

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, OCTOBER 23, 2012 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	A/ Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr., Recreation & Parks
D. Trudeau	Gen. Mgr., Transportation & Solid Waste
M. Donnelly	A/Gen. Mgr., Regional & Community Utilities
J. Hill	Mgr., Administrative Services
J. Holm	Mgr., Current Planning
T. Nohr	Recording Secretary

DELEGATIONS

Dale Littlejohn, Executive Director, Community Energy Association, re Honourable Mention – 2012 Climate & Energy Action Award.

Mr. Littlejohn presented the Board with a 2012 Climate & Energy Action Award for Honourable Mention for Corporate Operations.

BOARD MINUTES

MOVED Director Veenhof, SECONDED Director Johnstone, that the minutes of the regular Board meeting held October 2, 2012, be adopted with the following amendment: under the heading 'Web - Based Video Streaming of RDN Board Meetings' the seconder be amended to "Veenhof".

CARRIED

COMMUNICATION/CORRESPONDENCE

Dr. Paul Hasselback, Vancouver Island Health Authority, re Local Health Area Profiles.

MOVED Director Brennan, SECONDED Director Holme, that the correspondence from Dr. Hasselback regarding Local Health Area Profiles be received.

CARRIED

William Stoutenberg, re Notice of Development Variance Permit Application No. PL2012-098 – Cavin Road, Electoral Area 'G'.

MOVED Director Brennan, SECONDED Director Holme, that the correspondence from W. Stoutenberg regarding Development Variance Permit Application No. PL2012-098 be received.

CARRIED

Mike Renning, re Development Variance Permit Application No. PL2012-108 – Melvyn Scott – 1061 Troy Place, Electoral Area 'G'.

MOVED Director Brennan, SECONDED Director Holme, that the correspondence from M. Renning regarding Development Variance Permit Application No. PL2012-108 be received.

CARRIED

Melvyn Scott, re Development Variance Permit Application No. PL2012-108 – Melvyn Scott – 1061 Troy Place, Electoral Area 'G'.

MOVED Director Brennan, SECONDED Director Holme, that the correspondence from M. Scott regarding Development Variance Permit Application No. PL2012-108 be received.

CARRIED

Joyce Tinney, re Development Variance Permit Application No. PL2012-108 – Melvyn Scott – 1061 Troy Place, Electoral Area 'G'.

MOVED Director Brennan, SECONDED Director Holme, that the correspondence from J. Tinney regarding Development Variance Permit Application No. PL2012-108 be received.

CARRIED

UNFINISHED BUSINESS

Zoning Amendment Application No. PL2011-089 – Bylaw 500.375 – Robert Kitching – 3519 Halberg Road, Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Young, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.375, 2012” be adopted.

CARRIED

Bylaw 1259.09, 2012 - A Bylaw to Amend Planning Services Fees & Charges Bylaw.

MOVED Director Brennan, SECONDED Director Johnstone, that “Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.09, 2012” be adopted.

CARRIED

Development Variance Application No. PL2012-098 – Kevin & Wendy May – Lot 1, District Lot 29, Nanoose District, Plan EPP14273 – Electoral Area 'G'.

MOVED Director Holme, SECONDED Director Young, that Development Variance Permit Application No. PL2012-098 to reduce the minimum required setback from an interior side lot line (east side) from 2.0 metres to 1.0 metres be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

Development Variance Permit Application No. PL2012-058 — Elizabeth Mycock – 1694, 1696 and 1731 Errington Road, Area 'F'.

MOVED Director Fell, SECONDED Director McPherson, that Development Variance Permit Application No. PL2012-058 be approved subject to the conditions outlined in Schedule 1.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, October 9, 2012.

MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Electoral Area Planning Committee held October 9, 2012 be received for information.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2012-100 - Kjell, Olive, David, and Penny Aalhus - 5996 Island Hwy W, Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Holme, that Development Permit No. PL2012-100 to permit a resort vehicle park consisting of ten (10) recreational vehicle sites and improvements to two existing dwellings to create an office/washroom facility, caretaker's residence and landscaping and signage improvements be approved subject to the conditions outlined in Schedules 1 to 4.

CARRIED

Development Permit Application No. PL2012-121 - Beverly Briggs - 4803 Ocean Trail, Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Holme, that Development Permit No. PL2012-121 to permit the construction of an addition to a single family dwelling be approved subject to the conditions outlined in Schedules 1 to 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2012-108 - Melvyn Scott - 1061 Troy Place, Electoral Area 'G'.

MOVED Director Holme, SECONDED Director Young, that Development Variance Permit No. PL2012-108 to reduce the minimum front line setbacks from 8.0 metres to 5.0 metres for a proposed dwelling unit, and to reduce the minimum rear lot line setback from 2.0 metres to 0.0 metres for an existing retaining wall be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

Development Variance Permit Application No. PL2012-115 - Trevor & Bonnie Demyrn - 1809 Northwest Bay Road, Electoral Area 'E'.

MOVED Director Holme, SECONDED Director Fell, that Development Variance Permit No. PL2012-115 to reduce the minimum required setback from the front lot line from 8.0 metres to 6.6 metres be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variance Application No. PL2012-083 – D & D Pacific Developments Ltd., Inc. No. BC0934466 - 3745 Melrose Road, Electoral Area 'F'.

MOVED Director Fell, SECONDED Director McPherson, that Development Permit with Variance No. PL2012-083 to permit subdivision of the subject property be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, October 9, 2012.

MOVED Director Kipp, SECONDED Director Dempsey, that the minutes of the Committee of the Whole meeting held October 9, 2012 be received for information with the following amendment: under the heading 'Minutes of the District 69 Recreation Commission meeting held Thursday, September 20, 2012' that resolution be amended to read "MOVED Director Holme, SECONDED Director Brennan".

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

ENERGY AND SUSTAINABILITY

Board Strategic Plan.

MOVED Director Brennan, SECONDED Director Johnstone, that the Board Strategic Plan be approved as presented.

A recorded vote was requested.

The motion was CARRIED with Directors Stanhope, Anderson, Bestwick, Brennan, Dempsey, Greves, Holme, Kipp, Johnstone, Lefebvre, Ruttan and Willie voting in the affirmative, and Directors Fell, Houle, McPherson, Veenhof and Young voting in the negative.

CURRENT PLANNING

Agricultural Area Plan.

MOVED Director Johnstone, SECONDED Director Holme, that the "Growing Our Future Together – Regional District of Nanaimo Agricultural Area Plan" (AAP) dated August, 2012 be adopted.

A recorded vote was requested.

The motion was CARRIED with Directors Stanhope, Anderson, Bestwick, Brennan, Dempsey, Greves, Holme, Houle, Johnstone, Kipp, Lefebvre, McPherson, Ruttan, Veenhof, Willie and Young voting in the affirmative, and Director Fell voting in the negative.

MOVED Director Young, SECONDED Director Holme, that staff be directed to develop an Agricultural Area Plan Action Plan for the Board's consideration within the 2013 budget process.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

Nash Creek Fishery Enhancement.

MOVED Director Veenhof, SECONDED Director Bestwick, that the Board direct staff to initiate joint discussions with the Department of Fisheries and Oceans, Ministry of Environment and the Nile Creek Enhancement Society (NCES) with a goal of advancing a cooperative approach to fishery enhancements on Nash Creek that would serve the interests of NCES, address the current water licensing issues and not require the RDN to establish a new service for this activity.

CARRIED

RECREATION AND PARKS

Community Parks and Trails Strategy – Northern Electoral Areas.

MOVED Director Holme, SECONDED Director Veenhof, that the Terms of Reference for the Community Parks and Trails Strategy for Electoral Areas E, F, G and H be approved.

MOVED Director Veenhof, SECONDED Director Fell, that the Board amend the motion to defer the Strategy until the Board can have fulsome discussions with the budget deliberations.

DEFEATED

The vote was taken on the main motion.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE **District 69 Recreation Commission.**

MOVED Director Anderson, SECONDED Director Veenhof, that the minutes of the District 69 Recreation Commission meeting held Thursday, September 20, 2012 be received for information.

CARRIED

SCHEDULED ADVISORY AND SELECT COMMITTEES

Regional Parks and Trails Select Committee.

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, October 2, 2012.

MOVED Director Anderson, SECONDED Director Willie, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, October 2, 2012 be received for information.

CARRIED

San Pareil Boardwalk.

MOVED Director Brennan, SECONDED Director Anderson, that letters be written to the Minister of Forest, Lands and Natural Resource Operations and the Minister of Environment regarding the rebuilding of the boardwalk at San Pareil that will provide more details of the proposed structure and the environmental benefits of its placement within the Englishman River estuary.

CARRIED

Morden Colliery Historic Provincial Park – Tipple Restoration.

MOVED Director Fell, SECONDED Director Ruttan, that staff meet with BC Parks to review possible partnership funding opportunities with the Province of BC for restoration of the tipple at Morden Colliery Historic Provincial Park.

CARRIED

Northern Community Economic Development Select Committee.

MOVED Director Lefebvre, SECONDED Director Willie, that the Minutes of the Northern Community Economic Development Select Committee meeting held Tuesday, October 9, 2012 be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that funding for phase II of the Commerce Ambassador Program from the Qualicum Beach Chamber of Commerce be deferred to the Spring 2013 Select Committee NCED meeting.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the funding for the Marketing the Arts in Oceanside from Oceanside Community Arts Council be denied.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the LCBA Trade Show from the Lighthouse Country Business Association be awarded full funding in the amount of \$3,000.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the Lighthouse Country Village Signs for Qualicum Bay, Bowser, Deep Bay and Horne/ Spider Lakes area application from Lighthouse Country Business Association be deferred until the Oceanside Tourism Association's re-branding process currently underway is completed so as to ensure consistency between Lighthouse Country Village signage and the Oceanside re-branding.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the funding for the Public Picnic and Rest Area from the North Island Wildlife Recovery Association be denied.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the funding for Museum Analysis/Feasibility Study for Proposed Museum Expansion and Sustainability from the Qualicum Beach Historical and Museum Society be denied.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the Mid-Island Bluegrass Society request for funding be denied and that staff include the necessary electrical upgrade proposed for the Lion's Community Park in the Electoral Area 'H' Community Park Budget.

CARRIED

Sustainability Select Committee.

Minutes of the Sustainability Select Committee held Wednesday, October 17, 2012.

MOVED Director Brennan, SECONDED Director Ruttan, that the Minutes of the Sustainability Select Committee held Wednesday, October 17, 2012 be received for information.

CARRIED

Rainwater Harvesting Best Practices Guidebook.

MOVED Director Brennan, SECONDED Director Fell, that the Committee endorse the Regional District of Nanaimo Rainwater Harvesting Best Practices Guidebook and forward the Guidebook to the Board for adoption.

CARRIED

Partnership with British Columbia Irrigation Association.

MOVED Director Brennan, SECONDED Director Anderson, that the Board support the Certified Irrigation Technician training partnership with the Irrigation Industry Association of BC to a maximum of \$3,000.

CARRIED

ADMINISTRATOR'S REPORT

Liquor Licence Amendment Application No. PL2012-101 – 697655 B.C. Ltd. – Lot A, District Lot 39, Nanoose District, Plan VIP55692 – Rocking Horse Pub – 2038, Rocking Horse Place, Electoral Area 'E'.

MOVED Director Holme, SECONDED Director Brennan, that the Board consider any written submissions or comments from the public.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that the Board adopt the resolution attached to this report as Schedule 1.

CARRIED

Witchcraft Lake Regional Trail – City of Nanaimo Licence of Use Agreement.

MOVED Director Kipp, SECONDED Director Young, that the Licence of Use Agreement with the City of Nanaimo for the Witchcraft Lake Regional Trail be approved as attached in Appendix 1.

CARRIED

Bylaws No. 889.63 and 1021.09 – Inclusion of Lot 6, DL 22, Nanoose Land District, Plan 10012 into the Pacific Shores Sewer Service, Electoral Area ‘E’

MOVED Director Holme, SECONDED Director Young, that “Pacific Shores Sewer Local Service Area Boundary Amendment Bylaw No. 1021.09, 2012” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Young, that “Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.63, 2012” be introduced and read three times.

CARRIED

NEW BUSINESS

MOVED Director Veenhof, SECONDED Director Brennan, that Staff prepare a report on costs associated with compensating volunteers who support the various RDN committees and commissions for their mileage and meals, and that the report be completed before the next budget discussions.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that Staff prepare a report on costs associated with holding an Electoral Area Planning Committee meeting in each rural area once annually, and that the report be completed prior to the next budget discussions.

CARRIED

BOARD INFORMATION

District of Maple Ridge letter to Denis Lebel, Minister of Transport, Infrastructure and Communities, re Target 2014: Building our Future.

MOVED Director Veenhof, SECONDED Director Young, that the RDN invite Minister Lebel to visit our region to get a sense of our infrastructure needs.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that Staff convene a seminar of Electoral Area Directors to determine their priorities for infrastructure developments, the timings of that infrastructure development, and potential Federal and Provincial funding sources.

CARRIED

MOVED Director Kipp, SECONDED Director Veenhof, that the Regional District of Nanaimo write a letter of support for the District of Maple Ridge opposition to Fisheries Bill C38.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Young, that the Board proceed to an In Camera meeting pursuant to the following Sections of the *Community Charter*:

Section 90(1)(a) to consider issues related to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and

Section 90(1)(e) to consider issues related to land.

CARRIED

TIME: 8:01 PM

RISE AND REPORT

Regional Park Zoning.

MOVED Director Houle, SECONDED Director Dempsey, that Staff be directed to undertake the rezoning process for the Regional Park System to have the park properties officially designated by way of zoning as Regional Parkland.

CARRIED

Moorecroft Regional Park – RDN/ The Nature Trust of BC Mutual Lease Agreement.

MOVED Director Holme, SECONDED Director Veenhof, that the Mutual Lease Agreement between the Regional District and The Nature Trust of BC that terminates the Camp Moorecroft Regional Park Land Acquisition and Co-Owners Agreement be approved as presented in Appendix III.

CARRIED

The meeting was terminated at 8:25 PM.

CHAIRPERSON

CORPORATE OFFICER