

REGIONAL DISTRICT OF NANAIMO
DISTRICT 69 RECREATION COMMISSION
THURSDAY, MARCH 8, 2012
2:00 PM

(Oceanside Place, Multipurpose Room)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

Motion to receive delegation.

Motion to receive late delegation.

MINUTES

4-7 Minutes of the regular District 69 Recreation Commission meeting held February 16, 2012.

8-10 Minutes of the District 69 Recreation Commission Grants Committee meeting held February 29, 2012.

Motion to approve Minutes.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

11 J. Flynn, Re: Appreciation of Honest and Thoughtful Employee.

12 S. Pearson, RDN, to C. Bannatyne, A. Harvey and R. Whyte, Re: Appreciation Staff Customer Service.

13 T. Coats, Town of Qualicum Beach, Re: Appointments To District 69 Recreation Commission.

Motion to receive Communications/Correspondence.

UNFINISHED BUSINESS

BC Senior Games Host. *(verbal)*

REPORTS

14-16 Oceanside Place February 2012.

Ravensong Aquatic Centre February 2012.

17-18 Northern Community Recreation Services February 2012.

19-21 Grant Committee Recommendations -

That the following District 69 Recreation Youth Grants be approved:

Community Group	
<i>Arrowsmith Community Enhancement Society- youth sports and arts</i>	<i>1,090</i>
<i>893 Beaufort Squadron Air Cadets - program expenses</i>	<i>1,500</i>
<i>Ballenas Secondary School - Girls' Resilience Program</i>	<i>880</i>
<i>District 69 Minor Softball- equipment and uniforms</i>	<i>2,000</i>
<i>Oceanside Baseball Association - equipment</i>	<i>1,500</i>
<i>Ravensong Waterdancers Synchro Club - pool rental</i>	<i>500</i>

That the following District 69 Recreation Community Grants be approved:

Community Group	
<i>Arrowsmith Community Enhancement Society - Community Music Committee Band in the Box</i>	<i>743</i>
<i>Bowser Tennis Club - court cleaning</i>	<i>1,000</i>
<i>Errington Coop Preschool - supplies and equipment</i>	<i>1,200</i>
<i>Errington Therapeutic Riding Association - program expenses horses and arena</i>	<i>1,100</i>
<i>Nanoose Place Children's Playgroup - sports equipment</i>	<i>1,200</i>
<i>Oceanside Building Learning Together - Dad's Night Out skating program</i>	<i>349</i>
<i>Parksville Adult Badminton - facility rental and insurance</i>	<i>1,250</i>
<i>Vancouver Island Opera- room rental and advertising</i>	<i>1,210</i>

That the following District 69 Recreation grant requests not be approved:

<i>Community Group</i>	
<i>Upper Island Music Festival- Provincial Festival of the Performing Arts, Nanaimo</i>	<i>5,000</i>
<i>Arrowsmith Agricultural Association- floor washer equipment</i>	<i>2,215</i>
<i>BC Nature Federation of BC Naturalists Conference 2012 Planning Committee - bus transportation, printing, signage, first aid kits</i>	<i>775</i>
<i>Parksville Beach Festival Society - event expenses</i>	<i>2,000</i>
<i>Qualicum Beach Lawn Bowling Club - storage shed, tractor</i>	<i>4,500</i>
<i>Parksville Curling Club - Men's Provincials event expenses</i>	<i>3,500</i>

- 22-23 Oceanside Place Five Year Financial Plan.
- 24-25 Ravensong Aquatic Centre Five Year Financial Plan.
- 26-27 Northern Community Recreation Five Year Financial Plan.

Motion to receive Reports.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

COMMISSIONER ROUND TABLE

COMMISSION INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

Motion to adjourn.

NEXT MEETING

Thursday, April 26, 2012, 2:00pm
Oceanside Place Multipurpose Room 1

Disbursement: R. Nosworthy, Chair, J. Stanhope, B. Veenhof, G. Wiebe, R. Leontowich, P. Morrison, R. Milligan, S. Tanner, C. Mason, T. Osborne, D. Palidwor, D. Banman, J. Marcellus, S. Pearson, M. Chestnut

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, FEBRUARY 16, 2012
AT OCEANSIDE PLACE, 2:00PM**

- Attendance:** Bill Veenhof, Director, RDN Board
Reg Nosworthy, Electoral Area 'F'
Richard Leontowich, Electoral Area 'H'
Peter Morrison, Councillor, City of Parksville
Ross Milligan, School District #69
Scott Tanner, Councillor, Town of Qualicum Beach
- Staff:** Tom Osborne, General Manager of Recreation Services
Dean Banman, Manager of Recreation Services
Sandra Pearson, Superintendent of Recreation Program Services
Marilynn Newsted, Recording Secretary
- Regrets:** Gordon Wiebe, Electoral Area 'E'
-

CALL TO ORDER

Mr. Banman called the meeting to order at 2:01pm.

Mr. Banman welcomed and introduced the Commission and staff.

For the convenience of the Delegation present, the review of the orientation binder was moved forward in the meeting.

ELECTION OF OFFICERS

Mr. Banman called for nominations for the position of Chair.

MOVED Commissioner Tanner, SECONDED Commissioner Veenhof, that Commissioner Nosworthy be nominated for the position of Chair.

CARRIED

As no other nominations were received, Mr. Banman declared Commissioner Nosworthy as Chair.

Mr. Banman called for nominations for the position of Deputy Chair.

MOVED Commissioner Nosworthy, SECONDED Commissioner Milligan, that Commissioner Tanner be nominated for the position of Deputy Chair.

CARRIED

As no other nominations were received, Mr. Banman declared Commissioner Tanner as Deputy Chair

Mr. Banman passed the Chair to Commissioner Nosworthy.

DELEGATIONS

MOVED Commissioner Veenhof, SECONDED Commissioner Tanner, that the Late Delegation Qualicum Beach Parks and Recreation Commission Waterfront Celebration Committee, be received.

CARRIED

Mr. Tom Russell and Mr. Peter Drummond, Town of Qualicum Beach's Waterfront Celebration Committee, made a brief presentation on the Town's Parks and Recreation Commission's proposal to initiate a Qualicum Beach, *Beach Day 2012*, to take place on the waterfront in the summer. The day long event is planned to include a pancake breakfast, activities on the beach during low tide and to close with a salmon barbeque. Mr. Russell stated as the event is just in the early planning stages, he did not have definite plans to share, with the function of their presentation to the Commission as an information session only regarding their plan to initiate a new summer event.

MINUTES

MOVED Commissioner Veenhof, SECONDED Commissioner Milligan, that the Minutes of the regular District 69 Recreation Commission meeting held November 17, 2011, be approved.

CARRIED

COMMUNICATION/CORRESPONDENCE

MOVED Commissioner Milligan, SECONDED Commissioner Veenhof, that the following Correspondence be received:

- M. Procter, Re: Enjoyed Term as Commissioner.
- T. Osborne, RDN, to Town of Qualicum Beach, Re: Proposed Field House – Qualicum Beach Community Park.
- K. Doerksen, Oceanside Tourism Association, Re: Thank You Grant Support.
- C. Van Herwaarden, Oceanside Minor Hockey Association, Re: Thank You November Bantam/Midget Hockey Tournament Support.
- B. Hannam, School District 69 (Qualicum), Re: Appointment of Trustee Representatives.
- C. Burger, City of Parksville, Re: Proclamation Youth Week.

CARRIED

FUNCTION REPORTS

Oceanside Place Report

Mr. Banman briefly reviewed the Oceanside Place report for November 2011 through to January 2012.

Mr. Banman stated the staff who were directly involved in the two critical events which required the use of the AED unit at Oceanside Place in September and December of 2011, will be recognized by both the Canadian Red Cross and the BC Ambulance Service. On Tuesday, February 28, 2012, the staff directly involved will be presented the BC Ambulance Service Vital Link Award at 2:00pm, at Oceanside Place in Parksville, by BC Ambulance Services representatives. On the same day, at the Regional District of Nanaimo Board Room during their regular meeting at 7:00pm, Canadian Red Cross representatives will present the Oceanside Place staff the Red Cross Rescuer Award. Mr. Banman stated the Commissioners were welcome to attend each of the events.

Mr. Banman stated Mr. John Marcellus was awarded the position of Superintendent of Arena Services which became vacant with the retirement of Mr. Dan Porteous at the end of February. Mr. Marcellus's previous position as Chief Facilities Operator has been posted and should be filled soon.

Northern Community Recreation Services and Ravensong Aquatic Centre

Ms. Pearson presented a brief summary of the Northern Community Recreation Services and Ravensong Aquatic Centre projects from November 2011 to January 2012.

Community Parks and Regional Parks and Trails Projects

Mr. Osborne briefly reviewed the Community Parks and Regional Parks and Trails Projects for November 2011 through to January 2012.

MOVED Commissioner Morrison, SECONDED Commissioner Veenhof, that the Reports be received.

CARRIED

Commission Appointments District 69 Fees and Charges Sub-Committee

Chair Nosworthy called for three volunteers for the District 69 Fees and Charges Sub-Committee.

Commissioners Morrison, Leontowich and Nosworthy volunteered to sit on the District 69 Fees and Charges Sub-Committee.

Commission Appointments District 69 Grant-In-Aid Sub-Committee

Chair Nosworthy called for three volunteers for the District 69 Grant-In-Aid Sub Committee.

Commissioners Tanner, Veenhof and Milligan volunteered to sit on the District 69 Fees and Charges Sub-Committee.

BCRPA Symposium

Chair Nosworthy called for two volunteers to attend the BCRPA Symposium to be held May 9 to 11 in Victoria.

Commissioner Morrison volunteered to attend the Symposium and Commissioner Veenhof tentatively volunteered to attend, stating he would confirm his attendance after the meeting.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

The Commission discussed the Waterfront Celebration Committee's presentation and requested staff clarify the request made by the delegation of the Commission.

MOVED Commissioner Tanner, SECONDED Commissioner Veenhof, that staff be directed to contact the Town of Qualicum Beach Parks and Recreation Commission Waterfront Celebration Committee to clarify their request of the District 69 Recreation Commission with regard to their *Beach Day 2012* and report back to the Commission at the next meeting.

CARRIED

COMMISSIONER ROUNDTABLE

Commissioner Leontowich reported the second annual Bluegrass Festival will be held June 29 to July 1 in Qualicum Bay.

ADJOURNMENT

MOVED Commissioner Milligan that the meeting be adjourned at 3:30pm.

Reg Nosworthy, Chair



REGIONAL DISTRICT OF NANAIMO

**DISTRICT 69 RECREATION COMMISSION
GRANTS COMMITTEE MEETING MINUTES**

**HELD AT 2:00 P.M. ON WEDNESDAY, FEBRUARY 29, 2012
OCEANSIDE PLACE, PARKSVILLE**

Present:

S. Tanner	District 69 Recreation Commission
B. Veenhof	District 69 Recreation Commission
R. Milligan	District 69 Recreation Commission
C. MacKenzie	Recreation Programmer

BUDGET

Annual Budget 2012	\$62,500
Surplus 2011	\$ 1,500
Total Grants available for 2012	\$64,000

REVIEW OF THE DISTRICT 69 RECREATION GRANT PROGRAM

The District 69 Recreation Grant Committee reviewed the process, criteria and budget for the District 69 Recreation Grant Program. It was noted that one grant provide to the Parksville Qualicum Beach Foundation to support The Hand Youth Carnival, \$1,500, was returned recently as the event did not take place.

REVIEW OF WINTER 2012 APPLICATIONS

The Grants Committee reviewed applications for Youth and Community Grants. Priority was given to new applicants and/or projects that benefited large numbers of people or people living in remote areas.

Eight applications were received for Youth Grants, requesting \$21,490. One application from the Associated Family and Community Support Services was withdrawn as the program was cancelled. One application from the Upper Island Music Festival was not recommended for funding as the event is hosted in Nanaimo and does not meet the grant criteria. The remaining six Youth Grant applications met grant criteria and are recommended for funding for a total of \$7,470.

Thirteen applications were received for Community Grants, requesting \$25,142. Three applications from the Arrowsmith Agricultural Association, Qualicum Beach Lawn Bowling Club and Parksville Beach Festival were not recommended for funding as the groups have the means to meet their expenses within their own budgets. One application from the BC Nature Federation of BC Naturalists Conference Planning Committee was referred to the RDN Grant-in-Aid. One application from the Parksville Curling Club Men's Provincial Bonspiel was not recommended for funding as the event had already taken place. The remaining eight Community Grant applications met the grant criteria and are recommended for funding for a total of \$8,052.

RECOMMENDATIONS

1. That the Commission endorses the following **Youth Grants**:

Community Group	Approved in 2011	Current Request 2012	2012 Recommended
Arrowsmith Community Enhancement Society- youth sports and arts	1,160	1,090	1,090
893 Beaufort Squadron Air Cadets - program expenses	0	2,500	1,500
Ballenas Secondary School - Girls' Resilience Program	0	1,118	880
District 69 Minor Softball- equipment and uniforms	2,000	4,000	2,000
Oceanside Baseball Association - equipment	1,500	2,510	1,500
Ravensong Waterdancers Synchro Club - pool rental	0	2,800	500
Total			7,470

2. That the Commission endorses the following **Community Grants**:

Community Group	Approved in 2011	Current Request 2012	2012 Recommended
Arrowsmith Community Enhancement Society - Community Music Committee Band in the Box	1,822	743	743
Bowser Tennis Club - court cleaning	0	1,000	1,000
Errington Coop Preschool - supplies and equipment	1,200	2,350	1,200
Errington Therapeutic Riding Association - program expenses horses and arena	1,154	2,500	1,100
Nanoose Place Children's Playgroup - sports equipment	0	1,500	1,200
Oceanside Building Learning Together - Dad's Night Out skating program	2,500	349	349
Parksville Adult Badminton - facility rental and insurance	0	2,500	1,250
Vancouver Island Opera- room rental and advertising	1,220	1,210	1,210
Total			8052

3. That the Commission does not endorse the following grant requests:

Community Group	Current Request 2012
Upper Island Music Festival- Provincial Festival of the Performing Arts, Nanaimo	5,000
Arrowsmith Agricultural Association- floor washer equipment	2,215
BC Nature Federation of BC Naturalists Conference 2012 Planning Committee - bus transportation, printing, signage, first aid kits	775
Parksville Beach Festival Society - event expenses	2,000
Qualicum Beach Lawn Bowling Club - storage shed, tractor	4,500
Parksville Curling Club - Men's Provincials event expenses	3,500

ADJOURNMENT

The meeting adjourned at 3:50pm.

BUSINESS	
GRAP	10
IR Parks	IR P.O.
	Articles
FEB 15 2012	

February 13, 2012

Dear Sandra, and employees of Oceanside Place Arena,

I feel the need to write you a letter so that I can properly express my thanks for your help over the past weekend. I'm afraid that I was still so flustered yesterday that I didn't manage to convey my appreciation properly.

I've been playing hockey for 20 years now so as you can imagine I've spent a lot of time in many different arenas and complexes all over the country. While I have lost and misplaced personal items a few times, they have never before turned up afterward.

I can't tell you how upset I was when I realized that I had left my wedding + engagement rings in the dressing room. I assumed they were gone forever and I was devastated. My husband and I would not have been able to replace them anytime soon (and it wouldn't have been the same if we had!), and they are very important to me.

We are both so grateful for the help you gave Bryan during the search - so above and beyond what we expected, and for the honesty and thoughtfulness of the employee who found the rings. It seems all too rare these days that acts of decency get any notice, so please know that we will be telling all our friends what you did for us.

Thank you, thank you so much.

Jennifer Flynn

Pearson, Sandra

From: Pearson, Sandra
Sent: Monday, February 13, 2012 9:19 AM
To: Bannatyne, Clayton; Harvey, Ann-Marie; Whyte, Randy
Cc: Marcellus, John; Burton, Melinda; Banman, Dean
Subject: Thank you

Hi Clayton,

Thanks very much for spotting the female hockey player's engagement and wedding rings late Saturday night, putting them in a safe place, and contacting staff on Sunday to let them know you'd found them. I was here Sunday morning (son's hockey) and met the husband who had driven up from Duncan and was very anxious to find these special rings. The room was very clean when I helped him search for the rings on Sunday a.m. He asked if there was any chance our staff had swept them up and perhaps deposited in the garbage can in dressing room #2 Kraatz. I said if the rings were at all obvious our staff were very experienced and very good and would have found them. Thanks for verifying this. Nice work!

Thank you too, to Randy and Anne-Marie for your help in dealing with the gentleman and following up!
Sandra

Sandra Pearson
Superintendent of Recreation Program Services
Regional District of Nanaimo, Recreation and Parks
Phone: (250) 248-3252 www.rdn.bc.ca
everyone.active.everyday.

The contents of this document and its attachments are privileged, intended to be confidential and for the sole use of the designated recipient. If this message or its contents are disclosed, or the information contained herein, please contact the originator as soon as possible.



TOWN OF QUALICUM BEACH
INCORPORATED 1942

201 - 660 Primrose St.
P.O. Box 130
Qualicum Beach, B.C.
V9K 1S7
February 20, 2012

RDN REC & PARKS	
GM R & P	CAO
MGR Parks	MGR Rec
CLUBS	Aquatics
FEB 22 2012	
PLANS	PROP
POSTIC	Construction
Telephone: (250) 752-6921	
Fax: (250) 752-1243	

E-mail: qbtown@qualicumbeach.com
Website: www.qualicumbeach.com

Emailed: tosborne@rdn.bc.ca
Tom Osborne, General Manager
Regional District of Nanaimo
District 69 Recreation Commission
830 West Island Highway
Parksville, BC V9P 2X4

Dear Tom Osborne:

Town of Qualicum Beach Appointment to the District 69 Recreation Commission

Council, at their February 13, 2012 regular Council meeting announced their resolution appointing to the District 69 Recreation Commission Councillor Scott Tanner as the Town of Qualicum Beach member and Councillor Bill Luchtmeijer as his alternate, for a 12-month term, ending December 31, 2012.

We understand that your contact information and meeting schedule is as follows:

- Meetings: held 3rd Thursday of each month @ 2:00 p.m. @ Oceanside Place
- Contact: Tom Osborne, General Manager
- Email: tosborne@rdn.bc.ca
- Phone: 250.248.3252 (office)

Correspondence or agendas for the appointee should be forwarded to the Town's postal address or via the Councillor's email: stanner@qualicumbeach.com and bluchtmeijer@qualicumbeach.com

Please contact me at 250.738.2202 if any of the above information is incorrect or you require any additional information.

Yours truly,

Trudy Coates
Corporate Administrator

/v/

c. Councillor Tanner

c. Councillor Luchtmeijer

N:\Letters\2012\appointments council mtg Feb 13.docx

File: 0360-20-D69RC

TO: Dean Banman
Manager of Recreation Services

DATE: February 29, 2012

FROM: John Marcellus
Superintendent of Arena Services

FILE:

SUBJECT: District 69 Recreation Commission - February 2012 Report Oceanside Place

Programs/Events/Ice Rentals:

- Public Skates:
 - The Teen Glow Skate, Sat, Feb. 11 had over 60 teens come out for the event.
 - “Minute to Win It”, Sat. Feb. 18 had over 50 people in attendance. Participants tried various skill games from the popular television program. There was very good participation from the skaters.
 - 50 skaters came out to The Disco Glow Skate, Sat, Feb. 24. The skaters enjoyed the special “Disco” lighting and classic disco music from our special guest DJ, John Strathoff.
 - Parksville Lions and Save On Foods Family Skate, Sunday, Feb. 26, had a special surprise when a “Flash Mob” of Sandy Shores ice skaters broke out into a number from the upcoming ice show in the middle of the skate. It was a lot of fun and everyone enjoyed the surprise.
- The Parksville Panters hosted a mini-tourney on Feb. 23 with 4 teams participating.
- Sat. Feb. 24 + Sun. Feb. 25: Oceanside Minor Hockey (OMHA) Jamboree held. Teams from various age categories throughout the association participated in games and a Skills and Drills session. This had been re-scheduled from January.
- Oceanside Generals are currently in Round 1 of the VIJHL playoffs vs Peninsula Panthers
- The Young Guns Pro-D Day Hockey Camp scheduled for Monday, Feb. 27 had to be cancelled due to low registration numbers.
- Registration is underway for the Spring and Summer Programs.

- Upcoming Ice Show will be held by the Sandy Shores Figure Skating Club on Mar. 2 + 3. This year's theme is "Chitty Chitty Bang Bang".

Facility Operations:

- Annual inspection and maintenance of the ice plant and HVAC were completed.
- Preparations are underway for the upcoming Ice Show , OMHA Pee Wee, Atom and Initiation tournaments Feb. 10 -19 , and Senior Men's tournament (over 45 yrs) Mar. 30. 31 and Apr. 1.

Staffing:

- Superintendent of Arena Services, Dan Porteous has officially retired as of Feb. 29 and a retirement Celebration was held for him on Feb. 24th by staff. John Marcellus is now the Superintendent, effective Feb. 6th.

- **BC Ambulance Service – Vital Link Award Recipients**

The BC Ambulance Service presented the "Vital Link Award" to Mike Chestnut, John Marcellus and Clayton Bannatyne on Feb. 28th at Oceanside Place. This award is presented to citizens who are involved in saving a life through successful cardio-pulmonary resuscitation (CPR) efforts. The nomination for the award came through the paramedics on site for the incident that occurred September 2011.

- **Red Cross Rescuer Award Recipients**

The Red Cross presented the "Rescuer Award" to Mike Chestnut, Clayton Bannatyne and Chuck Stockand at a ceremony at the RDN Board meeting on Feb. 28th. The award acknowledges the efforts of non-professional rescuers and off duty first responders who go out of their way to save a life, prevent further injury and/or provide comfort to the injured.

Facility Admissions:

- Ice rentals were up 9 hours this month compared to February 2011, with total ice bookings of 545 hours. Revenues were up by \$1,839 at a total of \$46,208.

Current Month Comparison		
February		
Skate Sessions	2011	2012
Tot	87	72
Child	565	552
Student	88	171
Adult	477	430
Senior	738	765
Golden	31	31
Family	714	634
Totals	2700	2655

Year-to-Date Comparison		
February		
Skate Sessions	2011	2012
Tot	193	153
Child	1265	11561
Student	206	352
Adult	1002	963
Senior	1456	1594
Golden	63	54
Family	1464	1619
Totals	5649	5886

Recommendation:

That the Oceanside Place update report for February 2012 be received.

Original copy signed by J. Marcellus

Report Writer

Original copy signed by D. Banman

Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: March 1, 2012

FROM: Mike Chestnut
Superintendent of Aquatics Services

FILE:

SUBJECT: Update for District 69 Recreation Commission – Ravensong Aquatic Centre

Ravensong Aquatic Centre:

Facility Operations:

- Main pool at Ravensong experienced a failure of the main pool recirculation pump resulting in a closure of the 25 meter tank. The 25m tank was closed from 6:00 pm Sat Feb 25 to 4:00 pm Mon Feb 27. The problem was rectified by staff when the pump was disassembled and rubber was found blocking the intakes on the impellor.
- The BC Safety Authority did an annual inspection of the facility on Feb. 27 and identified some non-compliant installations of electrical disconnect switches and control boxes. These units were installed during the 2010 remedial project. Staff are following up with the construction manager, electrical engineer and the electrical installers to have these deficiencies corrected.

Aquatic Programs and Events:

The following special events and programs were held at the Aquatic Centre in February 2012:

- Jan 27 Great showing for the Breakers Swim Club at VIR's
- Feb 13 Second session of afterschool swim lessons
- Feb 17 Successful Dive in Movie Teen Swim
- Feb 19 Staff in-service
- Feb 27 Pro D Day
- January 27th the Ravensong Breakers swim club swam fast at the Vancouver Island Regional Swim Championships. One Swimmer Maran Kokoszka qualified for Olympic trials in 200 backstroke with an impressive time of 2:14. Maran will join Laura Romkes, (who qualified in the 200 fly), at the Olympic trials this summer.

- After school lessons continued to have a successful registration, with 5 extra classes scheduled to accommodate the waiting lists. Note the stats below.
- Another successful Dive in Movie Theatre Night for the teens was hosted. Seventy-five attend the swim and thoroughly enjoyed themselves.
- Staff training session was held and the training included Lifeguard skill review and information on the pool safety plan.
- During the pool shutdown due to the pump malfunction, rather than cancelling the Special Event Pro d Day swim we created dryland activities for the 30 participants.

First session of after school winter lessons:	<u>2010</u>	<u>2011</u>	<u>2012</u>
Revenue	\$26,346	\$35,408	\$34,695
Registrants	459	564	609
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Birthday parties	2	6	5
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Rentals Saturday 5-6pm and Sunday 5-6pm	5	11	5
Registrants	260	344	354
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Birthday parties	2	6	2
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Rentals Saturday 5-6pm and Sunday 5-6pm	5	11	3

RAC Year-to-Date Comparison		
Feb-12		
Swim Sessions	2011	2012
Tot	674	649
Child	1104	921
Student	935	896
Adult	5233	5563
Senior	6206	6532
Family	3253	2521
Golden	772	1006
Totals	18177	18088

RAC Current Month Comparison		
Feb-12		
Swim Sessions	2011	2012
Tot	301	353
Child	527	478
Student	557	494
Adult	2443	2782
Senior	3092	3234
Family	1484	1103
Golden	415	534
Totals	8819	8978

Recommendation:

That the Ravensong Aquatic Centre report for January 2012 be received.

Original copy signed by M. Chestnut

Report Writer

Original copy signed by D. Banman

Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: February 27, 2012

FROM: Sandra Pearson
Superintendent of Recreation Program Services

FILE:

SUBJECT: Update for District 69 Recreation Commission –February 2012
Northern Community Recreation Services

Northern Community Recreation Services:

Inclusion:

- Four inclusion clients are currently involved in their Jan-Feb lessons (swimming, skating).
- Programmer is planning for transition to new programmer with updated information in the active living guide and intake process for family. Early preparation will ensure a smooth summer operation.

Preschool programs:

- Two programs **cancelled** due to low registration (Milner Mini-Shoots and Motoring Munchkins)
- **Cool Moves for Preschoolers:** 11 registrants, full
- **Salsa Babies(new):** < 2yrs – 4 registrants; 1.5-4 yrs – 4 registrants. Low numbers but instructor chose to run as new development classes.
- **Creative Dance:** both classes (1.5-3 yrs, 3-5 yrs) running with above average numbers (11, 13 registrants)
- **Tot Soccer:** 3-4 yrs – 6 registrants (low), 4-5 yrs – 11 registrants (average)

Childrens' programs:

- **Zumbatomics:** 10 registrants (above average) – this is our last session due to instructor in availability which is unfortunate as it has been well-received by children
- **Basketball:** 6 registrants (low)
- **Floor hockey:** **cancelled** due to low registration

Youth programs:

- Programmer is hiring staff and programming for the Spring Break Express Camp, which will be held for one week of the school district break. Registration is sitting at 3-4 youth each day.

Adult programs:

- **Introduction to Digital Photography:** 12 participants (Full)
- **Men's Floor Hockey** (Thursdays at WES) – had to cancel the remaining 3 classes Feb 23-Mar 8 because the school was no longer available due to district's gymnastic equipment being in the gym.
- Conducted an Adult Recreation Survey, using Survey Monkey, and received 119 completed surveys. 23 stated interest in coming to a Focus Group in March. Preparing Focus Groups questions. Excellent information received already from current participants.
- All programmers busy with final details for Spring and Summer programming.

Area H programs:

- **Children's programs:** All were cancelled for this season, including children's and preschool programs. Programmer created a Spring Break "camp" for two Wednesdays during spring break, running for 4 hours per day (March 14th & 21st).
- **Hatha Yoga:** Yoga programs continue to run well with registered and drop-in participants.

Promotions:

- Met with Oceanside Star to discuss contra opportunities and display ads for 2012.
- Completed Advertising Review 2012
- Compiling feedback on the new RDN website for revisions.
- Correspondence with Oceanside Community Arts Council regarding both events being called Winter Wonderland. They will identify their event as Winter Wonderland at the MAC (McMillan Arts Centre) and the RDN event will continue to be advertised as Winter Wonderland on Ice.
- The Spring/Summer Active Living Guide 2012 is in the middle stages of production, to be publicly released March 9.

Community Development:

- Programmer compiled the list of Recreation Grant applications and instructions for the new District 69 Recreation Commission sub-committee.
- **Area H:**
 - Revised Electoral Area H Survey (from Spring) and sent to EA H Recreation Commission members, and Lighthouse Recreation Commission Chairperson for their review and input.
 - Met with Deep Bay Yacht Club regarding how the RDN can support them to get more youth involved in sailing. For 2012, the DBYC will place an ad in the Active Living Guide, and try to recruit volunteers with all necessary certifications for potentially working together with the RDN on program implementation.
- **Youth Recreation Strategic Plan:**
 - Programmer reported out on the first year outcomes of YRSP implementation to: Youth Link, Youth Advisors, RDN recreation programmers and SD69 Parent Advisory Committees
 - One RDN youth nominee has been selected for the prestigious Youth of the Year – Parkville Glassie Award.
 - Feb 1 Oceanside Middle School meeting with PAC
 - Feb 6 Springwood Middle School meeting with PAC
 - Feb 7 Kwalikum Secondary School meeting with PAC

- Feb 13 Met with KSS Career Centre: LIT, Youth Advisor success, JR. Leader job posting for Spring

Public Agency Meetings: Staff attended the following meetings this month:

- Feb 2 Youth Link, which has been very successful this year, affirming its importance as a place to network. Programmer shared information and invited participation for 2012 Youth Week May 1-7, and asked 'how will you celebrate'?
- Feb 13 Qualicum Beach Family Day committee meeting
- Feb 23 Kidfest Society Annual General Meeting

Staffing:

- Superintendent, Dan Porteous, retires officially on February 29, after 21 years of RDN service. His influence, caring, wisdom and hard work has greatly shaped the department. We wish him all the best as he moves into new horizons and adventures.
- Several reception staff and one Programmer attended a Class software workshop in Victoria which covered all aspects of the Class system used for program registration, Point Of Sale, Facility bookings and Report Printing.
- The HRCO Summer Jobs Grant for District 69 Summer Leaders has been submitted.
- The Summer Recreation Assistant position has been posted and advertised.

Other:

- New telephone system for Oceanside Place was installed end-February, to provide a similar system to other parts of the RDN, with the long term goal of connecting the two recreation facilities.
- Staff monitoring news for local strike action and will respond accordingly, adding public swims and skates as needed, and will monitor the demand for day camp opportunities.

Recommendation:

That the Northern Recreation report for February 2012 be received.

Original copy signed by S. Pearson

Original copy signed by D. Banman

Report Writer

Manager Concurrence

**REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN**

Oceanside Place	2011 Budget	2012 Proposed Budget	2013	2014	2015	2016
Operating Revenues						
	6.1%	3.8%	4.5%	4.5%	4.0%	4.0%
Property taxes	(1,581,985)	(1,641,675)	(1,715,550)	(1,792,750)	(1,864,460)	(1,939,038)
Parcel taxes	0	0	0	0	0	0
Municipal agreements	0	0	0	0	0	0
Operations	(24,900)	(25,400)	(25,400)	(25,400)	(25,400)	(25,400)
Interest income	0	0	0	0	0	0
Transit fares	0	0	0	0	0	0
Landfill tipping fees	0	0	0	0	0	0
Recreation fees	(26,200)	(38,000)	(39,140)	(40,314)	(41,523)	(42,769)
Recreation facility rentals	(432,970)	(457,300)	(471,019)	(485,150)	(499,705)	(514,696)
Recreation vending sales	(7,500)	(5,300)	(5,300)	(5,300)	(5,300)	(5,300)
Recreation concession	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
Recreation - other	(76,370)	(79,025)	(81,396)	(83,838)	(86,353)	(88,944)
Utility user fees	0	0	0	0	0	0
Operating grants	0	0	0	0	0	0
Planning grants	0	0	0	0	0	0
Grants in lieu of taxes	0	0	0	0	0	0
Interdepartmental recoveries	(30,960)	(30,555)	(30,555)	(30,555)	(30,555)	(30,555)
Miscellaneous	(500)	(500)	(500)	(500)	(500)	(500)
Total Operating Revenues	(2,185,885)	(2,282,255)	(2,373,360)	(2,468,307)	(2,556,296)	(2,651,702)
Operating Expenditures						
Administration	114,255	130,260	130,260	130,260	130,260	130,260
Community grants	0	0	0	0	0	0
Legislative	500	500	500	500	500	500
Professional fees	2,500	2,500	2,500	2,500	2,500	2,500
Building Ops	327,970	351,470	348,293	358,476	362,061	365,682
Veh & Equip ops	95,005	91,995	91,995	92,915	93,844	96,845
Operating Costs	62,520	62,650	62,650	61,197	62,650	62,650
Program Costs	15,450	21,050	21,050	21,050	21,050	21,050
Wages & Benefits	1,019,886	985,929	1,015,507	1,035,817	1,056,533	1,077,664
Transfer to other gov/org	0	0	0	0	0	0
Debt interest	312,530	312,530	0	0	0	0
Contributions to reserve funds	180	180	1,132	31,408	39,214	127,957
Total Operating Expenditures	1,950,796	1,959,064	1,673,887	1,734,123	1,768,612	1,885,108
Operating (surplus)/deficit	(235,089)	(323,191)	(699,473)	(734,184)	(789,684)	(766,594)
Capital Asset Expenditures						
Capital Expenditures	9,920	61,085	187,510	148,600	204,100	181,010
Transfer from Reserves	0	0	0	0	0	0
Grants and Other	0	0	0	0	0	0
New Borrowing	0	0	0	0	0	0
Net Capital Assets funded from Operations	9,920	61,085	187,510	148,600	204,100	181,010
Capital Financing Charges						
Existing Debt (principal)	273,050	273,050	585,584	585,584	585,584	585,584
New Debt (principal + interest)	0	0	0	0	0	0
Total Capital Financing Charges	273,050	273,050	585,584	585,584	585,584	585,584
Net (surplus)/deficit for the year	47,881	10,944	73,621	0	0	0
Add: Prior year (surplus)/deficit	(48,255)	(84,565)	(73,621)	0	0	0
(Surplus) applied to future years	(374)	(73,621)	0	0	0	0

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN

	2012	2013	2014	2015	2016	Total
OCEANSIDE PLACE ARENA						
Other equipment						
Compressor #2 soft starter	6,000					6,000
Compressor #3 soft starter		6,200				6,200
Hot Water Storage Tanks	6,500					6,500
Kraatz Score Clock			15,000			15,000
Skate Sharpener				12,000		12,000
Floor Polisher #2					1,300	1,300
Carpet Extractor	2,500					2,500
Rental Skates					12,000	12,000
Zamboni #1				100,000		100,000
Electric Ice Edger	7,000					7,000
Power Washer		3,000				3,000
Floor Scrubber #1 (Blue Clarke)	9,000					9,000
Floor Scrubber #2 (Grey Allfas)						0
	31,000	9,200	5,600	112,000	15,000	206,800
Vehicles						
Arena Truck			0	35,000		35,000
	0	0	0	35,000	0	35,000
Building						
Arena Lamps						0
Fixture Replacement		50,000	50,000			100,000
Hot Water Boilers		90,000				90,000
Homeosote Flooring						0
Office Carpeting		0	10,000			10,000
Radiant Heat Venting Meeker		0	12,000			12,000
Ice Plant Chiller					100,000	100,000
Dehumidifier Wheel					20,000	20,000
Pond Dehumidifier					30,000	30,000
HVAC Units (6)			50,000	50,000		100,000
Eliminators						0
Water Treatment System		35,000				35,000
Co and NO2 sensors	6,500					6,500
Water Tempering Valves	17,000					17,000
	23,500	175,000	122,000	50,000	150,000	520,500
Computers/Software						
General Manager (shared)				300		300
Manager - shared			750			750
Laptop (shared)	750		750			1,500
Superintendent (shared) (Dan 2010 @ 14% + Mke 2011 @ 50%)				1,750	1,250	3,000
Senior Secretary (shared)		350				350
Senior Program Secretary (Code SPS)			750			750
Ravensong Spare Office (M. Burton - code SPS)				750		750
Department Secretary (shared Wendi Murray @ 35%)		875				875
Common staff	5,000					5,000
Chief Facility Operator + Pool Mtc person (Mke C's office (shared @ 50% x 2 - + RAC)		1,250		1,250		2,500
Arena POS 1 (1/2 with Rec Coord)				1,250		1,250
Arena POS 2 (1/2 with Rec Coord)			1,250			1,250
Ice Plant			2,500			2,500
AUX #2 (1/4 Recreation/Ravensong/Reg Parks/Oceanside)					625	625
Pnnter Upstairs Admin front office (1/3 w/recreation and parks)		835				835
Membership scanner/printer				1,800		1,800
Pnnter Upstairs Back office (1/3 w/recreation and parks)	835					835
Pnnter Downstairs (1/3 w/ Recreation and Parks)					835	835
	6,555	3,310	6,000	7,100	2,710	25,705
Reserve Fund Transactions						
General Reserve Contribution	0	952	31,228	39,034	127,777	198,991
Vehicle Reserve contribution	0	952	31,228	39,034	31,228	198,991
	0	952	31,228	39,034	31,228	198,991
GENERAL RESERVE FUND						
Opening	1,150	1,159	2,120	33,364	72,648	1,150
Contribution	0	952	31,228	39,034	127,777	198,991
Interest	9	9	16	250	545	829
Withdrawal	0	0	0	0	0	0
	1,159	2,120	33,364	72,648	200,970	200,970
VEHICLE RESERVE FUND						
Opening	0	0	0	0	0	0
Contribution	0	0	0	0	0	0
Interest	0	0	0	0	0	0
Withdrawal	0	0	0	0	0	0
	0	0	0	0	0	0
OCEANSIDE PLACE CAPITAL SUMMARY						
Total Capital	61,085	0	148,600	204,100	181,010	782,305
RESERVE FUNDS/DCC'S	0	0	0	0	0	0
BORROWED FUNDS	0	0	0	0	0	0
GRANTS/OTHER	0	0	0	0	0	0
Net Capital from Operations	61,085	187,510	148,600	204,100	181,010	782,305

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN

Ravensong Aquatic Centre	2011 Budget	2012 Proposed Budget	2013	2014	2015	2016
Operating Revenues						
	37.4%	2.5%	3.5%	3.5%	3.0%	3.0%
Property taxes	(2,298,535)	(2,356,000)	(2,438,460)	(2,523,806)	(2,599,520)	(2,677,506)
Parcel taxes	0	0	0	0	0	0
Municipal agreements	0	0	0	0	0	0
Operations	(5,900)	(5,900)	(5,900)	(5,900)	(5,900)	(5,900)
Interest income	0	0	0	0	0	0
Transit fares	0	0	0	0	0	0
Landfill tipping fees	0	0	0	0	0	0
Recreation fees	(166,060)	(168,290)	(173,339)	(178,539)	(183,895)	(189,412)
Recreation facility rentals	(101,960)	(90,650)	(93,370)	(96,171)	(99,056)	(102,028)
Recreation vending sales	(6,800)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Recreation concession	0	0	0	0	0	0
Recreation - other	(263,900)	(284,450)	(292,984)	(301,774)	(310,827)	(320,152)
Total Operating Revenues	(2,843,155)	(2,910,290)	(3,009,053)	(3,111,190)	(3,204,198)	(3,299,998)
Operating Expenditures						
Administration	112,000	156,330	156,330	156,330	156,330	156,330
Community grants	0	0	0	0	0	0
Legislative	1,000	1,000	1,000	1,000	1,000	1,000
Professional fees	20,000	5,000	5,000	5,000	5,000	5,000
Building Ops	257,200	270,270	274,329	276,636	285,669	291,382
Veh & Equip ops	39,725	39,725	39,725	39,725	39,725	41,788
Operating Costs	106,265	133,750	135,088	132,831	137,659	139,036
Program Costs	44,900	48,730	49,217	49,709	50,206	50,708
Wages & Benefits	1,219,519	1,314,481	1,353,915	1,380,993	1,408,613	1,436,785
Transfer to other govt/org	0	0	0	0	0	0
Debt interest	362,690	297,210	180	180	35,454	382,919
Contributions to reserve funds	180	13,685	180	180	35,454	382,919
Total Operating Expenditures	2,163,479	2,280,181	2,014,784	2,042,404	2,119,656	2,504,948
Operating (surplus)/deficit	(679,676)	(630,109)	(994,269)	(1,068,786)	(1,084,542)	(795,050)
Capital Asset Expenditures						
Capital Expenditures	250,500	173,500	56,850	4,750	20,050	282,700
Transfer from Reserves	(246,000)	(112,500)	0	0	0	(183,500)
Grants and Other	0	0	0	0	0	0
New Borrowing	0	0	0	0	0	0
Net Capital Assets funded from Operations	4,500	61,000	56,850	4,750	20,050	99,200
Capital Financing Charges						
Existing Debt (principal)	707,305	767,285	1,064,492	1,064,492	1,064,492	695,850
New Debt (principal + interest)	0	0	0	0	0	0
Total Capital Financing Charges	707,305	767,285	1,064,492	1,064,492	1,064,492	695,850
Net (surplus)/deficit for the year	32,129	198,176	127,073	456	0	0
Add: Prior year (surplus)/deficit	(300,355)	(325,705)	(127,529)	(456)	0	0
(Surplus) applied to future years	(268,226)	(127,529)	(456)	0	0	0

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN

	2012	2013	2014	2015	2016	Total
RAVENSONG AQUATIC CENTRE						
Other equipment						
Coin Counter						0
Floor scrubber						0
Stranrol Probes				4,200		4,200
Washer and Dryer	2,000					2,000
AHU # 8 Fan Assembly Only					4,000	4,000
AHU # 9					40,000	40,000
AHU # 10 Fan Assembly Only					6,500	6,500
AHU # 11 REMEDIAL 2010 REPLACEMENT						0
Exhaust Fan #2		7,500				7,500
Exhaust Fan #4		7,500				7,500
Exhaust Fan #7				7,500		7,500
Television	1,500					1,500
Power Washer	2,000					2,000
Rotary Floor Machine	3,500					3,500
Dolphin					3,500	3,500
Stranrol Probes					4,200	4,200
Chlorinator Main Pool					11,000	11,000
Chlorinator Leisure Pool					11,000	11,000
Chlorinator Whirl Pool					11,000	11,000
Steam Room Generator and Controls					3,500	3,500
	9,000	15,000	0	11,700	94,700	130,400
Building						
Storage room/workshop		35,000				35,000
Replace lobby flooring	17,000					17,000
Retile pool deck	32,500					32,500
	49,500	35,000	0	0	0	84,500
Computers						
Common staff/equipment		5,000	2,500	2,500		10,000
Front counter POS (70/30 split with Rec Coord)	1,750					1,750
Superintendent (shared) (Mike 2011 @ 50% + Sandra 2011 @ 60%)					2,750	2,750
General Manager (Shared)				300		300
Managers (shared)			750			750
Senior Secretary (shared) (Manlynn Newsted @ 14%)		350				350
Senior Program Secretary (shared) (Melinda Burton @ 30%)			750			750
Ravensong Spare Office (M Burton - code SPS)				750		750
Department Secretary (shared) Sherry Commentucci 2010 @ 70% + Wendi Murray @ 10%		250		1,750		2,000
Chief Facility Operator+ Pool Mtc (2 PC's shared @ 50% with OP)		1,250		1,250		2,500
Service area laptop (shared)	750		750			1,500
Printer-(Pool office) - HPLJ5N laser 70/30 split with Recreation					1,750	1,750
Membership Printer/scanner				1,800		1,800
	2,500	6,850	4,750	6,350	4,500	26,950
Reserve Fund Transactions						
Contributions	13,505	0	0	35,274	382,739	431,518
Reserve Fund Use						
Boilers (2)					150,000	150,000
Exterior Paint					30,000	30,000
Steam Room Generator and Controls					3,500	3,500
RegROUT main and leisure tanks	30,000					30,000
Retile pool deck	82,500					82,500
	112,500	0	0	0	183,500	296,000
RESERVE FUNDS						
Opening	105,000	6,793	6,844	6,895	42,221	105,000
Contributions	13,505	0	0	35,274	382,739	431,518
Interest	788	51	51	52	317	1,259
Withdrawals	(112,500)	0	0	0	0	(112,500)
	6,793	6,844	6,895	42,221	425,277	425,277
RAVENSONG AQUATIC CENTRE CAPITAL SUMMARY						
Total Capital	173,500	56,850	4,750	20,050	282,700	537,850
RESERVE FUNDS/DCC'S	112,500	0	0	0	183,500	296,000
BORROWED FUNDS	0	0	0	0	0	0
GRANTS/OTHER	0	0	0	0	0	0
Net Capital from Operations	61,000	56,850	4,750	20,050	99,200	241,850

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN

APPENDIX F-4

Northern Community Recreation	2011 Budget	2012 Proposed Budget	2013	2014	2015	2016
Operating Revenues						
	6.5%	6.6%	7.5%	3.4%	3.0%	3.0%
Property taxes	(858,955)	(915,815)	(984,090)	(1,017,613)	(1,048,141)	(1,079,585)
Parcel taxes	0	0	0	0	0	0
Municipal agreements	(233,950)	(243,125)	(247,988)	(252,948)	(258,907)	(263,167)
Operations	(9,650)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
Interest income	0	0	0	0	0	0
Transit fares	0	0	0	0	0	0
Landfill tipping fees	0	0	0	0	0	0
Recreation fees	(214,350)	(200,235)	(206,242)	(212,429)	(218,802)	(225,366)
Recreation facility rentals	0	0	0	0	0	0
Recreation vending sales	0	0	0	0	0	0
Recreation concession	0	0	0	0	0	0
Recreation - other	0	0	0	0	0	0
Utility user fees	0	0	0	0	0	0
Operating grants	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
Planning grants	0	0	0	0	0	0
Grants in lieu of taxes	0	0	0	0	0	0
Interdepartmental recoveries	0	0	0	0	0	0
Miscellaneous	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Total Operating Revenues	(1,325,405)	(1,379,675)	(1,458,820)	(1,503,490)	(1,545,450)	(1,588,618)
Operating Expenditures						
Administration	86,235	92,540	92,540	92,540	92,540	92,540
Community grants	0	0	0	0	0	0
Legislative	0	0	0	0	0	0
Professional fees	2,900	3,500	3,500	3,500	3,500	3,500
Building Ops	17,930	22,260	18,260	18,260	18,260	18,260
Veh & Equip ops	44,895	26,145	26,145	26,145	26,145	28,208
Operating Costs	83,470	78,370	78,370	78,370	78,370	78,370
Program Costs	311,565	309,454	305,454	309,454	315,643	321,956
Wages & Benefits	567,120	634,685	653,726	666,801	680,137	693,740
Transfer to other govt/org	281,950	288,625	294,398	300,286	306,292	312,418
Debt interest	0	0	0	0	0	0
Contributions to reserve funds	17,800	180	180	168	8,924	23,108
Total Operating Expenditures	1,413,865	1,455,759	1,472,573	1,495,524	1,529,811	1,572,100
Operating (surplus)/deficit	88,460	76,084	13,753	(7,966)	(15,639)	(16,518)
Capital Asset Expenditures						
Capital Expenditures	8,420	1,500	4,560	3,500	10,925	11,545
Transfer from Reserves	0	0	0	0	0	0
Grants and Other	0	0	0	0	0	0
New Borrowing	0	0	0	0	0	0
Net Capital Assets funded from Operations	8,420	1,500	4,560	3,500	10,925	11,545
Capital Financing Charges						
Existing Debt (principal)	0	0	0	0	0	0
New Debt (principal + interest)	0	0	0	0	0	0
Total Capital Financing Charges	0	0	0	0	0	0
Net (surplus)/deficit for the year	96,880	77,584	18,313	(4,466)	(4,714)	(4,973)
Add: Prior year (surplus)/deficit	(173,055)	(96,125)	(18,541)	(228)	(4,694)	(9,408)
(Surplus) applied to future years	(76,175)	(18,541)	(228)	(4,694)	(9,408)	(14,381)

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN

	2012	2013	2014	2015	2016	Total
RECREATION & PARKS						
NORTHERN COMMUNITY RECREATION						
Computers						
Common staff				7,500	7,500	15,000
Service area laptops (shared) (old replace 2012 new replace 2014)	750		750	300		1,500
General Manager(shared)			750			300
Manager(shared)				375	1,000	750
Superintendent (shared) (Southern @ 15% / Northern @ 40%)		350	750			1,375
Senior Secretary (shared)				750		350
Senior Program Secretary (shared) (Melinda Burton @ 30%)				750		750
Ravensong Spare Office (M Burton - code SPS)		875		750		750
Department Secretary (shared) Sherry Commentucci 2010 @ 30% + Wendi Murray 2013 @ 35%		2,500		750		1,625
Aux PC #1						2,500
Aux PC #2(1/4 each Rec/Op/RAC/Parks)					625	625
Arena POS #1 (1/2 with Arena)				1,250		1,250
Arena POS #2 (1/2 with Arena)			1,250			1,250
Pool office - POS split 70%-30% w/ NRS	750					750
Printer -(Arena downstairs office)- 1/3 with Arena & Parks					835	835
Printer -(Arena Admin office front) - 1/3 with Arena & Parks		835				835
Printer -(Arena Admin back office) - 1/3 with Arena & Parks					835	835
Printer-(Pool office) - HPLJLN laser split 70%-30% w/ Pool					750	750
Fax Machine (shared with arena and parks)						0
						0
	1,500	4,560	3,500	10,925	11,545	32,030
Withdrawals						
RESERVE FUND						
Opening	140,802	141,858	142,922	143,982	153,806	140,802
Interest	1,056	1,064	1,072	1,080	1,154	5,426
Withdrawal	0	0	0	0	0	0
	141,858	142,922	143,982	153,806	177,886	177,886
RECREATION COORDINATING CAPITAL SUMMARY						
Total Capital	1,500	4,560	3,500	10,925	11,545	32,030
RESERVE FUNDS/DCC'S	0	0	0	0	0	0
BORROWED FUNDS						0
GRANTS/OTHER						0
Net Capital from Operations	1,500	4,560	3,500	10,925	11,545	32,030

