

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
MONDAY, FEBRUARY 27, 2012, 7:00PM
AT GABRIOLA ISLAND COMMUNITY HALL**

Attendance: Howard Houle, Director, RDN Board, Chair
Jacinthe Eastick
Megan Dickinson
Nancy Crozier
Catherine Williams
Stephen O'Neill
Randy Young

Staff: David Palidwor, Acting Manager of Park Services
Elaine McCulloch, Parks Planner

CALL TO ORDER

Chair Houle called the meeting to order at 7:04pm.

Committee members were introduced and welcomed to the Committee.

ELECTION OF SECRETARY

Chair Houle called for nominations for the position of Secretary.

MOVED N. Crozier, SECONDED S. O'Neill, that Mr. Young be nominated for the position of Secretary.

CARRIED

As no other nominations were received, Chair Houle declared Mr. Young Secretary.

MINUTES

MOVED N. Crozier, SECONDED C. Williams, that the Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held September 6, 2011, be approved.

CARRIED

It was noted the October 13, 2011, minutes should reflect Mr. O'Neill as absent from the meeting.

MOVED N. Crozier, SECONDED C. Williams, that the Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held October 13, 2011, be approved as amended.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED S O'Neil, SECONDED M. Dickinson, that the following Correspondence be received:

- Gabriola Land Conservancy, Re: Parkland For Affordable Housing Use.
- T. Osborne, RDN, to Gabriola Land Conservancy, Re: Cox Community Park/Affordable Housing.

CARRIED

REPORTS

Monthly Update of Community Parks and Regional Parks and Trails Projects

Ms. McCulloch reviewed the Community Parks and Regional Parks and Trails Project for May 2011 through to February 2012, noting the following additional information:

- The Rollo McClay Community Park irrigation pond repair budgeted for \$60,000 (\$50,000 pond liner, \$10,000 pump house upgrades) will be covered by the Regional District Reserve Fund for Electoral Area B Community Parks.
- Bank stabilization at the 707 Community Park is in progress.
- The Tin Can Alley water crossing upgrade and 707 Community Park access project are in process.
- Huxley Park cleanup (including a new garbage can) is underway as part of the management plan process.
- The \$25,000 South Road beach stairway replacement project is underway. A Municipal Insurance Association grant will cover \$10,000 of the project cost.
- A survey for the placement of a berm and an upgrade of the pond leveler will be undertaken as a possible solution to the flooding issue at Coats Marsh Regional Park.
- The existing well near Huxley Park may be used for a Regional District groundwater level recording project.
- The stair repairs at Joyce Lockwood were recommended by the Municipal Insurance Association.
- A proposed Regional Park DCC Bylaw would generate a building cost charge throughout the Regional District with the revenue raised used for acquisition of regional parkland.
- Repairs to the Rollo McClay building roof and downpipe are in progress.

Five Year Project Plan

Ms. McCulloch presented the Five Year Project Plan for 2012 to 2015.

Detailed Project Plan

Ms. McCulloch presented the Detailed Project Plan for 2012. She noted the following projects:

- 707 Community Park Signs - Ms. McCulloch stated that Parks staff will coordinate the installation of the 707 Community Park signage, using an updated version of the existing 707 Community Park Trail Naming and Signage Plan. The Regional District will be responsible for the wood post caps, the drilled metal sign plates, implementing the trail names and the signage plan. A contractor will provide the 10" diameter post holes at the required locations. Gabriola Land and Trails Trust volunteers will assist with the

installation immediately following the post hole digging, to ensure the open holes are not left unattended. Park staff will be responsible for the concrete mix and water.

- Tin Can Alley Crossing – The project is underway.
- Mudge Island Consultations – The residents of Mudge Island will be consulted on the usage of their MoTI water accesses. The RDN will take into consideration the wishes of Mudge Island residents regarding which accesses they would like to see developed and how they would like to see them developed.
- Huxley Park – Community consultation will begin in the latter part of 2012.
- South Road Stairs – The construction project is underway.

MOVED N. Crozier, SECONDED C. Williams, that the Reports be received.

CARRIED

NEW BUSINESS

MOVED R. Young, SECONDED J. Eastick, that the Regional District apply to the Ministry of Transportation and Infrastructure for a permit to construct an eighteen inch high walkway covering the wet areas of the road allowance from McDonald Road to Patterson Road, with the understanding that the Gabriola Land and Trails Trust will provide all engineering, construction materials and installation.

CARRIED

ADJOURNMENT

MOVED S. O'Neill that the meeting be adjourned at 8:26pm.

Chair