

REGIONAL DISTRICT OF NANAIMO

**ELECTORAL AREA 'A' PARKS, RECREATION AND CULTURE COMMISSION
WEDNESDAY, SEPTEMBER 19, 2012
7:00 PM**

(Cedar Heritage Centre, 1644 MacMillan Road)

ADDENDUM

PAGES

1-10

CORRESPONDENCE

P. Sabo, School District 68, Re: School Community Connections Program

Osborne, Tom

From: Osborne, Tom
Sent: Thursday, September 13, 2012 2:35 PM
To: 'Pete Sabo'
Cc: Phil Turin; Thorkelsson, Paul; McCulloch, Elaine; Marshall, Wendy; Richard J. Harding (richard.harding@nanaimo.ca)
Subject: RE: Round 3 - SCCP (Funding to support greater community use of schools)

Pete,

I will send your request to the Electoral Area 'A' Parks, Recreation and Culture Commission for review and consideration. They are scheduled to meet on September 19.

I can then respond back if this is an initiative that they would like to undertake at this time after factoring in other projects and current initiatives underway.

Regards,

Tom

Tom Osborne
General Manager of Recreation and Parks Services

Regional District of Nanaimo Recreation and Parks Dept.

From: Pete Sabo [mailto:psabo@sd68.bc.ca]
Sent: Thursday, September 13, 2012 12:40 PM
To: Richard J. Harding (richard.harding@nanaimo.ca); Osborne, Tom
Cc: Phil Turin
Subject: Round 3 - SCCP (Funding to support greater community use of schools)

Richard/Tom, the SCCP has a final round for application for grant funding.

I send this email to bring the program to your attention and gain your initial thoughts on the topic so that we can jointly identify a grant project.

In the past we spoke of meeting regarding drainage improvements to the Softball Diamond on Cedar Community Secondary. My staff and I have discussed this as a potential high value project which would fully meet the criteria of the program. I have asked my staff to take a preliminary look at a potential drainage project.

Please note the submission deadline is October 26th.

Thoughts?

Pete

From: Stephen Hansen [<mailto:shansen@BCSTA.ORG>]
Sent: Thursday, July 12, 2012 10:15 AM
To: Trustees; Superintendents; Secretary Treasurers
Cc: EAs; BCSTA All Staff
Subject: Funding to support greater community use of schools

Dear Trustees, Superintendents and Secretary Treasurers:

BCSTA is pleased to announce that the final distribution of School Community Connections funding is now available.

As per the media release below, Boards of Education may apply for up to \$12,500 for projects that expand the use of K-12 school space, including upgrades to Neighbourhood Learning Centres.

The grant application form and full guide are available at:

<http://www.ubcm.ca/EN/main/funding/healthy-communities/school-community-connections-2008.html>

The SCC Program, which was established in 2005, is managed jointly by BCSTA, UBCM and the Ministry of Education.

Stephen Hansen
Executive Director, BCSTA
(W) 604-734-2721 ext 115
(C) 604-788-4260

From: Government of British Columbia [<mailto:GCPE.News@gov.bc.ca>]
Sent: Thursday, July 12, 2012 10:00 AM
To: GCPE Minis
Subject: Funding to support greater community use of schools

NEWS RELEASE
For Immediate Release
2012EDUC0061-000998
July 12, 2012

Ministry of Education

Funding to support greater community use of schools

VICTORIA - For the 2012-13 school year, a total of \$800,000 will be available through the School Community Connections (SCC) program for projects that expand the use of K-12 school space, including upgrades to Neighbourhood Learning Centres, Education Minister George Abbott announced today.

The goal of the SCC program is to actively encourage boards of education and local governments to work with community partners to

increase the use of schools to provide community services. During this round of funding, school districts, in partnership with local governments, can submit applications for one or more projects - totalling no more than \$12,500. Projects can include, but are not limited to:

- * Co-location of community organizations, offices, services or other activities.
- * Space for early learning, child care or after-school care programs and family resource centres.
- * Community kitchens or gardens.
- * Space for intergenerational programs or services for seniors.
- * Installation and/or renovation of doors, locks and entry systems that allow greater community access to school facilities.
- * Upgrades or renovations to school athletic fields, recreational facilities and/or playgrounds to increase use by sports organizations and the community at large.

Launched in 2005, through a one-time \$10-million grant from the Ministry of Education, the SCC program is managed jointly by the Union of BC Municipalities and the BC School Trustees Association. The 2012-13 school year is the final year of the SCC program.

Quote:

George Abbott, Minister of Education -

"The SCC program supports greater use of school facilities and Neighbourhood Learning Centres for the benefit of students and families in communities throughout British Columbia. SCC has successfully achieved its goal of bringing schools and the communities they serve closer together and the legacy of the fund will continue for years to come."

Quick Facts:

- * To date, 363 completed projects have received funding through the School Community Connections Program.
- * Fifty-nine school districts and their communities have benefited from SCC funding since 2005.
- * Neighbourhood Learning Centres are places where people of all ages can access education, community services, recreation and culture.

Learn More:

School Community Connections Program: www.schoolconnections.ca

Neighbourhood Learning Centres:
www.neighbourhoodlearningcentres.gov.bc.ca

BC's Education Plan: <http://www.bcedplan.ca/>

Contact:

Government Communications and Public Engagement
Ministry of Education
250 356-5963

Connect with the Province of B.C. at: www.gov.bc.ca/connect

Union of British Columbia Municipalities
The voice of British Columbia local government.



School Community Connections

Applications are currently being accepted for this program.

The *School Community Connections* (SCC) program was launched in 2005 through a one-time \$10 million grant from the provincial Ministry of Education. The program is jointly managed by the Union of BC Municipalities and the BC School Trustees Association and is intended to promote sustainable and innovative collaboration between boards of education and local governments.

The SCC program encourages greater community use of school facilities and supports co-location of services. The program has evolved from an early emphasis on determining common needs and planning how these needs could be met, to more recent programs emphasising implementation activities such as minor capital improvements.

In 2010, the *Supporting Neighbourhood Learning Centres* program was launched through SCC. Boards of education and local governments were invited to apply for grants of up to \$30,000 per school district, under two rounds of funding. The 2010 program is nearing completion with over 160 projects approved or completed.

The final round of funding under the SCC program is now being offered to boards of education to undertake renovation projects within their school districts, in the spirit of the Supporting Neighbourhood Learning Centres program. The final SCC program continues the original goals of the earlier programs by supporting boards of education to provide access to learning services in partnership with local governments and other community agencies.

Final SCC Supporting Neighbourhood Learning Centres Program

For applicants with currently funded projects, please review the Program Guide for reporting requirements.

- Final SCC Program & Application Guide [PDF - 356 KB]
- Final SCC Program Application Form [DOC - 332 KB] - Due no later than October 26, 2012
- Final SCC Report Form [DOC - 324 KB] - Due within 30 days of completion of project and no later than May 31, 2013

2010 Supporting Neighbourhood Learning Centres Program (Round 2)

For applicants with currently funded projects, please review the Program Guide for reporting requirements.

- 2010 Round 2 Program & Application Guide [PDF - 174 KB]
- 2010 Round 2 Final Report Form [DOC - 487 KB] - Due within 30 days of completion of project and no later than January 31, 2012

2010 Supporting Neighbourhood Learning Centres Program (Round 1)

For applicants with currently funded projects, please review the Program Guide for reporting requirements.

- 2010 Program & Application Guide [PDF - 177 KB]
- 2010 Final Report Form [DOC - 442 KB] - Due within 30 days of completion of project and no later than July 1, 2011

Additional Information

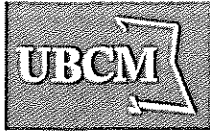
The following resources are available for the School Community Connections program:

- 2010 Round 2 Member Release [PDF - 81 KB]
- 2010 SCC Program Member Release [PDF - 107 KB]
- School Community Connections Status Report (2007) [PDF - 774 KB]

Contact Information

For more information contact Local Government Program Services at (250) 356-5134 or lgps@ubcm.ca.

Copyright © 2012 UBCM. All rights reserved.



British Columbia
School Trustees
Association

School Community Connections

Supporting Neighbourhood Learning Centres

E-mail: lgps@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Fax: (250) 356-5119

2010 Program & Application Guide - ROUND 2

1. Introduction

The *School Community Connections* (SCC) program was launched in 2005 through a one-time \$10 million grant from the provincial Ministry of Education. The program is jointly managed by the Union of BC Municipalities and the BC School Trustees Association and is intended to promote sustainable and innovative collaboration between boards of education and local governments.

In 2005, the first SCC program was launched with an emphasis on encouraging greater community use of school facilities. The three step program provided funding to i) connect boards of education and local governments to explore common needs; ii) embark on a planning process to determine how those common needs might be addressed; and iii) provide minor capital funding to implement the project as planned. The 2005 program is nearing completion with 55 boards of education having taken advantage of at least one phase of the program.

In 2008, SCC was continued with the *Strengthening the Connection* program. This program offered boards of education and/or local governments the opportunity to apply for up to 3 grants of \$8,000 per district in order to support partnerships, address local issues and provide direct benefit to students, their families and the community.

In early 2010, the *Supporting Neighbourhood Learning Centres* program was launched through SCC.

Boards of Education and local governments are now invited to apply under Round 2 of the 2010 program. Grants of up to \$25,000 per school district are available. Depending on the number of applications that are submitted, an additional \$5,000 per school district may be available. Applicants should indicate in the Application Form how they would allocate the additional funds, should they become available.

2. Supporting Neighbourhood Learning Centres

Neighbourhood Learning Centres (NLCs) are welcoming places where people of all ages can access learning and community services. Each NLC is unique, reflecting the needs and priorities of the students and community it serves. NLCs support families by providing a wide range of programs and services for students, parents, families and the community both during and outside of school hours.

All boards of education are encouraged to move towards this collaborative approach to the expanded use of school space, including elements of neighbourhood learning centres in all schools. More information on neighbourhood learning centres is available at:
www.neighbourhoodlearningcentres.gov.bc.ca.

Since 2005, the School Community Connections program has supported basic principles of neighbourhood learning centres by providing funding to increase community use of school facilities and by supporting the co-location of services, such as child-care programs, office space, health clinics, sports programs, seniors' centres or family resource centres within schools.

The 2010 SCC program, *Supporting Neighbourhood Learning Centres*, is intended to continue the original goals of the 2005 and 2008 programs while actively encouraging boards of education and local governments to work cooperatively and with community partners to create neighbourhood learning centres and expand the use of schools to provide community services.

Program Goals & Objectives

Grants of up to \$25,000 per school district (as well as the potential for an additional \$5,000) are available to support neighbourhood learning centres by:

- Encouraging the co-location of services for students, their families and the community at large within school facilities;
- Making greater utilization of available or new school facilities; and
- Encouraging collaborative, long-term facilities planning that takes into account the needs of the community as a whole.

3. Eligible Applicants

Round 2

All boards of education and local governments in BC are eligible to apply for funding under Round 2 of the *Supporting Neighbourhood Learning Centres* program; however, the board of education and local government must apply together - one will act as the primary applicant and the other will act as the partnering agency.

Up to 3 applications per school district – with a combined total of no more than \$25,000 – may be submitted. Depending on the number of applications that are submitted, an additional \$5,000 per school district may be available. Applicants should indicate in the Application Form how they would allocate the additional funds, should they become available.

Applications must demonstrate that shared school/community priorities are being addressed and supported by the board of education, local government, and, where applicable, by community partners.

Applications must be submitted directly from the board of education or local government.

Applications submitted directly by schools, school associations or community organizations will not be reviewed or considered.

4. Eligible Projects

Projects must address shared school/community priorities and support the goals and objectives of the *Supporting Neighbourhood Learning Centres* program.

Two project types will be supported in Round 2: (i) consultation and planning and (ii) minor renovations. Applicants may select one or both options, but if an application includes minor renovation, the applicant must be able to show evidence that sufficient consultation or planning has already taken place.

Consultation & Planning

Consultation and planning is a key part of any major initiative and was a key component of the 2005 and 2008 SCC programs. For the past number of years all boards of education have been

involved in planning with their communities through the District Literacy Planning process. Other planning may also have taken place through the process to develop Aboriginal Education Enhancement Agreements and Early Childhood Development planning tables, such as Success by 6 and Children First.

Building on both the processes and identified priorities within these plans, boards of education and local government may wish to augment existing plans to support the development of neighbourhood learning centres.

The planning process must include the board of education, local government and key community stakeholders, such as Community/District Literacy Planning Tables, First Nations and Aboriginal organizations, and should consider options for long-term sustainability and community capacity building.

Potential Consultation & Planning projects could include:

- Planning for co-location of community organizations, offices, services or other activities within school facilities.
- Consideration of school facilities in local government plans (e.g. trails, parks and open spaces or recreation plans) or review and/or revision of existing plans (such as OCPs or zoning bylaws) to support co-location of services within school facilities.
- Planning to link local government Parks & Recreation services to school facilities.
- Food security planning for community kitchens or gardens within school facilities.

Minor Renovations

Funding can also be used toward specific, minor renovations to support the co-location of services or the development of a neighbourhood learning centre, as well as to lever additional funding for renovation projects.

Please note: minor renovations include physical renovation of a school space, including minor purchases for appliances, AV equipment, furniture and/or shelving but does not include operational costs (such as telephone or Internet services) or purchases of program supplies (such as books, educational toys, etc.)

Potential Minor Renovation projects could include:

- Minor renovations to support the inclusion of any of the following within school facilities:
 - Co-location of community organizations, offices, services or other activities.
 - Civic functions (e.g. public forums, voting) or local government services.
 - Space for early learning, childcare or after school care programs and family resource centres.
 - Public libraries.
 - Community kitchens or gardens.
 - Space for intergenerational programs or services for seniors.
- Installation and/or renovation of doors, locks and entry systems that allow greater community access to school facilities.
- Upgrades or renovations to school athletic fields, recreational facilities and/or playgrounds to increase use by sports organizations and the community at large.
- *Please note, as SCC is not intended to be an infrastructure program, applications for the construction and/or renovation of sidewalks, pathways and parking lots will not be accepted.*

5. Application Process

The maximum grant available per school district is \$25,000. Up to 3 applications per school district – with a combined total of no more than \$25,000 – may be submitted. A separate application form is required for each project and the SCC Steering Committee will consider no more than 3 applications from a single applicant.

Depending on the number of applications that are submitted, an additional \$5,000 per school district may be available. Applicants should indicate in the Application Form how they would allocate the additional funds, should they become available.

The Application Form is required to be completed by all applicants. A board of education and local government must apply together. One is the primary applicant and the other is the partnering agency:

- The primary applicant must submit a Council, Board or Board of Education resolution indicating general support for the project and willingness to provide overall grant management.
- The partnering agency must submit a letter indicating support for the project.

Applications are due by November 19, 2010 and applicants will be notified of the status of their application by December 17, 2010.

Selection Process

The SCC Steering Committee will assess each application for attention to the goals and objectives of the *Supporting Neighbourhood Learning Centres* program, description of eligible project activities and level of partnership between the board of education, local government and, where applicable, community partners.

Important Information

Please note the following important points when preparing your application:

- A board of education and local government must apply together. One is the primary applicant and the other is the partnering agency.
- A detailed budget, indicating proposed income and expenditures of SCC funds is required to be submitted with the Application Form.
- Applicants are not required to provide matching cash contributions but are strongly encouraged to identify other potential funding sources to better leverage the funds and to identify potential in-kind support (staff time, use of resources, etc) and contributions from local partners to best leverage this funding.
- Funded activities must take place within the 2011 calendar year and be completed no later than December 31, 2011.
- Applicants under the 2005 or 2008 SCC program, or Round 1 of the 2010 program, that have not met reporting requirements may be required to submit outstanding final reports prior to a Round 2 application being considered.

6. Grant Management & Applicant Responsibilities

Notice of Approval

All applicants will receive written notice of the SCC Steering Committee's decision as well as the terms or conditions of any grant that is awarded. Grants are awarded in two payments: 75% at

the approval of the project and 25% when the project is complete and UBCM has received the required final report and a financial summary.

Applicant Responsibilities

Please note: Grants are awarded to boards of education or local governments only. When collaborative projects are undertaken with individual schools, school associations or community organizations, the board of education or local government remains the primary organization responsible for the grant.

Due to this, and in addition to the terms and conditions that will be provided to all successful applicants, approved applicants are responsible for:

- Proper fiscal management, including acceptable accounting records.
- Thorough and well-planned project evaluation.
- Final report (using UBCM form)
- Financial summary verifying the total cost of the project. Where applicable, the financial summary should also identify in-kind contributions, matching funding, and other revenue sources used to complete the project.

Final Report Requirements

The Final Report form must be completed and submitted with the required attachments within 30 days of the completion of the project (as identified on the Application Form) and no later than January 31, 2012. Applicants that do not submit the final report by this date may not receive the 25% holdback portion of the grant.

Changes or Variations to an Approved Project

Approved applicants are required to advise UBCM of any significant variation from the approved project as described in the completed Application Form. Approval from the SCC Steering Committee may be required in advance for such changes.

Also, please note that all funded activities are required to be completed within the 2011 calendar year and all extensions beyond this date must be requested in writing and be approved by SCC Steering Committee.

7. Where and When to Apply & Further Information

The application deadline is November 19, 2010. All application materials and/or inquiries should be addressed to:

Local Government Program Services
Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8

Fax: (250) 356-5119
E-mail: lgps@ubcm.ca