

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, NOVEMBER 12, 2013 AT 7:31 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director C. Burger	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director M. Lefebvre	City of Parksville
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Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
M. Donnelly	Mgr. Water & Utility Services
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Director Chris Burger to the meeting.

DELEGATIONS

Nick Acciavatti and Harvey Twidale, Dashwood Volunteer Fire Department, re Fire Department Budget.

Nick Acciavatti provided a visual presentation and overview on increases to the Dashwood Volunteer Fire Department 2014 training budget and duty officer program.

Wendy Pratt, Nanaimo Community Hospice, re Request for Financial Support.

Wendy Pratt provided a visual presentation and requested further financial support of \$25,000 to help Nanaimo Community Hospice reach its goal of being mortgage free by the end of 2015.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Holme, SECONDED Director Brennan, that the minutes of the Committee of the Whole meeting held October 8, 2013, be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATION/CORRESPONDENCE

Coralee Oakes, Minister of Community Sport and Cultural Development, re Funding request for a restructure study.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from Coralee Oakes, Minister of Community Sport and Cultural Development, regarding the funding request for a restructure study, be received.

CARRIED

Douglas White, Snuneymuxw First Nation, re RDN Liquid Waste Management Plan Amendment.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from Douglas White, Snuneymuxw First Nation, regarding Regional District of Nanaimo Liquid Waste Management Plan Amendment, be received.

CARRIED

Blain Sepos, Parksville Qualicum Beach Tourism Association, re Tax amounts collected by accommodation providers.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from Blain Sepos, Parksville Qualicum Beach Tourism Association, regarding tax amounts collected by accommodation providers, be received.

CARRIED

Claude Dauphin, Federation of Canadian Municipalities, re Achievements in the Partners for Climate Protection Program.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from Claude Dauphin, Federation of Canadian Municipalities, regarding achievements in the Partners for Climate Protection Program, be received.

CARRIED

BC Food Systems Network, re Core Review of the Agricultural Land Reserve and Agricultural Land Commission.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from BC Food Systems Network, regarding the Core Review of the Agricultural Land Reserve and Agricultural Land Commission, be received.

CARRIED

Tamie Nohr, District of Lantzville, re Trail Establishment along E&N Rail Corridor.

MOVED Director Johnstone, SECONDED Director Houle, that the correspondence received from Tamie Nohr, District of Lantzville, regarding trail establishment along E&N Rail Corridor, be received.

CARRIED

CORPORATE SERVICES

ADMINISTRATIVE SERVICES

Mail Ballot Voting.

MOVED Director Brennan, SECONDED Director Ruttan, that the Board direct staff to prepare a new Election Bylaw for consideration by the Board, to include mail ballot voting and to permit elector registration in conjunction with mail ballot voting for the 2014 Regional District of Nanaimo local government elections.

CARRIED

2014 AVICC Resolutions Notice and Call for Nominations.

MOVED Director Holme, SECONDED Director Ruttan, that the Board receive the 2014 AVICC Resolutions Notice and identify topics for which the Board wishes staff to draft resolutions.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that the Board direct staff to present the resolutions to the Board for consideration of adoption and submission to the AVICC Annual General Meeting.

CARRIED

FINANCIAL SERVICES

Bylaw No. 1691 – Cedar Sewer Service Reserve Fund Establishment Bylaw.

MOVED Director McPherson, SECONDED Director Young, that "Cedar Sewer Service Reserve Fund Establishment Bylaw No. 1691, 2013" be introduced and read three times.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that "Cedar Sewer Service Reserve Fund Establishment Bylaw No. 1691, 2013" be adopted.

CARRIED

2014-2018 Financial Plan, Implications of Limiting Tax Increases to Inflation.

MOVED Director Veenhof, SECONDED Director Kipp, that staff be directed to limit the 2014 - 2018 budget increases to the Canada Consumer Price Index excepting major capital, and further that staff be directed to develop a plan that brings tax requisitions for major capital in line with the Canada Consumer Price Index.

DEFEATED

MOVED Director Brennan, SECONDED Director Dempsey, that the report be received for information, and that staff be directed to proceed with preparation of the 2014 Budget following the process and practices as established in the Regional District of Nanaimo.

CARRIED

MOVED Director Brennan, SECONDED Director Dempsey, that staff be directed to continue to use the Consumer Price Index as a guide in relation to tax requisition increases for existing service levels.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER & UTILITY

Bylaws No. 889.66 and 1124.11 - Inclusion of 962 Surfside Drive into Sewer Service Areas, Electoral Area `G`.

MOVED Director Holme, SECONDED Director Fell, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.66 2013", be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the "Surfside Sewer Local Service Boundary Amendment Bylaw No. 1124.11, 2013", be introduced and read three times.

CARRIED

Nanoose Bay Peninsula Water Service Area and Nanoose Bay Bulk Water Development Cost Charge Process.

MOVED Director Holme, SECONDED Director Houle, that the Board receive the report for information.

CARRIED

MOVED Director Holme, SECONDED Director Houle, that the Board direct staff to develop a combined Development Cost Charge bylaw for both the Nanoose Bay Peninsula Water Service Area and the Nanoose Bay Bulk Water service.

CARRIED

MOVED Director Holme, SECONDED Director Houle, that the Board approve the development of a Development Cost Charge program and the development of a Development Cost Charge bylaw based on the Development Cost Charges Best Practices Guide.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING, BYLAW, AND EMERGENCY PLANNING

1554 Hill Ave - Electoral Area "A" — Unsightly Premises.

Mr. Schultz spoke to the condition of his property and agreed to restore the property to a reasonable standard within the timeframe set by the Regional District of Nanaimo.

MOVED Director McPherson, SECONDED Director Holme, that the Board, pursuant to Regional District of Nanaimo Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owners of Lot A (DDE34422), Block 13, Section 9, Range 7, Plan 2055, Cranberry District, Plan 2055, (1554 Hill Ave) to remove the accumulation of derelict vehicles, RV's and motorcycles, tires, scrap wood, plastic, glass, tarps and machinery from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or it's agents at the Owners' cost.

CARRIED

Canadian Red Cross Society - Agreement for Disaster Recovery Services.

MOVED Director Anderson, SECONDED Director Fell, that the Board approve the agreement between the Regional District of Nanaimo and the Canadian Red Cross Society for the provision of disaster support and recovery services for a term commencing December 1, 2013, and ending December 31, 2018.

CARRIED

LONG RANGE PLANNING

Nanaimo Airport Planning Process.

MOVED Director McPherson , SECONDED Director Young, that the Terms of Reference for the Nanaimo Airport Planning Process Advisory Committee be approved.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that the Regional District of Nanaimo proceed with Phase 2 of the Nanaimo Airport planning process.

CARRIED

Proposed Agricultural Area Plan 2014 - 2016 Action Plan.

MOVED Director Johnstone, SECONDED Director Fell, that the Board receive and endorse the proposed Agricultural Area Plan 2014-2016 Action Plan as attached.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Solid Waste Management Regulation Bylaw No. 1531.05 – 2014 Tipping Fees.

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.05, 2013", be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.05, 2013", be adopted.

CARRIED

COMMISSIONS, ADVISORY & SELECT COMMITTEES

Electoral Area 'A' Parks, Recreation, and Culture Commission.

MOVED Director McPherson, SECONDED Director Brennan, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, September 11, 2013, be received for information.

CARRIED

Agricultural Advisory Committee.

MOVED Director Johnstone, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, September 27, 2013, be received for information.

CARRIED

Grants-in-Aid Advisory Committee.

MOVED Director Young, SECONDED Director Anderson, that the minutes of the Grants-in-Aid meeting held Monday, October 21, 2013, be received for information.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Gabriola Arts Council be awarded \$2,000.00 to be used for materials for the ART ARC workshops for teens and ART ARC Jr. workshops for children.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Gabriola Players Theatre Society be awarded \$2,304.75 to be used for the purchase of a portable stage.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Oceanside Building Learning Together Society be awarded \$1,000.00 for the purchase of books for the Books for Babes Program.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the Oceanside Minor Lacrosse Association be awarded \$3,400.00 for arena costs and keepsake t-shirts for the 2014 Tyke Tournament.

CARRIED

MOVED Director Young, SECONDED Director Houle, that the remaining District 69 funds in the amount of \$5,336.00 be carried forward to the 2014 Grants-in-Aid budget.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Monday, October 28, 2013, be received for information.

CARRIED

District 69 Community Justice Select Committee.

MOVED Director Willie, SECONDED Director Holme, that the minutes of the District 69 Community Justice Select Committee meeting held Monday, November 4, 2013, be received for information.

CARRIED

MOVED Director Willie, SECONDED Director Holme, that the 2014 requisition for funding to support the Oceanside Victim Services and Restorative Justice Programs be approved at \$77,500.

CARRIED

MOVED Director Willie, SECONDED Director Holme, that a 2014 grant in the amount of \$3,232 for the Citizens on Patrol Society, District 69, be approved.

CARRIED

Funding Request for Crime Prevention Programs in Oceanside.

MOVED Director Holme, SECONDED Director Fell, that the report on the Additional Funding Request for Crime Prevention Programs in Oceanside be received for information and be forwarded to the 2014-2018 Financial Plan discussion for consideration with other funding requirements of the Regional District of Nanaimo.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Coralee Oakes, Minister of Community Sport and Cultural Development, re Funding request for a restructure study.

MOVED Director Brennan, SECONDED Director Fell, that Director McPherson and Director Fell meet with staff to discuss the funding request for a restructure study and derive a plan of action from those discussions.

CARRIED

NEW BUSINESS

Removing Electoral Area 'B' from the Regional Growth Management Service.

MOVED Director Houle, SECONDED Director Veenhof, that the Board direct staff to prepare a report on options to remove Electoral Area 'B' from the Regional Growth Management Service.

CARRIED

IN CAMERA

MOVED Director Holme, SECONDED Director Brennan, that pursuant to Sections 90 (1)(e) and (i), and 90 (2)(c) of the Community Charter the Board proceed to an In Camera meeting for discussions related to acquisition of land and improvements, advice subject to solicitor-client privilege, and an Ombudsperson investigation.

CARRIED

TIME: 10:00 PM

The meeting was reconvened at 10:22 PM.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Blain Sepos, Parksville Qualicum Beach Tourism Association, re Tax Amounts Collected by Accommodation Providers.

MOVED Director Willie, SECONDED Director Holme, that the Regional District of Nanaimo Board supports Parksville Qualicum Beach Tourism Association's (formerly the Oceanside Tourism Association) renewal of the 2% Municipal Regional District Tax in Electoral Areas E, F, G & H; and further that the Regional District of Nanaimo Board supports Municipal Regional District Tax amounts collected by accommodation providers in Electoral Areas E, F, G & H to be provided directly to Parksville Qualicum Beach Tourism Association by the Province.

CARRIED

ADJOURNMENT

Moved Director Holme, SECONDED Director Anderson, that this meeting terminate.

CARRIED

TIME: 10:25 PM

CHAIRPERSON

CORPORATE OFFICER