

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING HELD ON TUESDAY, SEPTEMBER 11, 2012 AT 7:00 PM  
IN THE RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Alternate	
Director R. Wahlgren	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director T. Greves	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director G. Anderson	City of Nanaimo

**Also in Attendance:**

P. Thorkelsson	CAO, Interim & Gen. Mgr., Strategic and Community Development
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
T. Nohr	Recording Secretary

**Regrets:**

Director B. Veenhof	Electoral Area H
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## **CALL TO ORDER**

The Chairperson welcomed Alternate Director Wahlgren to the meeting.

## **DELEGATIONS**

### **Wendy Pratt, Nanaimo Community Hospice, re proposed Hospice expansion.**

Ms. Pratt provided a verbal and visual background presentation regarding the proposed Hospice expansion. She requested that the Board consider providing financial aid towards the expansion project.

### **Connie Clifford and Anne Banford, Gabriola Historical and Museum Society, re 2012 Society Operations.**

Ms. Clifford and Ms. Banford provided a verbal presentation regarding the 2011 financial reports and 2012 operations of the Gabriola Historical and Museum Society.

## **LATE DELEGATIONS**

### **Laurie Gourlay, re Mount Arrowsmith Biosphere Reserve and Green Gateway to Vancouver Island.**

MOVED Director Holme, SECONDED Director Fell, that Laurie Gourlay be permitted to address the Board.

CARRIED

Mr. Gourlay provided a verbal presentation regarding the Mt. Arrowsmith Biosphere and Green Gateway to Vancouver Island.

## **MINUTES**

MOVED Director Brennan, SECONDED Director Holme, that the minutes of the regular Committee of the Whole meeting held Tuesday, July 10, 2012 be adopted.

CARRIED

## **FINANCIAL SERVICES**

### **Proposed Schedule to Adopt the 2013 to 2017 Financial Plan.**

MOVED Director Lefebvre, SECONDED Director Anderson, that the following schedule for the review and adoption of the 2013 to 2017 financial plan be approved:

November 20, 2012	Information seminar to Board for 2013 preliminary budget
November 27, 2012	Presentation of 2013 preliminary budget at Board meeting
January 29, 2013	2013 to 2017 financial plan presentation at Special Committee of the Whole
February 18, 2013	Publication of budget edition of Regional Perspectives
March 12, 2013	Introduce bylaw to adopt 2013 to 2017 financial plan
March 26, 2013	Adopt financial plan bylaw

CARRIED

## **WASTEWATER SERVICES**

**Bylaw No. 1004.06 – A bylaw to amend the boundaries of the Duke Point Sewer Service to include the property at 500 Duke Point Highway (within the City of Nanaimo).**

MOVED Director Brennan, SECONDED Director Ruttan, that “Duke Point Sewer Service Amendment Bylaw No. 1004.06, 2012” be introduced and read three times.

CARRIED

**Greater Nanaimo Pollution Control Centre Sedimentation Tank 4 Project Construction Award.**

MOVED Director Kipp, SECONDED Director Anderson, that the Board award the construction contract for the new Primary Sedimentation Tank 4 at the Greater Nanaimo Pollution Control Centre to Palladian Developments Inc. for a value of \$2,205,744.50.

CARRIED

MOVED Director Kipp, SECONDED Director Anderson, that the Board award the engineering services during the construction of Primary Sedimentation Tank 4 and the SCADA programming services to AECOM for a total value of \$198,000.

CARRIED

MOVED Director Kipp, SECONDED Director Anderson, that the funds from the Southern Community Development Cost Charge Reserve Fund be used for the Greater Nanaimo Pollution Control Centre Primary Sedimentation Tank 4 Project.

CARRIED

## **STRATEGIC AND COMMUNITY DEVELOPMENT**

### **LONG RANGE PLANNING**

**Nanaimo Airport Land Use Process.**

MOVED Director McPherson, SECONDED Director Brennan, that the final report from City Spaces Consulting on phase one of the Nanaimo Airport Land Use Process be received.

CARRIED

MOVED Director McPherson, SECONDED Director Brennan, that staff be directed to proceed with phase two of the Nanaimo Airport Land Use Process as outlined in the Nanaimo Airport Land Use Final Report by City Spaces Consulting.

CARRIED

### **CURRENT PLANNING**

**Agriculture Area Plan – Completion of Final Draft.**

MOVED Director Brennan, SECONDED Director Young, that the “Growing Our Future Together – Regional District of Nanaimo Agriculture Area Plan” (AAP) dated August 2012 be referred to the October 9<sup>th</sup>, 2012 Committee of the Whole meeting.

CARRIED

**Proposed Amendments to “Regional District of Nanaimo Planning Services Fees and Charges Bylaw No. 1259, 2002.**

MOVED Director Holme, SECONDED Director Johnstone, that “Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.09, 2012” be introduced and read three times.

MOVED Director Holme, SECONDED Director Johnstone, that application fees in the amount of \$36,875 for the Lakes District and \$4,000 for Schooner Cove amendment applications (No. PL2012-097 and No. PL2012-097 ) be refunded to Bentall Kennedy (Canada) LP should “Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.09, 2012” be adopted.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Wendy Pratt, Nanaimo Community Hospice, re Proposed Hospice Expansion.**

MOVED Director Young, SECONDED Director Brennan, that the request for financial assistance be forwarded for consideration to the 2013 financial budget.

CARRIED

**BOARD INFORMATION**

**ADJOURNMENT**

MOVED Director Kipp, SECONDED Director Lefebvre, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

**IN CAMERA**

MOVED Director Holme, SECONDED Director Young, that pursuant to Sections 90(1)(e) of the *Community Charter*, the Committee proceed to an In Camera meeting to consider discussions related to legal issues.

CARRIED

TIME: 8:31 PM

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CHAIRPERSON

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CORPORATE OFFICER