

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF ELECTORAL AREA 'E' PARKS AND OPEN SPACES ADVISORY  
REGULAR COMMITTEE MEETING HELD  
MONDAY November 5, 2012**

Attendance: Director (alternate) Frank Van Eynde, Chair  
Peter Law – Secretary  
Gabrielle Cartlidge  
Gordon Wiebe  
Robert Rogers  
Glenn Thornton  
Randy Orr

Staff: Elaine McCulloch, Parks Planner  
Wendy Marshall, RDN Parks Manager

Regrets: George Holme, Director

---

**CALL TO ORDER**

Chair Van Eynde called the meeting to order at 7:00pm

**DELEGATIONS**

**Eve Flynn** addressed the committee about the need for assistance in re-locating four trees that were planted by the Nanoose Bay Recreational Activity Center Society. There is an easement, approved by the RDN, to allow access to an adjacent commercially zoned property. The trees are located in the easement and need to be moved. Eve is requesting the POSAC to either approve some funding for hiring a contractor to move the trees, or request RDN Park Maintenance staff to provide some time to this project, as these trees are large and need some dirt moving equipment.

**Daryl Pawluk** wanted to bring to the POSAC's attention that the condition of the beach access trail at this road end is in rough condition. His suggestion was for the RDN to upgrade this road end, as it does not need too much work, and costs would be minimal.

MOVED R. Rogers, Seconded G. Wiebe that the delegations be received.

CARRIED

**MINUTES**

MOVED G. Wiebe, SECONDED R. Rogers that the minutes of the June 4, 2012 meeting be approved.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**Jack Bagley Park:**

Wendy Marshall reported – work has been completed over the summer to remove the old unstable log retaining wall adjacent to the parking area on Powder Point Road, and replace it with a concrete block

wall. This project was cost shared with the School District and the RDN's share of the bill is not known at this time.

## **UNFINISHED BUSINESS**

### **Blueback Community Park Consultation Process:**

Ms. McCulloch provided a summary of how she thinks the staff can effectively sample public opinion on future upgrading of Blueback Community Park (E-04). She suggested that November 24<sup>th</sup> would be a good day to set up a tent in the small parking lot adjacent to the park, where she and some members of the POSAC could meet local residents and hand out opinion surveys. R. Rogers suggested the RDN have markers highlighting the Park Boundaries so that people can see the park layout.

To ensure that the survey is representative of Area E residents, it will be available to residents on the RDN website. Ms. McCulloch suggested that a 2 week window for receiving surveys should be sufficient. To encourage residents to respond to the survey, a number of posters are to be placed in the vicinity of Blueback CP. An advertisement in the local Nanoose newspaper (November 17<sup>th</sup> edition) is recommended.

## **REPORTS**

### **Community Parks and Regional Parks and Trails Projects Report – May 2012.**

Mr. Law had a question about the statement in the Area E Community Park summary about potential trail development in DL 33. Ms. McCulloch was not aware of this initiative, and will brief the committee at the next meeting.

### **Community Parks and Regional Parks and Trails Projects Report – June/August 2012.**

P. Law asked for some clarification on the vehicle barrier installation on Schooner Ridge trail. Ms. McCulloch described a trespass situation is occurring with some regularity by vehicles driving up the ROW at the end of Foxrun Place to access the backyards of properties on Sheffield Place. This is part of Schooner Ridge Park. A road barrier is now in place.

P. Law asked for an update on the Parks Planners activities, with respect to the Fairwinds rezoning application. Ms. McCulloch indicated that she has provided input to the completeness of the application with respect to Parks. She has not done a detailed review of the application at this time.

### **Community Parks and Regional Parks and Trails Projects Report – Sept 2012.**

R. Rogers asked if there will be any finding for stairs from the parking area to access the field (on either end of the new wall constructed) at Jack Bagley Park. Ms. Marshall indicated that she hoped there were funds available to build proper steps but it would depend on the costs to build the retaining wall.

### **5 year Project Planning: 2013-2017 Worksheet**

Ms. McCulloch provided a summary of the spreadsheet attached to the agenda, and indicated this list is the active list of projects for Area E.

R. Rogers asked about the cost estimates for projects on the spreadsheet. He noted that in the June 4<sup>th</sup> meeting, the POSAC was provided a budget of \$12 K to re-develop the Blueback CP in 2012 yet there has been little progress on the project. R Rogers inquired as to what will become of the funds for this project.

Ms. McCulloch pointed out that the \$12,000 originally budgeted for surveying and planning for Blueback CP re-development is still in the budget. There is flexibility to move the remaining funds to 2013. The \$20,000 for 2013 is funding for construction in the coming year. Although there is no clear plan for the park at this time, an estimate must appear in the budget. She indicated that as the project planning proceeds, there will be better cost estimates. These detailed project costs will be part of (future) funding applications.

Moved G. Wiebe, Seconded R. Rogers that the reports be received.

CARRIED

### **BUSINESS ARISING FROM THE DELEGATIONS**

Nanoose Place: Eve Flynn

R. Rogers indicated that he supports the Nanoose Place Recreational Activity Society, in their efforts to seek assistance in having four trees moved on the property to another location.

Moved R. Orr, Seconded G. Wiebe that the committee requests RDN Parks staff assist the Nanoose Place Society in their efforts to move four trees to a new location on the property, and provide resources/assistance to the Society when requested on future landscaping issues associated with the Development Permit of the adjacent commercial property.

CARRIED

### **Teds Road Beach Access: Daryl Pawluk's**

Moved R. Orr, Seconded G. Wiebe that the committee request that RDN Parks staff review Teds Road Beach Access and conduct an on-site assessment of the conditions and provide recommendations for trail restoration and cost estimate(s).

CARRIED

### **NEW BUSINESS**

#### **Community Parks and Trails Strategy- Northern Electoral Areas**

Ms. Marshall provided a summary of the efforts being made to develop a new strategy for how parks and trails are approved when land is developed. She noted that Area E does have a Parks and Trails Plan (2004), but this is a project that will integrate this plan with this new strategy for Northern Electoral Areas.

#### **Committee Appointments to the Community Parks and Trails Strategy Advisory Committee (one POSAC member required)**

Ms. Marshall requested that the Area E POSAC nominate a member who will sit on the steering committee that will develop this new strategy.

R. Rogers volunteered as the Area E representative on this steering committee.

### **Process for Selling Community Park**

P.Law requested that Ms. Marshall explain to the committee whether the RDN have a process for selling lands that have been designated as community parks (as per the subdivision of land requirements) but are not used by the public, or have no ecological value.

Ms. Marshall indicated that this issue has been tabled by other POSAC's in the RDN. There is no policy to allow the sale of Community Park assets in the RDN. This will be an item reviewed in the new Community Parks and Trails Strategy Committee.

### **ADJOURNMENT**

MOVED by G. Wiebe, SECONDED by R. Orr that the meeting be adjourned at 8:45 pm.

---

Chair