

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE MEETING OF THE WHOLE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MARCH 12, 2013 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director J. Kipp	City of Nanaimo
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Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
S. DePol	A/Gen. Mgr. Regional & Community Utilities
T. Armet	A/ Gen. Mgr. Strategic & Community Development
J. Hill	Mgr. Administrative Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Director McKay to the meeting.

LATE DELEGATIONS

MOVED Director Veenhof, SECONDED Director Willie, that the following late delegations be permitted to address the Committee.

CARRIED

Jim Crawford, re Rural Village Centre Study.

Mr. Crawford provided information on a proposed Deep Bay project by Baynes Sound Investments and raised the company's concerns with the Rural Village Centre Study.

Ian MacDonnell, re Regional Growth Strategy with Respect to Deep Bay.

Mr. MacDonnell spoke to the Regional Growth Strategy update process as it relates to Deep Bay and Bowser.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Holme, SECONDED Director Anderson, that the minutes of the Committee of the Whole meeting held February 12, 2013, be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

The Chairperson noted that Director Veenhof left the meeting citing a possible conflict of interest with the next item.

Deep Bay Coast Funding.

MOVED Director Fell, SECONDED Director Young, that staff be directed to include a \$5,000 funding request from the Deep Bay Coast Guard in budget discussions for the proposed 2014 budget.

CARRIED

Director Veenhof returned to the meeting.

COMMUNICATION/CORRESPONDENCE

Dave Bartram, re Rural Village Centre Study.

MOVED Director Lefebvre, SECONDED Director Young, that the correspondence from Dave Bartram regarding the Rural Village Centre Study be received.

CARRIED

Terry Lake, Minister of Environment, re Oil Spill Prevention, Preparedness and Response in Coastal Communities.

MOVED Director Greves, SECONDED Director Ruttan, that the correspondence from the Minister of Environment regarding oil spill prevention, preparedness and response in Coastal Communities be received.

CARRIED

Trudy Coates, Town of Qualicum Beach, re RCMP Community Policing Program Funding.

MOVED Director Greves, SECONDED Director Ruttan, that the correspondence from the Town of Qualicum Beach regarding RCMP community policing program funding be received.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

2013 Service Area Work Plan Projects.

MOVED Director Greves, SECONDED Director Lefebvre, that the Board receive the list of service area work plan projects for 2013 for information.

CARRIED

FINANCIAL SERVICES

Electoral Area 'A' Recreation and Culture Budget.

MOVED Director McPherson, SECONDED Director Young, that staff be directed to increase the tax requisition for the Electoral Area 'A' Recreation and Culture Service by \$25,000 and to update the proposed Regional District of Nanaimo Financial Plan 2013 to 2017 Bylaw No. 1676, 2013 to reflect this increase.

CARRIED

Bylaw 1676 – 2013 to 2017 Financial Plan.

MOVED Director Greves, SECONDED Director Anderson, that "Regional District of Nanaimo Financial Plan 2013 to 2017 Bylaw No. 1676, 2013" be introduced and read three times.

CARRIED

MOVED Director Greves, SECONDED Director Anderson, that "Regional District of Nanaimo Financial Plan 2013 to 2017 Bylaw No. 1676, 2013" be adopted.

CARRIED

Bylaws 1318.02, 1319.03, 1320.03, 1448.03 and 1449.02 – Bylaws to Amend the Port Theatre Contribution Service Requisition Limits.

Bylaw 1318.02

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'A' Port Theatre Contribution Service Amendment Bylaw No. 1318.02, 2013" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'A' Port Theatre Contribution Service Amendment Bylaw No. 1318.02, 2013" be adopted.

CARRIED

Bylaw 1319.03

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'B' Cultural Centre Contribution Service Amendment Bylaw No. 1319.03, 2013" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'B' Cultural Centre Contribution Service Amendment Bylaw No. 1319.03, 2013" be adopted.

CARRIED

Bylaw No. 1320.03

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'C' (defined C) Port Theatre Contribution Service Amendment Bylaw No. 1320.03, 2013" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'C' (defined C) Port Theatre Contribution Service Amendment Bylaw No. 1320.03, 2013" be adopted.

CARRIED

Bylaw No. 1448.03

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'C' (defined Area 'D') Port Theatre Contribution Service Amendment Bylaw No. 1448.03, 2013" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'C' (defined Area 'D') Port Theatre Contribution Service Amendment Bylaw No. 1448.03, 2013" be adopted.

CARRIED

Bylaw 1449.02

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'E' Port Theatre Contribution Service Amendment Bylaw No. 1449.02, 2013" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Johnstone, that "Electoral Area 'E' Port Theatre Contribution Service Amendment Bylaw No. 1449.02, 2013" be adopted.

CARRIED

Director Bestwick joined the meeting.

2013 Parcel Tax Rate Bylaws – (1567.04, 1336.10, 1568.04, 1569.04, 1483.07, 1525.04, 1231.04 and 1657.01).

Bylaw 1567.04

MOVED Director Veenhof, SECONDED Director Houle, that "Water Services Parcel Tax Rates Amendment Bylaw No. 1567.04, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Water Services Parcel Tax Rates Amendment Bylaw No. 1567.04, 2013" be adopted.

CARRIED

Bylaw 1336.10

MOVED Director Veenhof, SECONDED Director Houle, that "Driftwood Water Supply Service Area Parcel Tax Rates Amendment Bylaw No. 1336.10, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Driftwood Water Supply Service Area Parcel Tax Rates Amendment Bylaw No. 1336.10, 2013" be adopted.

CARRIED

Bylaw 1568.04

MOVED Director Veenhof, SECONDED Director Houle, that "Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.04, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.04, 2013" be adopted.

CARRIED

Bylaw 1569.04

MOVED Director Veenhof, SECONDED Director Houle, that "Fire Services Parcel Tax Rates Amendment Bylaw No. 1569.04, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Fire Services Parcel Tax Rates Amendment Bylaw No. 1569.04, 2013" be adopted.

CARRIED

Bylaw 1483.07

MOVED Director Veenhof, SECONDED Director Houle, that "Barclay Crescent Sewer Service Area Parcel Tax Rates Amendment Bylaw No. 1483.07, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Barclay Crescent Sewer Service Area Parcel Tax Rates Amendment Bylaw No. 1483.07, 2013" be adopted.

CARRIED

Bylaw 1525.04

MOVED Director Veenhof, SECONDED Director Houle, that "Crime Prevention and Community Justice Support Service Parcel Tax Rates Amendment Bylaw No. 1525.04, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Crime Prevention and Community Justice Support Service Parcel Tax Rates Amendment Bylaw No. 1525.04, 2013" be adopted.

CARRIED

Bylaw 1231.04

MOVED Director Veenhof, SECONDED Director Houle, that "Regional Parks and Trails Service Parcel Tax Rates Amendment Bylaw No. 1231.04, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Regional Parks and Trails Service Parcel Tax Rates Amendment Bylaw No. 1231.04, 2013" be adopted.

CARRIED

Bylaw 1657.01

MOVED Director Veenhof, SECONDED Director Houle, that "Northern Community Economic Development Service Parcel Tax Rates Amendment Bylaw No. 1657.01, 2013" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that “Northern Community Economic Development Service Parcel Tax Rates Amendment Bylaw No. 1657.01, 2013” be adopted.

CARRIED

Preliminary Operating Results for the Period Ending December 31, 2012.

MOVED Director Anderson, SECONDED Director Veenhof, that the summary report of financial results for Regional District of Nanaimo operations to December 31, 2012 be received for information.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

2012 Annual Report on the Regional Growth Strategy Implementation and Progress.

MOVED Director Lefebvre, SECONDED Director Anderson, that the Regional Growth Strategy 2012 Annual Report be received.

CARRIED

MOVED Director Lefebvre, SECONDED Director Anderson, that staff be directed to distribute and use the 2012 Annual Report as part of efforts to raise awareness and provide education about the Regional Growth Strategy and its implementation.

CARRIED

Rural Village Centre Study.

MOVED Director Fell, SECONDED Director McPherson, that the Rural Village Centre Study be received for information and referred to an EA Director's Seminar for further discussion by the EA Directors.

CARRIED

BUILDING, BYLAW AND EMERGENCY

Electoral Area ‘F’ Animal Control – Release of Reserve Funds.

MOVED Director Fell, SECONDED Director Holme, that the Board approve the release of \$7,538 from the Electoral Area ‘F’ Animal Control Reserve Fund for the payment of legal and boarding fees.

CARRIED

Animal Control Regulatory Amendment Bylaw 1066.02, 2013.

MOVED Director Holme, SECONDED Director Johnstone, that Regional District of Nanaimo “Animal Control Regulatory Amendment Bylaw No. 1066.02, 2013” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that Regional District of Nanaimo “Animal Control Regulatory Amendment Bylaw No. 1066.02, 2013” be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that staff be directed to prepare the necessary amendments to “Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Bylaw No. 1418, 2005”.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that staff be directed to prepare amendments to Regional District of Nanaimo "Animal Control and Licensing Bylaw No. 939, 1994" (Electoral Areas 'E', 'G', 'H') to reflect the current legislation applicable to the regulation of dogs, and to add the provision for the muzzling of vicious dogs, for the Board's consideration.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that staff be directed to prepare amendments to Regional District of Nanaimo "Animal Control Bylaw No. 941, 1994" (Electoral Area 'F') to reflect the current legislation applicable to the regulation of dogs, and to add the provision for the muzzling of vicious dogs, for the Board's consideration.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Solid Waste Management Plan Review – Regional Solid Waste Advisory Committee.

MOVED Director Holme, SECONDED Director McPherson, that the Board approve the revised Regional Solid Waste Advisory Committee Terms of Reference as attached.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER SERVICES

Bylaw 1655.01 – Water User Rate Amendments 2013.

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.01, 2013" be introduced and read three times.

CARRIED

Information Report – French Creek Bulk Water Service Area Removal from the Englishman River Water Service Joint Venture Agreement.

MOVED Director Lefebvre, SECONDED Director Anderson, that the information report on the removal of the French Creek Bulk Water Service Area from the Englishman River Water Service joint venture agreement be received.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE MINUTES AND RECOMMENDATIONS

Electoral Area 'A' Parks, Recreation and Culture Commission.

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held on Wednesday, February 20, 2013 be received for information.

CARRIED

District 69 Recreation Commission.

MOVED Director Veenhof, SECONDED Director Fell, that the minutes of the District 69 Recreation Commission meeting held on Thursday, February 21, 2013 be received for information.

CARRIED

District 69 Recreation Grants.

MOVED Director Veenhof, SECONDED Director Houle, that the following District 69 Recreation Youth Grants be approved:

Community Group	
893 Beaufort Squadron Air Cadets – program expenses	\$1,500
Arrowsmith Community Enhancement Society – youth programs	990
Ballenas Secondary School – Dry Grad	1,250
District 69 Minor Softball – equipment and uniforms	1,250
Kwalikum Secondary School – Dry Grad	1,250
Oceanside Baseball Association – equipment	1,859
Oceanside Community Arts Council – equipment and software	1,500
Oceanside Track and Field Club – reconditioning cinder and club equipment	3,851
Parksville Curling Club – junior program	1,275
Total	\$14,725

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that the following District 69 Recreation Community Grants be approved:

Community Group	
Town of Qualicum Beach – Beach Day sound rental, first aid, displays and supplies	\$1,500
Errington Coop Preschool – supplies and equipment	905
Errington Elementary School PAC – sandbox	1,265
Errington Therapeutic Riding Association – program expenses horses and arena	1,100
French Creek Community School PAC – lacrosse program	1,250
Lighthouse Recreation Commission – program expenses	3,000
North Island Wildlife Recovery Association – Wildlife Family Day	450
Parksville Adult Badminton – facility rental and insurance	456
Vancouver Island Opera Recital Series – facility rental and advertising	650
Total	\$10,576

CARRIED

2012 Ravensong Aquatic Centre Assessment Survey.

MOVED Director Veenhof, SECONDED Director Willie, that staff be directed to implement changes to the Ravensong Aquatic Centre schedule and to reallocate program space, where possible, to meet the needs identified through the 2012 Ravensong Aquatic Centre Assessment Survey.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that staff be directed to meet with Hughes Condon Marler Architects (HCMA) and obtain a quote for the firm's services to determine the project and operational cost of the work outlined in Appendix II for the years 2015 – 2020 and in preparation for the 2014 Annual Budget and Five Year Financial Plan discussion.

CARRIED

District 69 Arena Lease Agreement – Parksville Curling Club.

MOVED Director Holme, SECONDED Director Brennan, that the Regional District of Nanaimo approve the Sublease with the Parksville Curling Club Society attached as Appendix I for the use of the District 69 Arena for the term of April 1, 2013 to March 31, 2018.

CARRIED

Statutory Holiday Closures at Ravensong Aquatic Centre and Oceanside Place.

MOVED Director Willie, SECONDED Director Johnstone, that staff prepare a report on the cost implications of opening Ravensong Aquatic Centre and Oceanside Place on Family Day and to review options to offset any increased costs including sourcing grants or sponsorships, limiting facility operational hours and adjusting user fees.

CARRIED

NEW BUSINESS

Notice of Motion - Odour Management Plan.

Director McPherson noted that the following motion will be brought forward to the March 26, 2013 Board Agenda:

That staff be directed to engage a consultant to review and evaluate the effectiveness of the odour management plan and associated odour control systems developed and implemented by International Composting Corporation (ICC) to achieve zero odour complaints, not only from neighbouring properties or users of the adjacent highway but also from residents of Areas 'A', 'B' and 'C', as required under the Regional District of Nanaimo Waste Stream Management Bylaw No. 1386 and the Organic Waste Processing Agreement.

Notice of Motion - Agricultural Area Plan Recommended Implementation Action 1.1A.

Director Veenhof noted that the following motion will be brought forward to the April 9, 2013 Committee of the Whole Agenda:

That the Agricultural Area Plan Recommended Implementation Action 1.1A, "consider updating the Agricultural Advisory Committee (AAC) Terms of Reference to allow the AAC to make comments on every application (exclusion, non-farm use, subdivision) that is forwarded to the Agricultural Land Commission (ALC)", be referred to staff for a report on options to proceed; including in those options, the opportunity for optional Area Director comment to be incorporated into the process.

Notice of Motion – Rural Signage.

Director Veenhof noted that the following motion will be brought forward to the April 9, 2013 Committee of the Whole Agenda:

That staff be directed to prepare a report to the Board on a proposed consultative process with the intent of identifying rural signage concerns and reducing any impediments to effective signage.

IN CAMERA

MOVED Director Holme, SECONDED Director Young, that pursuant to Section 90 (1) (c) and (e) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to labour relations and land acquisitions.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Young, that the meeting terminate.

CARRIED

TIME: 8:20 PM

CHAIRPERSON

CORPORATE OFFICER