

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 22, 2013 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Alternate	
Director B. McKay	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director J. Ruttan	City of Nanaimo
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Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
T. Armet	A/Gen. Mgr. Strategic & Community Development
S. DePol	A/Gen. Mgr. Regional & Community Services
J. Hill	Mgr. Administrative Services
T. Nohr	Recording Secretary

PRESENTATION

Ron Cantelon, MLA, re Queen Elizabeth II Diamond Jubilee Medal Award.

MLA Ron Cantelon presented RDN Chairperson Joe Stanhope with the Queen Elizabeth II Diamond Jubilee Medal. Mr. Cantelon explained that the commemorative medal was created to mark the 2012 celebrations of the 60th anniversary of the Queen's accession to the throne as Queen of Canada, and to honour individual Canadians, such as Director Stanhope, for their significant contributions and achievements.

DELEGATIONS

Sheila Malcomson, Islands Trust, re provincial oil spill preparedness related to shipping.

Ms. Malcomson gave a visual and verbal presentation to the Board regarding Provincial Oil Spill Preparedness related to shipping.

- 13-020 MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a letter for signature by the Chair to the attention of BC Minister of the Environment Terry Lake, to encourage the Province of BC to strengthen British Columbia's preparedness and response capacity for oil spills impacting the coastal environments with a copy to the appropriate Federal Ministers, Environment Canada (MP Peter Kent), and Ministry of Transportation, Infrastructure and Communities (MP Denis Lebel).

CARRIED

The Chairperson welcomed Alternate Director McKay to the meeting.

BOARD MINUTES

Minutes of the Inaugural Board meeting held Tuesday, December 11, 2012, and the Minutes of the Special Board meeting held Tuesday, January 15, 2013.

- 13-021 MOVED Director Holme, SECONDED Director Bestwick, that the Minutes of the regular Board meeting held December 11, 2012 and the Minutes of the Special Board Meeting held January 15, 2013, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Tim Pringle and Kim Stephens, The Partnership for Water Sustainability, re Champion Supporter of the Partnership.

- 13-022 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from T. Pringle and K. Stephens, The Partnership for Water Sustainability regarding Champion Supporter of the Partnership be received.

CARRIED

Anne and Ian Ward, re Development Variance Permit Application No. PL2012-157 – Fern Road

Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

- 13-023 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from Anne and Ian Ward regarding Development Variance Permit No. PL2012-157 be received.

CARRIED

Melanie McConnell, re Development Variance Permit Application No. PL2012-157 – Fern Road Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

- 13-024 MOVED Director Young, SECONDED Director Johnstone, that the correspondence from M. McConnell regarding Development Variance Permit No. PL2012-157 be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, January 8, 2013.

- 13-025 MOVED Director Holme, SECONDED Director Veenhof, that Minutes of the Electoral Area Planning Committee meeting held Tuesday, January 8, 2013 be received for information.

CARRIED

Development Permit with Variance Application No. PL2012-143 – Guy Robertson – 902 Barclay Crescent South, Electoral Area ‘G’.

- 13-026 MOVED Director Holme, SECONDED Director Young, that Development Permit with Variance Application No. PL2012-143 to permit the construction of a detached garage be approved subject to the conditions outlined in Schedule 1.

CARRIED

Development Variance Permit Application No. PL2012-157 – Fern Road Consulting Ltd. – 3511 Shetland Place, Electoral Area ‘E’.

Delegations regarding Development Variance Permit Application No. PL2012-157

Robert Gillian spoke in opposition.

Bill McConnell spoke in opposition.

Guy Fletcher spoke in favour.

- 13-027 MOVED Director Holme, SECONDED Director McPherson, that Development Variance Permit Application No. 2012-157 be referred back to staff.

CARRIED

Development Variance Permit Application No. PL2012-037 – Glencar Consultants Inc. – Wally’s Way &

Undeveloped Stanhope Road, Electoral Area 'G'.

- 13-028 MOVED Director Holme, SECONDED Director Young, that the Development Variance Permit Application No. PL2012-037 to reduce the setback from "Other Lot Lines" adjacent to the existing walkway (lane) within the subject properties be approved subject to the conditions outlined in Schedule 1 to 3.
CARRIED

Development Permit Application and Request of the Minimum 10% Perimeter Frontage Requirement/Subdivision PL2012-161 & PL2012-111 – 1965 Widgeon Road, Electoral Area 'H'.

- 13-029 MOVED Director Veenhof, SECONDED Director Holme, that Development Permit Application No. PL2012-161 to permit a proposed two lot subdivision be approved subject to the Conditions of Approval outlined in Schedules 1 and 2.
CARRIED
- 13-030 MOVED Director Veenhof, SECONDED Director Holme, that the request to relax the minimum 10% perimeter frontage for the proposed two lot Subdivision Application No. PL2012-111 be approved subject to the conditions outlined in Schedules 1 and 2.
CARRIED

Secondary Suites Study and Consultation Plan.

- 13-031 MOVED Director Fell, SECONDED Director McPherson, that the Secondary Suite Study and Consultation Plan be referred for review to an Electoral Area Directors Seminar.
CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, January 8, 2013.

- 13-032 MOVED Director Anderson, SECONDED Director Brennan, that Minutes of the Committee of the Whole meeting held Tuesday, January 8, 2013 be received for information.
CARRIED

COMMUNICATION/CORRESPONDENCE

Rosemary Bonanno, Vancouver Island Regional Library, re Appointment to the 2013 Vancouver Island Regional Library.

- 13-033 MOVED Director Holme, SECONDED Director Fell, that the correspondence from R. Bonanno, Vancouver Island Regional Library regarding appointments to the 2013 Vancouver Island Regional Library Board be received.
CARRIED

Amanda Weeks, City of Parksville, re 2013 Council Voting Representative - Arrowsmith Water Service

Management Board.

- 13-034 MOVED Director Holme, SECONDED Director Fell, that the correspondence from A. Weeks, City of Parksville regarding the 2013 Council Voting Representative for Arrowsmith Water Service Management Board be received.

CARRIED

Amanda Weeks, City of Parksville, re 2013 Council Voting Representative - Englishman River Water Service Management Board.

- 13-035 MOVED Director Holme, SECONDED Director Fell, that the correspondence from A. Weeks, City of Parksville regarding the 2013 Council Voting Representative for Englishman River Water Service Management Board be received.

CARRIED

Mark Brown, Town of Qualicum Beach, re Qualicum Beach Airport Certificate.

- 13-036 MOVED Director Holme, SECONDED Director Fell, that the correspondence from M. Brown, Town of Qualicum Beach regarding Qualicum Beach Airport Certificate be received.

CARRIED

Lynn Burrows, Vancouver Island Photo Art, re RDN funding for Nanaimo and Area Land Trust.

- 13-037 MOVED Director Holme, SECONDED Director Fell, that the correspondence from L. Burrows, Vancouver Island Photo Art regarding Nanaimo and Area Land Trust's funding request be received.

CARRIED

Sara Norman and Wendy Taylor, British Columbia Agritourism Alliance, re feedback for improved highway signage program for agritourism in BC.

- 13-038 MOVED Director Holme, SECONDED Director Fell, that the correspondence from S. Norman and W. Taylor, British Columbia Agritourism Alliance regarding feedback for improved highway signage program for agritourism in BC be received.

CARRIED

Wendy Idema, Regional District of Nanaimo re Regional District Debt Limits.

- 13-039 MOVED Director Holme, SECONDED Director Fell, that the correspondence from Wendy Idema, Director of Finance regarding Regional District debt limits be received.

CARRIED

REPORTS

Corporate Services

Vancouver Island Regional Library Borrowing Alternative Approval Process – Corrected Documents.

13-040 MOVED Director Holme, SECONDED Director Fell, that the attached Bylaws, Indebtedness Agreement, and Elector Response Form related to the Vancouver Island Regional Library Borrowing Alternative Approval Process, be considered in place of those provided at the January 8, 2013 Committee of the Whole.

CARRIED

13-041 MOVED Director Holme, SECONDED Director Johnstone, that the recommendations of the January 8, 2013 Committee of the Whole related to the Vancouver Island Regional Library Borrowing Alternative Approval Process be adopted.

CARRIED

Vancouver Island Regional Library - Borrowing Alternative Approval Process.

13-042 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Loan Authorization Bylaw No. 1673, 2013” be given three readings.

CARRIED

13-043 MOVED Director Holme, SECONDED Director Anderson, that the Board direct staff to proceed with an Alternative Approval Process for elector approval in the entire service area (the entire Regional District of Nanaimo) for “Regional Library Capital Financing Service Loan Authorization Bylaw No. 1673, 2013” and an Indebtedness Agreement related to this funding.

CARRIED

13-044 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Security Issuing Bylaw No. 1674, 2013” be given three readings.

CARRIED

13-045 MOVED Director Holme, SECONDED Director Anderson, that “Regional Library Capital Financing Service Interim Financing Bylaw No. 1675, 2013” be given three readings.

CARRIED

13-046 MOVED Director Holme, SECONDED Director Anderson, that the Board establish 4:30 p.m. on Tuesday, April 9, 2013 as the deadline for receiving elector responses for the Alternative Approval Process.

CARRIED

13-047 MOVED Director Holme, SECONDED Director Anderson, that the Board approve the Elector Response Form as attached.

CARRIED

13-048 MOVED Director Anderson, SECONDED Director Holme, that the Board determine the number of electors to which the approval process applies (the whole of the Regional District of Nanaimo) to be

112,533.

CARRIED

Financial Services

Bylaw No. 1672 – A Bylaw to authorize the preparation of 2013 Parcel Tax Rolls.

13-049 MOVED Director Brennan, SECONDED Director Johnstone, that the “2013 Parcel Tax Assessment Roll Bylaw No. 1672, 2013” be introduced and read three times.

CARRIED

13-050 MOVED Director Brennan, SECONDED Director Johnstone, that the “2013 Parcel Tax Assessment Roll Bylaw No. 1672, 2013” be adopted.

CARRIED

13-051 MOVED Director Brennan, SECONDED Director Johnstone, that the Board appoint the Chairperson, the Manager, Administrative Services and the Director of Finance to preside as the 2013 parcel tax review panel.

CARRIED

Strategic and Community Development

Agreement between the City of Nanaimo and the Regional District of Nanaimo for Use of Nanaimo Animal Shelter Facilities.

13-052 MOVED Director Anderson, SECONDED Director Veenhof, that the agreement between the City of Nanaimo and the Regional District of Nanaimo for use of the animal shelter at 1260 Nanaimo Lakes Road for the administration of animal control services be approved for a two year period ending December 31, 2014.

CARRIED

Regional District Agricultural Advisory Committee (Revised Terms of Reference).

13-053 MOVED Director Johnstone, SECONDED Director Brennan, that the Board approve the amended Agricultural Advisory Committee Terms of Reference.

CARRIED

Transportation and Solid Waste

Bylaw 1591.03 – Solid Waste and Recycling Collection Service Rates and Regulations Amendment

Bylaw.

13-054 MOVED Director Holme, SECONDED Director Anderson, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.03, 2013" be introduced and read three times.

CARRIED

13-055 MOVED Director Holme, SECONDED Director Anderson, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.03, 2013" be adopted.

CARRIED

Preliminary Transit Discussions with Snaw-Naw-As (Nanoose First Nation).

13-056 MOVED Director Brennan, SECONDED Director Willie, that the Board receive the report on preliminary transit discussions with Snaw-na-as First Nation (Nanoose First Nation).

CARRIED

COMMISSIONS, ADVISORY & SELECT COMMITTEES

Electoral Area 'E' Parks and Open Spaces Advisory Committee.

13-057 MOVED Director Holme, SECONDED Director Fell, that the Minutes of the Electoral Area 'E' Parks and Opens Spaces Advisory Committee held Monday, November 5, 2012 be received for information.

CARRIED

Electoral Area 'A' Parks, Recreation, and Culture Commission.

13-058 MOVED Director McPherson SECONDED Director Young, that the Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, November 21, 2012 be received for information.

CARRIED

13-059 MOVED Director McPherson, SECONDED Director Young, that an Electoral Area 'A' Grant-In-Aid be provided to St. Philip Anglican Church of Canada for a total of \$1,500 to purchase lightweight tables.

CARRIED

East Wellington and Pleasant Valley Parks and Open Spaces Advisory Committee.

13-060 MOVED Director Young, SECONDED Director Brennan, that the Minutes of the East Wellington and Pleasant Valley Parks and Open Spaces Advisory Committee meeting held Monday, November 26, 2012 be received for information.

CARRIED

Regional Parks and Trails Select Committee.

13-061 MOVED Director Brennan, SECONDED Director Veenhof, that the Minutes of the Regional Parks and

Trails Select Committee meeting held Tuesday, December 4, 2012 be received for information.

CARRIED

13-062 MOVED Director Brennan, SECONDED Director Lefebvre, that the engineering costs required for detailing the boardwalk plan for Ministry of Environment approval be deferred to the 2013 budget.

CARRIED

13-063 MOVED Director Brennan, SECONDED Director Lefebvre, that the Little Qualicum River Regional Park Management Plan be approved.

CARRIED

13-064 MOVED Director Brennan, SECONDED Director Lefebvre, that the Moorecroft Regional Park Management Plan be approved.

CARRIED

Electoral Area 'G' Parks and Open Spaces Advisory Committee.

13-065 MOVED Director Holme, SECONDED Director Young, that the Minutes of the Electoral Area 'G' Parks and Open Spaces Advisory Committee meeting held Monday, December 10, 2012 be received for information.

CARRIED

13-066 MOVED Director Holme, SECONDED Director Brennan, that staff continue to monitor the health of the five co-dominant cottonwood trees at Boulton Community Park and that staff make the residents around Boulton Park aware of the Tree Management Policy C1.1.

CARRIED

Arrowsmith Water Service Management Board.

13-067 MOVED Director Lefebvre, SECONDED Director Veenhof, that the Minutes of the Arrowsmith Water Service Management Board meeting held Monday, December 10, 2012 be received for information.

CARRIED

13-068 MOVED Director Holme, SECONDED Director Lefebvre, that the Arrowsmith Water Service 2013 Provisional Budget and the 2013-2017 Financial Plan as shown on Table 1, dated December 4, 2012, be adopted.

CARRIED

Englishman River Water Service Management Board.

13-069 MOVED Director Lefebvre, SECONDED Director Holme, that the Minutes of the Englishman River Water Service Management Board meeting held Monday, December 10, 2012 be received for information.

CARRIED

13-070 MOVED Director Holme, SECONDED Director Veenhof, that the Englishman River Water Service 2013 Provisional Budget and the 2013-2017 Financial Plan as shown on Table 1, dated December 5, 2012, be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nanaimo & Area Land Trust, re 2012 NALT activities and to request renewal of an annual grant from the RDN to NALT.

- 13-071 MOVED Director Brennan, SECONDED Director Kipp, that Nanaimo Area Land Trust's request for a \$30,000 annual grant be referred to budget discussions.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE (Special)

Minutes of the Special Committee of the Whole meeting held Tuesday, January 15, 2013.

- 13-072 MOVED Director Holme, SECONDED Director Anderson, that Minutes of the Special Committee of the Whole meeting held Tuesday, January 15, 2013 be received for information.

CARRIED

Island Corridor Foundation.

- 13-073 MOVED Director Anderson, SECONDED Director Greves, that \$68,000 of the 2013 Provincial Strategic Community Investment Funds in the amount of \$86,000 be applied to Island Corridor Foundation expense.

CARRIED

2013 Budget Proposed Service Level Reductions.

- 13-074 MOVED Director Houle, SECONDED Director Veenhof, that the Legislative Services function public education materials budget be decreased in the amount of \$4,000.

CARRIED

- 13-075 MOVED Director Houle, SECONDED Director Veenhof, that the Arbitrations/Bargaining and Other Professional Fee budgets be decreased in the amount of \$44,000 and further that the Disaster Recovery plan for IT and the carpet replacement in Corporate Administration be deferred.

CARRIED

- 13-076 MOVED Director Houle, SECONDED Director Veenhof, that the Electoral Areas Administration Service budget be decreased in the amount of \$15,250 by increasing the transfer from Building Inspection for Electoral Areas Building Policy and Advice Service and the deferral of vehicle purchase for one year.

CARRIED

- 13-077 MOVED Director Houle, SECONDED Director Veenhof, that the Electoral Area Community Planning Service budget be decreased in the amount of \$20,000 with a reduction by \$10,000 of the general legal budget and a reduction by \$10,000 of the professional fees for the Airport project.

CARRIED

- 13-078 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Economic Development Service budget be decreased in the amount of \$10,000 by carrying forward surplus funds from 2012.
CARRIED
- 13-079 MOVED Director Houle, SECONDED Director Veenhof, that the Oceanside Place Service budget be decreased in the amount of \$8,220 by the reduction of Administration recovery funds in the amount of \$3,220 and a six week earlier closure of the Pond and removal of the ice surface.
CARRIED
- 13-080 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Recreation Service budget be decreased in the amount of \$7,000 by the elimination of Camp Suntastic.
CARRIED
- 13-081 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Recreation Service budget be decreased in the amount of \$6,750 by reducing the D69 Recreation grants by a partial amount of the 2012 carry forward surplus.
CARRIED
- 13-082 MOVED Director Houle, SECONDED Director Veenhof, that the Area 'A' Recreation and Culture Service budget be decreased in the amount of \$2,000 by reducing the grants in aid requisition by the amount of unused 2012 grant funds.
CARRIED
- 13-083 MOVED Director Houle, SECONDED Director Veenhof, that the Regional Parks – Operating Service budget be decreased in the amount of \$62,660 by the deferral of some signage work for one year, the rescheduling of the Englishman River Regional Park trail development work to spread over 2 years, the deferral of a parking lot for the Little Qualicum River trail and the deferral of the Horne Lake Group Shelter to a future year pending a new contract.
CARRIED
- 13-084 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'A' Service budget be decreased in the amount of \$1,185 by the deferral of a portion of the Cedar Plaza work to 2014.
CARRIED
- 13-085 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'B' service budget be decreased in the amount of \$1,700 by reducing a signage budget item, adjustment of the reserve transfer and the deferral of a portion of the Rollo parking lot to 2014.
CARRIED
- 13-086 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area 'C' (Extension) Service budget be decreased in the amount of \$3,035 by reducing a signage budget item, increase to the reserve transfer and the deferral of a portion of the Extension Miner park landscape installation to 2014.

CARRIED

13-087 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘C’ (East Wellington) Service budget not be decreased in the amount of \$2,400 as recommended by staff.

CARRIED

13-088 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘E’ Service budget not be decreased in the amount of \$900 as recommended by staff.

CARRIED

13-089 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘F’ Service budget not be decreased in the amount of \$1,000 as recommended by staff.

CARRIED

13-090 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘G’ Service budget be decreased in the amount of \$2,000 by deferral of the Rivers Edge Concept Plan to 2014 and the increased transfer to reserves to set aside funds for this project.

CARRIED

13-091 MOVED Director Houle, SECONDED Director Veenhof, that the Community Parks – Electoral Area ‘H’ Service budget be decreased in the amount of \$3,715 by reducing a signage budget item.

CARRIED

13-092 MOVED Director Houle, SECONDED Director Veenhof, that the Southern Community Wastewater budget be decreased in the amount of \$184,430 by deferral of small capital funds, revision of reserve funds, use of reserve funds for the heating, ventilation, and air conditioning replacement and the impact of Corporate Administration recovery decreases.

CARRIED

13-093 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Wastewater Service budget be decreased in the amount of \$100,000 by deferral of the shower/washroom building, design review, transfer of a portion of the shower building budget to reserves and the impact of Corporate Administration recovery decreases.

CARRIED

13-094 MOVED Director Houle, SECONDED Director Veenhof, that the Northern Community Transit Service budget not be decreased in the amount of \$48,040 as recommended by staff.

CARRIED

2013 Budget Utility Parcel Tax Adjustments.

13-095 MOVED Director Willie, SECONDED Director Houle, that the Surfside Water Service budget be decreased in the amount of \$407 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

13-096 MOVED Director Willie, SECONDED Director Houle, that the French Creek Water Service budget be decreased in the amount of \$1,592 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.

CARRIED

13-097 MOVED Director Willie, SECONDED Director Houle, that the Whiskey Creek Water Service budget be decreased in the amount of \$2,734 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014.

CARRIED

13-098 MOVED Director Willie, SECONDED Director Houle, that the Decourcey Water Service budget be decreased in the amount of \$535 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

13-099 MOVED Director Willie, SECONDED Director Houle, that the San Pareil Water Service budget be decreased in the amount of \$5,898 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised quote for well maintenance.

CARRIED

13-100 MOVED Director Willie, SECONDED Director Houle, that the Englishman River Water Service budget be decreased in the amount of \$3,135 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and the reduction of the reserve transfer.

CARRIED

13-101 MOVED Director Willie, SECONDED Director Houle, that the Melrose Place Water Service budget be decreased in the amount of \$203 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014/15.

CARRIED

13-102 MOVED Director Willie, SECONDED Director Houle, that the Nanoose Bay Peninsula Water Service budget be decreased in the amount of \$22,331 by the deferral in the operating budget of the Water Trax Lab Software and Well Assessment tracking programs to 2014 and a revised estimate for new treatment plan costs.

CARRIED

13-103 MOVED Director Willie, SECONDED Director Houle, that the Nanoose Bay Wastewater / Fairwinds Sewer Service budgets be decreased in the amount of \$6,876 by the revision of the small capital program for kiosks and flow meters, and adjustment of the reserve transfers.

CARRIED

2013 Budget – New Requests.

13-104 MOVED Director Johnstone, SECONDED Director Fell, that the Grants in Aid Service 2013 budget be increased in the amount of \$10,000 to allow for a grant to the Nanaimo Hospice Society for their new building project.

CARRIED

- 13-105 MOVED Director Johnstone, SECONDED Director Fell, that the Regional Parks Operations 2013 budget be increased in the amount of \$30,000 to allow for an annual operating funding request by the Nanaimo Area Land Trust.

CARRIED

- 13-106 MOVED Director Johnstone, SECONDED Director Fell, that the Northern Community Recreation Service 2013 budget be increased in the amount of \$9,700 to allow for Arrowsmith Community Enhancement Society's request for additional recreational program funding.

CARRIED

- 13-107 MOVED Director Johnstone, SECONDED Director Fell, that the Drinking Water / Watershed Protection Service 2013 budget be increased in the amount of \$3,000 to allow for the Mid Vancouver Island Habitat Enhancement Society three to four year program.

CARRIED

- 13-108 MOVED Director Johnstone, SECONDED Director Fell, that the 2013 budget be increased in the amount of \$11,500 to allow for reimbursement of mileage costs for Committee Volunteers.

CARRIED

- 13-109 MOVED Director Johnstone, SECONDED Director Fell, that the 2013 budget not be increased in the amount of \$10,000 to allow for Electoral Area community meetings.

CARRIED

SCHEDULED ADVISORY AND SELECT COMMITTEES

Emergency Management Select Committee.

- 13-110 MOVED Director Veenhof, SECONDED Director Houle, that Minutes of the Emergency Management Select Committee Meeting held Tuesday, January 15, 2013 be received for information.

CARRIED

- 13-111 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Cedar Community Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

- 13-112 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Cranberry Fire Protection District for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.

CARRIED

- 13-113 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Gabriola Senior Citizens Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED
- 13-114 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Gabriola Island Community Hall Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED
- 13-115 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Nanoose Bay Activities & Recreation Society for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED
- 13-116 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Arrowsmith Agricultural Association for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED
- 13-117 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Lighthouse Community Centre for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED
- 13-118 MOVED Director Houle, SECONDED Director Veenhof, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Bowser and District Branch (211) of the Royal Canadian Legion for a five year term commencing April 1st, 2013 and ending March 31st, 2018, be approved.
CARRIED

Proposal for Recovery Services.

- 13-119 MOVED Director Dempsey, SECONDED Director Lefebvre, that staff be directed to prepare an Agreement with the Canadian Red Cross Society for the provision of disaster support and recovery services, for the Board's consideration.
CARRIED

Assessments of Dams in the Regional District of Nanaimo.

- 13-120 MOVED Director McPherson, SECONDED Director Brennan, that staff prepare a report on the status of reviews and assessments of dams in the Regional District of Nanaimo.

CARRIED

ADMINISTRATOR'S REPORTS

Amended 2013 Board and Standing Committee Meeting Schedule.

- 13-121 MOVED Director Holme, SECONDED Director Veenhof, that the amended 2013 Board and Standing Committee Meeting Schedule be received.

CARRIED

2013 AVICC Resolutions for Board Consideration.

- 13-122 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Streamkeepers — Works in Streams be approved as amended; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS streamkeepers and other such non-profit societies provide a valuable service in protecting and enhancing fish habitat;

AND WHEREAS, under the current Department of Fisheries and Oceans and Provincial Ministry regulations, societies are not able to receive the appropriate approvals to undertake certain projects that would greatly improve fish habitat:

THEREFORE BE IT RESOLVED that UBCM urge the Department of Fisheries and Oceans and the Province of British Columbia to permit societies to do works in streams for the purpose of improving fish habitat.

CARRIED

- 13-123 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Tsunami Warnings be approved as presented; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS the coastal communities of British Columbia are at risk of significant loss of life in the event of a tsunami;

AND WHEREAS early and accurate information is the key to ensuring that appropriate steps are taken by the effected communities:

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to take immediate action to resolve all issues with tsunami warning so as to ensure that warnings are broadcast within 2 minutes of a National Oceanic and Atmospheric Administration (NOAA) assessment of a warning, watch or advisory for any British Columbia coastal area.

CARRIED

13-124 MOVED Director Johnstone, SECONDED Director Anderson, that the resolution titled Licences Issued by the Provincial Ministries be approved as presented; and

That staff be directed to forward the following resolution to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at the AVICC Annual General Meeting:

WHEREAS the Provincial Ministry of Agriculture recently issued harvesting licences that allow for the removal of thousands of tonnes of beach-cast seaweed from the Vancouver Island shoreline;

AND WHEREAS local governments were not aware of the issuance of these licences and are not made aware of other licences issued by the Province that may impact the local government:

THEREFORE BE IT RESOLVED that Provincial Ministries be required to inform local governments when they are issuing licences on lands within or adjacent to any local government.

CARRIED

IN CAMERA

13-125 MOVED Director Anderson, SECONDED Director Brennan, that pursuant to Section 90(1)(f), (e), and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to law enforcement, land acquisition, and third-party information.

CARRIED

Time 9:02 p.m.

ADJOURNMENT

The meeting was called adjourned at 9:16 p.m.

CHAIRPERSON

CORPORATE OFFICER