

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, NOVEMBER 27, 2012 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	A/ Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr., Recreation & Parks
D. Trudeau	Gen. Mgr., Transportation & Solid Waste
S. Depol	A/Gen. Mgr., Regional & Community Utilities
J. Hill	Mgr., Administrative Services
T. Nohr	Recording Secretary

## **DELEGATIONS**

### **Jeanette Pongratz-Doyle and Karen Gogo, re City of Nanaimo Water Treatment Plant on South Forks Road.**

Ms. Pongratz-Doyle and Ms. Gogo gave a verbal presentation regarding a request to the City of Nanaimo by the residents of South Forks road to have fire hydrants installed on South Forks road.

## **LATE DELEGATIONS**

MOVED Director Kipp, SECONDED Director Holme, that late delegations E. Sangster-Kelly, B. Sangster-Kelly, Mr. Moore, P. Makow and M. Delves be permitted to address the Board.

CARRIED

### **EnidMary Sangster-Kelly, re Island Corridor Foundation Request for Funding.**

Ms. Sangster-Kelly spoke in opposition to the Island Corridor Foundation's Request for Funding.

### **Brian Sangster-Kelly, re Island Corridor Foundation Request for Funding.**

Mr. Sangster-Kelly spoke in opposition to the Island Corridor Foundation's request for funding.

### **Mr. Moore, re Island Corridor Foundation Request for Funding.**

Mr. Moore spoke in opposition to the Island Corridor Foundation's request for funding.

### **Phil Makow, re Island Corridor Foundation Request for Funding.**

Mr. Makow spoke in opposition to the Island Corridor Foundation's request for funding.

### **Mike Delves, re Island Corridor Foundation Request for Funding.**

Mr. Delves spoke in favour of the Island Corridor Foundation's request for funding.

## **BOARD MINUTES**

MOVED Director Holme, SECONDED Director Bestwick, that the Minutes of the regular Board meeting held October 23, 2012, be adopted.

CARRIED

**COMMUNICATION/CORRESPONDENCE**

**Jeanette Pongratz-Doyle, re Final South Forks Community Letter to the City of Nanaimo.**

MOVED Director Fell, SECONDED Director Holme, that the correspondence from J. Pongratz-Doyle regarding Fire Hydrants for South Forks be received.

CARRIED

**Bill Bennett, Minister of Community, Sport and Cultural Development, re RDN Delegation at 2012 UBCM Convention.**

MOVED Director Fell, SECONDED Director Holme, that the correspondence from Minister Bill Bennett of the Ministry of Community, Sport and Cultural Development regarding the Regional District of Nanaimo's delegation at the 2012 Union of British Columbia Municipalities convention be received.

CARRIED

**Faye Smith, Mid Vancouver Island Habitat Enhancement Society, re Groundwater Mapping and Education in the Englishman River Watershed.**

MOVED Director Fell, SECONDED Director Holme, that the correspondence from F. Smith regarding groundwater mapping and education in the Englishman River Watershed be received for information.

CARRIED

**Donna Smith, District of Lantzville, re Appointment of Municipal Director & Alternate Municipal Director.**

MOVED Director Fell, SECONDED Director Holme, that the correspondence from D. Smith, District of Lantzville regarding appointment of a Municipal Director and Alternate Municipal Director be received for information.

CARRIED

**Correspondence from the Public – November, 2012, re Island Corridor Foundation Request for Funding.**

MOVED Director Fell, SECONDED Director Holme, that correspondence from the public regarding Island Corridor Foundation's request for funding be received for information.

CARRIED

**Correspondence from the Public– November, 2012, re Island Corridor Foundation Request for Funding.**

MOVED Director Holme, SECONDED Director Ruttan, that further correspondence from the public regarding Island Corridor Foundation's request for funding be received for information.

CARRIED

**Ron and Wendy Hill, re Development Variance Permit Application No. PL2012-149 – Ken Tanguay – Redden Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from R. Hill and W. Hill regarding Development Variance Permit Application No. PL2012-149 be received.

CARRIED

**Daphne and Ron Davis, re Development Variance Permit Application No. PL2012-149 – Ken Tanguay – Redden Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from D. Davis and R. Davis regarding Development Variance Permit Application No. PL2012-149 be received.

CARRIED

**Geoffrey and Patricia Relph, re Development Variance Permit Application No. PL2012-149 – Ken Tanguay – Redden Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from P. Relph and G. Relph regarding Development Variance Permit Application No. PL2012-149 be received.

CARRIED

**Michael Jessen, re Development Variance Permit and Frontage Relaxation Application No. PL2012-146 – Sheppard – 853 Miller Road, Electoral Area 'G'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from M. Jessen regarding Development Variance Permit Application No. PL2012-146 be received.

CARRIED

**Lee-Ann Kelly and Bruce Fong, re Development Variance Permit and Frontage Relaxation Application No. PL 2012-146 – Sheppard – 853 Miller Road, Electoral Area 'G'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from L. Kelly and B. Fong regarding Development Variance Permit and Frontage Relaxation Application No. PL2012-146 be received.

CARRIED

**Louise Watson, re Development Variance Permit and Frontage Relaxation Application No. PL2012-146 – Sheppard – 853 Miller Road, Electoral Area 'G'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from L. Watson regarding Development Variance Permit and Frontage Relaxation Application No. PL2012-146 be received.

CARRIED

**Lorelei Birchett, re Development Variance Permit Application No. PL2012-147 – Gray – 1815 Settler Road, Electoral Area 'F'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from L. Birchett regarding Development Variance Permit Application No. PL2012-147 be received.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

**ELECTORAL AREA PLANNING STANDING COMMITTEE**

**Minutes of the Electoral Area Planning Committee meeting held Tuesday, November 13, 2012**

MOVED Director Holme, SECONDED Director Fell, that the Minutes of the Electoral Area Planning Committee held November 13, 2012 be received for information.

CARRIED

***CORRESPONDENCE***

**Robyn and Malcolm Arnold, re Development Variance Permit Application No. PL2012-149 – Ken Tanguay – Redden Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from R. Arnold and M. Arnold regarding Development Variance Permit Application No. PL2012-149 be received.

CARRIED

***DEVELOPMENT PERMIT APPLICATIONS***

**Development Permit Application No. PL2012-088 – Fern Road Consulting Ltd. – 783 Mariner Way, Electoral Area 'G'.**

MOVED Director Holme, SECONDED Director Young, that Development Permit Application No. PL2012-088 to permit the construction of a dwelling unit and recognize an existing retaining wall and landscaping works within the subject property be approved subject to the conditions outlined in Schedules 1 to 3.

CARRIED

**Development Permit Application No. PL2012-122 – Tomm's Food Marketing Group, Inc. – 6990 Island Highway West, Electoral Area 'H'.**

MOVED Director Veenhof, SECONDED Director McPherson, that Development Permit No. PL2012-122 to permit the construction of an addition to a commercial building be approved subject to the conditions outlined in Schedules 1 to 3.

CARRIED

**DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**Development Variance Permit Application No. PL2012-147 – Gray – 1815 Settler Road, Electoral Area 'F'.**

MOVED Director Fell, SECONDED Director Holme, that Development Variance Permit No. PL2012-147 be approved subject to the conditions outlined in Schedule 1.

CARRIED

**Development Variance Permit & Frontage Relaxation Application No. PL2012-126 – Avis – 2940 & 2950 Dufferin Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director McPherson, that Development Variance Permit Application No. PL2012-126 to reduce the setback from 8.0 metres to 3.3 metres for an existing garage to a proposed panhandle lot line be approved subject to the conditions outlined in Schedule 1.

CARRIED

MOVED Director Holme, SECONDED Director McPherson, that the request to relax the minimum 10% perimeter frontage requirement for proposed Lot A, be approved.

CARRIED

**Development Variance Permit Application No. PL2012-149 – Ken Tanguay – Redden Road, Electoral Area 'E'.**

MOVED Director Holme, SECONDED Director McPherson, that Development Variance Permit Application No. PL2012-149 to increase the maximum permitted dwelling unit height be denied.

CARRIED

**Development Variance Permit and Frontage Relaxation Application No. PL 2012-146 – Shepherd – 853 Miller Road, Electoral Area 'G'.**

MOVED Director Holme, SECONDED Director Young, that Development Variance Permit Application No. PL2012-146 be tabled.

CARRIED

**OTHER**

**Relaxation of the Minimum 10% Perimeter Frontage Requirement – Ferguson – 6368 Island Highway West, Electoral Area 'H'.**

MOVED Director Veenhof, SECONDED Director Holme, that the request for the minimum 10% frontage requirement for proposed Lot A, 6368 Island Highway West, be approved.

CARRIED

**Alternative Forms of Rural Development Study.**

MOVED Director Holme, SECONDED Director Fell, that the report titled "Alternative Forms of Rural Development" be received.

CARRIED

**COMMITTEE OF THE WHOLE STANDING COMMITTEE**

**Minutes of the Committee of the Whole meeting held Tuesday, November 13, 2012.**

MOVED Director Willie, SECONDED Director Lefebvre, that the Minutes of the Committee of the Whole meeting held Tuesday, November 13, 2012 be received for information.

CARRIED

***COMMUNICATION/CORRESPONDENCE***

**Donna Smith, District of Lantzville, re Request to Renew Service Agreements.**

MOVED Director Holme, SECONDED Director Johnstone, that the correspondence from D. Smith regarding the District of Lantzville's request to renew service agreements be received.

CARRIED

**Dr. Judith Sayers and Mary Ashley, Island Corridor Foundation, re ICF Request for Funding.**

MOVED Director Holme, SECONDED Director Johnstone, that the correspondence from Dr. Sayers and M. Ashley regarding Island Corridor Foundation's funding request be received.

CARRIED

**Correspondence September – November, 2012, from the Public re ICF Request for Funding.**

MOVED Director Holme, SECONDED Director Johnstone, that correspondence from the public regarding the Island Corridor Foundation Society's request for funding be received.

CARRIED

**Correspondence November, 2012, from the Public re Island Corridor Foundation Request for Funding.**

MOVED Director Holme, SECONDED Director Johnstone, that further correspondence from the public regarding the Island Corridor Foundation Society's request for funding be received.

CARRIED

## **ADMINISTRATION**

### **Island Corridor Foundation – Request for Funding.**

MOVED Director Anderson, SECONDED Director Ruttan, that the Board approve funding through a Grants-in-Aid to the Island Corridor Foundation in the amount of approximately \$945K, based on \$2M to be shared amongst the Regional District of Nanaimo, Cowichan Valley Regional District, Comox Valley Regional District, and Alberni Clayoqout Regional District based on assessment. Funding is contingent on Island Corridor Foundation receiving commitment from VIA Rail that passenger service will be reinstated.

A recorded vote was requested.

The motion was CARRIED with Directors Anderson, Brennan, Bestwick, Dempsey, Greves, Johnstone, Kipp, Ruttan and Stanhope voting in affirmative, and Directors Fell, Holme, Houle, Lefebvre, McPherson, Veenhof, Willie and Young voting in negative.

Recorded Vote Weighted: In Favour – 37, Opposed – 24

### **Letter of Understanding between the Gabriola Island Local Trust Committee and the Regional District of Nanaimo.**

MOVED Director Houle, SECONDED Director Young, that the report on the Letter of Understanding between Staff of the Gabriola Island Local Trust Committee and the Regional District of Nanaimo be received for information.

CARRIED

## **FINANCIAL SERVICES**

### **Request from the Nanaimo Community Hospice Society for Financial Support.**

MOVED Director Veenhof, SECONDED Director Dempsey, that the \$25,000 request for funding by the Nanaimo Community Hospice Society and the information provided in this report be included in the 2013 – 2017 Financial Plan discussions for consideration with other funding requests from service organizations in the Regional District of Nanaimo.

CARRIED

### **Bylaws No. 1664, 1665, 1666, 1667, 1668, 1669, 1670, and 1671 – Reserve Fund Establishment Bylaws.**

MOVED Director Ruttan, SECONDED Director Bestwick, that “Transit Service Reserve Fund Establishment Bylaw No. 1664, 2012” be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Ruttan, that “Transit Service Reserve Fund Establishment Bylaw No. 1664, 2012” be adopted.

CARRIED



MOVED Director Holme, SECONDED Director Fell, that "Planning Service Reserve Fund Establishment Bylaw No. 1665, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that "Planning Service Reserve Fund Establishment Bylaw No. 1665, 2012" be adopted.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that "Cassidy-Waterloo Fire Protection Service Reserve Fund Establishment Bylaw No. 1666, 2012" be introduced and read three times.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that "Cassidy-Waterloo Fire Protection Service Reserve Fund Establishment Bylaw No. 1666, 2012" be adopted.

CARRIED

MOVED Director Greves, SECONDED Director Anderson, that "Melrose Terrace Community Water Supply Service Reserve Fund Establishment Bylaw No. 1667, 2012" be introduced and read three times.

CARRIED

MOVED Director Greves, SECONDED Director Anderson, that "Melrose Terrace Community Water Supply Service Reserve Fund Establishment Bylaw No. 1667, 2012" be adopted.

CARRIED

MOVED Director Anderson, SECONDED Director Veenhof, that "Englishman River Community Streetlighting Service Reserve Fund Establishment Bylaw No. 1668, 2012" be introduced and read three times.

CARRIED

MOVED Director Anderson, SECONDED Director Willie, that "Englishman River Community Streetlighting Service Reserve Fund Establishment Bylaw No. 1668, 2012" be adopted.

CARRIED

MOVED Director Anderson, SECONDED Director Willie, that "Cedar Community Storm Water Management Service Reserve Fund Establishment Bylaw No. 1669, 2012" be introduced and read three times.

CARRIED

MOVED Director Anderson, SECONDED Director Greves, that "Cedar Community Storm Water Management Service Reserve Fund Establishment Bylaw No. 1669, 2012" be adopted.

CARRIED

MOVED Director Lefebvre, SECONDED Director Veenhof, that "Regional Parks and Trails Service Reserve Fund Establishment Bylaw No. 1670, 2012" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Veenhof, that "Regional Parks and Trails Service Reserve Fund Establishment Bylaw No. 1670, 2012" be adopted.

CARRIED

MOVED Director Houle, SECONDED Director Veenhof, that "Gabriola Island Recreation Service Reserve Fund Establishment Bylaw No. 1671, 2012" be introduced and read three times.

CARRIED

MOVED Director Houle, SECONDED Director Veenhof, that "Gabriola Island Recreation Service Reserve Fund Establishment Bylaw No. 1671, 2012" be adopted.

CARRIED

**Dashwood Firehall Redevelopment Update and Approval to Continue.**

MOVED Director Brennan, SECONDED Director Fell, that Johnston Davidson Architecture + Planning Inc. continue to be retained as the prime consultant for the redevelopment of the Dashwood firehall.

CARRIED

MOVED Director Fell, SECONDED Director Holme, that Staff be authorized to spend up to \$50,000 to complete the programming, schematic design and design development phases of the Dashwood Fire Service building reserve fund for the purposes of final design.

CARRIED

MOVED Director Lefebvre, SECONDED Director Veenhof, that up to \$50,000 be released from the Dashwood Fire Service building reserve fund for the purposes of final design.

CARRIED

***STRATEGIC AND COMMUNITY DEVELOPMENT***

***PLANNING***

**Nanaimo Airport Land Use Planning Process.**

MOVED Director Brennan, SECONDED Director Ruttan, that the Terms of Reference for the Nanaimo Airport Land Use Process Citizens Advisory Group be referred back to staff.

CARRIED

**Agricultural Area Plan Action Plan.**

MOVED Director Johnstone, SECONDED Director Brennan, that the report on the proposed Agricultural Area Plan - Action Plan be received.

CARRIED

MOVED Director Johnstone, SECONDED Director Brennan, that Staff be directed to proceed with Action 1 through 5 of the Agricultural Area Plan - Action Plan.

CARRIED

***BUILDING, BYLAW & EMERGENCY PLANNING***

**District of Lantzville Service Agreements 2013/2014.**

MOVED Director Dempsey, SECONDED Director Houle, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Animal Control beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Veenhof, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Building Inspection beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Houle, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Bylaw Enforcement beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Houle, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Emergency Planning beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Houle, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for GIS and Mapping Services beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

**387 Dunsmuir Road, Electoral Area 'H' – Unsightly Premises (update).**

MOVED Director Veenhof, SECONDED Director Houle, that the report on the outcome of the Unsightly Premises Board Resolution in relationship to 387 Dunsmuir Road be received.

CARRIED

***REGIONAL AND COMMUNITY UTILITIES***

***WASTEWATER***

**Maintenance of Privately-Owned Onsite Wastewater Treatment Systems – Home Septic Assessment Program.**

MOVED Director Young, SECONDED Director Houle, that the Board receive the Report on Mandatory Maintenance Program for Private Onsite Wastewater Treatment Systems for information only, and that the Board continue to support the SepticSmart Program as it is currently being operated.

CARRIED

**Biosolids Management Program Agreement.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board terminate the existing SYLVIS Environmental Inc. service contract for the management of French Creek Pollution Control Centre biosolids, and enter into a three party Biosolids Management Program Agreement between Vancouver Island University, SYLVIS Environmental Inc. and the Regional District of Nanaimo for the management of Regional District of Nanaimo biosolids in Vancouver Island University's Forest Fertilization Program, starting on January 1, 2013 and ending on March 31, 2017.

CARRIED

***WATER AND UTILITY***

**Westurne Heights Water Utility – Petition for Engineering Assessment.**

MOVED Director Fell, SECONDED Director Bestwick, that the Board direct Staff to petition the residents of the Westurne Heights Water Utility to borrow up to \$15,000 to complete the necessary engineering analysis and related capital costs associated with improving the water system to a Regional District of Nanaimo standard.

CARRIED

***TRANSPORTATION AND SOLID WASTE***

***SOLID WASTE***

**Solid Waste Management Regulation Bylaw No. 1531.04, 2012 Tipping Fees.**

MOVED Director Holme, SECONDED Director Bestwick, that "Regional District of Nanaimo Solid Waste Management Regulation Bylaw No. 1531.04, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bestwick, that "Regional District of Nanaimo Solid Waste Management Regulation Bylaw No. 1531.04, 2012" be adopted.

CARRIED

***COMMISSION, ADVISORY & SELECT COMMITTEE***

**Grants-In-Aid Advisory Committee.**

MOVED Director Young, SECONDED Director Willie, that the Minutes of the Grants-In-Aid Advisory Committee meeting held on Monday, November 5, 2012 be received for information.

CARRIED

MOVED Director Young, SECONDED Director Houle, that Grant-in-Aid funds for District 68 be awarded to the following applicants:

Gabriola Arts Council	\$2,000
Jonanco Hobby Workshop Association	\$270
People for a Healthy Community Gabriola Society	\$3,980
	CARRIED

MOVED Director Young, SECONDED Director Lefebvre, that Grant-in-Aid funds for District 69 be awarded to the following applicants:

Forward House Community Society	\$1,242
North Island Wildlife Recovery Association	\$2,727
Oceanside Hospice Society	\$2,000
Parksville & District Association for Community Living	\$1,200
Qualicum Bay Lions Club	\$5,000
	CARRIED

**District 69 Recreation Commission.**

MOVED Director Veenhof, SECONDED Director Fell, that the Minutes of the District 69 Recreation Commission meeting held on October 18, 2012 be received for information.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Board approve the following District 69 Recreation Youth Grants:

Arrowsmith Community Enhancement Society (ACES) - youth drop-in sports	\$1,351
Bard to Broadway Theatre Society - B2Glee Show Choir	\$780
Navy League of Canada - training expenses	\$1,500
The Whalers Football Support Society - storage bin	\$2,500
	CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that the Board approve the following District 69 Recreation Community Grants:

Arrowsmith Agricultural Association - Family Day event	\$374
Kidsfest – event costs	\$950
Oceanside Community Arts Council - 100th Anniversary Event Costs	\$1,500
Parksville & District Association for Community Living - Community Living month celebration	\$500
Parksville Elementary School PAC – noon hour/recess sports equipment	\$1,500
Ravensong Masters Swim Club - pool rental	\$500
	CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the District 69 Recreation Commission respond to the September 28, 2012 correspondence from Ms. J. Hicks summarizing the meetings staff have held with Ms. Hicks to date, the challenges of aquatic scheduling, and a commitment to continue to look for ways to consider the needs of seniors and the broader community at the Ravensong Aquatic Centre.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Regional District submit an application to the Western Economic Diversification Canada Community Infrastructure Improvement Fund for 50% of the eligible costs in replacing the lighting fixtures to a higher efficiency lighting system at the Howie Meeker and Victor Kraatz Arenas at Oceanside Place.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Board consider in the 2013 budget process the request from the Arrowsmith Community Enhancement Society for an additional funding amount of \$9,700 for the service delivery of recreation services.

CARRIED

## **COMMISSIONS**

### **SCHEDULED ADVISORY AND SELECT COMMITTEES**

#### **Transit Select Committee.**

#### **Minutes of the Transit Select Committee meeting held Thursday, October 18, 2012.**

MOVED Director Brennan, SECONDED Director McPherson, that the minutes of the Transit Select Committee meeting held Thursday, October 18, 2012 be received for information.

CARRIED

#### **Correspondence from G.M. Odsen, Regional Manager, Passenger Services, Greyhound Canada Transportation ULC, re proposed change in route frequency.**

MOVED Director Brennan, SECONDED Director Willie, that staff prepare a report on the structure of licensing for Greyhound.

CARRIED

#### **2013/2014 Proposed Transit Service Expansion – Financial Analysis.**

MOVED Director Brennan, SECONDED Director Willie, that the Board approve the proposed 5,000 hour Conventional transit expansion and 3,750 hour Custom transit expansion outlined in this report and direct Staff to advise BC Transit accordingly.

CARRIED

**New Year's Day Transit Service (2013).**

MOVED Director Brennan, SECONDED Director Johnstone, that the application made by Woodgrove Centre for the Regional District of Nanaimo to provide bus service on January 1, 2013, at 50% Woodgrove Centre cost, be approved.

CARRIED

**ADMINISTRATOR'S REPORT**

**Cost of Holding EAPC in Each Electoral Area Once Annually.**

MOVED Director Holme, SECONDED Director Bestwick, that this report be received for information and that the Board not include costs associated with holding an EAPC meeting in each 'rural area' once annually for consideration within the draft 2013 Budget.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that the Board consider including \$10,000 in the 2013 budget for rural area meetings.

CARRIED

**Expense Reimbursement for Volunteers.**

MOVED Director Veenhof, SECONDED Director Johnstone, that the Mileage Reimbursement for Volunteers and the information provided in this report be included in the 2013 – 2017 Financial Plan discussions for consideration with other funding requirements of the Regional District of Nanaimo.

CARRIED

**Community Works Fund Agreement Amendment.**

MOVED Director McPherson, SECONDED Director Veenhof, that the Chairperson and Corporate Officer be authorized to execute the Community Works Fund Agreement Amendment as shown in Attachment 1 to expand the definition of eligible recipients.

CARRIED

**Operating Results for the Period Ending September 30, 2012.**

MOVED Director Holme, SECONDED Director Brennan, that the summary report of financial results from operations to September 30, 2012 be received for information.

CARRIED

**Web Streaming for Board Meetings.**

MOVED Director Anderson, SECONDED Director Veenhof, that the Board direct Regional District of Nanaimo Staff to proceed to a Request for Proposal in 2013 for the acquisition and implementation of a full featured Web streaming solution for Regional District of Nanaimo Board meetings in 2013.

CARRIED

**Board Room Audio Visual Improvements.**

MOVED Director Brennan, SECONDED Director Johnstone, that the Board direct Regional District of Nanaimo Staff to proceed with a Request for Proposal for the acquisition and installation of Board Room and Committee Room audio visual systems in 2013.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Jeanette Pongratz-Doyle and Karen Gogo, re City of Nanaimo Water Treatment Plant on South Forks Road.**

MOVED Director Young, SECONDED Director Anderson, that the Board request the City of Nanaimo to consider the installation of fire hydrants on South Forks road for the safety and protection of the residents residing on South Forks road.

CARRIED

**NEW BUSINESS**

**Regional District of Nanaimo Core Review.**

MOVED Director Veenhof, SECONDED Director Kipp, that Staff be directed to determine the costs of conducting a core review for the Regional District of Nanaimo.

CARRIED

MOVED Director Willie, SECONDED Director Veenhof, that the issue of conducting a core review for the Regional District of Nanaimo be referred to the Executive Committee for the purpose of having discussions regarding the intent and scope of the review.

CARRIED

MOVED Director Brennan, SECONDED Director Veenhof, that direction to Staff to investigate costs of a core review be delayed until after consultation with Executive Committee.

CARRIED



**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Brennan, that pursuant to Sections 90(1)(a),(c),(e) and (f) of the *Community Charter*, the Board proceed to an In Camera meeting to consider discussions related to officer appointments, labour, land, and legal issues.

CARRIED

10:15 P.M.

**ADJOURNMENT**

The meeting was called adjourned at 10:31 P.M.

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CHAIRPERSON

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CORPORATE OFFICER