was valid, a majority of the Court decided that the legislation was inapplicable to the aerodrome in question because of the doctrine of interjurisdictional immunity. The majority stated that the location of aerodromes lies at the core of the federal power over aeronautics and Quebec's Provincial legislation impinged on this core in a way that impaired the federal power.

Given the similarity between the B.C. legislation and the Quebec legislation that was deemed inapplicable in the circumstances, there is a good possibility that a court would come to the same conclusion in B.C. It is in the Province's and municipalities' best interests to avoid the time and cost of testing the applicability in the context of airport uses on ALR land. The proposed legislation would avoid this possibility by solving the problem within the context of provincial regulations.

What legislation should be changed or created to give effect to that outcome?

Only a simple amendment to the Regulation is required: the amendment of section 3(1)(o), provided in draft form, below.

How will the proposed policy impact on other legislative schemes both inside and outside the ministry?

The proposed amendment is an isolated change to the Regulation, in relation to airport and aerodrome activities only. It will solve the same problem for other airport and aerodrome operators, but does not affect other legislative schemes.

What successes or failures may other jurisdictions have had with similar policies and what can be learned from their experiences?

Quebec is the only other province with legislation similar to B.C.'s in order to manage, regulate and preserve agricultural land.¹ In Quebec, just as in B.C., there are designated agricultural zones and there is a prohibition on using any lot (whether residential, commercial, industrial or institutional) in an agricultural zone for any purpose other than agriculture, unless authorization is received from Quebec's Agricultural Land Protection Commission.²

In other jurisdictions, the primary restrictions on airport or aerodrome land use are implemented through local government land use regulations, such as zoning bylaws or bylaws specific to the facility. In this way, airport and aerodrome operators in other jurisdictions are much more flexible than their counterparts in BC in their ability to respond to changing economic priorities through expansion. The same is now likely true in Quebec as a result of the *COPA* decision summarized above.

What impact will the proposed policy have on interests inside and outside of government, and how those interests might react to the changes?

The ToL is aware of other airport and aerodrome operators who have experienced the same problem in the past or are facing the same problem now. It is clear that airport/aerodrome operators, including local governments, will be supportive of the changes.

More generally, introducing efficiencies in airport and aerodrome facility management and development will benefit businesses which rely on air transport as suppliers or consumers. One of the highest priorities for the Government is to stimulate economic growth and job creation. The removal of the competitive disadvantage restricting airport and aerodrome operators has the potential to create jobs and stimulate local and regional economies.

¹ Nova Scotia has the *Agricultural Marshland Conservation Act*, SNS 2000, c 22, but its scheme requires a separate regulation for each conserved marsh body. These regulations typically only allow a narrow range of agricultural uses as well as non-conforming "grandfathered" uses which are not permitted to expand.

² See s. 26 of the *An Act respecting the preservation of agricultural land and agricultural activities*, RSQ, c P-41.1.

Are there any implications in respect of the government planning context that should be taken into account?

- **Budget and Fiscal Plan**

The proposed amendment to the Regulation will either not impact or will positively impact the BC Government's Budget and Fiscal Plan 2011/12 – 2013/14.

- **Government Strategic Plan**

The proposed amendment to the Regulation will help to further several goals in the BC Government's Strategic Plan 2011/12 – 2013/14. The success of Langley Regional Airport and other airports and aerodromes is critical to the development of a diverse, growing economy which is responsive to the changing international market. Airports and aerodromes have the potential to drive regional development and create permanent jobs around the Province.

- **Ministry Service Plan**

The proposed amendment to the Regulation is in accordance with the Ministry's Service Plan. The Ministry of Agriculture 2011/2012 – 2013/14 Service Plan (update May 2011) recognizes the importance of maintaining a positive relationship between local governments and farmers. Objective 3.1 aims to "promote a positive urban/agriculture relationship to facilitate sustainable growth for farms while enhancing the overall quality of life for British Columbians." The first strategy listed to achieve this goal is to "promote a positive regulatory climate with local government to support the sector across British Columbia." The proposed amendment will signal to local governments the Ministry's intent to foster economic development under a positive regulatory environment while still preserving agricultural land and uses. The amendment would keep the airport lands within the ALR.

The proposed amendment also contributes to Objective 1.2: "Strategic growth and development of the agricultural and food sector." In particular, the amendment supports the Ministry strategies of "support[ing] innovative product and process development, commercialization and adoption", and "promot[ing] B.C. agri-food products in domestic and international markets." Encouraging expansion of air transport facilities provides opportunities to invest in innovative process

development and product delivery strategies as well as increasing the sector's capacity to promote and distribute BC agri-food products locally and in other jurisdictions. An example of this potential is the recently opened BC Fresh warehouse facility located at Boundary Bay Airport in Delta.

The proposed amendment is also consistent with other Ministry Service Plans. The Ministry of Jobs, Tourism and Innovation 2011/12 – 2013/14 (update May 2011) Service Plan's Objective 1.1 is to "increase economic competitiveness", Objective 2.1 is to "provide rural regions and communities with access to programs and services that support economic development" and Objective 2.3 is to "create a business climate that supports small business and encourages economic development." Giving local air transport facility operators the flexibility to expand and develop in response to changing economic conditions supports all three of these objectives while encouraging local investment and job growth.

The Ministry of Transportation and Infrastructure 2011/12 – 2013/14 Service Plan (update May 2011) introduces its goals this way:

The Ministry of Transportation and Infrastructure collaborates with other ministries, governments and stakeholders to support Government's Goal of creating more jobs per capita than anywhere else in Canada. Development and maintenance of safe and reliable infrastructure drives economic growth and trade, and thriving transportation industries will be more globally competitive.

The proposed amendment will encourage development of competitive, dynamic local and regional transportation hubs by facilitating airport/aerodrome growth. It will encourage investment in airports and aerodromes, and will contribute to the goal of creating more jobs per capita in BC than anywhere else in Canada.

2. DRAFT REQUEST FOR REGULATION

Summary

This draft RFR and supporting documentation is submitted with the intention of working with the Ministry and other government agencies to develop a complete RFR that can be presented to Cabinet Operations and then forwarded to Cabinet for approval.

The problem the proposed regulatory amendment will address is one relating to the development of airport and aerodrome facilities not owned by the federal government. A majority of airports and aerodrome facilities in BC are located on, partly on, or are surrounded by ALR lands.

The procedure of applying to the ALC for an exemption each time an airport facility wishes to expand is costly, time-consuming and not without risk to the airport operator.

From our review of potential options to address this issue, we believe that a regulatory amendment provides the most benefits with very few disadvantages. An amendment will apply to airport/aerodrome operators across the Province and will contribute to a level playing field for inter- and extra- provincial competition among air facilities. An amendment is critical to the continued growth of airports, particularly in small to medium communities throughout the province.

Summary of proposed regulation and the issue it is intended to address

Currently, section 3(1)(o) of the Regulation allows “unpaved airstrip or helipad for use of aircraft flying non-scheduled flights” as a permitted non-farm use. Otherwise, the Regulation is silent on the use of ALR land for aviation purposes. Thus, airport/aerodrome uses are not currently permitted on ALR land.

ToL has a plan for economic development and growth at the Langley Regional Airport which would require extension of airport lot lines and subdivision on ALR land owned by ToL. The plan includes construction of new hangar facilities and auxiliary structures. As these uses are not permitted, ToL may apply to the ALC for a case-specific use exemption or removal of land from

the ALR to solve its immediate problem. However, these processes introduce unnecessary risk, delay and expense to the expansion plans.

The majority of airports and aerodromes in BC face a similar situation with regard to expansion. Airports that are located on, partly on, or are surrounded by ALR include:

- Abbotsford
- Bella Coola
- Campbell River
- Chilliwack
- Delta (Boundary Bay)
- Fort St. John
- Grand Forks
- Kamloops
- Kelowna
- Langley
- Nanaimo
- Pemberton
- Pitt Meadows
- Prince George
- Quesnel
- Smithers
- Texada Island

In order to allow these communities and their airport operators greater ability to respond to changing economic circumstances and opportunities for growth, the restrictions imposed by the Regulation must be overcome. Rather than do this on an individual, case-by-case basis through the mechanism of the ALC, the approach of amending the Regulation is preferred as it allows an even playing field for all air facility operators, provides clarity and certainty to investors, and eliminates the expense and delay associated with the regulatory process.

Making such regulatory changes should not affect other legislative schemes as the changes address the discrete problem of air facility use on ALR land.

Brief history of the Regulation

The *Agricultural Land Reserve Use, Subdivision and Procedure Regulation* was enacted in 2002 pursuant to the *Agricultural Land Commission Act*, S.B.C. 2002, c. 36. It was enacted to regulate the permitted and non-permitted uses of land in an ALR, and to define procedures for

applications to be brought before the ALC. Since then, the regulation has undergone several amendments, the majority of which were enacted through BC Reg. 339/2004. The full list of amendments is found in the table below.

Agricultural Land Reserve Use, Subdivision and Procedure Regulation, B.C. Reg. 171/2002

[includes 2008 Bill 43, c. 42 amendments (effective May 29, 2008)]

Historical Changes 2002-2011

<u>Section</u>	<u>Change</u>	<u>Citation</u>	<u>Effective Date</u>
<u>1.</u>		am. B.C. Reg. 339/2004	
<u>2.</u>		am. B.C. Reg. 339/2004	
<u>3.</u>		am. B.C. Regs. 339/2004; 546/2004	
<u>4.</u>		am. B.C. Reg. 339/2004	
<u>5.</u>		am. B.C. Reg. 339/2004	
<u>8.</u>		am. B.C. Reg. 339/2004	
<u>11.</u>		am. B.C. Reg. 339/2004	
<u>11.1</u>		en. B.C. Reg. 34/2009	
<u>11.2</u>		en. B.C. Reg. 34/2009	
<u>12.</u>		am. B.C. Reg. 339/2004	
<u>12.1</u>		en. B.C. Reg. 339/2004	
<u>12.2</u>		en. B.C. Reg. 339/2004	
<u>13.</u>		am. B.C. 339/2004	
<u>14.</u>		am. B.C. Reg. 339/2004	
<u>15.</u>	am	B.C. Reg. 339/2004	
<u>16.</u>		am. B.C. Reg. 339/2004	
<u>16.1</u>		en. B.C. Reg. 339/2004	
<u>17.</u>		en. B.C. Reg. 339/2004	

<u>18.</u>		en. B.C. Reg. 339/2004	
<u>19.</u>		en. B.C. Reg. 339/224	
<u>20.</u>		en. B.C. Reg. 339/2004	
<u>21.</u>		en. B.C. Reg. 339/2004	
<u>22.</u>		am. B.C. Reg. 339/2004	
<u>23.</u>		am. B.C. Reg. 339/2004	
<u>24.</u>		am. B.C. Reg. 339/2004	
<u>26.</u>		am. B.C. Reg. 339/2004	
<u>26.1</u>		en. B.C. Reg. 339/2004	
<u>27.</u>		en. B.C. Reg. 339/2004	
<u>28.</u>		en. B.C. Reg. 339/2004	
<u>29.</u>		en. B.C. Reg. 339/2004	
<u>30.</u>		en. B.C. Reg. 339/2004	
<u>32.</u>		am. B.C. Reg. 339/2004	
<u>33.</u>		am. B.C. Reg. 339/2004	
<u>39.</u>	am	B.C. Reg. 269/2010	2010 Oct. 04

Explanation of any previous Cabinet decisions respecting this matter

We are not aware of any previous Cabinet decisions respecting this matter.

Identification of any legal opinions that have recommended the proposed regulatory change

The ToL has been working with Mr. Don Lidstone, Q.C. and his municipal law firm, Lidstone & Company Law Corporation, on this matter. Mr. Lidstone has recommended this approach and also has drafted a preliminary amending regulation for discussion purposes.

Description of the consultations that have already taken place, including the degree of agreement with the proposed initiative and dissenting views

Informal consultations have taken place with local governments that operate airports or aerodromes that are partly located in an ALR. These include local government operators that have undergone the application process to the ALC for exclusion of land from an ALR or exemption of aviation use as a permitted non-farm use. The response to this consultation was universal support for the proposed amendment.

Indication of any further consultations that are required

Consultation must still be carried out with the Treasury Board and the Office of Legislative Counsel. The Mayor and CAO would welcome the opportunity to meet with the Minister of Transportation and Infrastructure and Ministry staff regarding this proposal.

3. THREE COLUMN POLICY REVIEW DOCUMENT

This chart provides a high level policy overview of the proposed amendment to the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*.

Current	Proposed	Reasons
Currently there is no provision in the Regulation that identifies aerodrome or airport use as permitted in an ALR. Section 3(1)(o) specifies an “unpaved airstrip or helipad for use of aircraft flying non-scheduled flights” as a permitted non-farm use in an	The proposed amendment to the <i>Agricultural Land Reserve Use, Subdivision and Procedure Regulation</i> adds aerodrome and airport use as permitted non-farm uses in an ALR. This includes unpaved airstrips and helipads, paved	To allow local governments and bodies which manage and operate airports and aerodromes the flexibility and authority to expand their operations without requiring a non-farm use exemption application to the Agricultural Land Commission. This will allow more certainty when

ALR.	runways, and accessory uses such as terminal buildings, hangars and parking areas.	airport expansion is contemplated and significant investments are made in infrastructure to support airports and aerodromes. This also provides a level playing field for air facility operators throughout the Province.
------	--	---

4. DRAFTING INSTRUCTIONS

For discussion purposes, below is a draft amendment.

DRAFT

Agricultural Land Reserve Use, Subdivision and Procedure Regulation

1 The Agricultural Land Reserve Use, Subdivision and Procedure Regulation, B.C. Reg. 171/2002, is amended by deleting section 3(1)(o) and substituting it with the following:

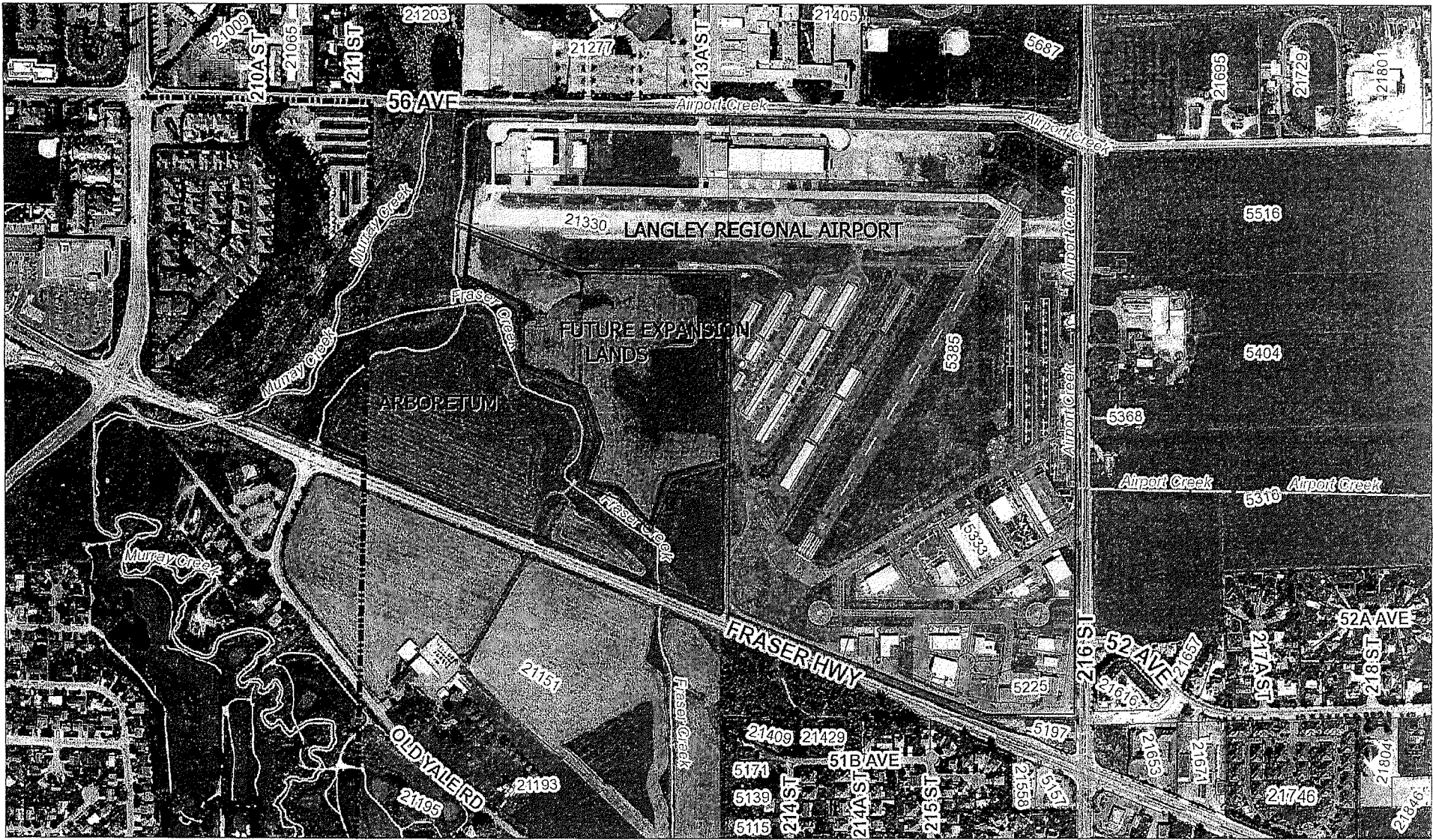
- 3 (1) (o) aerodrome or airport use, including
- (i) unpaved airstrip or helipad for use of aircraft flying scheduled or non-scheduled flights;
 - (ii) paved runway for the use of aircraft flying scheduled or non-scheduled flights;
 - (iii) terminal buildings, hangars, parking structures, and other buildings that are accessory or ancillary to aerodrome or airport uses;
 - (iv) uses ancillary to aerodrome or airport use; and
 - (v) any subdivision, parcel line adjustment, parcel consolidation, or plan cancellation required to accommodate uses referred to in subparagraphs (i) through (iv).

5. TREASURY BOARD STAFF AND LEGISLATIVE COUNSEL COMMENTS

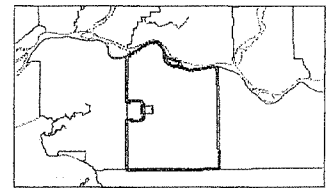
We look forward to working with the Treasury Board and the Office of Legislative Counsel to review the proposal and to solicit their comments on the RFL prior to its submission to Cabinet.

Geosource Map

ATTACHMENT B



Scale 1: 7,720.13
 LANGLEY Geosource
 Printed 4/5/2012



Enter Map Description

The data provided is a compilation of geographic information drawn together from a variety of sources, historic and current, and does not necessarily include everything and anything for a particular purpose, and the person utilizing this information does so entirely at their risk as the Township of Langley assumes no obligation or liability for the use of this information by any person and makes no representations or promises regarding the completeness or accuracy of the information or its fitness for a particular purpose.

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THE TOWNSHIP OF LANGLEY

The following is a certified correct copy of a resolution passed by Langley Township Council at its Special Closed Council meeting held April 23, 2012:

**Agricultural Land Reserve Regulation Change to
Permitted Airport Land Use
Report 12-07**

File ADM CA8400-01

That Council proceed with a request to the Minister of Agriculture for an Agricultural Land Reserve Regulation amendment whereby designated airport lands are exempt from the Agricultural Land Reserve legislative scheme; and

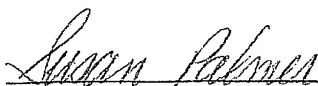
That Council request support for the regulation amendment from other British Columbia local governments that have airports; and further

That the Mayor meet with the Chair of the Agricultural Land Commission to explain the Township's request for an amendment to the regulation.

Section 90(1) (e) Property; (k) Negotiations

CARRIED

CERTIFIED A CORRECT COPY:



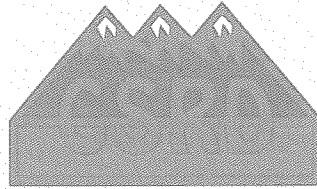
Susan Palmer
DEPUTY TOWNSHIP CLERK

ELECTORAL AREAS

- A- GOLDEN-COLUMBIA
- B- REVELSTOKE-COLUMBIA
- C- SOUTH SHUSWAP
- D- FALKLAND-SALMON VALLEY
- E- SICAMOUS-MALAKWA
- F- NORTH SHUSWAP-SEYMOUR ARM

MUNICIPALITIES

- GOLDEN
- REVELSTOKE
- SICAMOUS
- SALMON ARM



PO BOX 978
781 MARINE PARK DRIVE NE
SALMON ARM BC V1E 4P1

TEL: 250-832-8194
FAX: 250-832-3375
TOLL FREE: 1-888-248-2773
WEBSITE: www.csr.d.bc.ca

February 7, 2013

0400 20 01
5225 01

The Chair and Board of Directors
Regional District of Nanaimo
6300 Hammond Bay Road
NANAIMO BC V9T 6N2

RE: 2013 Flood Management Responsibility on Crown Land

The following resolution was endorsed by the Columbia Shuswap Regional District Board at its January 17, 2013 regular meeting and by the Regional District of North Okanagan Board at its February 6, 2013 regular meeting (copy of RDNO correspondence attached for reference) as a joint submission for consideration at the 2013 SILGA Convention:

FLOOD MANAGEMENT

"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;

AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;

AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;

AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- *Incident Command during emergency flooding events;*
- *Identification of flood related hazards;*
- *Remediation of stream channels so as to mitigate future flooding;*
- *Monitor stream flows and levels in waterways posing a risk to life safety or property;*
- *Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre".*

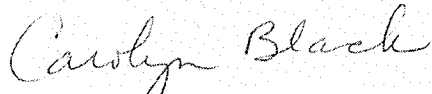
.../2

February 7, 2013

- 2 -

2013 SILGA Resolution
Flood Management on Crown Land

Yours truly,
COLUMBIA SHUSWAP REGIONAL DISTRICT
Per:



Carolyn Black, Deputy Manager
Corporate Administration Services

cb

attach



REGIONAL DISTRICT OF NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

B – SWAN LAKE
C – B.X. DISTRICT
D – LUMBY (RURAL)

E – CHERRYVILLE
F – ENDERBY (RURAL)

OFFICE OF: CORPORATE AND ELECTORAL AREA SERVICES

FILE No: 0230 SILGA/2013

February 7, 2013

Ms. Alison Slater, Executive Director
Southern Interior Local Government Association
1996 Sheffield Way
Kamloops BC V2E 2M2

Dear Ms. Slater:

RE: 2013 SILGA Resolution – Joint Flood Management

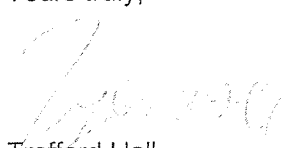
Please find enclosed the following resolution being forwarded for consideration at the 2013 SILGA conference:

- Joint Flood Management

This resolution was passed at a regular meeting of the Regional District of North Okanagan Board of Directors held February 6, 2013.

If you require any further information, please do not hesitate to contact this office.

Yours truly,


Trafford Hall,
Administrator

**RESOLUTION TO THE
SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
(SILGA)**

JOINT FLOOD MANAGEMENT

**Sponsored by
Regional District of North Okanagan / Columbia Shuswap Regional District**

"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;

AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;

AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;


AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- Incident Command during emergency flooding events;*
- Identification of flood related hazards;*
- Remediation of stream channels so as to mitigate future flooding;*
- Monitor stream flows and levels in waterways posing a risk to life safety or property;*
- Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre."*

I hereby certify the foregoing to be a true and correct copy of a resolution passed by the Board of Directors at its meeting held Wednesday, February 6, 2013.

Dated at Coldstream, BC this 7th day of February, 2013.



Jeanne Byron, Corporate Officer



February 14, 2013

To: Mayors and Councils
Chairs and Boards

Greetings To All:

Re: Auditor General for Local Government – Audit Planning for 2013/14

In this first communication with all local governments, I am writing to inform you of my office's planning activities and to invite your local government's participation in the audit planning process.

As I publicly stated when the office opened on January 17th, 2013, I am committed to beginning a performance audit by April 30th, 2013. To meet that goal, my office is undertaking a planning process that will inform our first Annual Service Plan, and more particularly the audit themes and topics and audit priorities for conducting performance audits under the *Auditor General for Local Government Act*.

To that end, in the next couple of weeks, we will be sending a survey to the Chief Administrative Officer of each local government to canvas their input on potential audit topics. We encourage each local government to complete and return the survey. This feedback will be an important source of information for our audit planning process.

In addition, we will be holding a full day audit planning workshop in Vancouver on February 20th, 2013, and will be working with the Area Associations to ensure a comprehensive cross-section of local government representatives are invited, among others.

Through the workshop and the survey, local governments will have the opportunity to identify themes and topics that are of importance to them and to their communities. This audit planning will guide our operations in 2013/14.

Our plan is to publish our Annual Service Plan by March 31, 2013. As required under the *Auditor General for Local Government Act*, the annual service plan will address:

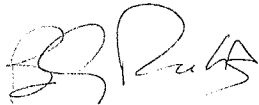
- goals and objectives of the Auditor General for Local Government and the measures that will be used to determine progress respecting those goals and objectives;
- the general criteria that the Auditor General for Local Government will consider to determine the need for and priority of performance audits;
- themes on which some or all performance audits may be based; and
- other matters within the purpose and mandate of the Auditor General for Local Government that the Auditor General for Local Government considers should be included.

... /2

Two foundational principles of the Office of Auditor General for Local Government are Accessibility and Transparency. Inviting and encouraging your participation in our planning process is one way we can promote our accessibility. By sharing our activities and plans our transparency is hopefully evident to all.

Looking ahead, I welcome the opportunities to meet with many of you at the upcoming Area Association conventions and other events. In the meantime, please do not hesitate to contact our office through our website (www.aglg.ca), phone (604)930-7100 or by email at info@aglg.ca

Best regards,

A handwritten signature in black ink, appearing to read 'Basia Ruta', written in a cursive style.

Basia Ruta
Auditor General for Local Government



RDN REPORT		
CAO APPROVAL		
EAP		
COW		
FEB 15 2013		
RHD		
BOARD	<input checked="" type="checkbox"/>	

MEMORANDUM

TO: Jeremy Holm
Manager, Current Planning

DATE: February 22, 2013

FROM: Lainya Rowett
Senior Planner

FILE: PL2011-070

SUBJECT: Zoning Amendment Application No. PL2011-070 – Bylaw 500.372
639582 BC Ltd.
Lot A, District Lot 28, Nanoose District, Plan VIP60624 – 1395 Island Highway West
Electoral Area ‘G’

PURPOSE

To consider “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.372, 2012” for adoption.

BACKGROUND

In 2011, the Regional District of Nanaimo received an application from Carsten Jensen Architect Inc. on behalf of 639582 BC Ltd. to amend the existing Commercial 3 Zone for the subject property located at 1395 Island Highway West in order to increase the maximum permitted Floor Area Ratio (FAR) from 0.1 to 0.2. The increased FAR would apply only to “outdoor sales” use within a building or structure, up to a maximum FAR of 0.2 for the property, and it would allow a proposed building addition (1169 m² in floor area) to an existing commercial building (Central Builders Supply Parksville) (see Attachment 1 for subject property map and Schedule 1 for site plan). The applicant has also submitted a development permit application (No. PL2012-167), for the proposed building addition, which has been scheduled for the Board’s consideration on February 26th Board Agenda following the Board’s consideration of adoption of Bylaw No. 500.372, 2012

The proposed Amendment Bylaw No. 500.372, 2012 (Schedule 2) received first and second reading on October 2, 2012. A Public Hearing was held on October 15, 2012, and the Bylaw received third reading on December 11, 2012. The Ministry of Transportation and Infrastructure approved the Bylaw on December 19, 2012. Following the close of a Public Hearing no further submissions or comments from the public or interested persons can be accepted by members of the Board, as established by provincial case law. Having received the minutes of the Public Hearing eligible Board members may vote on the Bylaw.

As a condition of rezoning approval, and prior to the adoption of the Bylaw, the applicant was required to complete the following:

1. Ensure that the proposed building addition is sited in accordance with the site plan prepared by Carsten Jensen Architect Inc. dated May 3, 2012 and revised on August 28, 2012.
2. Ensure that the proposed building addition is constructed in accordance with the elevation drawings prepared by Carsten Jensen Architect Inc. dated March 22, 2011 and revised on April 21, 2011.
3. Provide a security deposit for the proposed landscaping improvements (a community amenity contribution) within Sumar Lane right-of-way along the northern property boundary in general compliance with the Landscaping Plan prepared by Macdonald Gray dated April 16, 2012.
4. Remove any structures or materials on display within the setback area along the highway frontage (Island Highway West) to comply with the requirements of Development Permit No. 76 and the "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987".
5. Register a Section 219 restrictive covenant to require that the property be developed in accordance with the recommendations contained in the hydrogeological assessment prepared by Waterline Resources Inc. dated August 23, 2010. The covenant shall also require the applicant to submit a spill prevention, response and management plan at the building permit stage with measures to limit or prevent potential contaminants from entering into the rainwater management system and to ensure there are no negative downstream impacts of run-off from the subject property. This plan shall be prepared by a qualified professional to the satisfaction of the General Manager of Strategic and Community Development.
6. Prior to issuance of a building permit application, the applicant shall install or secure an oil/water separator in accordance with the recommendations contained in the letter from Parks City Engineering dated June 26, 2012.

With respect to conditions 1 and 2 above, the applicant has submitted a development permit application (No. PL2012-167) which shows the proposed building addition and site improvements in accordance with the accepted site plan and building elevations.

In regards to conditions 3 and 4, the applicant has submitted a landscaping security deposit and staff has conducted a site review to confirm that there are no structures within the front setback area.

In regards to conditions 5 and 6, the applicant has registered a Section 219 restrictive covenant on the property title containing the hydrogeological assessment and the requirement for submission of a spill prevention plan at the building permit stage. Additional works or security to install an oil/water separator is required prior to the submission of a building permit application.

ALTERNATIVES

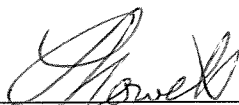
1. To adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.372, 2012".
2. To not approve the Bylaw and provide alternate direction.

SUMMARY/CONCLUSIONS

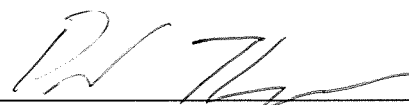
The purpose of Amendment Bylaw No. 500.372, 2012 is to increase the maximum permitted Floor Area Ratio in the Commercial 3 (CM3) Zone from 0.1 to 0.2 for the subject property located at 1395 Island Highway West in order to allow the enclosure of an existing outdoor storage/sales area within a building. The Amendment Bylaw was introduced and read two times on October 2, 2012, proceeded to Public Hearing on October 15, 2012 and received third reading on December 11, 2012. The Bylaw was approved by the Ministry of Transportation and Infrastructure on December 19, 2012, following which the applicant proceeded to complete the Conditions of Approval. This application is proceeding concurrently with a development permit application for the proposed building addition. Given that the applicant has addressed the Conditions of Approval, staff recommends that the Board adopt Bylaw No. 500.372, 2012.

RECOMMENDATION

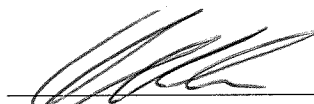
That the "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.372, 2012" be adopted.



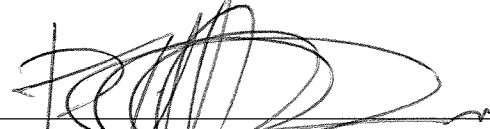
Report Writer



A/ General Manager Concurrence

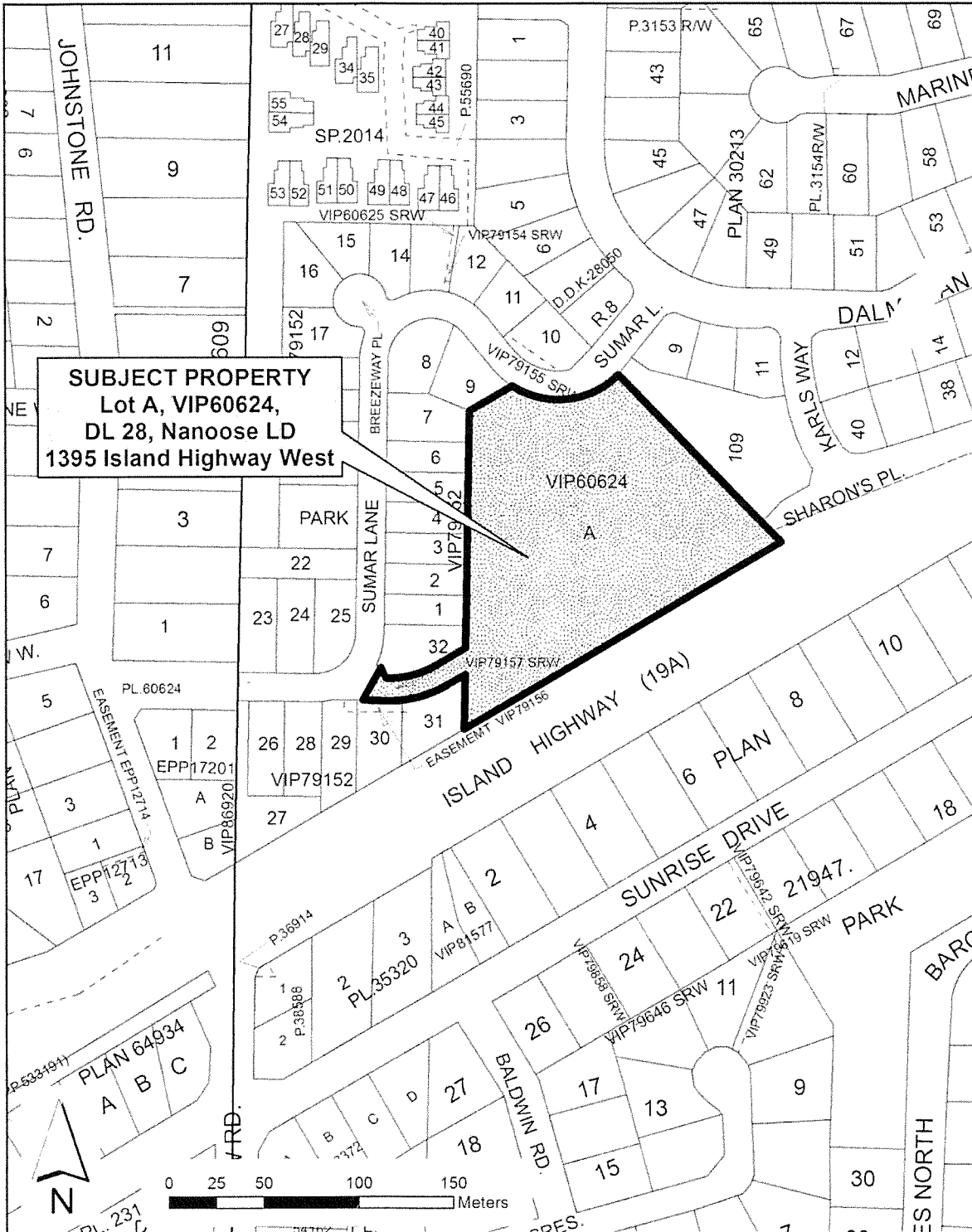


Manager Concurrence

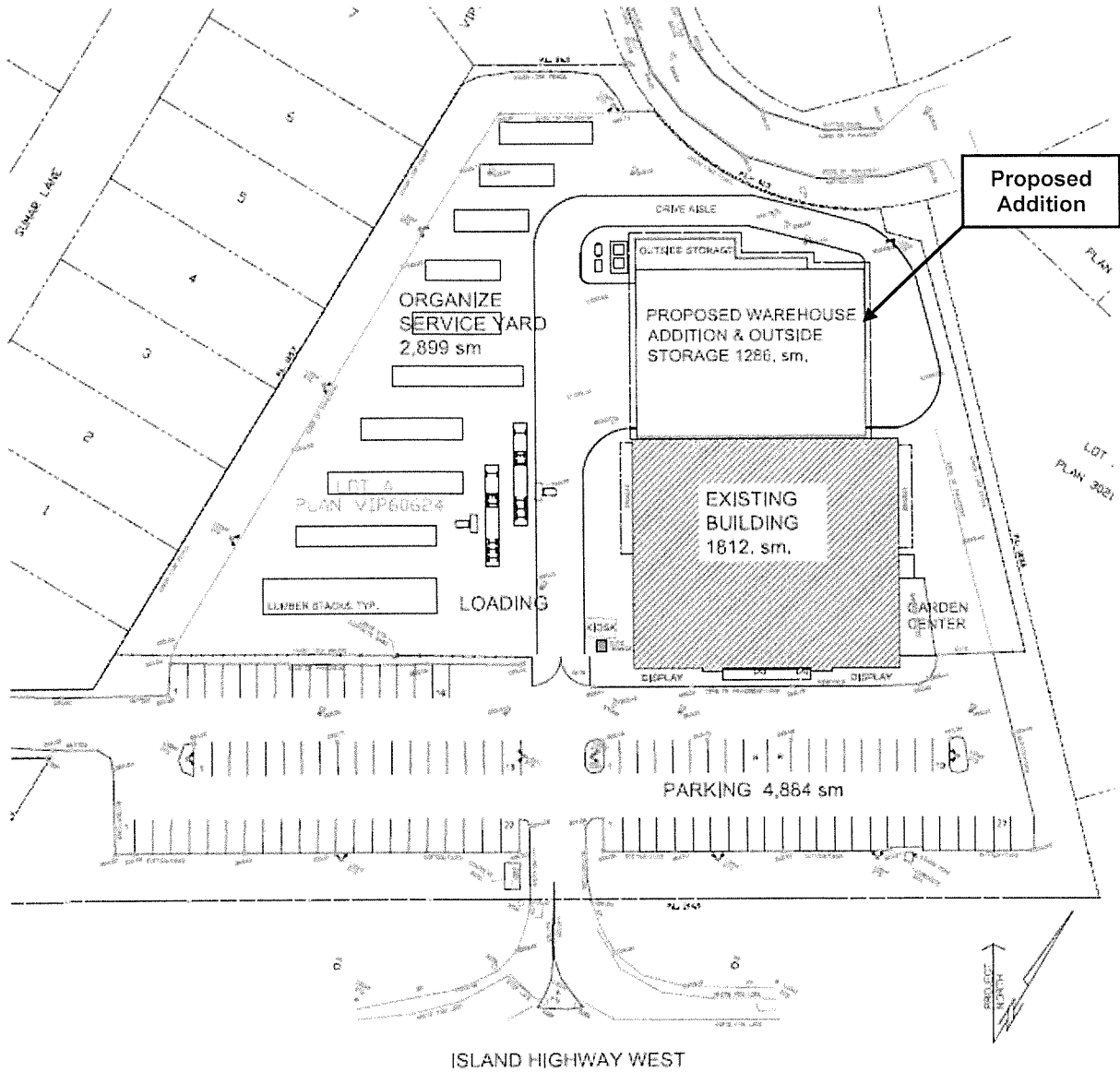


CAO Concurrence

Attachment 1 Location of Subject Property



Schedule 1
Site Plan



2 SITE STRATEGY
1:300

**Schedule 2
Proposed Amendment Bylaw No. 500.372, 2012**

REGIONAL DISTRICT OF NANAIMO

Bylaw No. 500.372

**A Bylaw to Amend "Regional District of Nanaimo
Land Use and Subdivision Bylaw No. 500, 1987"**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- A. This Bylaw may be cited as "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.372, 2012".
- B. "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987", is hereby amended as follows:
 - 1. Under **Part 3 Land Use Regulations, Section 3.4.13** by adding the following provision after "Parcel Coverage" in subsection "Maximum Number and Size of Buildings and Structures":

Notwithstanding the Floor Area Ratio noted in this zone, an additional FAR of 0.1 is permitted for outdoor sales within a building or structure, up to a total maximum FAR of 0.2 for the property legally described as Lot A, District Lot 28, Nanoose District, Plan VIP60624.

Introduced and read two times this 2nd day of October 2012.

Public Hearing held this 15th day of October 2012.

Read a third time this 11th day of December 2012.

Approved by the Minister of Transportation and Infrastructure pursuant to the *Transportation Act* this 19th day of December 2012.

Adopted this ____ day of _____ 201__.

Chairperson

Corporate Officer

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, FEBRUARY 12, 2013 AT 6:30 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director G. Holme	Chairperson
Director A. McPherson	Electoral Area A
Alternate	
Director C. Pinker	Electoral Area C
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Alternate	
Director R. Wahlgren	Electoral Area H

Regrets:

Director M. Young	Electoral Area C
Director B. Veenhof	Electoral Area H

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
P. Thompson	A/ Gen. Mgr. Strategic & Community Development
J. Holm	Mgr. Current Planning
J. Hill	Mgr. Administrative Services
T. Nohr	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed alternate Directors Pinker and Wahlgren.

ELECTORAL AREA PLANNING COMMITTEE MINUTES

MOVED Director Stanhope, SECONDED Director McPherson, that the Minutes of the Electoral Area Planning Committee meeting held January 8, 2013, be adopted.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2012-167 – 639582 BC Ltd. Lot A, District Lot 28, Nanoose District, Plan VIP60624 – 1395 Island Highway West, Electoral Area ‘G’.

MOVED Director Stanhope, SECONDED Director Fell, that Development Permit No. PL2012-167 to allow the construction of an addition to an existing commercial building be approved subject to the conditions outlined in Schedule 1.

CARRIED

OTHER

Zoning Amendment Application No. PL2012-119 – Justin Holder Inc. – Lot 36, District Lot 6, Nanoose District, Plan 23588 – 2470 Apollo Drive, Electoral Area ‘E’.

MOVED Director Stanhope, SECONDED Director Fell, that the summary of the public information meeting held on November 26, 2012 be received.

CARRIED

MOVED Director Stanhope, SECONDED Director Fell, that Zoning Amendment Application No. PL2012-119 to amend the existing Commercial 7 (CM7) zoning of the subject property to permit an additional Floor Area Ratio of 0.1 for office use be approved.

CARRIED

MOVED Director Stanhope, SECONDED Director Fell, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.380, 2013” be introduced and read two times.

CARRIED

MOVED Director Stanhope, SECONDED Director Fell, that the public hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.380, 2013” be chaired by Director George Holme or his alternate.

CARRIED

ADJOURNMENT

The meeting was called adjourned at 6:37 p.m.

CHAIRPERSON

CORPORATE OFFICER

**Attachment 4
Proposed Amendment Bylaw No. 500.380, 2013**

**REGIONAL DISTRICT OF NANAIMO
BYLAW NO. 500.380, 2013**

**A Bylaw to Amend Regional District of Nanaimo
Land Use and Subdivision Bylaw No. 500, 1987**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- A. This Bylaw may be cited as "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.380, 2013".
- B. "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987", is hereby amended as follows:
 - 1. Under **Part 3 Land Use Regulations, Section 3.4.17** by adding the following provision after "Parcel Coverage":

Notwithstanding the Floor Area Ratio noted in this zone, an additional FAR of 0.1 is permitted within a building or structure for "Office" use, up to a total maximum FAR of 0.3 for the property legally described as Lot 36, District Lot 6, Nanoose District, Plan 23588.

Introduced and read two times this 26th day of February 2013.

Public Hearing held this _____ day of _____ 2013.

Read a third time this _____ day of _____ 2013.

Approved by the Minister of Transportation and Infrastructure pursuant to the *Transportation Act* this _____ day of _____ 2013.

Adopted this _____ day of _____ 2013.

Chairperson

Corporate Officer

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF THE WHOLE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, FEBRUARY 12, 2013 AT 7:00 PM IN THE
RDN BOARD CHAMBERS

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Alternate	
Director C. Pinker	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Alternate	
Director R. Wahlgren	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Alternate	
Director S. Tanner	Town of Qualicum Beach

Regrets:

Director M. Young	Electoral Area C
Director B. Veenhof	Electoral Area H
Director D. Johnstone	City of Nanaimo
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
P. Thompson	A/ Gen. Mgr. Strategic & Community Development
M. Donnelly	A/ Gen. Mgr. Regional & Community Utilities
J. Hill	Mgr. Administrative Services
T. Nohr	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Directors Pattje, Wahlgren, Pinker and Tanner.

The Chairperson also recognized Oceanside Place Arena maintenance workers Dave Awram and Randy Barr for their courageous work as first responders to an individual in heart failure. The well trained staff quickly used a defibrillator and administered CPR to revive the victim, who at last report was in stable condition at the hospital.

DELEGATIONS

Dan Hurley and Dr. Nicole Vaugeois, Vancouver Island University, re VIU Regional Innovation Chair in Tourism & Sustainable Rural Development.

Dr. Vaugeois and Mr. Hurley gave a presentation to the Board regarding the activities of Vancouver Island University's Regional Innovation Chair in Tourism and Sustainability Rural Development program, a BC Provincial Government program partially funded through the Leading Edge Endowment Fund. The purpose of the program is to "support research, development and innovation that will bolster regional economic and social development".

Dr. Vaugeois and Mr. Hurley additionally asked the Board to consider providing funding to the program.

Megan Olsen, re Clean-up of Little Mountain, Electoral Area 'F'.

Ms. Olsen made a presentation to the Board regarding illegal dumping on Crown land known as Little Mountain in Electoral Area 'F'.

Tom Hoefle, Lighthouse Country Marine Rescue Society, re Proposal for ongoing annual funding to the Society (Supporting Royal Canadian Search & Rescue Unit 59, Deep Bay).

Mr. Hoefle gave an overview of the Lighthouse Country Marine Rescue Society and asked the Board to consider annual funding to the organization.

Arthur Skipsey, re Gravel extraction in Whiskey Creek.

Mr. Skipsey spoke to the Board regarding an application to the Provincial Government from a private company to extract gravel in the Whiskey Creek area.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Regular Committee of the Whole meeting held Tuesday, January 8, 2013, and Minutes of the Special Committee of the Whole meeting held Tuesday, January 15, 2013.

MOVED Director Holme, SECONDED Director Brennan, that the Minutes of the Committee of the Whole meeting held January 8, 2013 and the Minutes of the Special Committee of the Whole meeting held January 15, 2013 be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Cindy N. Solda, Chairperson, Alberni-Clayoquot Regional District, re Participation - Coastal Communities Network Conference Call.

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence from Cindy N. Solda, Chairperson for Alberni-Clayoquot Regional District, regarding participation in the Coastal Communities Network conference call be received.

CARRIED

CORPORATE SERVICES

ADMINISTRATIVE SERVICES

Disclosure of Contracts Pursuant to Section 107 of the *Community Charter*.

MOVED Director Brennan, SECONDED Director Houle, that the report from the Manager of Administrative Services dated February 8, 2013 entitled "Disclosure of Contracts Pursuant to Section 107(1) of the *Community Charter*" be received for information.

CARRIED

FINANCIAL SERVICES

2013-2017 Financial Plan.

MOVED Director Brennan, SECONDED Director Anderson, that the Board receive the report on the 2013 budget as amended and the 2013 to 2017 Financial Plan, and direct staff to prepare the Financial Plan bylaw on that basis.

CARRIED

Island Corridor Foundation Request for Funding – Additional Option.

MOVED Director Brennan, SECONDED Director Bestwick, that the Board approve the provision of the approved Grant-in-Aid funding to the Island Corridor Foundation in two parts - \$404,500 in 2013 and \$472,500 in January, 2014; and

That the proposed 2013 budget and 2013 to 2017 Financial Plan be revised to reflect this approach to funding for the Island Corridor Foundation rail infrastructure project.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Coastal Douglas-Fir and Associated Ecosystems Conservation Partnership Statement of Cooperation.

MOVED Director Holme, SECONDED Director Brennan, that the Board support the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership and sign the Statement of Cooperation included in Attachment No. 1.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Packaging and Printed Paper Product Stewardship – Update Report.

MOVED Director Brennan, SECONDED Director Anderson, that the Board receive the Packaging and Printed Paper Product Stewardship Update Report for information.

CARRIED

Contract Award for Bird Control at Regional Landfill.

MOVED Director Holme, SECONDED Director Bestwick, that the Board award the contract for bird control services at the Regional Landfill to PK Bird Control Services for a period of three years commencing March 1, 2013 at a total cost of \$649,500.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE MINUTES AND RECOMMENDATIONS

Minutes of the Sustainability Select Committee meeting held on Wednesday, January 16, 2013.

MOVED Director Kipp, SECONDED Director Lefebvre, that the Minutes of the Sustainability Select Committee meeting held on Wednesday, January 16, 2013 be received for information with the amendment that Director Dempsey be added as attending.

CARRIED

Carbon Neutral Operations – 2012.

MOVED Director Brennan, SECONDED Director Ruttan, that staff incorporate reductions associated with curbside organic collection and diversion in annual carbon neutral reporting to the Province.

CARRIED

MOVED Director Brennan, SECONDED Director Ruttan, that staff issue letters to each of the member municipalities identifying total emission reductions for each jurisdiction based on participation in the regional curbside organic collection and diversion program.

CARRIED

TRANSIT SELECT COMMITTEE

Minutes of the Transit Select Committee meeting held on Thursday, January 17, 2013.

MOVED Director Brennan, SECONDED Director Holme, that the Minutes from the Transit Select Committee meeting held on Thursday, January 17, 2013 be received for information.

CARRIED

Greyhound Licensing Structure.

MOVED Director Brennan, SECONDED Director Anderson, that the Board direct staff to send a letter to the BC Passenger Transportation Board about the Regional District of Nanaimo's concerns of reduced transit service connecting communities of Vancouver Island.

CARRIED

DISTRICT 69 RECREATION COMMISSION

Minutes of the District 69 Recreation Commission meeting held on Thursday, January 17, 2013.

MOVED Director Tanner, SECONDED Director Greves, that the Minutes of the District 69 Recreation Commission meeting held on Thursday, January 17, 2013 be received for information.

CARRIED

2015/2016 BC Senior Games – Hosting in District 69.

MOVED Director Tanner, SECONDED Director Lefebvre, that the Regional District of Nanaimo not pursue hosting of the 2015 or 2016 BC Seniors Games and that staff be directed to actively pursue sport tourism initiatives in partnership with the Parksville Qualicum Beach Tourism Association that better suit existing sport facilities and community resources in District 69.

CARRIED

District 69 Arena Land Lease Agreement with the City of Parksville.

MOVED Director Tanner, SECONDED Director Greves, that the Regional District of Nanaimo enter into a five-year Lease Agreement attached as Appendix I with the City of Parksville for the lands on which the District 69 Arena is located for a term from April 1, 2013 to March 31, 2018.

CARRIED

Outdoor Sport Facility User Fees.

MOVED Director Tanner, SECONDED Director Lefebvre, that Regional District of Nanaimo staff be directed to meet with representatives from the Town of Qualicum Beach, City of Parksville and School District 69 to review possible options for implementation of a sport field, tennis court, and lacrosse box user/booking fees for those such facilities located in District 69 owned by the Town of Qualicum Beach, the City of Parksville, School District 69 and the Regional District of Nanaimo.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

MOVED Director Fell, SECONDED Director Lefebvre, that Staff prepare correspondence on behalf of the Regional District of Nanaimo contacting the Director of Authorizations, West Coast Regional Operations, Ministry of Forests, Lands and Natural Resource Operations to request the Crown land asset and unauthorized dump site known as Little Mountain be cleaned up, and steps taken to detour any further dumping.

CARRIED

NEW BUSINESS**Continued Consideration of Smart Meters**

MOVED Director Fell, SECONDED Director Lefebvre, that the evidence for medically harmful effects of Electromagnetic Radiation (EMR) justifies measures to reduce human exposure by both persons and government. BC Hydro has not demonstrated any serious consideration of the health-compromising effects of EMR.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that no person should be involuntarily exposed to Electromagnetic Radiation (EMR) including sources on neighbour's property, and every person is entitled to have their exposure to EMR minimized.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that no person should suffer trespass by BC Hydro or its agents intending to force a transmitting smart meter on to their residence; and the Regional District of Nanaimo Board requests that the RCMP not intervene to assist in the forced installation of smart meters on contesting properties; and that the RCMP enforce laws against trespass and protect residents in such events.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that the Regional District of Nanaimo Board requests that the Provincial Government and BC Hydro accept residents rights to refuse Electromagnetic Radiation irradiation and that a program of providing alternate methods of metering information transmission be initiated.

CARRIED

BOARD INFORMATION

MOVED Director Fell, SECONDED Director Houle, that the Regional District of Nanaimo support the City of Enderby in its complaint about the lack of rural Doctors.

CARRIED

IN CAMERA

MOVED Director Anderson, SECONDED Director Holme , that pursuant to Section 90(1) (e), (f), (i), and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to land acquisitions, law enforcement, legal discussions, and third-party business interests.

CARRIED

Time 9:13 p.m.

ADJOURNMENT

The meeting was called adjourned at 9:57 p.m.

CHAIRPERSON

CORPORATE OFFICER

APPENDIX 1

LEASE

THIS LEASE made the day of , 2013

**UNDER THE *LAND TRANSFER FORM ACT, PART 2*
AND THE *LOCAL GOVERNMENT ACT***

BETWEEN:

CITY OF PARKSVILLE

100 E. Jensen Avenue
P.O. Box 1390
Parksville, B.C. V9P 2H3

(the "Landlord")

OF THE FIRST PART

AND:

REGIONAL DISTRICT OF NANAIMO

6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2

(the "Tenant")

OF THE SECOND PART

WHEREAS:

- A. On the 1st day of July, 1977, an Agreement was entered into between the City of Parksville and the Regional District of Nanaimo providing for the lease of a specified area of land within the Parksville Community Park for the erection of the District 69 Ice Arena;
- B. On the 15th day of April, 1980, a Memorandum of Agreement was entered into between the parties providing for a revised description of the specified area of land within the Parksville Community Park for the location of the District 69 Ice Arena;
- C. On the 1st day of July, 1987, an Agreement was entered into between the parties for a lease of the specified area of land within the Parksville Community Park for the location of the District 69 Ice Arena, a recreational facility operated by the Tenant, for a five year term;
- D. On the 15th day of June, 1992, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years;
- E. On the 1st day of July, 1997, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena,

a recreational facility operated by the Tenant, for a period of five years;

- F. On the 21st day of July, 2003, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years ending on the 30th day of April, 2008;
- G. On the 1st day of October, 2003, a Sublease was entered into between the Tenant and the Parksville Curling Club Society to manage and operate the District 69 Ice Arena as a Curling facility for a period of five years ending on the 31st day of March, 2008;
- H. On the 29th day of April 2008, an Agreement was entered into between the parties for a specified area of land within the Parksville Community Park for the District 69 Ice Arena, a recreational facility operated by the Tenant, for a period of five years ending on the 31st day of March 2013;
- I. On the 5th day of May 2008, a Sublease was entered into between the Tenant and the Parksville Curling Club Society to manage and operate the District 69 Ice Arena as a Curling facility for a period of five years ending on the 31st day of March, 2008;
- H. The Parties wish to enter into a new agreement for the lease of the same lands and premises for a further term of five years to permit the Tenant to continue to operate the District 69 Ice Arena;
- J. The Tenant has requested and the Landlord has agreed to grant a lease in the following terms.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the rents and agreements to be paid and performed by the Tenant,

1.0 Premises

The Landlord leases to the Tenant the land described in Schedule "A" annexed to this Lease (the "**Premises**").

2.0 Term

For the term of five years commencing on the 1st day of April 2013, and ending on the 31st day of March, 2018.

3.0 Use

The Tenant may use the Premises only for those purposes permitted by City of Parksville Zoning and Development Bylaw 1994 No. 2000 and any amendments thereto.

4.0 Rent

The Tenant shall pay to the Landlord an annual rent of five (\$5.00) dollars due and payable on the first day of each year of the term.

5.0 Tenant's Covenants

The Tenant covenants with the Landlord:

Rent

5.1 to pay all rents reserved under this Lease;

Taxes

5.2 to pay all taxes, rates, duties and assessments whatsoever, whether municipal, provincial, federal, or otherwise, including GST, charged upon the Tenant or the Landlord as a result of the Tenant's occupation of or use of the Premises unless exempted by municipal bylaw;

Utilities

5.3 to pay as they become due all user fees and rates for utility services including, without limitation, all charges for all gas, oil, telephone and electric light and power used on the Premises;

Construction

5.4 that it will not construct any buildings or structures on the Premises without the Landlord's approval, which may be withheld at the sole discretion of the Landlord and that it will not construct or renovate any buildings or structures on the Premises unless, prior to any construction or renovation, it obtains

- (a) a development permit from the Landlord, if required under the Official Community Plan and Zoning Bylaw of the City of Parksville;
- (b) a building permit, where required by the bylaws of the City of Parksville regulating building construction, authorizing the construction or renovations of the buildings and structures set out in the permit and the plans and specifications attached to it; and
- (c) such inspections as are required under the bylaws of the City of Parksville regulating building construction,

and all work shall be carried out at the cost of the Tenant;

Assign or Sublet

5.5 that it will sublet the Premises only to The Parksville Curling Club Society (Reg. No. 28480), and only for the purposes of operating a curling, recreation and community use facility, and will not otherwise sublease the Premises or assign this Lease without the

prior written consent of the Landlord, which consent may be withheld in the sole discretion of the Landlord;

Nuisance

5.6 that it will not carry on or do or allow to be carried on or done on the Premises anything that may be or become a nuisance to the Landlord or the public;

Regulations

5.7 that it will

(a) comply promptly at its own expense with the legal requirements of all authorities pertaining to the operation and use of the Premises, including an association of fire insurance underwriters or agents, and all notices issued under them that are served upon the Landlord or the Tenant; and

(b) indemnify the Landlord from all lawsuits, damages, losses, costs or expenses that the Landlord may incur by reason of non-compliance by the Tenant with legal requirements or by reason of any defect in the Premises or any injury to any person or to any personal property contained on the Premises unless the damages, losses, costs, expenses or injuries are the result of the negligence of the Landlord;

Insurance

5.8 that it will take out and maintain during the Term, a policy of general public liability insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the Premises by the Tenant in the amount of not less than Five Million (\$5,000,000.00) Dollars per single occurrence or such greater amount as the Landlord may reasonably designate, from time to time, naming the Landlord as an insured party thereto and shall provide the Landlord with a certified copy of such policy or policies;

5.9 that

(a) it will take out and maintain during the Term a policy of insurance in the name of the Tenant insuring the ice arena and all fixtures and improvements to the full insurable replacement value thereof against risk of loss or damage caused by or resulting from fire, lightning, tempest, or earthquake and any additional peril against which the Landlord normally insures, and

(b) the Tenant shall provide the Landlord with a certified copy of the policy;

5.10 that all policies of insurance shall contain a waiver of subrogation clause in favour of the Landlord and shall also contain a clause requiring the insurer not to cancel or change the insurance without first giving the Landlord thirty (30) days' prior written notice;

5.11 that if the Tenant does not provide or maintain in force the insurance required by this Lease, the Landlord may take out the necessary insurance and pay the premium for periods of one year at a time, and the Tenant shall pay to the Landlord as additional rent the amount of the premium immediately on demand;

Damage or Destruction

- 5.12 that if the ice arena or other building or structure is destroyed or damaged by fire, tempest or other event and, in the opinion of the Tenant acting reasonably, either:
- (a) the estimated cost of repairing such destruction or damage is unreasonably high; or
 - (b) the time reasonably anticipated as being necessary for the repair of such destruction or damage is too long;

then the Tenant may, at its option, and upon written notice to the Landlord delivered within ninety (90) days after the occurrence of the destruction or the damage, terminate this lease, such termination to take effect sixty (60) days after the exercise of the option to terminate. On such termination all proceeds of insurance payable in respect of such destruction or damage shall be paid to the Tenant.

In the event the Tenant chooses to terminate the lease in accordance with the provisions within this clause and does not reconstruct the building, then the Tenant at their cost will return the Premises to a condition that is acceptable to the Landlord. The landlord further agrees that an acceptable condition will be a condition that is generally comparable to those portions of the City of Parksville Community Park outside of the Premises;

Indemnification

- 5.13 that it will indemnify the Landlord from and against all lawsuits, damages, losses, costs or expenses which the Landlord may incur by reason of the use of the Premises by the Tenant or the carrying on upon the Premises of any activity in relation to the Tenant's or any subtenants use of the Premises and in respect of any loss, damage or injury sustained by the Tenant, or by any person while on the Premises for the purpose of doing business with the Tenant or otherwise dealing with the Tenant, except insofar as any damage, loss, injury, cost or expense is caused or contributed to by the negligence of the Landlord or its officers, employees or agents and this indemnity shall survive the expiry or sooner determination of this Lease;

Builders Liens

- 5.14 that it will indemnify the Landlord from and against all claims for liens for wages or materials or for damage to persons or property caused during the making of or in connection with any excavation, construction, repairs, alterations, installations and additions which the Tenant may make or cause to be made on, in or to the Premises; and will allow the Landlord to post and will keep posted on the Premises any notice that the Landlord may desire to post under the provisions of the *Builders Lien Act*;

Maintenance

- 5.15 to maintain the Premises and the building, at all times to a reasonable standard of maintenance as is commonly provided to municipal ice arenas and the City of Parksville Community Park..

Inspection and Access

- 5.16 to permit the Landlord at any time and from time to time to enter and to have its authorized agents, employees, and contractors enter the Premises for the purpose of inspection, making repairs, alterations, and improvements to the Premises in general or to make improvements as outlined in Section 4 of the City of Parksville March 2006 Community Park Master Plan or to have access to utilities and services, and the Tenant shall provide free and unimpeded access for the purpose, and shall not be entitled to compensation for any inconvenience, nuisance, or discomfort caused thereby, but the Landlord in exercising its rights hereunder shall proceed to the extent reasonably possible so as to minimize interference with the Tenant's use and enjoyment of the Premises.
- 5.17 to obtain approval from the Landlord for any special event to be held within the facility that will likely exceed the parking capacity of the premises. The Landlord agrees that dependent only upon requirements of other special events scheduled for the same time in the City of Parksville Community Park, such approval will not be unreasonable withheld.

6.0 Landlord's Covenants

The Landlord covenants with the Tenant for quiet enjoyment.

7.0 Miscellaneous Covenants

And it is hereby mutually agreed:

Re-entry

- 7.1 that if the Tenant shall default in the payment of rent, or the payment of any other sum payable hereunder, or fail to perform any covenant hereunder and if such default shall continue for thirty (30) days after the giving of written notice by the Landlord to the Tenant, then the Landlord may re-enter the Premises and the rights of the Tenant with respect to the Premises shall lapse and be absolutely forfeited;

Forfeiture

- 7.2 that the Landlord, by waiving or neglecting to enforce the right to forfeiture of this Lease or the right of re-entry upon breach of any covenant, condition or agreement in it, does not waive the Landlord's rights upon any subsequent breach of the same or any other covenant, condition or agreement in this Lease;

Fixtures

- 7.3 that the ice arena is owned by the Tenant and if the Tenant elects not to rebuild the ice arena under section 5.12, or if this Lease is otherwise terminated, the ice arena or the remains of it, and the proceeds of any fire insurance or sale are the property of the Tenant, as an asset of the recreation local service provided by the Tenant for and within the City of Parksville (the Landlord) the Town of Qualicum Beach and Electoral Areas F, G and H of the Regional District of Nanaimo or any amended or successor local service providing community recreation services within the Regional District of Nanaimo, in accordance with the *Local Government Act* and in spite of any law to the contrary;

- 7.4 if the Landlord and the Tenant do not enter into a new lease to become effective immediately following the expiration of the Term, the Landlord and the Tenant will negotiate in good faith towards an agreement on the disposition of the Tenant's Improvements (including the arena, parking lots, fencing, signage and other improvements made by the Tenant), either by way of removal of those improvements from the Premises by the Tenant, or the transfer of those improvements to the Landlord, on terms that are mutually acceptable to the parties. If the parties are unable to agree upon a transfer value within six (6) months after expiration of the Term, that dispute will be submitted to binding arbitration and the arbitrator may order removal or transfer for value (or a combination of removal and transfer) taking into account such factors as depreciated building value.
- 7.5 if the lease is not renewed by reason of the District 69 Ice Arena having come to the end of its useful life, then in accordance with the provisions of section 7.4 for removal of the improvements from the Premises by the Tenant, the tenant agrees to remove those portions of the improvements requested to be removed by the Landlord and to return the Premises to a condition acceptable to the Landlord as outlined in Section 5.12.

Holding Over

- 7.6 that if the Tenant holds over following the Term and the Landlord accepts rent, this Lease becomes a tenancy from month to month subject to those conditions in this Lease applicable to a tenancy from month to month;

Renewal

- 7.7 that upon the expiration of the Term the parties may agree to enter into a new lease of the Premises containing agreed terms and conditions.

Time

- 7.8 that time shall be of the essence of this Lease;

Notices

- 7.9 that any notice required to be given under this Lease shall be deemed to be sufficiently given:
- (a) if delivered, at the time of delivery, and
 - (b) if mailed from any government post office in the Province of British Columbia by prepaid, registered mail addressed as follows:

If to the Landlord:

City of Parksville
100 E. Jensen Avenue
P.O. Box 1390
Parksville, B.C. V9P 2H3

If to the Tenant:

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2

or at the address a party may from time to time designate, then the notice shall be deemed to have been received forty-eight (48) hours after the time and date of mailing. If, at the time of the mailing the notice, the delivery of mail in the Province of British Columbia has been interrupted in whole or in part by reason of a strike, slow-down, lockout or other labour dispute then the notice may only be given by actual delivery of it;

Net Lease

7.10 that this Lease shall be a complete carefree net lease to the Landlord as applicable to the Premises and the Landlord shall not be responsible during the Term for any cost, charges, expenses or outlays of any nature whatsoever in respect of the Premises or its contents except those mentioned in this Lease;

Binding Effect

7.11 that this Lease shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees;

Amendment

7.12 that the parties hereto may by agreement amend the terms of this Lease, such amendment to be evidenced in writing and executed by both parties;

Law Applicable

7.13 that this Lease shall be construed in accordance with and governed by the laws applicable in the Province of British Columbia;

Interpretation

7.14 that when the singular or neuter are used in this Lease they include the plural or the feminine or the masculine or the body politic or corporate where the context or the parties require;

7.15 all provisions of this Lease are to be construed as covenants and agreements as though the words importing covenants and agreements were used in each separate paragraph;

7.16 that the headings to the clauses in this Lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this Lease or provision of it.

IN WITNESS the parties have signed and sealed this Lease on the _____ day of _____, 2013.

CITY OF PARKSVILLE by its authorized)
signatories)

_____)

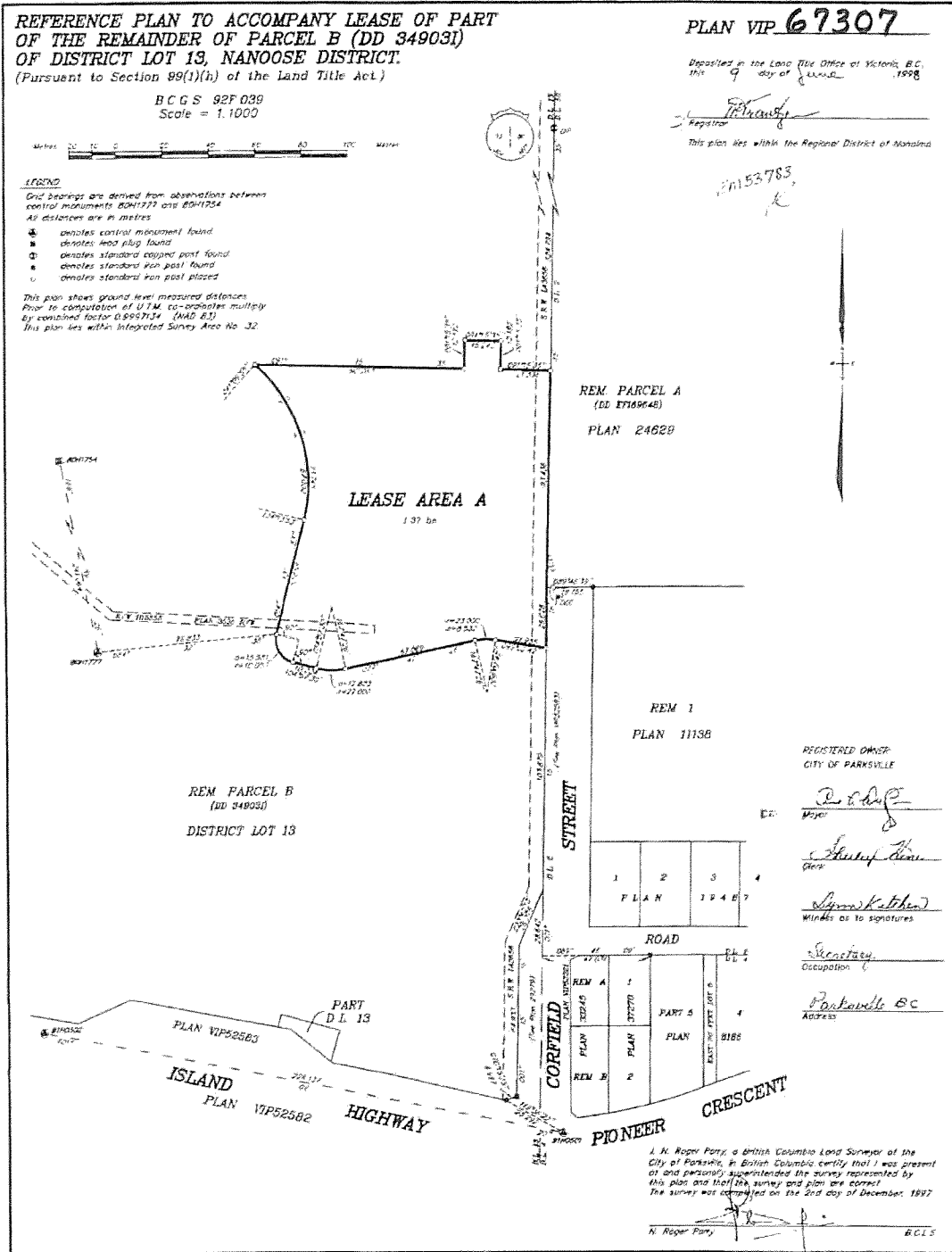
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REGIONAL DISTRICT OF NANAIMO by its)
authorized signatories)

_____)

_____)

SCHEDULE "A"



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RDN REPORT	
CAO APPROVAL	
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BOARD	<input checked="" type="checkbox"/>

MEMORANDUM

TO: Joan Harrison
Director of Corporate Services

DATE: February 14, 2013

FROM: Mike Moody
Manager, Information Services

SUBJECT: Microsoft Enterprise Agreement (Software Licensing) 2013 - 2016

PURPOSE:

To seek Board approval for a new Enterprise Agreement (EA) between Microsoft and the Regional District of Nanaimo (RDN) for the RDN's desktop PC applications and server licences.

BACKGROUND:

The RDN uses Microsoft software as the standard for its desktop PC operating systems and applications as well as all server based network operating systems and applications. The Enterprise Agreement term is due for renewal in June of 2013.

An ongoing Enterprise licence agreement with Microsoft allows the RDN to take advantage of keeping current with the technological developments of Microsoft software with the ability and flexibility to upgrade software systems when required. The licence agreement allows the RDN to maintain software systems to current levels without having to repeatedly re-purchase the software.

Additional benefits are:

- Access to higher level support services for software systems
- Regular security updates to minimize vulnerability from outside the organization
- Substantial discounts for I/T staff training
- Access to online tutorials for application software packages
- Long term planning for software version migrations and upgrades.
- A home use program which gives staff computer users a discount of approximately 95% for current Microsoft Office Professional software to use at home. The use of the Microsoft Office platform at home by employees has the added benefit of lowering training costs and increasing productivity in the office.

ALTERNATIVES:

Alternative 1 – To enter into a 3 year Enterprise Agreement with Microsoft for all Microsoft based software licences.

Alternative 2 – To not enter into an Enterprise Agreement with Microsoft for all Microsoft based software licences and re-purchase Microsoft software when upgrades are required within the next three years

FINANCIAL IMPLICATIONS:

Alternative 1 – The cost per year for the Enterprise Agreement for software licensing is \$72,703. The total over the three year agreement would be \$218,109. The 2012 license cost was \$88,705.

Alternative 2 – Upgrading our Microsoft software in 2013 at a cost of \$344,274. An upgrade cycle is anticipated every three to four years in order to keep all our software systems current.


SUMMARY:


The RDN operates the majority of its business applications on the Microsoft software platform. The Enterprise Agreement costs for 2012 were \$88,705 (pre tax). A new three year agreement has been offered by Microsoft at \$72,703 per year (pre tax), an annual savings of \$16,000 over the current agreement.

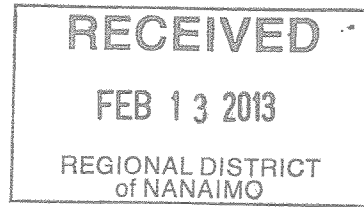
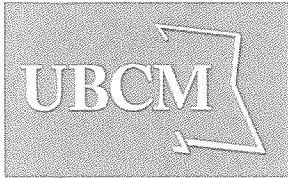
RECOMMENDATION:

1. That the Regional District of Nanaimo enter into a new three year Enterprise Agreement with Microsoft for all of its desktop PC applications and enterprise server based software licences.


Report Writer


Director Concurrence


C.A.O. Concurrence



MEMO
January 15, 2013

TO: Mayor & Council | Chair & Board
FROM: Mayor Mary Sjostrom, UBCM President
RE: **UBCM MEMBERSHIP**

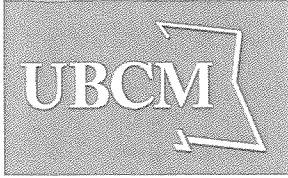
It is with great pleasure that I write on behalf of UBCM to all local governments requesting your continued membership in our organization.

A new year is upon us, and with it comes reflection on 2012 activities, and thought given to our collective goals for the year ahead. 2012 marked our 33rd straight year with 100% membership. We also welcomed the Uchucklesaht Tribe Government, one of the members of the Maa-Nulth First Nation, as UBCM's newest member. This strong base enabled UBCM to achieve many significant outcomes in 2012, including the following:

- Received \$1.12 Billion under Gas Tax and Public Transit Program
- Collaborated with the Local Government Leadership Academy to offer eight newly elected officials training sessions across the province
- Launched *The Compass*, UBCM's weekly e-newsletter and the organization's primary vehicle for member communication
- Established a Local Government Finance Select Committee in response to the Province's Expert Panel on Taxation, and the Ministry's internal review of municipal taxation
- Presented to the Expert Panel on Business Tax, and tabled a submission with that Panel
- Provided feedback to the Province on the implementation of the Auditor General for Local Government Act, including making recommendations for audit council membership, and presenting background and context about local government to the audit council
- Established the Local Government Contract Management Committee in coordination with the Province to oversee the new RCMP contract

2013 will see the continuation of work on several of the files above, a provincial election, and a federal budget with significant implications for local government. With all of this activity, it is crucial that BC local governments maintain a strong and unified presence. In order for UBCM to continue to act as our collective voice, an increase of two percent in member dues will be reflected in your 2013 dues invoice.

Please help UBCM maintain its momentum and signal your support by renewing your UBCM membership for 2013.



Member Release

February 12, 2013

TO: Boards and Councils
Chief Administrative Officers

FROM: UBCM Secretariat

RE: **BROWNFIELD RENEWAL: UPDATE & SURVEY**

UBCM members are asked to provide feedback to the Ministry of Forests, Lands and Natural Resource Operations on their Brownfield Renewal initiative.

Attached is an update on the initiative, as well as 4 short survey questions that will help the Province determine the gaps and opportunities for brownfield redevelopment at the local government level.

Please complete the survey by **March 4, 2013** and send your responses via email to Karen McRae at karen.mcrae@gov.bc.ca or by fax to 250-356-6791.

The BC Brownfield Renewal Strategy was created in 2008 to address brownfield sites on both private and Crown land. The strategy includes three (3) key components: funding, policy and legislation, and education. The initiative has:

- provided approximately \$5.3 million in funding for early environmental investigation activities to local governments and private property owners for 65 brownfield properties in communities across BC.
- reviewed and streamlined the Provincial contaminated sites (brownfields) legislation overseen by the Ministry of Environment.
- offered training and educational opportunities across the province.

More information on the Strategy is available in the attached document.

BROWNFIELD RENEWAL: UPDATE AND SURVEY

Funding

Since being announced by the Province in February 2008, the Brownfield Renewal initiative has provided approximately \$5.3 million in funding for early environmental investigation activities to local governments and private property owners for 65 brownfield properties in communities across BC. These 65 properties are a variety of former use sites, including: 17 gas stations; 10 saw mills; 9 aggregate operations; 5 landfills; 2 dry cleaners, and many more.

In a recent review of the properties that received funding from the Province from 2009 to 2011, we found that about 34 percent moved on to the remediation stage and another 34 percent had some further environmental investigations undertaken, and we expect over time that many of these will move on to remediation as well.

Local governments received about 38 percent (or \$2 million) of this funding—and own 23 of the properties funded.

Policy and Legislation

An important aspect of the Brownfield Renewal initiative is the ongoing review and streamlining of the Provincial contaminated sites (brownfields) legislation overseen by the Ministry of Environment (MoE). In recognition of the importance of balancing economic and environmental factors, the goal is to continue to increase certainty in both business processes, and environmental protection outcomes.

A major ongoing initiative towards greater regulatory process certainty is the increased use of external-to-government qualified professionals who make direct recommendations to ministry decision makers for issuance of approvals and certificates.

MoE is hosting a site remediation conference 'From Policy to Practice' as an educational and capacity building initiative in early March to gain further insight in support of brownfield renewal. Further details can be found at: <http://www.env.gov.bc.ca/epd/remediation/>

Education

Since its inception, Brownfield Renewal has actively offered training and educational opportunities across the province. We have provided workshops and webinars to get information about brownfield renewal out to local governments and others. We also partnered with the Ministry of Advanced Education and BCIT in 2010 to develop a series of courses targeted toward land developers, planners, engineers and other experts interested in learning more about brownfield redevelopment. However, the training program did not get the uptake that was hoped for and is no longer being offered. We think the reason for low uptake is that brownfield site owners want information specific to their particular issue—when and as they need it, rather than a broader education on the topic.

What's New?

We are currently exploring a 'performance support' approach to providing information as part of a new Brownfield Renewal web site to be launched in the spring. We believe that local governments and others would prefer not to be inundated with large amounts of information, but instead want the ability to focus in on specific details about brownfield renewal on an as needed basis. Consulting with peers and/or experts about a particular situation and how best to move forward is a good example of performance support.

We need your views on what would be most useful on this web site! For example, are the assumptions we've outlined here correct? We are also interested in your views in general about

what you think the gaps and opportunities are for brownfield redevelopment at the local government level.

Please take a few minutes to respond to the following questions so that we better understand your views on gaps and opportunities.

SURVEY QUESTIONS:

Please send your survey responses via email to karen.mcrae@gov.bc.ca , or by fax to 250-356-6791 **by March 4, 2013.**

1. Which of the following principles should guide the Brownfield Funding Program? Check all that apply and rank in order of importance:
 - a. Focus on applications that have the best chance of being fully remediated within a reasonable time period
 - b. Focus on those projects which need the financial support the most
 - c. Give priority to public projects over private
 - d. Give priority to sites in small communities
 - e. Focus the money on fewer projects to allow them to go further with the funding available
 - f. Spread the money over the greatest number of projects possible

Please add comments here: _____

2. Other than the regulatory responsibilities, what do you think the Province's role should be to help local governments to redevelop their brownfields? Please select all that apply and rank in order of importance.
 - a. Providing a portal to information about brownfield renewal
 - b. Providing access to experts in brownfields
 - c. Bringing essential parties together to support brownfield renewal on a project-by-project basis
 - d. Holding workshops or other information/education sessions on brownfield renewal in communities around BC

Please add any comments here: _____

3. What information would be most helpful to you on a web site devoted to brownfield renewal? Please select and rank all that apply in order of importance.
- a. Information on the legal responsibilities associated with brownfields
 - b. Information on the regulatory requirements surrounding brownfields
 - c. Information on all funding sources for brownfield renewal
 - d. Information on the tools available to communities to support the renewal of privately held brownfields

Please add any comments here: _____

4. What aspect(s) of brownfield remediation is most challenging for you or your community? Please select and rank all that apply in order of importance.
- a. Determining that brownfield redevelopment should be prioritized above other pressing challenges/opportunities
 - b. Sorting through the myriad of information relating to brownfields
 - c. Being clear about regulatory requirements relating to a particular brownfield
 - d. Knowing what process to follow to remediate a particular site
 - e. Developing a community plan that includes remediating brownfields

Please add comments here: _____

If you have any questions about the survey, please contact:

Karen McRae
Manager, Land Policy and Brownfields
BC Ministry of Forests, Lands and Natural Resource Operations
250-387-3707