

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE MEETING OF THE WHOLE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JUNE 11, 2013 AT 7:05 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director G. Anderson	City of Nanaimo
----------------------	-----------------

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
R. Alexander	Gen. Mgr. Regional & Community Utilities
M. O'Halloran	Legislative Coordinator
N. Tonn	Recording Secretary
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Director McKay to the meeting. The new Senior Secretary, Administrative Services was also introduced to the Committee.

DELEGATIONS

Dianne Eddy, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area ‘H’.

Ms. Eddy spoke in opposition to Official Community Plan Application No. 2011-060 and provided a visual overview to accompany her presentation.

LATE DELEGATIONS

MOVED Director Holme, SECONDED Director Ruttan, that late delegations be permitted to address the Committee.

CARRIED

Mike Gray, re Correspondence from M.J. Gray re: Nanoose Bay Fire Protection Service.

Mr. Gray raised his concerns regarding the cost, structure and accountability of the Nanoose Fire Protection Service and requested the support of the Board for an independent third party audit on the Nanoose Fire Protection Society/Volunteer Fire Department.

Ian MacDonnell, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area ‘H’.

Mr. MacDonnell spoke in opposition to Official Community Plan Application No. 2011-060 providing a chronological overview of the application’s process.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Johnstone, SECONDED Director Brennan, that the minutes of the Regular Committee of the Whole meeting held May 14, 2013, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Dianne Eddy, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area ‘H’.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from Dianne Eddy including a number of petitions regarding Official Community Plan Application No. 2011-060, be received.

CARRIED

Ian MacDonnell, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area ‘H’.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from Ian MacDonnell regarding Official Community Plan Application No. 2011-060 be received.

CARRIED

Greg Moore & Malcolm Brodie, Metro Vancouver, re New Waste-to-Energy Capacity for Metro Vancouver – Potential Site Identification.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from Metro Vancouver regarding a high level potential site evaluation criteria for new Waste-to-Energy capacity for Metro Vancouver, be received.

CARRIED

Ted Olynyk, BC Hydro, re BC Hydro Smart Meters.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from BC Hydro regarding the Regional District of Nanaimo’s concerns with respect to Smart Meters, be received.

CARRIED

Steve Carr, Ministry of Energy, Mines and Natural Gas, re BC Hydro Smart Meters.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from the Ministry of Energy, Mines and Natural Gas regarding BC Hydro's installation of Smart Meters, be received.

CARRIED

Dianne Eddy, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area 'H'.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from Dianne Eddy containing notes used as reference in her presentation, be received.

CARRIED

Lavonne Garnett, re OCP Application No. 2011-060 – Baynes Sound Investments – Electoral Area 'H'.

MOVED Director Brennan, SECONDED Director Ruttan, that the correspondence from Lavonne Garnett regarding Official Community Plan Application No. 2011-060, be received.

CARRIED

UNFINISHED BUSINESS

BYLAW ADOPTION

Bylaws No. 813.50, 869.09 and 889.64 – Inclusion of 691 Wembley Road into Sewer and Streetlighting Service Areas, Electoral Area 'G'.

MOVED Director Holme, SECONDED Director Brennan, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.50, 2013" be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Morningstar Streetlighting Local Service Area Boundary Amendment Bylaw No. 869.09, 2013" be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.64, 2013" be adopted.

CARRIED

CORPORATE SERVICES

Volunteer Mileage Reimbursement Policy.

MOVED Director Veenhof, SECONDED Director Houle, that the Volunteer Mileage Reimbursement Policy be adopted.

CARRIED

FINANCIAL SERVICES

2012 Annual Financial Report (Audited Financial Statements), Board and Committee Member Expenses, Remuneration and Statement of Financial Information.

MOVED Director Veenhof, SECONDED Director Houle, that the 2012 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration, and the Statement of Financial Information be received and approved as presented.

CARRIED

Correspondence from M.J. Gray re: Nanoose Bay Fire Protection Service.

MOVED Director Holme, SECONDED Director Brennan, that this report and the correspondence dated May 7, 2013 from M.J. Gray regarding the Nanoose Fire Protection Society be received for information, and that staff be directed to investigate training standard recommendations and requirements for volunteer fire departments and report back to the Board on their findings.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Intergovernmental Advisory Committee.

MOVED Director Brennan, SECONDED Director Veenhof, that the Regional District of Nanaimo request the Minister of Community, Sport and Cultural Development to reappoint provincial agency staff to the Intergovernmental Advisory Committee.

CARRIED

City of Parksville Official Community Plan Regional Context Statement.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the City of Parksville's Regional Context Statement be accepted by the Regional District of Nanaimo Board.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER SERVICES

License Agreement with the City of Nanaimo for Use of a Portion of RDN Land at the Greater Nanaimo Pollution Control Centre for the Neck Point Park Trail Network.

MOVED Director Ruttan, SECONDED Director Brennan, that the ten-year License Agreement permitting the City of Nanaimo to continue to use the Regional District of Nanaimo lands at 3075 Shores Drive for the Neck Point Park trail network be approved.

CARRIED

RECREATION AND PARKS

RECREATION SERVICES

District 69 Sport Field and Sport Court Booking Agreements.

MOVED Director Lefebvre, SECONDED Director Willie, that the Local Services Agreement for sport field and court bookings between the Regional District of Nanaimo and the City of Parksville be approved as provided in Appendix '1' with the following section added:

"Section 3 vi)

The Regional District will work with the Local Government on the possible transition of the Regional District scheduling and programming of the Local Government's sport field lighting through a remote computer system, as well as the development of fee collection process to be implemented should the necessary hardware, software and related resources to provide for this transition be secured."

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the Local Services Agreement for sport field and court bookings between the Regional District of Nanaimo and the Town of Qualicum Beach be approved as provided in Appendix 'II' with the following section added:

"Section 3 vi)

The Regional District will work with Local Government on the possible transition of the Regional District scheduling and programming of the Local Government's sport field lighting through a remote computer system, as well as the development of fee collection process to be implemented should the necessary hardware, software and related resources to provide for this transition be secured."

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the Local Services Agreement for sport field and court bookings between the Regional District of Nanaimo and the Board of Education of School District 69 (Qualicum) be approved as provided in Appendix 'III'.

CARRIED

Director Veenhof requested that these motions also be forwarded to the District 69 Recreation Commission for their information.

PARKS SERVICES

Wildfire Response Agreement with the Ministry of Forests, Lands and Natural Resource Operations.

MOVED Director Willie, SECONDED Director Kipp, that the Wildfire Response Agreement with the Ministry of Forest, Lands and Natural Resource Operations be approved as shown on Appendix I.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE SERVICES

Bear Smart Information Sessions 2013.

MOVED Director Veenhof, SECONDED Director Houle, that staff be directed to ensure bear smart related information is kept current and easily accessible on the Regional District and Beyond Composting websites.

CARRIED

Amendment to the Regional Solid Waste Advisory Committee Terms of Reference.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board approve the amended Regional Solid Waste Advisory Committee Terms of Reference as attached to the staff report.

CARRIED

Metro Vancouver Waste-To-Energy Site Identification.

MOVED Director Willie, SECONDED Director McKay, that the Board report on Metro Vancouver's potential WTE site identification be received and that staff submit comments to Metro Vancouver indicating the RDN requires a detailed consultation process if there is a proposal that involves siting a Waste-To-Energy (WTE) facility on Vancouver Island, and that Metro Vancouver staff be requested to meet with the Capital Regional District, Cowichan Valley Regional District, Comox Valley Regional District and the Regional District of Nanaimo to provide additional detail on their proposed process to increase their WTE capacity.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE MINUTES AND RECOMMENDATIONS

Regional Solid Waste Advisory Committee.

MOVED Director Holme, SECONDED Director Brennan, that the minutes of the Regional Solid Waste Advisory Committee meeting held Thursday, May 16, 2013 be received for information.

CARRIED

District 69 Recreation Commission.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 16, 2013 be received for information.

CARRIED

District 69 Recreation Youth and Community Grants.

MOVED Director Veenhof, SECONDED Director Willie, that the following District 69 Recreation Youth Grants be approved:

Arrowsmith Community Enhancement Society	\$	1,220
- Youth drop in facility rental		
Bard to Broadway Theatre Society		1,500
- Performing Arts Series; facility rental		
Bard to Broadway Theatre Society		1,000
- Summer Youth Theatre; facility rental		
Bow Horne Bay Community Club		2,500
- Lighthouse Country Fall Fair; physical activity for youth		

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that the following District 69 Recreation Community Grants be approved:

Arrowsmith Agricultural Association	\$	465
- Storage for non-profit groups		
Bowser Elementary School		700
- Outdoor education / subsidy for financial hardship applicants		
Corcan Meadowood Residents Association		1,500
- Halloween event		
Family Resource Association		2,000
- Music program		
Jugmentals Community Jug Band		1,424
- Facility rental; copying supplies		
Parksville and District 69 Team		1,300
- Transportation		
Special Olympics BC Oceanside		2,000
- Pool rental; bowling costs		
Vancouver Island Opera		1,500
- Facility rental; sound and lighting costs		
Winchelsea Elementary School PAC		10,094
- Playground		

CARRIED

District 69 Recreation Service Fees & Charges – September 1, 2013 – August 31, 2014.

MOVED Director Veenhof, SECONDED Director Willie, that the 2013-2014 Northern Community Recreation Services Program Fees be approved as provided in Appendix A.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that the 2013-2014 program, admission and rental fees for Oceanside Place be approved as provided in Appendix B.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that the 2013-2014 program, admission and rental fees for Ravensong Aquatic Centre be approved as provided in Appendix C.

CARRIED

Membership Program.

MOVED Director Lefebvre, SECONDED Director Willie, that staff report on the implications in offering a membership discount program on facility admissions at the Ravensong Aquatic Centre and Oceanside Place or extending the existing membership program to businesses and organizations at the two facilities.

CARRIED

Grants-in-Aid Committee.

MOVED Director Young, SECONDED Director Willie, that the minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, May 22, 2013 be received for information.

CARRIED

MOVED Director Young, SECONDED Director Willie, that Grant-in-Aid funds for District 68 be awarded to the following applicants:

Cedar 4-H Club	\$ 175.00
Friends of the Morden Mine Society	\$ 1,000.00
Gabriola Arts Council	\$ 1,000.00
Gabriola Athletic Movement Society	\$ 770.25
Jonanco Hobby Workshop Association	\$ 250.00

CARRIED

MOVED Director Young, SECONDED Director Willie, that Grant-in-Aid funds for District 69 be awarded to the following applicants:

Lighthouse Community Centre Society	\$ 3,060.00
Lighthouse Country Marine Rescue Society	\$ 2,100.00
Oceanside Community Arts Council	\$ 5,000.00
Oceanside Volunteer Association	\$ 1,225.00

CARRIED

BOARD INFORMATION

Leslie Baird, Mayor, Village of Cumberland, re Promoting Mason Bees.

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from the Village of Cumberland promoting the use of mason bees to promote pollination in communities and parks in the Regional District be received.

CARRIED

IN CAMERA

MOVED Director Holme, SECONDED Director Ruttan, that pursuant to Section 90 (1) (e), (f) and (i) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to land acquisition, law enforcement and solicitor-client privilege.

CARRIED

TIME: 8:13 PM

CHAIRPERSON

CORPORATE OFFICER